

CLARK COUNTY-SPRINGFIELD

TRANSPORTATION COORDINATING COMMITTEE

**FY18
PLANNING
WORK
PROGRAM**

MAY, 2017

**Planning
Work
Program**

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Planning Work Program

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This report was prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, the Ohio Public Works Commission, the West Central Ohio Port Authority, transit and rail freight service providers, and the local governments and agencies of Clark County.

The preparation and publication of this document was financed cooperatively by the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, the West Central Ohio Port Authority, and the local governments and agencies of Clark County.

The contents of this Plan reflect the views of the Clark County-Springfield Transportation Study, which is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This Plan does not constitute a standard, specification or regulation.

Planning Work Program

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Planning Work Program

INTRODUCTION

The Clark County-Springfield Area Transportation Study was organized in 1964 to comply with the requirements of the Federal-Aid Highway Act of 1962. The organization is more commonly known by the name of its policy committee, the Clark County-Springfield Transportation Coordinating Committee, or TCC.

The TCC is the metropolitan planning organization (MPO) for transportation in Clark County as designated by the Ohio Department of Transportation (ODOT) acting on behalf of the Governor in accordance with federal law (23 USC 134). The MPO is the forum for cooperative transportation decision-making by the principal elected officials of general purpose local government. The TCC is composed of local elected officials, transportation professionals, and advisory committee representatives. **The TCC reviews and approves plans and programs involving expenditures of federal-aid transportation funds in Clark County.**

The TCC is responsible for the federally-mandated cooperative, comprehensive and continuing transportation planning process. TCC Staff maintains this planning process through the work elements developed annually in this Planning Work Program (PWP). The PWP describes the work necessary to maintain the transportation planning process and serves as the budgeting mechanism. The transportation planning process implemented through the PWP is described in the Prospectus, dated November, 2015.

As the MPO, the TCC must fulfill the requirements of the planning regulations for the Clark County - Springfield area to maintain eligibility for Federal highway and transit funds through ODOT. The current Federal transportation legislation, Fixing America's Surface Transportation (FAST) Act, recognizes that transportation improvements impact the economy, environment, and community quality of life. The FAST Act states that the metropolitan planning processes must consider transportation projects and strategies that will:

- **Support the economic vitality** of the United States, the States and metropolitan areas, especially by enabling global competitiveness, productivity and efficiency;
- **Increase the safety of the transportation system** for motorized and non-motorized users;
- **Increase the security of the transportation system** for motorized and non-motorized users;

Planning Work Program

INTRODUCTION

- **Increase the accessibility and mobility options** available to people and freight;
- **Protect and enhance the environment, promote energy conservation, and improve quality of life;**
- **Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;**
- **Promote efficient system management and operation;**
- **Emphasize the preservation of the existing transportation system;**
- **Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and**
- **Enhance travel and tourism.**

Current planning regulations identify five additional requirements of the planning process:

- **A pro-active public involvement process;**
- **Consistency with Title VI of the Civil Rights Act of 1964;**
- **Identification of actions necessary to comply with the Americans with Disabilities Act of 1990;**
- **Provide for the involvement of traffic, ridesharing, transportation safety and enforcement agencies, port authorities, airports and appropriate private operators;**
- **Provide for the involvement of environmental resource and permit agencies as appropriate.**

601

SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.1

Short Range Planning

PURPOSE

To conduct studies and develop information for decision-makers and to identify projects for implementation either in the Transportation Improvement Program or in the normal operating or capital improvement budgets of the participating agencies.

PREVIOUS WORK

FY17 completed work products include:

- South Limestone Street Corridor Study
- Derr Road/Home Road Diet Feasibility Study
- 2017 Environmental Justice Analysis

METHODOLOGY

Implementation of activities consistent with the FAST Act will continue to be a priority. TCC Staff will coordinate planning performance measures with ODOT and public transit providers, begin integrating these performance measures into the Long Range Transportation Plan and Transportation Improvement Program planning processes, and develop a process to report out on these performance measures. TCC Staff will use the following to inform the transportation planning process:

- Planning level environmental mitigation activities;
- Planning level consultation of agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation;
- Coordinate consistency between transportation improvements and State and local planned growth and economic development patterns;

601

SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.1 Short Range Planning - Continued

- Continued development and maintenance of management strategies to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods;
- Continued coordination with interested parties as outlined in the Public Participation Plan (see Work Element 697.1);

Further, other FAST Act policies and procedures which have been implemented by TCC Staff will be continued. These policies and procedures include visualization techniques in transportation plan and TIP development, publication of all planning studies to the World Wide Web, and an annual listing of projects for which Federal funds have been obligated in the preceding year.

TCC Staff will participate on the Local Emergency Management Planning Committee and be engaged in security activities as part of the Emergency Operations Center team in times of need. TCC Staff will participate in an update of the Emergency Support Function ESF-1 (Transportation) Plan as needed.

TCC Staff will participate with the OARC's Transportation Committee, Air Quality Committee, FHWA, and ODOT on FAST Act related activities. With regard to management systems, TCC Staff will work with ODOT and local governments as needed.

TCC Staff will work with local officials, MVRPC, RAPCA, OEPA, and others on addressing air quality planning, including State Implementation Plan (SIP) implementation.

Work will continue with the West Central Ohio Port Authority, the Ohio Rail Development Commission, Indiana & Ohio Central Railroad, Norfolk

601

SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.1 **Short Range Planning – Continued**

Southern, rail users and others in the continued development of the rail freight system.

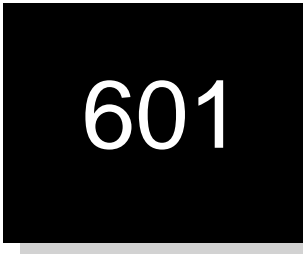
Short range planning activities will have an emphasis on safety and congestion initiatives, management systems and other modes. TCC Staff will assist local jurisdictions and ODOT District 7 with preparation of Highway Safety Applications if needed. TCC Staff will continue to be engaged in local Safe Communities Coalition meetings and support local highway safety outreach events.

TCC Staff will continue participation in the City of Springfield's Bicycle Advisory Committee. The Committee is charged with implementing the Springfield Bike Plan – Phase I and development of Phase II. Phase I sets the policy framework for how the city will become more bicycle friendly using the “five E’s” of bicycle and pedestrian planning. TCC Staff will work with the City of Springfield, Springfield City Schools, and ODOT District 7 on developing School Travel Plans through the Safe Routes to Schools program.

TCC Staff will continue to work cooperatively with MVPRC on promoting the regional multi-use trail network. TCC will support regional efforts with participation in updates to regional mapping, including web-based platforms.

TCC Staff will continue transportation alternatives planning activities. TCC Staff will work with the City of Springfield, the City of New Carlisle, the Village of Enon, and other Villages and Townships on their respective central business district streetscape and walkability plans.

Work will continue with MVRPC, ODOT, and locals to monitor the implementation of projects in the Intelligent Transportation System Early Deployment Plan and the Dayton-Springfield Freeway Management System Plan in the Clark County area.



SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.1

Short Range Planning - Continued

TCC Staff will work with local governments and transportation related non-profit agencies on developing and prioritizing transportation projects for federal-aid and state funds as a part of their respective capital improvement planning. The various management systems will be employed in this regard.

TCC Staff's travel demand model will be used to evaluate various road improvements. Transportation System Management (TSM) measures will be considered to increase efficiency of the existing system. TCC Staff will work with local governments and ODOT to identify existing or potential future transportation corridors where preservation may be necessary to prevent destruction or loss.

TCC Staff will perform a Title VI Self Assessment for compliance with Title VI of the 1964 Civil Rights Act and Executive Order #12898 on Environmental Justice.

TCC Staff will work with ODOT Office of Diversity and Inclusion on Disadvantage Business Enterprises (DBE) goals as needed.

As a regular activity TCC Staff will plan for the following fiscal year Planning Work Program.

SOURCE CPG – ODOT – LOCAL

BUDGET \$116,280.00

END PRODUCTS Title VI Self Assessment (3/18)
ODOT Safety Program Application (3/18)
FY18 Planning Work Program (5/18)



SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.11

Short Range Planning (FY17 Carry Forward)

PURPOSE

See Work Element 601.1

PREVIOUS WORK

See Work Element 601.1

METHODOLOGY

See Work Element 601.1

SOURCE

CPG – ODOT – LOCAL (*FY17 Carry Forward*)

BUDGET

\$48,140.00

END PRODUCTS

ODOT Safety Program (9/17)

601

SHORT RANGE PLANNING

Objective:

To develop alternative transportation improvement actions that address near-term needs.

ELEMENT 601.2

General Planning Services

PURPOSE

To provide general planning services used to supplement short range planning activities.

PREVIOUS WORK

Bird Road and US40 Span Wire Support Analysis
South Limestone Corridor Study
Derr Road/Home Road Diet Feasibility Study

METHODOLOGY

Through a general services contract, a consultant team will be tasked to provide the following analysis and data collection activities throughout the course of the fiscal year:

- 24 hour vehicular counts
- Hourly turning movement counts
- Roadway capacity analyses
- Intersection capacity analyses
- Turn lane storage analyses
- Traffic signal warrants
- Speed zone studies
- Signal timing plans
- Micro (sub-area or corridor) transportation models
- Conceptual preliminary engineering drawings and typical cross sections
- Preliminary cost estimates

SOURCE

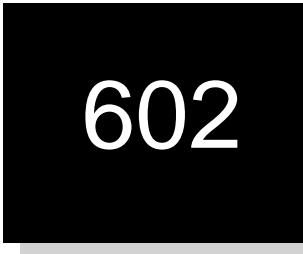
CPG – ODOT – LOCAL

BUDGET

\$100,000.00 (Consultant Services Only)

END PRODUCTS

Various (Ongoing)



TRANSPORTATION IMPROVEMENT PROGRAM

Objective:

To program and monitor transportation projects that are eligible for Federal financial assistance.

ELEMENT 602.1

Transportation Improvement Program

PURPOSE

To develop and monitor the progress of a multi-year program of prioritized local transportation improvements that will utilize federal-aid transportation funds.

PREVIOUS WORK

FY 2018-2021 Transportation Improvement Program (biennial) State Infrastructure Bank and MPO loans.

METHODOLOGY

TCC staff will review and update the Transportation Improvement Program in cooperation with the local jurisdictions, ODOT, and transportation operators as needed. The existing program will be revised to add, remove, or modify projects. The program will be fiscally balanced annually in accordance with business rules.

Federal and State-aid programs for highway and transit improvements are analyzed annually. The progress of all projects in the program will be monitored through quarterly TIP/STIP meetings with ODOT District 7 and project sponsors. TCC Staff will utilize a web-based database to monitor the funding and progress of local Federal-aid projects.

SOURCE

CPG – ODOT – LOCAL

BUDGET

\$22,663.00

END PRODUCTS

TIP and MPO Sub-Allocated Funds Management (Ongoing)
Project Review Meetings (Quarterly)

605

SURVEILLANCE

Objective:

To maintain the basic data required for input to the continuing transportation planning process.

ELEMENT 605.1

Surveillance

PURPOSE

To monitor the developing and changing conditions within TCC Staff area and to assess the effectiveness of various transportation plans and programs through the collection and analysis of data items.

PREVIOUS WORK

FY17 completed work products include:

- 2016 Traffic Count Program
- Various Segment and Intersection Crash Data Compilation
- Various Traffic Data Assembly
- Maintenance of Highway and Traffic Networks

METHODOLOGY

Growth and development indicators, socio-economic data, and the physical characteristics of the transportation system are monitored through data collection and analysis. Data collected from various sources are reviewed, analyzed, evaluated, and compared to forecasts to determine if the various assumptions of the planning program are still valid, in order to ensure that effective transportation improvement projects are being programmed. Updates of variables will be submitted to ODOT in electronic format.

TCC Staff will continue work mapping transportation data and preparing exhibits. Transportation data will be used in transit and paratransit planning, travel demand forecasting, land use planning, roadway safety planning, long range transportation plan, etc.

Information on the physical and operating conditions of the existing transportation system will be collected. Data on traffic crashes, parking, and roadway characteristics will be collected, analyzed, and updated. TCC Staff will collect data regarding operation and maintenance of the existing transportation system.

605

SURVEILLANCE

Objective:

To maintain the basic data required for input to the continuing transportation planning process.

ELEMENT 605.1

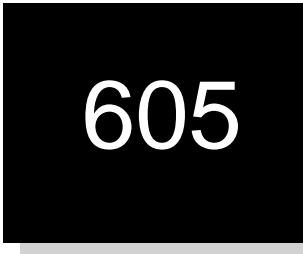
Surveillance - Continued

TCC Staff will update and expand its traffic count files through the continuing collection of traffic data. TCC Staff will coordinate with ODOT to identify HPMS & safety locations that need counted. Traffic count data will be uploaded into a web-based count database. TCC Staff will coordinate the collection of multi-use trail counts on locations throughout the planning area and will maintain a database of historical data.

