COMPLETION REPORT

FY13
PLANNING WORK PROGRAM

CLARK COUNTY - SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE

Work Element 601.1 - Short Range Planning – CPG – ODOT – LOCAL

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*Budget as amended 7/12/13

End Products

- TRAC Applications/Ranking (7/12) Delivered 7/12
- Local Hot Spots Field Reviews (8/12) Complete 8/12
- ODOT Safety Program (9/12, 4/13) Complete 9/12
- Title VI Plan and Policies Update (12/12) Delayed to FY14
- Title VI Self Assessment (3/13) Delivered 3/13
- FY14 Planning Work Program (5/13) Delivered 5/13
- Certification of the Transportation Planning Process (5/13) Delivered 5/13

First Half Summary

Local Sub-Area and Corridor Studies

Staff worked during this period to finalize the SR235 Corridor Management Study (see 601.2). The final document was delivered and accepted by the TCC on 11/12.

Staff began work during this period on the Clark County Sign and Guardrail Inventory Project (see 601.4 and 601.41). Staff work within this element included scoping the project, developing and posting a Request for Proposals for consultant services, reviewing received proposals, and managing the selected consultant. Progress reports were reviewed and one progress report teleconference meeting was held on 11/14.

FY12 Annual Listing of Obligated Projects

Staff compiled and published a listing of projects for which Federal funds had been obligated in State Fiscal Year 2012 (697.1).
SAFETEA-LU Security Planning Coordination – Local Emergency Planning Committee Meeting

Staff continued to participate in Clark County LEPC. Staff participated in quarterly meetings and agency exercises.

ESF-1 (Transportation)

Staff continued close working relationship with Clark County EMA. Staff provided updated transportation information for ESF-1.

OARC Transportation Committee Involvement

Staff attended Transportation Committee Meetings in Columbus.

Ozone SIP Budget

Staff participated in interagency consultation for the migration from MOBILE software to MOVES software and subsequent development of a new 8-hour Ozone SIP Budget.

“Major New” Program Applications

Staff assisted ODOT District 7 in the preparation and submittal of 2 Major New applications for CLA-IR70 widening phases 1 and 2. Staff attended and participated in the TRAC public hearing held 9/27 at ODOT Central Office.

Safe Community Meetings Involvement

Staff attended and participated in Safe Communities Coalition monthly meetings with the Clark County Health Department, various other city and county departments, and various law enforcement agencies. Staff additionally attended and participated in Clark County OVI Task Force meetings and Clark County Fatal Crash Review Meetings.

ODOT Safety Program

Staff assisted ODOT District 7 with safety applications for the SR235 Corridor Study (see 601.2) and the SR41/SR235 Roundabout. Staff compiled and analyzed crash data that was included with the applications.

Bicycle and Pedestrian Planning

Staff met with local and regional stakeholders to begin planning the 2013 Miami Valley Cycling Summit (601.9) which was held on 5/31. Staff attended and participated in Regional Bikeways Committee Meetings at MVRPC. Staff assisted the Center City Association on the development of the Downtown Bike Rack Request for Proposals.

Staff participated in the continued development of Tecumseh II and Little Miami Scenic Trail Extension projects. Staff assisted the city of Springfield with application prep for Clean Ohio Trails funding for the Little Miami Scenic Trail. Staff continued development of the Wittenberg University Bike Share program during this period.
Other

Staff began preparation of CMAQ Eligibility Determination requests for the Villa Road project, the County truck replacement project, the City truck replacement project, the city propane vehicles conversion project, and the WESTCO Rail Rehabilitation project.

Staff participated in webinar for the “National Clean Diesel Rebate Program” and sent out info to interested entities and agencies.

Staff participated in various Travel Demand Modeling and Highway Capacity Manual training sessions.

Staff attended the Traffic Impact Study Training on 8/30 in Sidney. Staff attended the Ohio Conference on Freight on 9/13 and 9/14 in Toledo. Staff attended the Miami Valley Planning and Zoning Conference on 10/21 in Dayton. Staff attended the FHWA sponsored Planning for Operations Workshop on 10/25 and 10/26 in Columbus. Staff attended the Ohio Transportation Engineering Conference on 10/30 and 10/31 in Columbus.

Staff coordinated and participated in ADA Transit Riders Advisory Committee meetings and various TCC Technical Advisory Committee meetings. Staff participated in Greater Springfield Moving Forward committees and subcommittees providing gateway and downtown transportation planning.

Second Half Summary

Local Sub-Area and Corridor Studies

Staff continued work during this period on the Clark County Sign and Guardrail Inventory Project (see 601.4 and 601.41). Staff work within this element included managing the selected consultant.

SAFETEA-LU Security Planning Coordination – Local Emergency Planning Committee Meeting

Staff continued to participate in Clark County LEPC. Staff participated in quarterly meetings and agency exercises.

ESF-1 (Transportation)

Staff continued close working relationship with Clark County EMA. Staff provided updated transportation information for ESF-1.

OARC Transportation Committee Involvement

Staff attended Transportation Committee Meetings in Columbus.

Ozone SIP Budget

Staff participated in interagency consultation for the migration from MOBILE software to MOVES software and subsequent development of a new 8-hour Ozone SIP Budget.

“Major New” Program Applications

Staff assisted ODOT District 7 in the preparation and submittal of 2 Major New applications for CLA-IR70 widening phases 1 and 2. Staff attended and participated in the TRAC public hearing held on 5/23 in Middletown.
Safe Community Meetings Involvement

Staff attended and participated in Safe Communities Coalition monthly meetings with the Clark County Health Department, various other city and county departments, and various law enforcement agencies. Staff additionally attended and participated in Clark County OVI Task Force meetings and Clark County Fatal Crash Review Meetings.

ODOT Safety Program

No applications were submitted during this period.

Bicycle and Pedestrian Planning

Staff continued with preparation for the 2013 Miami Valley Cycling Summit during this period. Staff worked with local and regional stakeholders to coordinate the scheduling of speakers, catering for both the summit and VIP event, and promotion of the summit. Staff also began participating in Trail Ambassador meetings during this period.

Staff continued assisting the Center City Association on the development of the Downtown Bike Rack project.

Staff continued assisting the city of Springfield with application prep for Clean Ohio Trails funding for the Little Miami Scenic Trail.

Staff worked with the Greater Springfield Chamber of Commerce to update the Springfield Trail Guide map.

Other

Staff finished preparation of CMAQ Eligibility Determination requests for the Villa Road project, the County truck replacement project, the City truck replacement project, the city propane vehicles conversion project, and the WESTCO Rail Rehabilitation project.

Work towards General Planning Services, which will begin in FY14, occurred during this period. Staff work included scoping the project, developing and posting a Request for Proposals for consultant services, and reviewing received proposals.

Staff attended the NTI Course on Introduction to Transportation Conformity on 2/19-2/21 in Cincinnati. Staff attended the TRB Planning Conference on 5/6-5/8 in Columbus. Staff attended the Ohio Public Transit Conference on 6/12 and 6/13 in Columbus.

Delays or Problems Encountered

Title VI plan and policies update was delayed to FY2014 due to staff workload. The document will be updated in conjunction with an update of the TCC’s Public Participation Plan.
### Work Element 601.2 – SR235 Corridor Management Study – STP – STP-ODOT

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*Budget as amended 7/12/13

**End Products**

- Alternative Analysis (8/12) Complete 8/12
- Study Complete (9/12) Delivered 11/12

**First Half Summary**

During this period, staff continued to work with the consultant team, TranSystems, on the completion of the alternative analysis. The stakeholder team met on 08/29 to discuss a hybrid conceptual alternative. The completed study was delivered and accepted by the TCC on 11/9.

**Delays or Problems Encountered**

The study team was delayed to allow for additional local review of the hybrid alternative.
Work Element 601.3 – Clark County Freight Study – CPG – ODOT – LOCAL

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*Budget as amended 7/12/13

End Products

Consultant Selection/Contract (8/12) Delayed
Stakeholders Coordination (Ongoing) Delayed
Data Collection (Consultant) (11/12) Delayed
Public Involvement (1/13) Delayed
Recommendations and Analysis (Consultant) (2/13) Delayed
Study Complete (Consultant) (4/13) Delayed

First Half Summary

See 601.31

Second Half Summary

See 601.31

Delays or Problems Encountered

The start of this study was delayed indefinitely due to budget constraints and other planning priorities.
Work Element 601.31 – Clark County Freight Study (FY12 Carryover)

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*Budget as amended 7/12/13

End Products

Consultant Selection/Contract (8/12) Delayed
Stakeholders Coordination (Ongoing) Delayed
Data Collection (Consultant) (11/12) Delayed
Public Involvement (1/13) Delayed
Recommendations and Analysis (Consultant) (2/13) Delayed
Study Complete (Consultant) (4/13) Delayed

First Half Summary

None

Second Half Summary

None

Delays or Problems Encountered

The start of this study was delayed indefinitely due to budget constraints and other planning priorities.
Work Element 601.4 – Clark County Sign and Guardrail Inventory

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*Budget as amended 7/12/13

End Products

Inventory/Database Complete (Consultant) (12/12) Delayed to FY14

First Half Summary

None

Second Half Summary

The consultant team finished data collection for signage during this period. Attributes collected include type, size and condition of sign. The consultant team began data collection for guardrail during this period.