Data needed for the model validation that is not provided by the Census will be developed. Socio-economic activity of the region is monitored through the annual collection of data on dwelling units, school enrollment, employment, and automobiles. These data items are obtained directly from local government building inspection departments, local school boards and colleges, and the Ohio Bureau of Motor Vehicles and are compared to previous forecasts to assess the accuracy of the long range transportation plan and to ensure that effective transportation improvement projects are being programmed.

TCC Staff will provide available planning data to those in the public and private sector involved in economic/community development and plan implementation to ensure that transportation and land use plans are adequately considered in proposed major developments. Proposals for major zoning change requests will be reviewed and evaluated for their impact on the transportation system. TCC Staff will assist with and conduct reviews of local Traffic Impact Studies as they are prepared.

TCC Staff will review crash data provided by ODOT and the Ohio Department of Public Safety and will complete a High Hazard Location List Document for the planning area. The document will be based upon 2014-2016 crash data and will examine only non-freeway locations. TCC Staff will review the completed methodology with ODOT and local jurisdictions to recommend countermeasures to address high crash locations.



SURVEILLANCE

Objective:

To maintain the basic data required for input to the continuing transportation planning process.

ELEMENT 605.1

Surveillance - Continued

TCC Staff will review roadway speed data provided by ODOT. The speed data will be used to develop and maintain performance measures as required by the FAST Act. TCC Staff will work with ODOT staff to develop analytical and reporting techniques from the raw data and incorporate these techniques into the planning process.

SOURCE

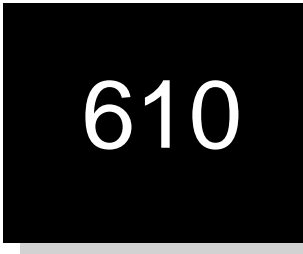
CPG – ODOT – LOCAL

BUDGET

\$86,877.70

END PRODUCTS

- Maintain Road and Street Address Inventory (Ongoing)
- Maintain Highway and Transit Networks (Ongoing)
- Various Data Files and Exhibit Updates (Ongoing)
- Incorporate Roadway Speed Data into Planning Process (Ongoing)
- Web-Based Traffic Count Data Base (Ongoing)
- 2017 High Hazard Location List (10/17)
- 2017 Traffic Counts Complete (12/17)



LONG RANGE PLANNING

Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Clark County.

ELEMENT 610.1

Long Range Plan

PURPOSE

To plan for the long range multi-modal transportation needs of Clark County.

PREVIOUS WORK

The 2040 Transportation Plan and conformity determination was completed in FY16.

METHODOLOGY

Staff will work with ODOT, local jurisdictions, and transportation operators to implement the 2040 Transportation Plan. Implementation of the Long Range Transportation Plan will carry out the metropolitan planning strategies that focus on:

- Economic vitality of the United States
- Increase the safety of the transportation system
- Increase the security of the transportation system
- Increase the accessibility and mobility options
- Protection and enhancement of the environment
- System management
- Preservation of the existing transportation system.

SOURCE

CPG – ODOT – LOCAL

BUDGET

\$32,291.00

END PRODUCTS

Assistance in Clark County Comprehensive Land Use Planning (Ongoing)
Implementation of 2040 Transportation Plan (Ongoing)

610

LONG RANGE PLANNING

Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Clark County.

ELEMENT 610.11

Long Range Plan (FY17 Carry Forward)

PURPOSE

See Work Element 610.1

PREVIOUS WORK

See Work Element 610.1

METHODOLOGY

See Work Element 610.1

SOURCE

CPG – ODOT – LOCAL (*FY17 Carry Forward*)

BUDGET

\$31,291.00

END PRODUCTS

Assistance in Clark County Comprehensive Land Use Planning (Ongoing)
Implementation of 2040 Transportation Plan (Ongoing)

610

LONG RANGE PLANNING

Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Clark County.

ELEMENT 610.2

Clark County Comprehensive Plan

PURPOSE

To plan for the long range needs of the communities within Clark County.

PREVIOUS WORK

Crossroads: A Comprehensive Plan for Clark County Communities was adopted in 1999.

METHODOLOGY

TCC Staff will continue working cooperatively with Clark County and the City of Springfield on an update to the County's Comprehensive Plan. The Comprehensive Plan will address long-range policy for land use planning, transportation, economic development, housing, public facilities, historic, natural and cultural resources, agricultural preservation, intergovernmental cooperation, budget preparation, and capital improvement planning and other facets of life deemed important throughout the process.

During the development of the Comprehensive Plan, the TCC will be responsible for common activities that are already part of the transportation planning process. These activities include data collection and analysis, population and land use projections, mapping, public involvement activities and visioning exercises, and financial projections among others. Consultant services will be utilized for these activities. Work other than the transportation planning activities and common long range activities will be funded separately by agreement with Clark County and the City of Springfield.

SOURCE

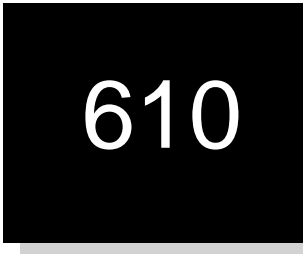
CPG – ODOT – LOCAL (60% of total costs)
LOCAL (40% of total costs)
All work within this element is consultant services only

BUDGET

\$88,000.00

END PRODUCTS

Clark County Comprehensive Plan Update (6/18)



LONG RANGE PLANNING

Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Clark County.

ELEMENT 610.21

Clark County Comprehensive Plan (FY17 Carry Forward)

PURPOSE

See Work Element 610.2

PREVIOUS WORK

See Work Element 610.2

METHODOLOGY

See Work Element 610.2

SOURCE

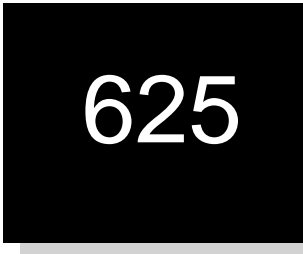
CPG – ODOT – LOCAL (60% of total costs) (*FY17 Carry Forward*)
LOCAL (40% of total costs)
All work within this element is consultant services only

BUDGET

\$30,303.03.00

END PRODUCTS

Clark County Comprehensive Plan Update (6/18)



SERVICES

Objective:

To provide planning assistance, data, information, and reports to individuals and organizations involved in planning.

ELEMENT 625.1

Rural Transportation Planning

PURPOSE

To provide transportation planning and program management support to the Logan-Union-Champaign (LUC) Regional Planning Commission which is designated as the Rural Transportation Planning Organization (RTPO) for Logan and Champaign Counties.

PREVIOUS WORK

None

METHODOLOGY

See LUC FY18 Planning Work Program.

SOURCE

SPR – ODOT – LUC

BUDGET

\$98,392.67

END PRODUCTS

See LUC FY18 Planning Work Program



SPECIAL PROJECTS

Objective:

To conduct programs, projects or studies using Federal-aid transportation funds.

ELEMENT 665.1

Air Quality Advocacy Program

PURPOSE

To advocate for modes of transportation that improve air quality.

PREVIOUS WORK

SCAT fare reduction
Air quality awareness and public advisory campaign
Wittenberg Bike Share Program

METHODOLOGY

TCC Staff will work with Springfield City Area Transit (SCAT) to market and promote transit utilization and reduce single occupancy vehicle trips. TCC Staff will conduct an air quality awareness campaign focused on declared Air Pollution Advisory Days activities and the “It All Adds Up to Cleaner Air” public awareness campaign.

Air Pollution Advisory Days will be monitored and publicized in cooperation with RAPCA and MVRPC. TCC Staff will promote the Advisory Days through newspaper advertisements.

TCC Staff will continue monitoring the Wittenberg University TigerShare Program, which provides students with bicycles to use as an alternative transportation mode.

TCC Staff will actively seek new opportunities to raise awareness about the cause of air pollution and preventative measures that can be taken to decrease it.

SOURCE

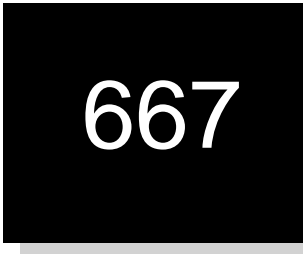
CMAQ – LOCAL (PID 95651)

BUDGET

\$40,000.00

END PRODUCTS

Air Pollution and Rideshare Public Awareness Campaigns (Ongoing)
Air Pollution Advisory Alerts Media Announcements (On Declared AQ Days)



SPECIAL PROJECTS

Objective:

To conduct programs, projects or studies using Federal-aid transportation funds.

ELEMENT 667.1

Rideshare Program

PURPOSE

To provide Rideshare activities for Clark County residents and employers.

PREVIOUS WORK

Rideshare program public awareness campaign
Park and Ride lot management
Ride matching and Rideshare database maintenance

METHODOLOGY

TCC Staff will work to Ride match interested parties and will coordinate with MVRPC and MORPC on providing Rideshare opportunities between MPO areas. TCC Staff will maintain a database of potential car/van poolers and will check periodically on their status.

TCC Staff will maintain an inventory of Park and Ride lots and their usage by the general public. TCC Staff will upgrade signage where needed and monitor the general condition of each of the lots. Promotional Rideshare literature will be developed and distributed at local events and the lots.

TCC Staff will develop a Rideshare promotional and awareness program. TCC Staff will identify interested large employment sites and schools located within the planning area and coordinate the program.

SOURCE

CMAQ (PID 95652)

BUDGET

\$15,000

END PRODUCTS

Ride Matching (As Needed)
Park and Ride Lot Monitoring (Ongoing)
Coordination with Large Employers and Schools (Ongoing)

674

PUBLIC TRANSPORTATION

Objective:

To develop and evaluate alternative strategies for improving transit and paratransit services.

ELEMENT 674.1

Paratransit Planning

PURPOSE

To plan for and support paratransit coordination efforts among paratransit providers and to comply with the Americans with Disabilities Act of 1990 (ADA) making services more effective, accessible, and efficient.

PREVIOUS WORK

Specialized Transportation Program
Coordination program activities for paratransit vehicles
WorkPlus Transportation Service
Report on ADA service in the Springfield service area
SCAT Paratransit Service

METHODOLOGY

TCC Staff will continue the planning effort for the Community Transportation Plan for Welfare to Work in cooperation with the Clark County Department of Job and Family Services, Springfield City Area Transit (SCAT), local agencies and paratransit providers, and other interest groups. Efforts will be aimed at improving the mobility in a coordinated manner. The specialized transportation program and the rideshare/vanpool program will be included. Job and employment training access will be a priority.

TCC Staff will analyze ADA paratransit ridership trends and trip characteristics to assist the City of Springfield and Springfield City Area Transit with ensuring that ADA paratransit service is provided in compliance with the city's plan for complementary paratransit and ADA legislation. Staff will also coordinate and participate in Transit Riders Advisory Committee monthly meetings.

SOURCE

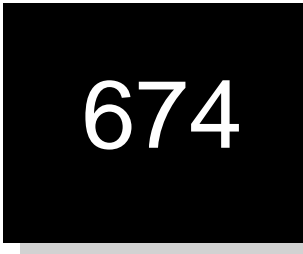
CPG – ODOT – LOCAL

BUDGET

\$2,907.00

END PRODUCTS

Specialized Transportation Program review (1/18)
Paratransit coordination assistance (As-needed)
Transit Riders Advisory Committee Meetings (Monthly)



PUBLIC TRANSPORTATION

Objective:

To develop and evaluate alternative strategies for improving transit and paratransit services.

ELEMENT 674.2

Transit Planning

PURPOSE

To collect and analyze transit and socio-economic data in the area, to develop and assist with the implementation of plans and programs to improve service, and to address the planning requirements of the Federal Transit Administration (FTA) and the ODOT Office of Transit.

PREVIOUS WORK

2016-2019 Transit Development Plan
Transit system performance monitoring

METHODOLOGY

Work will be directed to implement service recommendations of the Transit Development Plan, the Locally Developed Coordinated Human Services Public Transportation Plan, and the Transit Coordination Feasibility Study with the City of Springfield and Clark County.

TCC Staff will provide technical assistance to the City and SCAT in the areas of planning and implementing operating and capital projects, recordkeeping and reporting, transit financing, administrative practices, service improvements, and interpretation of FAST Act and other FTA/ODOT rules and regulations. The City of Springfield and SCAT will be responsible for submitting all reports in accordance with these regulations. TCC Staff will work with the City of Springfield, Springfield City Area Transit, and local employers to develop service options for access to jobs.

SOURCE

FTA 5307 – SPRINGFIELD – LOCAL

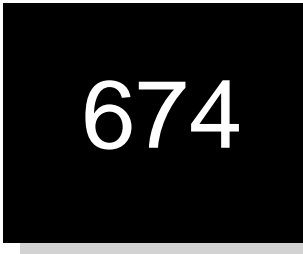
BUDGET

\$74,000.00

END PRODUCTS

Urban Transit Program Applications (11/17, 6/18)
SCAT Security and Safety planning review (Ongoing)
Ohio Public Transit data certification (2/18)

***All End Products To be Completed by TCC Staff*



PUBLIC TRANSPORTATION

Objective:

To develop and evaluate alternative strategies for improving transit and paratransit services.