Delays or Problems Encountered

Data collection activities delayed completion of the inventory prior to the end of the fiscal year.
Work Element 601.41 – Clark County Sign and Guardrail Inventory (FY12 Carryover)

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*Budget as amended 7/12/13

End Products

Consultant Selection/Contract  (7/12) Complete 9/12
Data Collection               (10/12) Delayed to FY14

First Half Summary

The Clark County Sign and Guardrail Inventory began during this period. Consultant selection was completed and a professional services contract was developed and executed on 9/19 for LJB, Inc. of Dayton.

The consultant team began data collection during this period. Approximately 4,700 traffic signs were inventoried during this period. Attributes collected include type, size and condition of sign.

Second Half Summary

The remainder of the work can be found in 601.4

Delays or Problems Encountered

The notice to proceed for the consultant team was delayed two months due to RFP selection and cost negotiation.
Work Element 601.5 – Lower Valley Pike Scenic Byway – CPG – ODOT – LOCAL

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*Budget as amended 7/12/13

End Products

2 Interpretive Signs Installed (10/12) Complete 10/12

First Half Summary

Staff during this period coordinated the fabrication of two interpretive signs to be installed on Lower Valley Pike.

Delays or Problems Encountered

None
Work Element 601.9 – 2013 Miami Valley Cycling Summit – LOCAL

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*Budget as amended 7/12/13

End Products

2013 Miami Valley Cycling Summit (5/13) Complete

First Half Summary

None

Second Half Summary

The 2013 Cycling Summit was held in Springfield on May 31, 2013. This work element was used for budgeting direct expenses related to the summit.

Delays or Problems Encountered

None
Work Element 602.1 – Transportation Improvement Program – CPG - ODOT – LOCAL

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*Budget as amended 7/12/13

End Products

- TIP and MPO sub-allocated funds management (Ongoing)
- Project review meetings (Quarterly)

First Half Summary

A TIP Quarterly Review Meeting was held on 12/5. All projects were reviewed to ensure compliance with schedules and to determine if additional action was required. Meetings were attended by TCC staff, project sponsors, and ODOT staff. The FY14 ODOT Lockdown program was reviewed during this period.

A total of ten (10) TIP amendments were prepared by staff and approved by the TCC during this period.

Staff maintained the TCC’s Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT’s TIP program management policies.

Staff assisted ODOT and local project sponsors with scoping and funding issues on several projects.

Staff coordinated with ODOT District 7 on new programming and scoping procedures for local Federal-Aid projects.

Additional TIP work was completed during this period in work element 602.11.

Second Half Summary

TIP Quarterly Review Meetings were held on 2/27 and 6/5. All projects were reviewed to ensure compliance with schedules and to determine if additional action was required. Meetings were attended by TCC staff, project sponsors, and ODOT staff.

One (1) TIP amendment was prepared by staff and approved by the TCC during this period.

Staff maintained the TCC’s Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT’s TIP program management policies.
Staff assisted ODOT and local project sponsors with scoping and funding issues on several projects.

The FY2014-2017 TIP cycle was completed during this period. Public involvement open houses were held on 4/9, 4/10, and 4/11 for public input to the draft TIP. The TCC adopted the TIP on 5/10.

**Delays or Problems Encountered**

None
Work Element 602.11 – Transportation Improvement Program (FY12 Carryover)

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*Budget as amended 7/12/13

End Products

- TIP and MPO sub-allocated funds management (Ongoing)
- Project review meetings (Quarterly)
- Draft FY2014-2017 TIP project list (11/12) Delivered 11/12

First Half Summary

A TIP Quarterly Review Meeting was held on 9/14. All projects were reviewed to ensure compliance with schedules and to determine if additional action was required. Meetings were attended by TCC staff, project sponsors, and ODOT staff.

A total of ten (10) TIP amendments were prepared by staff and approved by the TCC during this period.

Staff maintained the TCC’s Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT’s TIP program management policies.