ELEMENT 674.3

Coordinated Public Transit Plan

PURPOSE

Under the FAST Act, any agencies receiving Federal funding under 49 USC Sections 5307 and 5310 must develop and implement a Human Services Coordinated Transportation Plan that will address the need for mobility services for elderly, handicapped, those of lower income levels, and those utilizing public assistance to live.

PREVIOUS WORK

FY13 Coordinated Human Services Public Transportation Plan
Transportation Providers Roundtable Meetings

METHODOLOGY

TCC Staff will continue development with community stakeholders on an update of the Coordinated Human Services Public Transportation Plan. TCC Staff will produce the plan with the assistance and input from multiple local stakeholders, including local officials, various transportation providers, social service agencies, and local nonprofit agencies. The local stakeholders will be involved in the implementation of the plan upon completion.

TCC Staff will continue to work with stakeholders on implementing the existing plan, including assisting with applications for funding. TCC Staff will prepare plan amendments as needed. TCC Staff will coordinate and host transportation provider roundtable meetings on a quarterly basis to assist in transportation coordination.

SOURCE

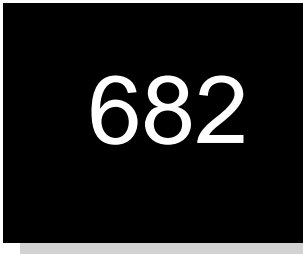
CPG – ODOT – LOCAL

BUDGET

\$21,015.30

END PRODUCTS

Coordinated Public Transportation Plan Implementation (Ongoing)
Transportation Providers Roundtable Meetings (Quarterly)
Draft FY18 Coordinated Public Transportation Plan (10/17)
Final FY18 Coordinated Public Transportation Plan (12/17)



LOCAL PROGRAM SUPPORT

Objective:

To provide staff services as required to meet the terms of local agreements.

ELEMENT 682.1

Infrastructure Program Support – OPWC District 11

PURPOSE

To provide administrative and program management support to the District 11 Public Works Integrating Committee, its Executive Committee, and its various subcommittees, as specified in the terms and conditions of Clark County’s agreement with OPWC.

To provide technical support regarding the rules and regulations of the OPWC State Capital Improvements Program (SCIP), Local Transportation Improvement Program (LTIP), and small government program.

PREVIOUS WORK

This is the 32nd year that TCC Staff has provided support for the infrastructure program.

METHODOLOGY

TCC Staff will serve as the business office necessary for the District 11 Public Works Integrating Committee to communicate with its members, its subdivisions, OPWC, and the Ohio Small Government Capital Improvements Commission. TCC Staff will provide technical instructions, forms and assistance enabling subdivisions to meet the program requirements for funding infrastructure repair and replacement projects. TCC Staff will provide program management support for the District 11 structure by monitoring, keeping records, and reporting on the applications for and the use of funds by the subdivisions and will assist with seminars regarding the program.

SOURCE

OPWC

BUDGET

\$65,000.00

END PRODUCTS

- Narrative and financial reports for the program (Ongoing)
- Program kickoff (7/17)
- Preliminary application review (10/17)
- Final application review (11/17)
- Consolidated application package – Round 32 (12/17)
- Preparation Round 33 (5/18)

682

LOCAL PROGRAM SUPPORT

Objective:

To provide staff services as required to meet the terms of local agreements.

ELEMENT 682.2

Rail Freight Administration – WESTCO Port Authority

PURPOSE

To provide management services for the West Central Ohio Port Authority (WESTCO) Board of Directors including administration, marketing, planning, maintenance of the official plan and budget, and related business functions;

To serve as the primary point of contact for day-to-day business activities for the port authority and act as liaison for WESTCO on rail freight planning issues with the ORDC, ODOT, ODOD, PUCO, FRA, Indiana & Ohio Central Railroad, local jurisdictions, shippers, and others.

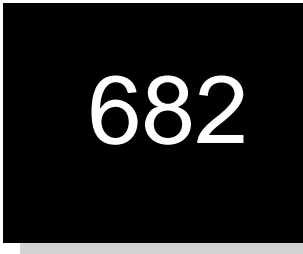
PREVIOUS WORK

In cooperation with the Ohio Department of Transportation, local jurisdictions, shippers, chambers of commerce, and the short line operator, TCC Staff assisted with the planning and establishment of the Port Authority and the acquisition of rail freight lines in west central Ohio. In FY97, TCC Staff commenced administrative services pursuant to a Memorandum of Understanding among Clark County, TCC, and WESTCO.

METHODOLOGY

TCC Staff will work with interested parties regarding the preservation and maintenance of rail freight infrastructure and service in the WESTCO jurisdiction. TCC Staff will assist WESTCO and the IORY with managing track, bridges, at-grade crossings, etc.

TCC Staff will maintain data regarding car loadings and infrastructure. TCC Staff will participate in system marketing activities. TCC Staff will work with shippers, local jurisdictions, and the operator on planning rail infrastructure improvements that would contribute to increased rail usage, enhance safety, or improve operations.



LOCAL PROGRAM SUPPORT

Objective:

To provide staff services as required to meet the terms of local agreements.

ELEMENT 682.2

Rail Freight Administration – WESTCO Port Authority - Cont'd

SOURCE

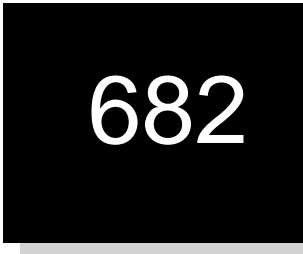
WESTCO

BUDGET

\$90,000.00

END PRODUCTS

Administration services (Ongoing)
Annual budget (12/17)



LOCAL PROGRAM SUPPORT

Objective:

To provide staff services as required to meet the terms of local agreements.

ELEMENT 682.31

Clean Ohio Program – OPWC District 11

PURPOSE

To provide administrative and program management support to the District 11 Public Works Integrating Committee, its Executive Committee and various subcommittees, and the Natural Resources Assistance Council (NRAC), for the Clean Ohio Conservation Program.

To provide subdivisions in the eight county District 11 region with technical support regarding the rules and regulations of the Clean Ohio Conservation Program.

PREVIOUS WORK

This is the 12th year that TCC Staff has provided support for the District 11 NRAC.

METHODOLOGY

TCC staff will serve as the business office necessary for the District 11 Public Works Integrating Committee and the Natural Resources Assistance Council to communicate with its members, its subdivisions, the Ohio Public Works Commission and the Ohio Department of Development. TCC Staff will provide technical instructions, forms and assistance enabling subdivisions to meet the program requirements for funding open space and watershed conservation projects.

TCC Staff will provide program management support for the District 11 structure by monitoring, keeping records, and reporting on the applications for and the use of funds by the subdivisions and will assist with seminars regarding the program.

SOURCE

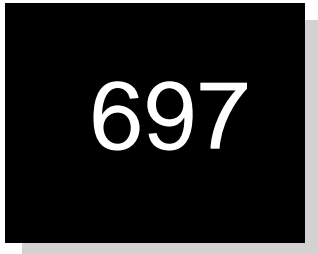
Clean Ohio

BUDGET

\$15,000.00

END PRODUCTS

Narrative and financial reports for the program (Ongoing)
Applications solicitation and scoring (10/17)
Consolidated application package (12/17)



PUBLIC INVOLVEMENT

Objective:

To communicate and document the work of the Transportation Staff.

ELEMENT 697.1

Public Involvement

PURPOSE

To inform local governmental agencies and the general public of the work performed by the TCC Staff and the plans and programs approved by the Transportation Coordinating Committee.

PREVIOUS WORK

FY15 Public Participation Plan

METHODOLOGY

TCC Staff will keep records and conduct various public outreach activities as described in the current Public Participation Plan. An update to the Plan will be completed during this fiscal year.

TCC Staff will complete an upgrade of the layout and compatibility of the TCC website. The website is used to provide information on TCC plans and programs to the general public.

An annual listing of Federal-aid projects will be publicized on the website and in a newsletter. TCC Staff will update and maintain a contact list of interested parties and the general public to send local transportation information, including the newsletter and updated construction information.

TCC Staff will participate with local jurisdictions and ODOT District 7 in public involvement activities at the project planning stage and also during project development.

SOURCE

CPG – ODOT – LOCAL

BUDGET

\$86,477.00

END PRODUCTS

FY17 Annual Listing of Projects (9/17)
Annual Newsletter (10/17)
FY18 Public Participation Plan Update (12/17)
Maintenance and Upgrade of Website (Ongoing)
Public Involvement Activities (As-needed)

Planning Work Program

FUNDING RATIONALE

Work Element	Funding Sources	Rationale
601.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program
601.11	USDOT/ODOT/TCC	Consolidated Planning Grant Program – FY17 CF
601.2	USDOT/ODOT/TCC	Consolidated Planning Grant Program
602.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program
605.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program
610.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program
610.11	USDOT/ODOT/TCC	Consolidated Planning Grant Program – FY17 CF
610.2	USDOT/ODOT/TCC/Local Restricted	Consolidated Planning Grant Program (66% of work); Local funds by Memorandum of Understanding (34% of work)
610.21	USDOT/ODOT/TCC/Local Restricted	Consolidated Planning Grant Program (66% of work) – FY17 CF; Local funds by Memorandum of Understanding (34% of work)
625.1	SPR/ODOT/LUC	Statewide Planning and Research Program and Exclusive per Memorandum of Understanding between TCC, LUC, ODOT and Clark County for Rural Transportation Planning
665.1	CMAQ/TCC	Congestion Mitigation and Air Quality Program (PID 95651)
667.1	CMAQ	Congestion Mitigation and Air Quality Program (PID 95652)
674.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program
674.2	FTA 5307/SPFLD/TCC	Transit exclusive; Pass through by City of Springfield
674.3	USDOT/ODOT/TCC	Consolidated Planning Grant Program
682.1	OPWC	Exclusive per Memorandum of Understanding among TCC, Clark County, and OPWC for Infrastructure Program Support
682.2	WESTCO	Exclusive per Memorandum of Understanding among TCC, WESTCO, and Clark County for Rail Freight Administration
682.3	CLEAN OHIO	Exclusive per Memorandum of Understanding among TCC, Clark County, and OPWC for Clean Ohio Program Support
697.1	USDOT/ODOT/TCC	Consolidated Planning Grant Program

Planning Work Program

DIRECT LABOR HOUR DISTRIBUTION

	601	602	605	610	625	665	667	674.1/ 674.3	674.2	682	697	1040	Total
Director	680	80	80	100	280						80	440	1740
Planner	272				200	80	40	340	728		80		1740
Planner	300				120					1300	20		1740
Planner	350	250	600		200						160	200	1760
Planner	468	40	120	912	200						80		1820
Administrative Assistant (Vacant)													0
Accounting Technician (P.T.)												1410	1410
Intern (P.T.)													0

Salary Range By Job Classification

Director	\$64,000	to	\$88,000
Senior Planner	\$50,000	to	\$74,000
Planner	\$36,000	to	\$60,000
Administrative Assistant	\$25,000	to	\$43,500
Accounting Technician	\$30,500	to	\$44,000
Intern	\$0	to	\$15,000

Planning Work Program

FINANCIAL RESPONSIBILITY BY COST CATEGORY

Detail relative to funding for 601, 602, 605, 610, 674.1, 674.3, and 697 may be found in the USDOT Consolidated Grant Planning Program.

Work Element 610.2 funding is 66% TCC (Consolidated Planning Grant) and 34% Local provided by the city of Springfield and Clark County per a Memorandum of Understanding.

Detail relative to funding for 625.1 may be found in the USDOT Statewide Planning and Research. Local match for the funds is provided by the Logan-Union-Champaign Regional Planning Commission per a Memorandum of Understanding for Rural Transportation Planning among LUC, TCC and Clark County.

MPO's CMAQ funding is used for Work Element 665.1 – Air Pollution Advocacy Program and Work Element 667.1 – Rideshare Program. Funding is 80% Federal for 665.1 (PID 95651) and 100% Federal for 667.1 (PID 95652) per CMAQ Program Guidance.

FTA5307 are passed through by the City of Springfield for Work Element 674.2.

Work Element 682.1 and 682.3 funding is provided by the Ohio Public Works Commission per a Memorandum of Understanding for Administration among OPWC, TCC and Clark County.

WESTCO funding (\$110,000) for work element 682.2 is 100% for administration per a Memorandum of Understanding for Administration among WESTCO, TCC and Clark County.

TCC board member agencies provide local matching funds via an approved dues structure.

All planning work elements are the responsibility of the Transportation Study.

Consultant services may be used for some of the work elements.

FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
601.1 - Short Range Planning	<i>FY18 - CPG</i>												
DIRECT LABOR	\$32,000.00	\$4,000.00										\$4,000.00	\$40,000.00
FRINGE BENEFITS	\$23,968.00	\$2,996.00										\$2,996.00	\$29,960.00
INDIRECT EXPENSES	\$21,056.00	\$2,632.00										\$2,632.00	\$26,320.00
DIRECT EXPENSES	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES													\$0.00
													\$116,280.00
601.11 - Short Range Planning	<i>FY17 Carry Forward - CPG</i>												
DIRECT LABOR	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
FRINGE BENEFITS	\$11,984.00	\$1,498.00										\$1,498.00	\$14,980.00
INDIRECT EXPENSES	\$10,528.00	\$1,316.00										\$1,316.00	\$13,160.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													\$48,140.00
601.2 - General Planning Services	<i>FY18 - CPG</i>												
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES	\$80,000.00	\$10,000.00										\$10,000.00	\$100,000.00
													\$100,000.00
602.1 - Transportation Improvement Program	<i>FY18 - CPG</i>												
DIRECT LABOR	\$7,200.00	\$900.00										\$900.00	\$9,000.00
FRINGE BENEFITS	\$5,392.80	\$674.10										\$674.10	\$6,741.00
INDIRECT EXPENSES	\$4,737.60	\$592.20										\$592.20	\$5,922.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													\$22,663.00
605.1 - Surveillance	<i>FY18 - CPG</i>												
DIRECT LABOR	\$14,560.00	\$1,820.00										\$1,820.00	\$18,200.00
FRINGE BENEFITS	\$10,905.44	\$1,363.18										\$1,363.18	\$13,631.80
INDIRECT EXPENSES	\$9,580.48	\$1,197.56										\$1,197.56	\$11,975.60
DIRECT EXPENSES	\$34,456.24	\$4,307.03										\$4,307.03	\$43,070.30
CONSULTANT EXPENSES													\$0.00
													\$86,877.70

**FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

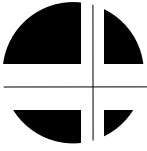
	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
610.1 - Long Range Planning													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													\$32,291.00
610.11 - Long Range Planning													
<i>FY17 Carry Forward - CPG</i>													
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													\$31,291.00
610.2 - Clark Co. Comprehensive Plan													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$46,464.00	\$5,808.00										\$5,808.00	\$58,080.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$29,920.00	\$29,920.00
													\$88,000.00
610.21 - Clark Co. Comprehensive Plan													
<i>FY17 Carry Forward - CPG</i>													
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$10,303.03	\$10,303.03
													\$30,303.03
625.1 RTPO Planning													
DIRECT LABOR					\$22,280.00	\$2,785.00	\$2,785.00						\$27,850.00
FRINGE BENEFITS					\$16,687.72	\$2,085.97	\$2,085.97						\$20,859.65
INDIRECT EXPENSES					\$14,660.24	\$1,832.53	\$1,832.53						\$18,325.30
DIRECT EXPENSES					\$25,086.18	\$3,135.77	\$3,135.77						\$31,357.72
CONSULTANT EXPENSES					\$0.00	\$0.00	\$0.00						\$0.00
													\$98,392.67

**FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
665.1 - Air Quality Advocacy	PID 95651												
DIRECT LABOR								\$1,680.00				\$420.00	\$2,100.00
FRINGE BENEFITS								\$1,258.32				\$314.58	\$1,572.90
INDIRECT EXPENSES								\$1,105.44				\$276.36	\$1,381.80
DIRECT EXPENSES								\$27,956.24				\$6,989.06	\$34,945.30
CONSULTANT EXPENSES													\$0.00
													\$40,000.00
667.1 - Rideshare	PID 95652												
DIRECT LABOR								\$1,050.00					\$1,050.00
FRINGE BENEFITS								\$786.45					\$786.45
INDIRECT EXPENSES								\$690.90					\$690.90
DIRECT EXPENSES								\$12,472.65					\$12,472.65
CONSULTANT EXPENSES													\$0.00
													\$15,000.00
674.1 - Paratransit Planning	FY18 - CPG												
DIRECT LABOR	\$800.00	\$100.00										\$100.00	\$1,000.00
FRINGE BENEFITS	\$599.20	\$74.90										\$74.90	\$749.00
INDIRECT EXPENSES	\$526.40	\$65.80										\$65.80	\$658.00
DIRECT EXPENSES	\$400.00	\$50.00										\$50.00	\$500.00
CONSULTANT EXPENSES													\$0.00
													\$2,907.00
674.2 - Transit Planning													
DIRECT LABOR			\$15,200.00	\$1,900.00								\$1,900.00	\$19,000.00
FRINGE BENEFITS			\$11,384.80	\$1,423.10								\$1,423.10	\$14,231.00
INDIRECT EXPENSES			\$10,001.60	\$1,250.20								\$1,250.20	\$12,502.00
DIRECT EXPENSES			\$22,613.60	\$2,826.70								\$2,826.70	\$28,267.00
CONSULTANT EXPENSES													\$0.00
													\$74,000.00
674.3 - Consolidated Transit Planning	FY18 - CPG												
DIRECT LABOR	\$6,320.00	\$790.00										\$790.00	\$7,900.00
FRINGE BENEFITS	\$4,733.68	\$591.71										\$591.71	\$5,917.10
INDIRECT EXPENSES	\$4,158.56	\$519.82										\$519.82	\$5,198.20
DIRECT EXPENSES	\$1,600.00	\$200.00										\$200.00	\$2,000.00
CONSULTANT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
													\$21,015.30

**FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

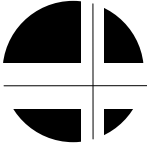
	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
682.1 - OPWC District 11 Infrastructure Support													
DIRECT LABOR										\$7,400.00			\$7,400.00
FRINGE BENEFITS										\$5,542.60			\$5,542.60
INDIRECT EXPENSES										\$4,869.20			\$4,869.20
DIRECT EXPENSES										\$47,188.20			\$47,188.20
CONSULTANT EXPENSES													\$0.00
													\$65,000.00
682.2 - WESTCO Port Authority Rail Freight Administration													
DIRECT LABOR									\$25,000.00				\$25,000.00
FRINGE BENEFITS									\$18,725.00				\$18,725.00
INDIRECT EXPENSES									\$16,450.00				\$16,450.00
DIRECT EXPENSES									\$29,825.00				\$29,825.00
CONSULTANT EXPENSES													\$0.00
													\$90,000.00
682.31 - OPWC District 11 Clean Ohio Program													
DIRECT LABOR											\$1,500.00		\$1,500.00
FRINGE BENEFITS											\$1,123.50		\$1,123.50
INDIRECT EXPENSES											\$987.00		\$987.00
DIRECT EXPENSES											\$11,389.50		\$11,389.50
CONSULTANT EXPENSES													\$0.00
													\$15,000.00
697.1 - Public Involvement FY18 - CPG													
DIRECT LABOR	\$8,800.00	\$1,100.00										\$1,100.00	\$11,000.00
FRINGE BENEFITS	\$6,591.20	\$823.90										\$823.90	\$8,239.00
INDIRECT EXPENSES	\$5,790.40	\$723.80										\$723.80	\$7,238.00
DIRECT EXPENSES	\$48,000.00	\$6,000.00										\$6,000.00	\$60,000.00
CONSULTANT EXPENSES													\$0.00
													\$86,477.00
TOTAL FINANCIAL RESPONSIBILITY													
DIRECT LABOR	\$106,480.00	\$13,310.00	\$15,200.00	\$1,900.00	\$22,280.00	\$2,785.00	\$2,785.00	\$2,730.00	\$25,000.00	\$7,400.00	\$1,500.00	\$15,630.00	\$217,000.00
FRINGE BENEFITS	\$79,753.52	\$9,969.19	\$11,384.80	\$1,423.10	\$16,687.72	\$2,085.97	\$2,085.97	\$2,044.77	\$18,725.00	\$5,542.60	\$1,123.50	\$11,706.87	\$162,533.00
INDIRECT EXPENSES	\$70,063.84	\$8,757.98	\$10,001.60	\$1,250.20	\$14,660.24	\$1,832.53	\$1,832.53	\$1,796.34	\$16,450.00	\$4,869.20	\$987.00	\$10,284.54	\$142,786.00
DIRECT EXPENSES	\$102,056.24	\$12,757.03	\$22,613.60	\$2,826.70	\$25,086.18	\$3,135.77	\$3,135.77	\$37,928.89	\$29,825.00	\$47,188.20	\$11,389.50	\$22,572.79	\$320,515.67
CONSULTANT EXPENSES	\$142,464.00	\$17,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,031.03	\$218,303.03
TOTAL	\$500,817.60	\$62,602.20	\$59,200.00	\$7,400.00	\$78,714.14	\$9,839.27	\$9,839.27	\$44,500.00	\$90,000.00	\$65,000.00	\$15,000.00	\$118,225.23	\$1,061,137.70



APPENDIX

FY18 COST ALLOCATION PLAN

MARCH, 2017



Transportation Coordinating Committee

Elmer Beard, Chair
Council Member, Village of Enon

Kathy Estep, Vice Chair
Trustee, Mad River Township

Bob Bender
HSCTAC Chair

Joyce Chilton
Springfield City Commissioner

Richard Henry
Director, WESTCO Port Authority

Nancy Brown
Trustee, Bethel Township

Vacant
New Carlisle Council Member

Howard Kitko
TAC Chair

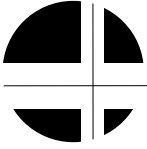
John Burr
Clark County Engineer

Karen Duncan
Springfield City Commissioner

Lowell McGlothin
Clark County Commissioner

Leann Castillo
LOGCAC Chair

Matt Parrill
*Trans. Planning and Engineering
Administrator, ODOT District 7*



TCC Staff

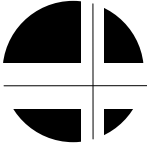
Scott G. Schmid	Transportation Director
Louis A. Agresta	Planner
Cory Lynn Golden	Planner
Glen F. Massie	Planner
Melanie D. Runkel	Planner
Brian D. Mercer	Accounting Technician

Phone	937.521.2128
Email	ccstcc@clarkcountyohio.gov
Website	www.clarktcc.com
Address	Springview Government Center 3130 E. Main Street, Suite 2A Springfield, OH 45505

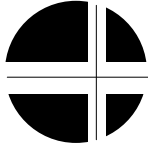
This report was prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, the Ohio Public Works Commission, the West Central Ohio Port Authority, transit and rail freight service providers, and the local governments and agencies of Clark County.

The preparation and publication of this document was financed cooperatively by the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, the West Central Ohio Port Authority, and the local governments and agencies of Clark County.

The contents of this Plan reflect the views of the Clark County-Springfield Transportation Study, which is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This Plan does not constitute a standard, specification or regulation.



- ***CHECKLIST***
- The estimated “*Statement of Direct Labor, Fringe Benefits, and General Overhead*” rates proposed, including subsidiary worksheets and other relevant data, cross-referenced and reconciled to the financial records of the MPO.
- Allocated central services costs must be supported by a summary table.
- A copy of the financial statements (preferably audited) upon which the rate is based. Adjustments resulting from the use of unaudited data will be recognized, where appropriate, by ODOT in a subsequent proposal. [Comment: If FHWA approves an annual audit as a program requirement then this would be mandatory and an allowable indirect cost.]
- A schedule that discloses the direct labor base for all government awards. The costs should be detailed between salaries and wages and other direct costs. (*See Attachment 2.3*).
- Documentation that details the standardized treatment of costs as either a direct or indirect expense. (*See Attachment 2.4*).
- An organization chart that correctly details the structure of the agency during the period for which the proposal applies, along with a functional statement(s) noting the duties and/or responsibilities of all units that comprise the agency.
- A completed and signed original Certification of Indirect Costs statement. (*See Attachment 2.1*). While this document may be submitted electronically, an original must also be sent to ODOT for inclusion in the MPO’s permanent audit file.
- For the MPO agencies where ODOT does not act as cognizant agency, a copy of the approved written agreement establishing the fringe and indirect cost rates to be used for the period.



FY 2018 CAP Narrative

The following applies to the only two Intermediate Cost Objectives – a fringe benefits pool and an indirect expense pool – used by the Clark County – Springfield Transportation Coordinating Committee. This information also applies to our Final Cost Objectives as represented by the individual work elements in our FY18 Planning Work Program.