Staff assisted ODOT and local project sponsors with scoping and funding issues on several projects.

Staff received and ranked applications for locally controlled Federal capital funding during this period. Staff presented the applications to the public on 9/12 (see 697.1). Staff presented a program of projects to the Technical Advisory Committee on 10/3. The TAC recommended programming staff recommended projects and continued development of the FY14-17 TIP.

Delays or Problems Encountered

None
**Work Element 605.1 - Surveillance - CPG - ODOT - LOCAL**

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*Budget as amended 7/12/13

**End Products**

Maintain road and street address inventory (Ongoing)
Maintain highway and transit networks (Ongoing)
Various data file and exhibit updates (Ongoing)
Census Block and Block Group Data Assembly (8/12) Delayed to FY14
Update of Zonal Data/Special Generators (8/12) Delayed to FY14
2012 Traffic Counts Complete (10/12) Complete 10/12
Web-Based Traffic Count Data Base (Ongoing)

**First Half Summary**

**Census Data and Travel Demand Modeling**

Staff began assembling Census Block and Block Group data and overlaying the areas with existing Traffic Analytical Zones. Staff began analyzing these zones for potential revisions.

Staff began review of the highway networks and updating the zonal data and special generators. Staff utilized unemployment data and monthly labor force statistics from ODOT and the Ohio Department of Jobs and Family Services to begin updating the travel demand model.

Staff started review of urbanized area for approval by FHWA.

Staff received preliminary info to begin review of Boundary Annexation Survey for US Census.

**County High Crash Location Maintenance**

Staff collected crash data and prepared several exhibits for the Clark County Safe Communities Coalition and Clark County OVI Task Force related to fatal crashes and OVI related crashes.

Staff completed compiling crash data for field reviews to be held at various rural and urban intersections. Field reviews were held on 8/15 and 8/16. Field reviews were attended by TCC staff, ODOT staff, and various city and county departments.

Staff collected and analyzed crash data for a four-year period for the US40/SR571 intersection. Staff reviewed turning movements and volume counts. Staff also reviewed video van surveillance data,
collected by ODOT. The video data was used for general driver behavioral reporting. Staff completed a white paper on the observational analysis and submitted all data to ODOT District 7 for further review. Staff completed updated abbreviated crash studies for school zone areas located at Selma Pike and E. Possum Rd., Old Columbus and Bowman Rd., and Rebert Pike and S. Tecumseh Rd.

Staff assisted ODOT District 7 with a safety application for the SR235 Corridor Study (see 601.2) and the SR41/SR235 Roundabout. Staff compiled safety data to be included with the applications.

Additional work was completed during this period in work element 605.11.

**Web-based Traffic Count Data Base**

Staff compiled Clark County Sheriff’s Office speed data from a portable speed trailer at various locations in Clark County. Staff worked on placing 2012 ADT program counters at various locations throughout the city with the city staff assistance. Staff coordinated the collection of traffic counts in cooperation with ODOT, the City of Springfield, the Clark County Engineer’s Department, and the PUCO.

Staff collected and compiled 2008-2011 ADT’s for the ODOT Travel Demand Model update. Staff continued to maintain a database of HPMS ADTs.

Staff maintained the online web-based traffic count database for Clark County. Staff continued to upload new traffic data and some historical data.

**Other**

Staff assisted the City of Springfield with the update and maintenance of their citywide sign inventory database.

Staff collected and analyzed data from trail counters placed along the Little Miami Scenic Trail, Simon Kenton Trail, Prairie Grass Trail, and Buck Creek Trail.

**Second Half Summary**

**Census Data and Travel Demand Modeling**

Staff completed the local review of the urbanized area and submitted changes to ODOT District 7 and ODOT Central Office for approval by FHWA.

**County High Crash Location Maintenance**

Staff collected crash data and prepared several exhibits for the Clark County Safe Communities Coalition and Clark County OVI Task Force related to fatal crashes and OVI related crashes.

Staff collected and analyzed crash data for a three-year period for W. Sparrow Rd., and the Croft Rd. corridor. Crash data was also analyzed for SR4/corridor comparison, S. Limestone St. corridor, Limestone St. and Leffel Lane intersection, and Spangler Rd. Crash data analysis of all red-light camera intersection began during this period.

Staff began preparation for the 2013 Local Roadway Hot Spots document during this period (FY14 PWP end product). Staff reviewed and sorted ODOT and ODPS crash data for years 2010-2012 that will be used for the document.
Web-based Traffic Count Data Base

Staff coordinated the collection of traffic counts in cooperation with ODOT, the City of Springfield, the Clark County Engineer’s Department, and the PUCO.