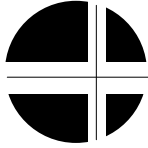
1. Annual Financial Statements - *accrual basis, prepared internally and include a balance sheet, schedule of revenues & expenses and job costing report*
2. Annual Audit - *single audit to be performed by contracted IPA*
3. CAP Basis - *accrual*
4. CAP Rate Methodology - *provisional rates with final rates determined & billed at fiscal year end*
5. Cost Accounting Software - *TCC uses Peachtree (Sage) Complete Accounting 2013. Clark County as fiscal agent uses BS&A Accounting Software. Intermediate Cost Objectives (ICO) are identified and tracked separately via the chart of accounts and financial statements. ICOs are then summarized and broken down by the Final Cost Objectives (FCO) through a monthly general journal entry.*
6. Labor Costs - *employees prepare bi-weekly timesheets in Excel with FCO breakdowns reviewed and approved by TCC director entered & analyzed in 3 Excel worksheets and Peachtree software by fiscal officer*
7. Payroll Processing - *bi-weekly payroll with information shared with fiscal agent fiscal agent processes payroll including issuing checking, managing benefits and preparing tax statements*
8. Internal Controls and other polices/procedures related to:
 - a. CAP Proposal Preparation & Approval - *CAP is prepared jointly by the director and fiscal officer is based upon historical trends and expected projections for the coming fiscal year. Once the final calculation is approved by the director, it is submitted to ODOT for final authorization and agreement.*
 - b. FYE CAP Reconciliation Preparation & Approval - *Reconciliation is done by the fiscal officer with possible input by the IPA. Once approved by the director, the final billing or payment is authorized and completed. The results are always subject to review by ODOT.*

Scott Schmid, **Transportation Director**
Elmer Beard, **Chair**
Kathy Estep, **Vice-Chair**

Bob Bender
Nancy Brown
John Burr
Leann Castillo

Joyce Chilton
Karen Duncan
Richard Henry

Howard Kitko
Lowell McGlothlin
Matt Parrill



CLARK COUNTY-SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE

FY 2018 CAP Narrative (continued)

8. Internal Controls and other polices/procedures related to:
- c. *Billing Invoice Preparation - Billings to grantor agencies are prepared by the fiscal officer using monthly labor and ICO information from the Excel tracking worksheets and Peachtree financial statements. Once completed, they are approved by the director and sent to ODOT District 7 for additional approval. District 7 then sends them to ODOT Central Office for final authorization and payment.*
 - d. *Procurement to determine if expenses are direct or indirect, allowable or unallowable - Expenses are initially approved by the director or fiscal officer. Once billed, the expenses are designated by the fiscal officer or director as direct or indirect, allowable or not. The director approves final classification and authorizes payment before the expenses are submitted to the fiscal agent for processing.*
9. Document shared costs allocated as direct expenses to cost objectives.
- a. *Which costs are allocated? - Postage (only)*
 - b. *How are rates calculated? - Actual postage used on behalf of FCO.*
 - c. *What documentation is prepared? - At the time of mailing, actual postage used is recorded on a tally sheet and later summarized by the fiscal officer on an Excel worksheet.*
 - d. *How frequently do the allocations occur? - Monthly*
 - e. *Credit applied to indirect cost pool equal to cost charged to projects? - Yes. A monthly general journal entry is made debiting the actual postage used to the appropriate FCO and crediting the total amount of postage used to the indirect cost pool.*
 - f. *Reconciliation process for provisional billing rates? - The FYE CAP rate reconciliation process will include the monthly adjustments for the direct postage expense when re-calculating the actual indirect cost pool CAP rate.*
 - g. *What internal controls are in place? - This adjustment is subject to the overall review of the monthly invoice billings and final CAP authorization by the director.*

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CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2015 - June 30, 2016

		ESTIMATED FY 2016	ACTUAL FY 2016	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2018
EMPLOYEE WAGES					
Indirect Labor					
Acct. #	Acct. Name				
74102-000	Administrative Wages	\$ 20,196	\$ 17,492	\$ 2,704	\$ 15,928
74104-000	Clerical Wages	\$ 3,316	\$ 6,068	\$ (2,752)	\$ 4,300
74105-000	Bookkeeping Wages	\$ 30,381	\$ 30,563	\$ (182)	\$ 30,992
Subtotal - Indirect Labor		\$ 53,893	\$ 54,123	\$ (230)	\$ 51,220
Direct Labor					
Acct. #	Acct. Name				
74101-601.1	CPG - Short Range Planning	\$ 24,919	\$ 36,020	\$ (11,101)	\$ 40,000
74101-601.11	CPG - Short Range Planning (carryover)	\$ 25,000	\$ 24,999	\$ 1	\$ 20,000
74101-602.1	CPG - Trans. Improvement Program	\$ 17,528	\$ 11,203	\$ 6,325	\$ 9,000
74101-605.1	CPG - Surveillance	\$ 29,050	\$ 9,508	\$ 19,542	\$ 18,200
74101-605.11	CPG - Surveillance (carryover)	\$ -	\$ 11,176	\$ (11,176)	\$ -
74101-610.1	CPG - Long Range Planning	\$ 12,205	\$ 21,326	\$ (9,121)	\$ 13,000
74101-610.11	CPG - Long Range Planning (carryover)	\$ 15,000	\$ 14,988	\$ 12	\$ 13,000
74101-625.1	SPR - RTP0 Planning	\$ -	\$ -	\$ -	\$ 27,850
74101-665.1	CMAQ - Air Quality Advocacy	\$ 2,867	\$ 2,295	\$ 572	\$ 2,100.00
74101-667.1	CMAQ - Rideshare	\$ 2,027	\$ 177	\$ 1,850	\$ 1,050
74101-674.1	CPG - Paratransit Planning	\$ 1,014	\$ 748	\$ 266	\$ 1,000
74101-674.2	Transit Planning Support	\$ 19,512	\$ 28,520	\$ (9,008)	\$ 19,000
74101-674.3	CPG - Coordinated Transit Planning	\$ 10,389	\$ 3,880	\$ 6,509	\$ 7,900
74101-682.1	OPWC Program Support	\$ 6,126	\$ 6,691	\$ (565)	\$ 7,400
74101-682.2	WESTCO Program Support	\$ 25,916	\$ 24,688	\$ 1,228	\$ 25,000
74101-682.3	Clean Ohio Program Support (local)	\$ 942	\$ 542	\$ 400	\$ -
74101-682.31	Clean Ohio Program Support (state)	\$ -	\$ 613	\$ (613)	\$ 1,500
74101-697.1	CPG - Public Involvement	\$ 8,949	\$ 7,525	\$ 1,424	\$ 11,000
Subtotal - Direct Labor		\$ 201,444	\$ 204,901	\$ (3,457)	\$ 217,000
TOTAL EMPLOYEE WAGES		\$ 255,337	\$ 259,024	\$ (3,687)	\$ 268,220

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2015 - June 30, 2016

		ESTIMATED FY 2016	ACTUAL FY 2016	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2018
FRINGE BENEFITS COST CENTER					
Paid Leave					
Acct. #	Acct. Name				
74106-000	Vacation Wages	\$ 13,835	\$ 18,329	\$ (4,494)	\$ 16,936
74107-000	Holiday Wages	\$ 11,429	\$ 12,572	\$ (1,143)	\$ 13,413
74108-000	Sick Leave Wages	\$ 17,143	\$ 17,056	\$ 87	\$ 17,366
74109-000	Miscellaneous Wages	\$ 4,293	\$ 2,049	\$ 2,244	\$ 1,927
Subtotal - Paid Leave		\$ 46,700	\$ 50,006	\$ (3,306)	\$ 49,642
Other Fringe Benefits					
Acct. #	Acct. Name				
74110-000	PERS	\$ 42,250	\$ 41,601	\$ 649	\$ 44,500
74111-000	Workers Compensation	\$ 6,000	\$ 5,690	\$ 310	\$ 6,000
74113-000	Medicare	\$ 4,200	\$ 4,079	\$ 121	\$ 4,200
74120-000	Dental Insurance	\$ 1,365	\$ 1,093	\$ 272	\$ 1,200
74121-000	Life Insurance	\$ 300	\$ 252	\$ 48	\$ 300
74122-000	Health Insurance	\$ 86,100	\$ 87,880	\$ (1,780)	\$ 95,000
74145-000	Other Employee Expenses	\$ -	\$ -	\$ -	\$ 50
Prior Year Rate Adjustment		\$ -	\$ -	\$ -	\$ -
Subtotal - Other Fringe		\$ 140,215	\$ 140,594	\$ (379)	\$ 151,250
TOTAL FRINGE BENEFITS		<u>\$ 186,915</u>	<u>\$ 190,600</u>	<u>\$ (3,685)</u>	<u>\$ 200,892</u>

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2015 - June 30, 2016

		ESTIMATED FY 2016	ACTUAL FY 2016	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2018
INDIRECT COST CENTER - NON-LABOR					
Acct. #	Acct. Name				
74140-000	Travel	\$ 200	\$ 48	\$ 152	\$ 100
74140-001	Training	\$ 200	\$ -	\$ 200	\$ 100
74200-000	Office Supplies	\$ 4,500	\$ 3,973	\$ 527	\$ 4,000
74200-003	Postage	\$ 500	\$ 193	\$ 307	\$ 200
74200-004	Maps & Reference Materials	\$ 400	\$ 403	\$ (3)	\$ 400
74210-000	Small Office Equipment	\$ 500	\$ 1,803	\$ (1,303)	\$ 1,000
74211-000	Small Office Furniture	\$ 500	\$ -	\$ 500	\$ -
74230-000	Advertising	\$ 500	\$ 87	\$ 413	\$ -
74230-001	Printing	\$ 1,000	\$ 1,246	\$ (246)	\$ 1,200
74401-000	Contract Services	\$ 3,500	\$ 3,008	\$ 492	\$ 3,500
74401-001	Software & Tech Support	\$ 500	\$ 591	\$ (91)	\$ 500
74900-000	Miscellaneous Other Expenses	\$ 400	\$ 54	\$ 346	\$ 300
74900-001	Insurance	\$ 1,300	\$ 890	\$ 410	\$ 1,000
74900-002	Communication Services	\$ 800	\$ 719	\$ 81	\$ 800
74900-003	Dues & Subscriptions	\$ 300	\$ 337	\$ (37)	\$ 300
74904-000	Rentals	\$ -	\$ 270	\$ (270)	\$ 300
74904-001	Office Rent	\$ 34,000	\$ 34,348	\$ (348)	\$ 36,500
75000-000	Depreciation (general)	\$ 3,200	\$ 3,118	\$ 82	\$ 3,000
	Prior Year Rate Adjustment	\$ -	\$ -	\$ -	\$ 0.00
TOTAL INDIRECT COSTS - NON-LABOR		\$ 52,300	\$ 51,087	\$ 1,213	\$ 53,200

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD
July 1, 2015 - June 30, 2016

		ESTIMATED FY 2016	ACTUAL FY 2016	VARIANCE (OVER BUDGET) UNDER BUDGET	ESTIMATED FY 2018
FRINGE BENEFIT COST RATE CALCULATION					
TOTAL FRINGE BENEFITS	A	\$ 186,915.00	\$ 190,599.74		\$ 200,892.00
TOTAL EMPLOYEE WAGES	B	\$ 255,337.00	\$ 259,023.81		\$ 268,220.00
FRINGE BENEFIT COST RATE		73.20%	73.58%	A ÷ B	74.90%
FRINGE BENEFIT COST RECOVERY COMPARISON FY 2016					
Should have recovered in fiscal year	+		\$ 150,773.77	Actual DL * Actual Fringe Rate	
Amount actually recovered in fiscal year	-		\$ 149,993.89	Actual DL * Estimated Fringe Rate	
Prior Year Net (Over) / Under Recovery	+		\$ -		
Prior Year (Over) / Under Recovery Posted to Cost Center	-		\$ -		
(Over) / Under Recovery of Fringe Benefits	=		\$ 779.88		
FRINGE BENEFITS COST DISTRIBUTION					
INDIRECT LABOR FRINGE BENEFITS		\$ 39,451.43	\$ 39,825.97		\$ 38,362.87
DIRECT LABOR FRINGE BENEFITS		\$ 147,463.57	\$ 150,773.77		\$ 162,529.13
TOTAL FRINGE BENEFITS		<u>\$ 186,915.00</u>	<u>\$ 190,599.74</u>		<u>\$ 200,892.00</u>
INDIRECT COST RATE CALCULATION					
INDIRECT LABOR		\$ 53,893.00	\$ 54,123.24		\$ 51,220.00
INDIRECT FRINGE BENEFITS		\$ 39,451.43	\$ 39,825.97		\$ 38,362.87
OTHER INDIRECT COSTS		\$ 52,300.00	\$ 51,086.83		\$ 53,200.00
TOTAL INDIRECT COSTS	A	<u>\$ 145,644.43</u>	<u>\$ 145,036.04</u>		<u>\$ 142,782.87</u>
TOTAL DIRECT LABOR COSTS	B	<u>\$ 201,444.00</u>	<u>\$ 204,900.57</u>		<u>\$ 217,000.00</u>
INDIRECT COST RATE		72.30%	70.78%	A ÷ B	65.80%
INDIRECT COST RECOVERY COMPARISON FY 2016					
Should have recovered in fiscal year	+		\$ 145,036.04	Actual DL * Actual Indirect Rate	
Amount actually recovered in fiscal year	-		\$ 148,143.54	Actual DL * Estimated Indirect Rate	
Prior Year Net (Over) / Under Recovery	+		\$ -		
Prior Year (Over) / Under Recovery Posted to Cost Center	-		\$ -		
(Over) / Under Recovery of Indirect Costs	=		\$ (3,107.50)		
SUMMARY					
		ESTIMATED FY 2016	ACTUAL FY 2016		ESTIMATED FY 2018
FRINGE BENEFIT COST RATE		<u>73.20%</u>	<u>73.58%</u>		<u>74.90%</u>
INDIRECT COST RATE		<u>72.30%</u>	<u>70.78%</u>		<u>65.80%</u>
TOTAL OVERHEAD COST RATE		145.50%	144.37%		140.70%

**CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
OTHER INTERMEDIATE COST OBJECTIVES
NARRATIVE & SCHEDULE OF EXPENSES**

Cost Objective Number & Name

6-74200-003 POSTAGE & DELIVERY

Cost Objective Description / Purpose

Refills of office postage meter for mailing purposes.

Cost Allocation Basis

Actual postage used on behalf of a Final Cost Objective (work element). Remaining balance is an indirect expense which becomes part on the Indirect Cost Pool.

Cost Allocation Rate(s)

Actual postage used as determined by USPS rates & regulations.

Cost Allocation Frequency

Monthly.

Description of Cost Allocation Records Retained for Audit Purposes

Employees record postage used and for which FCO on a monthly summary sheet. At the end of the month, the Fiscal Officer reviews the usage, prepares a postage summary worksheet and records the results in the accounting system with a general journal entry. Director approves along with all other month end financials.

Expenses for this Cost Objective

Account Number	Account Name	Prior Actual FY 2016	Proposed Budget FY 2018
6-74200-003	POSTAGE & DELIVERY	\$ 193.00	\$ 200.00
TOTALS		\$ 193.00	\$ 200.00

Allocations for this Cost Objective

Sum of Expenses Allocated Direct to Projects/Programs	\$ 4,310.00	\$ 5,500.00
Expenses Allocated to Indirect Cost Pool	\$ 193.00	\$ 200.00
TOTALS	\$ 4,503.00	\$ 5,700.00

DIRECT Expenses by Department

FY 2018

	Travel	Training	Postage	Office & Map / Ref. Supplies	Ads & Outside Printing	Project Supplies / Equipment	Other Project Expenses	Software / Tech. Support	Other	Totals
CPG - Trans. Planning Program										\$ 114,813.27
601 602 605 610 674.1 674.3 697	\$ 9,000.00	\$ 9,000.00	\$ 900.00	\$ 900.00	\$ 9,000.00	\$ 54,000.00	\$ 16,200.00	\$ 13,500.00	\$ 2,313.27	
CMAQ - Air Quality / Rideshare										\$ 37,928.89
665.1 (80% - 20%)	\$ 400.00				\$ 24,000.00		\$ 2,800.00		\$ 756.24	
667.1 (100%)					\$ 9,972.65					
FTA5307 - Transit Planning Program										\$ 25,440.30
674.2	\$ 3,600.00	\$ 3,600.00				\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	\$ 240.30	
OPWC District 11 Admin. Services										\$ 47,188.20
682.1	\$ 4,000.00		\$ 1,000.00				\$ 42,000.00		\$ 188.20	
WESTCO Admin. Services										\$ 29,825.00
682.2	\$ 5,000.00		\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 12,000.00	\$ 4,000.00	\$ 825.00	
Clean Ohio District 11 Admin. Services										\$ 11,389.50
682.3	\$ 4,000.00		\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 389.50		
SPR - RTP0 Planning										\$ 31,357.72
625.1	\$ 6,500.00		\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 10,000.00	\$ 7,500.00	\$ 5,000.00	\$ 357.72	
Local Planning										\$ 22,572.79
601 602 605 610 674 697	\$ 1,500.00	\$ 1,400.00	\$ 100.00	\$ 100.00	\$ 7,000.00	\$ 6,500.00	\$ 3,000.00	\$ 2,500.00	\$ 472.79	
	\$ 34,000.00	\$ 14,000.00	\$ 5,500.00	\$ 3,000.00	\$ 52,972.65	\$ 80,000.00	\$ 91,500.00	\$ 34,389.50	\$ 5,153.52	\$ 320,515.67

CONSULTANT SERVICES by Department

	Totals
CPG - Trans. Planning Program	
<i>General Planning Services (FY18)</i>	\$ 90,000.00
601.2	
<i>Clark Co. Comprehensive Plan (FY18)</i>	\$ 52,272.00
610.2	
<i>Clark Co. Comprehensive Plan (FY17 carryover)</i>	\$ 18,000.00
610.21	
Local Planning	
<i>General Planning Services (FY18)</i>	\$ 10,000.00
601.2	
<i>Clark Co. Comprehensive Plan (FY18)</i>	\$ 35,728.00
610.2	
<i>Clark Co. Comprehensive Plan (FY17 carryover)</i>	\$ 12,303.03
610.21	
	\$ 218,303.03

FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
601.1 - Short Range Planning													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$32,000.00	\$4,000.00										\$4,000.00	\$40,000.00
FRINGE BENEFITS	\$23,968.00	\$2,996.00										\$2,996.00	\$29,960.00
INDIRECT EXPENSES	\$21,056.00	\$2,632.00										\$2,632.00	\$26,320.00
DIRECT EXPENSES	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES													\$0.00
													\$116,280.00
601.11 - Short Range Planning													
<i>FY17 Carry Forward - CPG</i>													
DIRECT LABOR	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
FRINGE BENEFITS	\$11,984.00	\$1,498.00										\$1,498.00	\$14,980.00
INDIRECT EXPENSES	\$10,528.00	\$1,316.00										\$1,316.00	\$13,160.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													\$48,140.00
601.2 - General Planning Services													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES	\$80,000.00	\$10,000.00										\$10,000.00	\$100,000.00
													\$100,000.00
602.1 - Transportation Improvement Program													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$7,200.00	\$900.00										\$900.00	\$9,000.00
FRINGE BENEFITS	\$5,392.80	\$674.10										\$674.10	\$6,741.00
INDIRECT EXPENSES	\$4,737.60	\$592.20										\$592.20	\$5,922.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													\$22,663.00
605.1 - Surveillance													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$14,560.00	\$1,820.00										\$1,820.00	\$18,200.00
FRINGE BENEFITS	\$10,905.44	\$1,363.18										\$1,363.18	\$13,631.80
INDIRECT EXPENSES	\$9,580.48	\$1,197.56										\$1,197.56	\$11,975.60
DIRECT EXPENSES	\$34,456.24	\$4,307.03										\$4,307.03	\$43,070.30
CONSULTANT EXPENSES													\$0.00
													\$86,877.70
610.1 - Long Range Planning													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													\$32,291.00
610.11 - Long Range Planning													
<i>FY17 Carry Forward - CPG</i>													
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													\$31,291.00

FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
610.2 - Clark Co. Comprehensive Plan													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$46,464.00	\$5,808.00										\$5,808.00	\$58,080.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$29,920.00	\$29,920.00
													\$88,000.00
610.21 - Clark Co. Comprehensive Plan													
<i>FY17 Carry Forward - CPG</i>													
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$10,303.03	\$10,303.03
													\$30,303.03
625.1 RTPO Planning													
DIRECT LABOR					\$22,280.00	\$2,785.00	\$2,785.00						\$27,850.00
FRINGE BENEFITS					\$16,687.72	\$2,085.97	\$2,085.97						\$20,859.65
INDIRECT EXPENSES					\$14,660.24	\$1,832.53	\$1,832.53						\$18,325.30
DIRECT EXPENSES					\$25,086.18	\$3,135.77	\$3,135.77						\$31,357.72
CONSULTANT EXPENSES					\$0.00	\$0.00	\$0.00						\$0.00
													\$98,392.67
665.1 - Air Quality Advocacy													
DIRECT LABOR								\$1,680.00				\$420.00	\$2,100.00
FRINGE BENEFITS								\$1,258.32				\$314.58	\$1,572.90
INDIRECT EXPENSES								\$1,105.44				\$276.36	\$1,381.80
DIRECT EXPENSES								\$27,956.24				\$6,989.06	\$34,945.30
CONSULTANT EXPENSES													\$0.00
													\$40,000.00
667.1 - Rideshare													
DIRECT LABOR								\$1,050.00					\$1,050.00
FRINGE BENEFITS								\$786.45					\$786.45
INDIRECT EXPENSES								\$690.90					\$690.90
DIRECT EXPENSES								\$9,972.65					\$9,972.65
CONSULTANT EXPENSES													\$0.00
													\$12,500.00
674.1 - Paratransit Planning													
<i>FY18 - CPG</i>													
DIRECT LABOR	\$800.00	\$100.00										\$100.00	\$1,000.00
FRINGE BENEFITS	\$599.20	\$74.90										\$74.90	\$749.00
INDIRECT EXPENSES	\$526.40	\$65.80										\$65.80	\$658.00
DIRECT EXPENSES	\$400.00	\$50.00										\$50.00	\$500.00
CONSULTANT EXPENSES													\$0.00
													\$2,907.00
674.2 - Transit Planning													
DIRECT LABOR			\$15,200.00	\$1,900.00								\$1,900.00	\$19,000.00
FRINGE BENEFITS			\$11,384.80	\$1,423.10								\$1,423.10	\$14,231.00
INDIRECT EXPENSES			\$10,001.60	\$1,250.20								\$1,250.20	\$12,502.00
DIRECT EXPENSES			\$22,613.60	\$2,826.70								\$2,826.70	\$28,267.00
CONSULTANT EXPENSES													\$0.00
													\$74,000.00

FY2018
FINANCIAL RESPONSIBILITY BY COST CATEGORY

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
674.3 - Consolidated Transit Planning	<i>FY18 - CPG</i>												
DIRECT LABOR	\$6,320.00	\$790.00										\$790.00	\$7,900.00
FRINGE BENEFITS	\$4,733.68	\$591.71										\$591.71	\$5,917.10
INDIRECT EXPENSES	\$4,158.56	\$519.82										\$519.82	\$5,198.20
DIRECT EXPENSES	\$1,600.00	\$200.00										\$200.00	\$2,000.00
CONSULTANT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
													\$21,015.30
682.1 - OPWC District 11 Infrastructure Support													
DIRECT LABOR										\$7,400.00			\$7,400.00
FRINGE BENEFITS										\$5,542.60			\$5,542.60
INDIRECT EXPENSES										\$4,869.20			\$4,869.20
DIRECT EXPENSES										\$47,188.20			\$47,188.20
CONSULTANT EXPENSES													\$0.00
													\$65,000.00
682.2 - WESTCO Port Authority Rail Freight Administration													
DIRECT LABOR									\$25,000.00				\$25,000.00
FRINGE BENEFITS									\$18,725.00				\$18,725.00
INDIRECT EXPENSES									\$16,450.00				\$16,450.00
DIRECT EXPENSES									\$29,825.00				\$29,825.00
CONSULTANT EXPENSES													\$0.00
													\$90,000.00
682.31 - OPWC District 11 Clean Ohio Program													
DIRECT LABOR											\$1,500.00		\$1,500.00
FRINGE BENEFITS											\$1,123.50		\$1,123.50
INDIRECT EXPENSES											\$987.00		\$987.00
DIRECT EXPENSES											\$11,389.50		\$11,389.50
CONSULTANT EXPENSES													\$0.00
													\$15,000.00
697.1 - Public Involvement	<i>FY18 - CPG</i>												
DIRECT LABOR	\$8,800.00	\$1,100.00										\$1,100.00	\$11,000.00
FRINGE BENEFITS	\$6,591.20	\$823.90										\$823.90	\$8,239.00
INDIRECT EXPENSES	\$5,790.40	\$723.80										\$723.80	\$7,238.00
DIRECT EXPENSES	\$48,000.00	\$6,000.00										\$6,000.00	\$60,000.00
CONSULTANT EXPENSES													\$0.00
													\$86,477.00
TOTAL FINANCIAL RESPONSIBILITY													
DIRECT LABOR	\$106,480.00	\$13,310.00	\$15,200.00	\$1,900.00	\$22,280.00	\$2,785.00	\$2,785.00	\$2,730.00	\$25,000.00	\$7,400.00	\$1,500.00	\$15,630.00	\$217,000.00
FRINGE BENEFITS	\$79,753.52	\$9,969.19	\$11,384.80	\$1,423.10	\$16,687.72	\$2,085.97	\$2,085.97	\$2,044.77	\$18,725.00	\$5,542.60	\$1,123.50	\$11,706.87	\$162,533.00
INDIRECT EXPENSES	\$70,063.84	\$8,757.98	\$10,001.60	\$1,250.20	\$14,660.24	\$1,832.53	\$1,832.53	\$1,796.34	\$16,450.00	\$4,869.20	\$987.00	\$10,284.54	\$142,786.00
DIRECT EXPENSES	\$102,056.24	\$12,757.03	\$22,613.60	\$2,826.70	\$25,086.18	\$3,135.77	\$3,135.77	\$37,928.89	\$29,825.00	\$47,188.20	\$11,389.50	\$22,572.79	\$320,515.67
CONSULTANT EXPENSES	\$142,464.00	\$17,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,031.03	\$218,303.03
TOTAL	\$500,817.60	\$62,602.20	\$59,200.00	\$7,400.00	\$78,714.14	\$9,839.27	\$9,839.27	\$44,500.00	\$90,000.00	\$65,000.00	\$15,000.00	\$118,225.23	\$1,061,137.70