Staff collected and compiled traffic counts for the ODOT Travel Demand Model. Staff continued to maintain a database of HPMS ADTs.

Staff maintained the online web-based traffic count database for Clark County. Staff continued to upload new traffic data and some historical data.

Other

Staff assisted the City of Springfield with the update and maintenance of their citywide sign inventory database.

Staff collected and analyzed data from trail counters placed along the Little Miami Scenic Trail, Simon Kenton Trail, Prairie Grass Trail, and Buck Creek Trail.

Delays or Problems Encountered

Completion of the census block and block group data by TAZ and the update of the Zonal Data and Special Generators was delayed to FY14 due to workload.
Work Element 605.11 – Surveillance (FY12 Carry Forward)

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*Budget as amended 7/12/13

End Products

Maintain Road and Street Address Inventory  (Ongoing)
Maintain Highway and Transit Networks  (Ongoing)
Various data file and exhibit updates  (Ongoing)
Census Block and Block Group Data Assembly  (8/12)  Delayed to FY14
Update of Zonal Data/Special Generators  (8/12)  Delayed to FY14
2012 Traffic Counts Complete  (10/12)  Complete 10/12
Web-Based Traffic County Data Base  (Ongoing)

First Half Summary

County High Crash Location Maintenance

Staff began compiling crash data for field reviews to be held at various rural and urban intersections. The remainder of the work and description of work can be found in 605.1.

Staff updated crash data on a previously submitted abbreviated crash studies for school zone areas located at Selma Pike and E. Possum Rd., Old Columbus and Bowman Rd., and Rebert Pike and S. Tecumseh Rd. The remainder of the work and description of work can be found in 605.1.

Staff compiled crash data for SR41/SR235 and comparable intersections.

Other

Staff attended and participated in the Ohio Traffic Engineering and Safety Conference on 7/18-7/19 in Columbus.

Staff reviewed video van surveillance data, collected by ODOT, for SR235 and Galewood Dr./Addison-New Carlisle Rd. The video data was used for general driver behavioral reporting.

Delays or Problems Encountered

None
Work Element 610.1 - Long Range Plan - CPG - ODOT - LOCAL

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*Budget as amended 7/12/13

End Products

2040 Transportation Implementation and Monitoring (Ongoing)
Assistance in Clark County Comprehensive Land Use Planning (Ongoing)

First Half Summary

Staff attended and participated in Ohio Travel Demand Model Users Group (OTDMUG) meetings on 9/20 and 11/29 in Columbus.

Staff participated in meetings for the update of the Statewide Transportation Plan, Access Ohio 2040. Staff served as a liaison to the Ohio Association of Regional Councils as an MPO representative. Staff prepared various communications and reports to OARC to report the progress of ODOT staff on development of the Transportation Plan.

Staff worked on ADTs and QCEW work to submit to ODOT-Modeling and Forecasting Section to update the area model.

Second Half Summary

Staff attended and participated in a Ohio Travel Demand Model Users Group (OTDMUG) meeting on 6/20 in Columbus.

Staff participated in meetings for the update of the Statewide Transportation Plan, Access Ohio 2040. Staff served as a liaison to the Ohio Association of Regional Councils as an MPO representative. Staff prepared various communications and reports to OARC to report the progress of ODOT staff on development of the Transportation Plan.

Staff continued work on ADTs and QCEW work to submit to ODOT-Modeling and Forecasting Section to update the area model.

Delays or Problems Encountered

Network coding was delayed to the second half due to staff workload.
Work Element 665.1- Air Pollution Advisory Program - CMAQ

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*Budget as amended 7/12/13

End Products

- Air Pollution and Rideshare Public Awareness Campaign (Ongoing)
- Air Pollution Advisory Alerts Media Announcements (On Declared AQ Days)
- Transit Fare Reduction (On Declared AQ Days)
- Ride Matching (As Needed)
- Park and Ride Lot Monitoring (Ongoing)
- Wittenberg Bike Share Program (Ongoing)
- Bikes on Buses Transit Fare Reduction (Ongoing) Cancelled/Ineligible

First Half Summary

There were eight (8) Air Pollution Advisory Days declared during this period by RAPCA. Five (5) of these days were on SCAT operating days and were reduced fare days per local agreement with the City of Springfield. Declared days were advertised through local media.

Staff monitored the use of the Park and Ride Lot on Middle Urbana Road before and after a resurfacing project during this period. Staff continues to monitor the use of all Park and Ride lots in the area.

Second Half Summary

There were two (2) Air Pollution Advisory Days declared during the period by RAPCA. One (1) of these days was on SCAT operating days and were reduced fare days per local agreement with the City of Springfield. Declared days were advertised through local media.

Staff continued to monitor the use of all Park and Ride lots in the area.

Staff participated in the Lite Listener’s Lunch on 6/26 in Fairborn for air quality promotion.

Delays or Problems Encountered

The Bikes on Buses Transit Fare Reduction program was determined to be an ineligible expense under the CMAQ program and is not part of this work program. No expenses related to the Bikes on Buses program have been included in this year.
Work Element 665.11- Air Pollution Advisory Program (FY12 Carryover)

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*Budget as amended 7/12/13

End Products

Ride Matching (As Needed)
Wittenberg Bike Share Program (Ongoing)

First Half Summary

Staff completed the Wittenberg Bike Share Program bicycle purchase during this period. Staff continues to work with Wittenberg University on implementation and documentation of the project.

Staff continued to promote Rideshare and monitor sign ups through RIDEPRO software during this period. Rideshare and Air Quality Advocacy public campaigns were completed during this period utilizing web ads through local media outlets.

Second Half Summary

Staff continued to promote Rideshare and monitor sign ups through RIDEPRO software during this period. Rideshare and Air Quality Advocacy public campaigns were completed during this period utilizing web ads through local media outlets.

Delays or Problems Encountered

None
Work Element 674.1 - Paratransit Planning - CPG - ODOT - LOCAL

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*Budget as amended 7/12/13

End Products

Specialized Transportation Program Review (1/13) Complete 1/13
Paratransit Coordination assistance (As needed)
ADA Transit Riders Advisory Committee Meetings (Monthly)

First Half Summary

Staff assisted various agencies on applying for the FTA 5310 – Specialized Program for 2013 and assisted previous recipients with mandatory reporting requirements.

Staff formed the Clark County Human Services Transportation Council. Initial meeting was held 11/1 and goals for the group were established at this time. The council also participated in the development of the Coordinated Public Transportation Plan.

Second Half Summary

Staff distributed Specialized Vehicle Applications during this period. Two agencies, Quest and TAC Industries, completed an application.

Staff coordinated and met monthly with the Transit Riders Advisory and ADA Committee.

Delays or Problems Encountered

None
Work Element 674.2 - Transit Planning - FTA 5307 – LOCAL

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*Budget as amended 7/12/13

End Product

Urban Transit Program Applications                   (11/12, 6/13) Complete (11/12, 6/13)
SCAT Security and Safety planning review  (Ongoing) Complete (2/13)
Ohio Public Transit Data certification (2/13) Complete (2/13)

First Half Summary

No Urban Transit Program Applications were submitted during this period.

Staff provided technical assistance to the City of Springfield and Springfield City Area Transit (SCAT). Staff assisted with various planning functions, including record keeping and reporting and service improvements. Staff assisted with development and data collection of customer surveys, interpretation and reporting of survey results, and transit route analysis.

Staff met monthly with City of Springfield and SCAT staff for transit system progress report meetings. Staff coordinated and met monthly with the Transit Rider’s Advisory and ADA Committee.

Second Half Summary

There was one (1) Urban Transit Program Application submitted during this period by the City of Springfield.

Staff continued to provide technical assistance to the City of Springfield and Springfield City Area Transit (SCAT). Staff assisted with various planning functions, including record keeping and reporting service improvements. Staff assisted with development and data collection of ridership and transit route analysis.

Staff met monthly with City of Springfield and SCAT staff for transit system progress report meetings. Staff coordinated and met monthly with the Transit Rider’s Advisory and ADA Committee.

Delays or Problems Encountered

None
Work Element 674.3 – Coordinated Public Transit Plan – CPG – ODOT – LOCAL

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*Budget as amended 7/12/13

End Product

Coordinated Public Transportation Plan Implementation (Ongoing)
Transportation Providers Roundtable Meetings (Quarterly)
JARC Grant Application (1/13) Complete 1/13
New Freedom Grant Application (1/13) None

First Half Summary

Staff continued support and provided planning assistance for the Greene/Clark County coordinated transportation project and the Western Clark County coordinated transportation project.

Staff provided planning assistance to local stakeholders that expressed interest in JARC and New Freedom funding.