Clark - County Springfield Transportation Coordinating Committee

Account ID	Account Description	Account Type	Explanation
CASH			
1-10000-000	CASH - General	Cash	Current balance of unrestricted dollars - can be used for any purpose.
1-10010-110	CASH - OPWC	Cash	Current balance of Restricted dollars - can only be used for OPWC projects.
1-10010-220	CASH - CLEAN OHIO	Cash	Current balance of Restricted dollars - can only be used for Clean Ohio projects
1-10010-230	CASH - SR794 (W Blee Rd)	Cash	Current balance of Restricted dollars - can only be used for the SR794 project.
1-10010-240	CASH - MV CYCLING	Cash	Current balance of Restricted dollars - can only be used for the 2013 MV Cycling Summit
ACCOUNTS RECEIVABLES			
1-11000-000	A/R - General	Accounts Receivable	Outstanding MPO invoices billed to miscellaneous sources
1-11000-010	A/R - CPG / USDOT	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-011	A/R - CPG / ODOT	Accounts Receivable	Outstanding MPO invoices billed to this State funding source
1-11000-020	A/R - CMAQ	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-030	A/R - FTA5307	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-031	A/R - FTA5307 / ODOT	Accounts Receivable	Outstanding MPO invoices billed to this State / Local funding source
1-11000-040	A/R - ODOT Transit	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-050	A/R - NSBG (Byways)	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-051	A/R - NSBG / ONRA / ODOT	Accounts Receivable	Outstanding MPO invoices billed to this Federal / State funding source
1-11000-052	A/R - NSBG / ONRA / Local	Accounts Receivable	Outstanding MPO invoices billed to this Local funding source
1-11000-060	A/R - SPR / USDOT	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-061	A/R - SPR / ODOT	Accounts Receivable	Outstanding MPO invoices billed to this State funding source
1-11000-070	A/R - STP / USDOT	Accounts Receivable	Outstanding MPO invoices billed to this Federal funding source
1-11000-071	A/R - STP / ODOT	Accounts Receivable	Outstanding MPO invoices billed to this State funding source
1-11000-110	A/R - OPWC	Accounts Receivable	Outstanding MPO invoices billed to this State funding source
1-11000-120	A/R - JOB READY SITE	Accounts Receivable	Outstanding MPO invoices billed to this State funding source
1-11000-210	A/R - WESTCO	Accounts Receivable	Outstanding MPO invoices billed to this Local funding source
1-11000-220	A/R - CLEAN OHIO	Accounts Receivable	Outstanding MPO invoices billed to this Local funding source
1-11000-230	A/R - SR794 (W Blee Rd)	Accounts Receivable	Outstanding MPO invoices billed to this Local funding source
1-11000-300	A/R - LOCAL MATCH	Accounts Receivable	Annual local matching MPO invoices billed to various Local funding sources
1-11000-310	A/R - CLARK CO ENGINEER	Accounts Receivable	Annual local matching MPO invoices billed to this Local funding source
1-11000-320	A/R - CITY SPRINGFIELD	Accounts Receivable	Annual local matching MPO invoices billed to this Local funding source
1-11000-330	A/R - CITY NEW CARLISLE	Accounts Receivable	Annual local matching MPO invoices billed to this Local funding source
1-11000-340	A/R - TOWNSHIP ASSOCIATION	Accounts Receivable	Annual local matching MPO invoices billed to this Local funding source
1-11006-000	A/R - INDIRECT COST RECOVERY	Accounts Receivable	Previous years' audit adjustment to Indirect Costs
1-11007-000	A/R - FRINGE BENEFIT RECOVERY	Accounts Receivable	Previous years' audit adjustment to Fringe Benefits
OTHER ASSETS			
1-12000-000	INVENTORY - Office Supplies	Inventory	Non-project related office supplies to be used in everyday operations
1-12100-000	PREPAID Expenses	Prepaid assets	Expenses prepaid but not yet recognized as such on the income statement
1-12200-000	DFE - Accounts Payable	Other Current Assets	Accrued unpaid accounts payable AND not yet expensed
1-13000-000	PROPERTY - Equip / Furn	Fixed Assets	Total current amount accumulated office assets. Balance to be transferred & account closed.
1-13001-000	PROPERTY - Accum. Deprec.	Accum. Depreciation	Total depreciation against current office assets. Balance to be transferred & account closed.
1-14000-000	OFFICE EQUIPMENT (General)	Fixed Assets	Total current amount of accumulated office equipment for general purpose use
1-14001-000	OFFICE EQUIPMENT - Accum. Deprec.	Accum. Depreciation	Total depreciation expensed against current & general-purpose use office equipment
1-15000-000	OFFICE FURNITURE (General)	Fixed Assets	Total current amount of accumulated office furniture for general purpose use
1-15001-000	OFFICE FURNITURE - Accum. Deprec.	Accum. Depreciation	Total depreciation expensed against current & general-purpose use office furniture
1-16000-000	PROJECT EQUIPMENT	Fixed Assets	Total current amount of accumulated equipment purchased for Specific projects
1-16001-000	PROJECT EQUIPMENT - Accum Deprec	Accum. Depreciation	Total depreciation expensed against current & specific project-related equipment
1-17000-000	DOR - PENSION	Other Assets	Deferred Outflow of Resources related to Pensions as required by GASB 68

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Account ID	Account Description	Account Type	Explanation
LIABILITIES - DEFERRED			
2-20000-010	DFR - CPG / USDOT	Other Current Liabilities	Federal funding carried over from last year or yet to be recognized
2-20000-011	DFR - CPG / ODOT	Other Current Liabilities	State funding carried over from last year or yet to be recognized
2-20000-020	DFR - CMAQ	Other Current Liabilities	Federal funding carried over from last year or yet to be recognized
2-20000-030	DFR - FTA5307	Other Current Liabilities	Federal funding carried over from last year or yet to be recognized
2-20000-031	DFR - FTA5307 / ODOT	Other Current Liabilities	State funding carried over from last year or yet to be recognized
2-20000-050	DFR - NSBG (Byways)	Other Current Liabilities	Federal funding carried over from last year or yet to be recognized
2-20000-051	DFR - NSBG / ONRA / ODOT	Other Current Liabilities	State funding carried over from last year or yet to be recognized
2-20000-052	DFR - NSBG / ONRA / Local	Other Current Liabilities	Local funding carried over from last year or yet to be recognized
2-20000-060	DFR - SPR US68 / USDOT	Other Current Liabilities	Federal funding carried over from last year or yet to be recognized
2-20000-061	DFR - SPR US68 / ODOT	Other Current Liabilities	State funding carried over from last year or yet to be recognized
2-20000-110	DFR - OPWC	Other Current Liabilities	State funding received in previous years AND yet to be recognized
2-20000-210	DFR - WESTCO	Other Current Liabilities	Local funding Match that has been received AND yet to be recognized
2-20000-220	DFR - CLEAN OHIO	Other Current Liabilities	Local funding received in previous years AND yet to be recognized
2-20000-230	DFR - SR794 (W Blee Rd)	Other Current Liabilities	Local funding received in previous years AND yet to be recognized
2-20000-310	DFR - CLARK CO ENGINEER	Other Current Liabilities	Local funding Match that has been received AND yet to be recognized
2-20000-300	DFR - LOCAL MATCH	Other Current Liabilities	Local funding Matches that have been received AND yet to be recognized
2-20000-320	DFR - CITY SPRINGFIELD	Other Current Liabilities	Local funding Match that has been received AND yet to be recognized
2-20000-330	DFR - CITY NEW CARLISLE	Other Current Liabilities	Local funding Match that has been received AND yet to be recognized
2-20000-340	DFR - TOWNSHIP ASSOCIATION	Other Current Liabilities	Local funding Match that has been received AND yet to be recognized
2-20100-000	DFR - OTHER	Other Current Liabilities	Miscellaneous funding carried over from last year or yet to be recognized
LIABILITIES			
2-21000-000	ACCOUNTS PAYABLE	Accounts Payable	Accrued expenses yet to be paid
2-22000-000	SALARIES PAYABLE	Other Current Liabilities	Accrued current salaries owed to employees
2-23000-000	VACATION - PAYABLE (Current)	Other Current Liabilities	Accrued current year vacation for employees
2-23100-000	VACATION - ACCRUED (Previous)	Other Current Liabilities	Accrued employee vacation from Previous years
2-24000-000	SICK LEAVE - PAYABLE (Current)	Other Current Liabilities	Accrued current year sick time for employees
2-24100-000	SICK LEAVE - ACCRUED (Previous)	Other Current Liabilities	Accrued employee sick time from Previous years
2-25000-000	DIR - PENSION	Other Current Liabilities	Deferred Inflow of Resources related to Pensions as required by GASB 68
2-25000-220	DIR - CLEAN OHIO	Other Current Liabilities	Deferred Inflow of local funding resources received AND yet to be recognized
2-25006-000	INDIRECT COST PAYABLE	Accounts Payable	Previous years' audit adjustment to Indirect Costs
2-25007-000	FRINGE BENEFIT PAYABLE	Accounts Payable	Previous years' audit adjustment to Fringe Benefits
2-29000-000	LONG TERM OBLIGATIONS	Long Term Liabilities	Previously accrued vacation and/or sick time. Balance to be transferred & account closed.
2-30000-000	NET PENSION LIABILITY	Long Term Liabilities	Net Pension Liability owed for Pensions as required by GASB 68
NET POSITIONS			
3-30000-000	CLEARING / Adjustment	Equity - doesn't close	Account used to record changes between FY07 ending balances and FY08 beginning balances
3-30000-100	NET POSITION - PENSION	Equity - doesn't close	Beginning Net Position for Pensions as required by GASB 68
3-31000-000	GENERAL FUND BALANCE	Equity - Retained Earnings	Retained Earnings type account recording prior years' cumulative changes in net assets
3-32000-000	NET REVENUE / EXPENSES	Equity - gets closed annually	Net of revenues less expenditures from current year operations

Clark - County Springfield Transportation Coordinating Committee

Account ID	Account Description	Account Type	Explanation
PROGRAM REVENUES			
4-42100-010	PR - CPG / USDOT	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-011	PR - CPG / ODOT	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-020	PR - CMAQ	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-030	PR - FTA5307	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-031	PR - FTA5307 / OTHER	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-040	PR - ODOT Transit	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-050	PR - NSBG Byways	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-051	PR - NSBG / ONRA / ODOT	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-052	PR - NSBG / ONRA / Local	Revenue	Current fiscal year revenue from and billings to this Local funding source
4-42100-060	PR - SPR / USDOT	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-061	PR - SPR / ODOT	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-070	PR - STP / USDOT	Revenue	Current fiscal year revenue from and billings to this Federal funding source
4-42100-071	PR - STP / ODOT	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-110	PR - OPWC	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-120	PR - JOB READY SITE	Revenue	Current fiscal year revenue from and billings to this State funding source
4-42100-210	PR - WESTCO	Revenue	Current fiscal year revenue from and billings to this Local funding source
4-42100-220	PR - CLEAN OHIO	Revenue	Current fiscal year revenue from and billings to this Local funding source
4-42100-230	PR - SR794 (W Blee Rd)	Revenue	Current fiscal year revenue from and billings to this Local funding source
4-42100-300	PR - LOCAL MATCH	Revenue	Local funding received and yet to be recognized but will be during the fiscal year
4-42100-310	PR - CLARK CO ENGINEER	Revenue	Local funding received and yet to be recognized but will be during the fiscal year
4-42100-320	PR - CITY SPRINGFIELD	Revenue	Local funding received and yet to be recognized but will be during the fiscal year
4-42100-330	PR - CITY NEW CARLISLE	Revenue	Local funding received and yet to be recognized but will be during the fiscal year
4-42100-340	PR - TOWNSHIP ASSOCIATION	Revenue	Local funding received and yet to be recognized but will be during the fiscal year
4-42200-000	PR - OTHER Revenues	Revenue	Miscellaneous revenue from other sources
4-45001-010	AUDIT OFFSETS - CPG / USDOT	Revenue	Additional revenues (or credits) from this Federal funding source due to audit results
4-45001-011	AUDIT OFFSETS - CPG / ODOT	Revenue	Additional revenues (or credits) from this State funding source due to audit results
4-45001-020	AUDIT OFFSETS - CMAQ	Revenue	Additional revenues (or credits) from this Federal funding source due to audit results
4-45006-000	INDIRECT COST REVENUE	Revenue	Recovery of previous years' audit adjustment to Indirect Costs
4-45007-000	FRINGE BENEFIT REVENUE	Revenue	Recovery of previous years' audit adjustment to Fringe Benefits
DIRECT Expenses			
5-74101-000	DIRECT LABOR WAGES	Expenses	Direct labor wages charged to specific projects
5-74140-000	TRAVEL	Expenses	Project specific travel expenses including mileage, meals, airfare, parking
5-74140-001	TRAINING	Expenses	Project needed training & education including conference registrations
5-74200-000	OFFICE SUPPLIES	Expenses	Office supplies used for specific projects
5-74200-003	POSTAGE & DELIVERY	Expenses	Project specific mailings and delivery costs
5-74200-004	MAPS & REFERENCE MATERIAL	Expenses	Maps and reference materials used or needed for specific projects
5-74210-000	PROJECT EQUIPMENT	Expenses	Equipment bought for others use with specific projects < \$500
5-74211-000	PROJECT FURNITURE	Expenses	Furnishings bought for others use with specific projects < \$500
5-74230-000	ADVERTISING	Expenses	Advertising related to specific projects e.g. SCAT or Ozone Action days
5-74230-001	PRINTING SERVICES	Expenses	Printing of project specific materials by outside vendors
5-74310-000	PRO SERVICES - AUDIT	Expenses	Annual independent audit and state charged audit costs. Eligible for reimbursement.
5-74403-000	CONTRACT SERVICES	Expenses	Contract services including consultants hired for specific projects
5-74403-001	SOFTWARE & TECH SUPPORT	Expenses	Software & tech support used to complete & support projects
5-74900-000	PROJECT OTHER Expenses	Expenses	Miscellaneous project related expenses
5-74900-001	CMAQ OTHER Expenses	Expenses	Non-advertising expenses related to use of CMAQ funds e.g. reimburse APA days
5-74900-002	COMMUNICATION Services	Expenses	Project specific communication costs
5-74900-003	DUES & SUBSCRIPTIONS	Expenses	Required dues and subscriptions in support of specific projects
5-74904-000	RENTALS	Expenses	Renting equipment or space for specific projects