Staff continued work this period on the Coordinated Public Transit Plan. Staff formed the Clark County Human Services Transportation Council and the initial meeting was held on 11/1. Goals for the group were established at this time and members also participated in the development of the Coordinated Public Transportation Plan. The draft document was delivered to the TCC on 12/14.

Second Half Summary

Staff continued support and provided planning assistance for the Greene/Clark County coordinated transportation project and the Western Clark County coordinated transportation project. WestCAT was launched on 4/15.

Staff assisted the Board of Developmental Disabilities with a JARC grant application.

Staff coordinated and met quarterly with the Clark County Human Services Transportation Council.

Delays or Problems Encountered

None
Work Element 682.1 – Infrastructure Program Support – OPWC District 11

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*Budget as amended 7/12/13

End Product

Narrative and Financial Reports for program (Ongoing)
Program kickoff (7/12) Complete 7/12
Preliminary application review (10/12) Complete 10/12
Final application review (11/12) Complete 11/12
Consolidated application package – Round 27 (12/12) Complete 12/12
FY11 audit delivery and staff proposal Complete
Preparation Round 28 (5/13) Complete

First Half Summary

Narrative and Financial Reports for program

Staff provided agenda and minutes for Executive Committee meetings.

Program kickoff

Completed

Preliminary application review

Staff reviewed 57 Round 27 applications. Staff created spreadsheets and reported the results to the Executive Committee.

Final application review

Staff solicited final applications from all applicants, recommended project cut off line and organized the project selection meeting.

Consolidated application package – Round 27

Staff submitted 29 Round 27 completed applications to OPWC. Staff also submitted 2 applications for 100% loan funding and 7 small government applications for statewide level funding.
**Second Half Summary**

**Preparation for Round 28**

Staff preparation for Round 28 was an ongoing process throughout the second half of FY13.

**Delays or Problems Encountered**

None
Work Element 682.2 – Rail Freight Administration – WESTCO Port Authority

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*Budget as amended 7/12/13

End Products

Administration services (Ongoing)
Annual budget (12/12) Delivered 12/12

First Half Summary

Administration Services

Staff managed deposits and payments for regular business activities and real estate transaction proceeds. Staff worked with Auditor of State staff on FY11 financial review.

Staff coordinated with I&O staff on simple rail maintenance issues.

Staff continued the development and maintenance of the WESTCO website.

Annual Budget

Staff completed and delivered an annual budget which was approved by the WESTCO Board of Directors on 12/5. Three (3) budget amendments were approved by the WESTCO Board of Directors during this period.

Second Half Summary

Administration Services

Staff managed deposits and payments for regular business activities and real estate transaction proceeds. Staff worked with Auditor of State staff on FY12 financial review.

Staff coordinated with I&O staff on simple rail maintenance issues.

Staff continued the maintenance of the WESTCO website.

Delays or Problems Encountered

None
Work Element 682.3 – Clean Ohio Program – OPWC District 11

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*Budget as amended 7/12/13

End Product

Narrative and financial reports for the program (Ongoing)
Applications solicitation and scoring (10/12) Complete 10/12
Consolidated application package (12/12) Complete 12/12

First Half Summary

Staff reviewed and scored 13 applications for Round 7. Staff also participated in site visits for all applications submitted. All applications were submitted to OPWC.

Second Half Summary

None

Delays or Problems Encountered

None
## Work Element 682.4 – Coordination Services – ONRA

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*Budget as amended 7/12/13

### End Product

- Stakeholder databases maintenance (Ongoing)
- Coordinator’s Report (Bimonthly)

### First Half Summary

- Staff updated the membership database as needed.
- Staff prepared the Coordinator’s Reports for the 7/24, 9/25, and 11/16 ONRA Board Meetings.

### Second Half Summary

- Services were transferred to Licking County Planning Commission in Newark, Ohio during this period.

### Delays or Problems Encountered

None
## Work Element 682.41 – Ohio Historic National Road Marketing Project – NSBG – ONRA

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*Budget as amended 7/12/13

**End Product**
Design and Purchase of Marketing Materials (As needed)

**First Half Summary**
Workshops were held for the Design Guideline Handbook on 7/19 and 8/9.

**Second Half Summary**
See 682.4

**Delays or Problems Encountered**
None
Work Element 682.42 – Ohio Historic National Road Signage Project – NSBG - ONRA

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</tr>
</tbody>
</table>

*Budget as amended 7/12/13

End Product

Phase II signage installed (5/13)

First Half Summary

Staff assisted in creating and editing interpretive signage along the byway as a part of the 60 sign project along the National Road in Ohio. Staff organized signage meetings, contacted stakeholders, and developed sign locations for the project.