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Account ID	Account Description	Account Type	Explanation
INDIRECT Expenses			
6-74102-000	ADMINISTRATIVE WAGES	Expenses	Indirect labor wages for completing administrative tasks
6-74103-000	TECHNICAL WAGES	Expenses	Indirect labor wages for furthering technical knowledge & expertise
6-74104-000	CLERICAL WAGES	Expenses	Indirect labor wages for secretarial support
6-74105-000	BOOKKEEPING WAGES	Expenses	Indirect labor wages for accounting / bookkeeping support
6-74140-000	TRAVEL	Expenses	Non-project related travel expenses including mileage, meals, airfare, parking
6-74140-001	TRAINING	Expenses	General knowledge training & education including conference registrations
6-74200-000	OFFICE SUPPLIES	Expenses	General office supplies used during the current fiscal year
6-74200-002	COPIES & COPYING	Expenses	General office copy & copying costs
6-74200-003	POSTAGE & DELIVERY	Expenses	General office postage and delivery costs including meter rental
6-74200-004	MAPS & REFERENCE MATERIAL	Expenses	Non-project related maps and reference materials used within the office
6-74210-000	SMALL OFFICE EQUIPMENT	Expenses	Small, general office equipment which can be expensed and not depreciated < \$ 100
6-74211-000	SMALL OFFICE FURNITURE	Expenses	Small, general office furniture which can be expensed and not depreciated < \$ 100
6-74230-000	ADVERTISING	Expenses	Advertising related to general office services and employment
6-74230-001	PRINTING SERVICES	Expenses	Printing of general office materials
6-74310-000	PRO SERVICES - AUDIT	Expenses	Annual independent audit and state charged audit costs. ELIGIBLE for reimbursement.
6-74401-000	CONTRACT SERVICES	Expenses	Contract services hired to support general office functions
6-74401-001	SOFTWARE & TECH SUPPORT	Expenses	Software & tech support for general office needs
6-74900-000	MISC. OTHER Expenses	Expenses	Miscellaneous general office expenses
6-74900-001	INSURANCE	Expenses	CORSA general liability insurance including professional, property & employment
6-74900-002	COMMUNICATION Services	Expenses	General office communication costs
6-74900-003	DUES & SUBSCRIPTIONS	Expenses	Non-project related dues and subscriptions
6-74904-000	RENTALS	Expenses	Renting equipment for general office use
6-74904-001	OFFICE RENT	Expenses	Rent paid to county for TCC office space
6-75000-000	DEPRECIATION (General)	Expenses	Current fiscal year depreciation of General non-project related assets
6-75006-000	INDIRECT COSTS ALLOCATED	Expenses	Expensing of previous years' audit adjustment to Indirect Costs
FRINGE BENEFIT Expenses			
7-74106-000	VACATION WAGES	Expenses	Vacation wages paid during the current fiscal year
7-74107-000	HOLIDAY WAGES	Expenses	Holiday wages paid during the current fiscal year
7-74108-000	SICK LEAVE WAGES	Expenses	Sick leave wages paid during the current fiscal year
7-74109-000	MISCELLANEOUS WAGES	Expenses	Adjustments or changes to wages paid during the current fiscal year
7-74110-000	PERS	Expenses	Current fiscal year MPO contributions to employee retirement program
7-74111-000	WORKER'S COMP	Expenses	Current fiscal year MPO payment of worker's compensation premiums
7-74112-000	UNEMPLOYMENT COMP	Expenses	Current fiscal year MPO payments towards employee unemployment comp.
7-74113-000	MEDICARE	Expenses	Current fiscal year MPO contributions to employee Medicare coverage
7-74120-000	DENTAL INSURANCE	Expenses	Current fiscal year MPO payments towards employee dental insurance
7-74121-000	LIFE INSURANCE	Expenses	Current fiscal year MPO payments towards employee life insurance
7-74122-000	HEALTH INSURANCE	Expenses	Current fiscal year MPO payments towards employee health insurance
7-74130-000	CONTINUING EDUCATION	Expenses	Current fiscal year repayment of approved employee continuing education
7-74135-000	RETIREMENT PAYOUT	Expenses	Payout of previous years' accrued vacation and sick leave to a retiree
7-74145-000	OTHER EMPLOYEE Expenses	Expenses	Current fiscal year's miscellaneous employee expenses
7-75007-000	FRINGE BENEFITS ALLOCATED	Expenses	Expensing of previous years' audit adjustment to Fringe Benefits

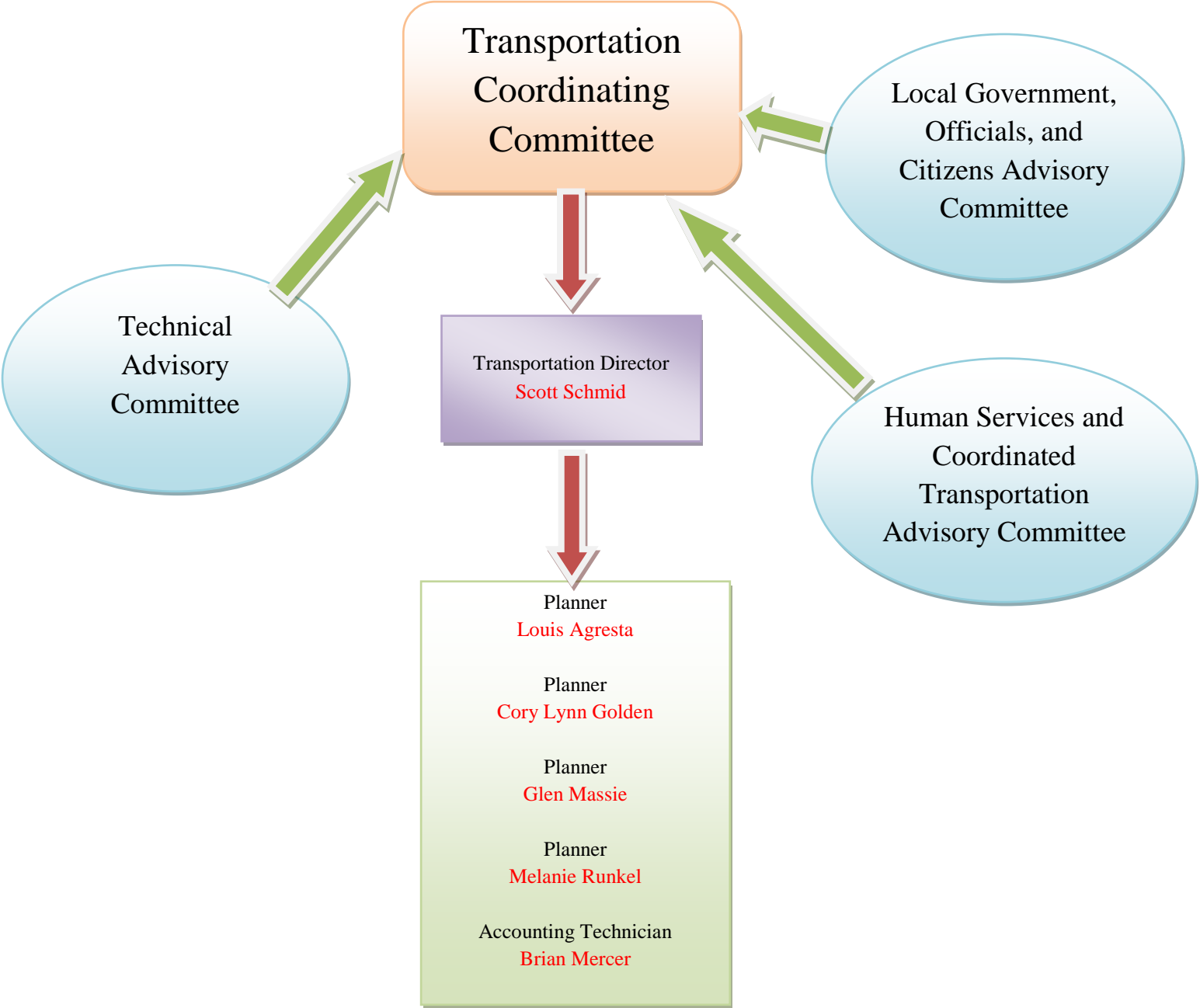
Clark - County Springfield Transportation Coordinating Committee

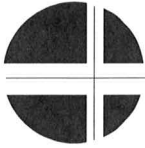
Account ID	Account Description	Account Type	Explanation
MISCELLANEOUS Expenses			
8-74101-000	WAGES (Accrued) Expenses	Expenses	End of month wages accrued before paid in the next month. Entry reversed next month.
8-74106-000	VACATION (Net) Expense	Expenses	Net vacation expensed for the current FY. Vacation Payable minus Vacation Wages.
8-74108-000	SICK LEAVE (Net) Expense	Expenses	Net sick leave expensed for the current FY. Sick Leave Payable minus Sick Leave Wages.
8-74310-000	PRO SERVICES - AUDIT	Expenses	Annual independent audit and state charged audit costs. NOT eligible for reimbursement.
8-74310-001	PRO SERVICES - LEGAL	Expenses	Legal services performed on the behalf of the MPO. NOT eligible for reimbursement.
8-74400-000	PENSION EXPENSE	Expenses	Pension expenses related to GASB 68 requirements
8-74953-000	INTEREST EXPENSE	Expenses	Late fees and interest assessed against the MPO
8-75000-000	DEPRECIATION (Project)	Expenses	Current fiscal year depreciation of Restricted project-specific assets
8-75000-001	DEPRECIATION (Property)	Expenses	Current fiscal year depreciation of pre FY08 Property - Equip. / Furn. assets
8-75002-000	LOSS DISPOSAL ASSETS	Expenses	Loss on disposal of assets from difference between cost of asset and accumulated depreciation.
8-75006-000	INDIRECT COSTS ALLOCATED	Expenses	# 1 Indirect costs calculated using CAP provisional rate and allocated to others. Debit balance.
8-75006-001	INDIRECT RECOVERED - CPG	Expenses	# 1 Indirect costs allocated & recovered from CPG funding using CAP provisional rate. Credit balance.
8-75006-002	INDIRECT RECOVERED - Others	Expenses	# 1 Indirect costs allocated & recovered from other funding using CAP provisional rate. Credit balance.
8-75006-003	INDIRECT RECOVERED - TCC	Expenses	# 1 Portion of indirect costs allocated assigned to TCC using CAP provisional rate. Credit balance.
8-75007-000	FRINGE BENEFITS ALLOCATED	Expenses	# 2 Fringe benefits calculated using CAP provisional rate & allocated to others. Debit balance.
8-75007-001	FRINGES RECOVERED - CPG	Expenses	# 2 Fringe benefits allocated & recovered from CPG funding using CAP provisional rate. Credit balance.
8-75007-002	FRINGES RECOVERED - Others	Expenses	# 2 Fringe benefits allocated & recovered from other funding using CAP provisional rate. Credit balance.
8-75007-003	FRINGES RECOVERED - TCC	Expenses	# 2 Portion of fringe benefits allocated assigned to TCC using CAP provisional rate. Credit balance.
8-75007-004	FRINGES RECOVERED - Indirect	Expenses	# 2 Portion of fringe benefits allocated assigned against Indirect wages using CAP provisional rate.

Note - # 1 Indirect Costs : Zero sum entry used to add these costs to job costing reports and to summarize this estimated provisional calculation for audit purposes.

Note - # 2 Fringe Benefit Costs : Zero sum entry used to add these costs to job costing reports and to summarize this estimated provisional calculation for audit purposes.

SFY2018 Organizational Chart





CLARK COUNTY-SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE

Certificate of Indirect Costs

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal 2/28/2017 to establish billing or final indirect costs rates for 7/1/2017 – 6/30/2018 are allowable in accordance with the requirements of the Federal award(s) to which they apply and the provisions of Subpart E—Cost Principles of Part 200. Unallowable costs have been adjusted for in allocating costs as indicated in the indirect cost proposal.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Governmental Unit: Clark County–Springfield Transportation Coordinating Committee
Signature: 
Name of Official: Scott Schmid
Title: Transportation Director
Date of Execution: March 1, 2017

Scott Schmid, *Transportation Director*
Elmer Beard, *Chair*
Kathy Estep, *Vice-Chair*

Bob Bender
Nancy Brown
John Burr
Leann Castillo

Joyce Chilton
Karen Duncan
Richard Henry

Howard Kitko
Lowell McGlothlin
Matt Parrill