Second Half Summary

See 682.4

Delays or Problems Encountered

None
**Work Element 682.43 – Ohio Historic National Road Gateway Project – NSBG - ONRA**

<table>
<thead>
<tr>
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<th>2nd Half</th>
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<tr>
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</tbody>
</table>

*Budget as amended 7/12/13

**End Product**

Informational kiosks installed    (6/13)

**First Half Summary**

No work was completed in this period.

**Second Half Summary**

See 682.4

**Delays or Problems Encountered**

None
**Work Element 682.44 – Ohio Historic National Road Mile Marker Project – NSBG – ONRA**

<table>
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</table>

*Budget as amended 7/12/13

**End Product**

Mile Markers restored/replaced (TBD)

**First Half Summary**

No work was completed in this period.

**Second Half Summary**

See 682.4

**Delays or Problems Encountered**

None
Work Element 682.5 – SR794 (W. Blee Road) Sub-area Study – Consultant Services – LOCAL

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</table>

*Budget as amended 7/12/13

**End Product**

Design completion (Consultant) (8/12)

**First Half Summary**

The Clark County Engineer’s Department continued design of the SR794 project. The detailed design subphase for this project is funded with STP funds that are matched by local dollars assigned to this work element.

The Engineer’s Department submitted no invoices during this period.

**Second Half Summary**

The Clark County Engineer’s Department continued towards finalizing the design for the project during this period.

**Delays or Problems Encountered**
Work Element 682.6 – OPWC District 11 Job Ready Sites Program - JRS

<table>
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<td>% Work Completed</td>
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**End Product**

- Narrative and financial reports for program  (Ongoing)
- Applications solicitation and scoring  (9/12)
- Consolidated application package  (11/12)

**First Half Summary**

No work was completed in this period.

**Second Half Summary**

No work was completed in this period

**Delays or Problems Encountered**

None
Work Element 697.1 - Public Involvement - CPG - ODOT - LOCAL

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*Budget as amended 7/12/13

End Product

Maintenance of website (Ongoing)
FY12 Annual Listing of Projects (9/12) Delivered 9/12
Public Involvement Activities (As needed)

First Half Summary

Maintenance of website

Staff maintained information on the TCC website, including a calendar of events, TCC produced documents, and ongoing local studies and projects information.

FY12 Annual Listing of Projects

Staff coordinated and developed the FY12 Annual Listing of Obligated Projects and map during this period. The document was delivered to the TCC on 9/14, and was published electronically on the TCC website.

Newsletters

Staff prepared and distributed the Fall 2012 TCC Newsletter. The newsletter was delivered to the TCC in November and was posted on the TCC website.

Public Involvement Activities

Staff coordinated and hosted quarterly Citizens Advisory Committee meetings and monthly Transit Riders Advisory Committee meetings during this period. Staff actively engaged the public during the Clark County Fair in July 2012.

Staff participated in Wittenberg University’s Student Involvement Fair and Passport to Springfield on 8/30 to promote the bike share program.

Staff hosted a Public Information Open House for the candidate TCC funded FY14-17 TIP projects on 9/12. All projects that were submitted for TCC funding were available for public review at this meeting. 3 people attended the open house and no comments were received.
Staff coordinated and hosted public meetings for the 2013 Coordinated Public Transportation Human Services Transportation Plan on 11/5, 11/7, 11/14, 11/15, 11/27, and 11/28. A total of 15 people attended the public meetings and no comments received during this period.

**Second Half Summary**

**Maintenance of website**

Staff maintained information on the TCC website, including a calendar of events, TCC produced documents, and ongoing local studies and projects information.

**Newsletters**

Staff prepared and distributed the Spring 2013 TCC Newsletter. The newsletter was delivered to the TCC in April and was posted on the TCC website.

**Public Involvement Activities**

Staff coordinated and hosted monthly Transit Riders Advisory Committee meetings during this period.

Staff participated in a Public Involvement Meeting for the SR41 and SR235 Roundabout hosted by ODOT District 7.

Staff hosted Public Informational Open Houses for the 2014-2017 Transportation Improvement Program. 3 people attended one of three sessions and no comments relative to the TIP were received.

Staff participated in the Lite Listener’s Lunch on 6/26 in Fairborn to promote the Air Quality Program.

**Delays or Problems Encountered**

None