



CLARK COUNTY-SPRINGFIELD

TRANSPORTATION COORDINATING COMMITTEE

**FY19
PLANNING
WORK
PROGRAM**

Completion Report

SEPTEMBER, 2019

Work Element 601.1 - Short Range Planning

Budget	\$103,654	Funding Source
Expenditures	\$81,747	CPG – ODOT - Local
Budget Balance	\$21,907	
% Expended	79%	
% Work Completed	100%	

Work Element 601.11 - Short Range Planning

Budget	\$67,787	Funding Source
Expenditures	\$66,781	CPG – ODOT - Local
Budget Balance	\$1,006	<i>FY2018 Carry Forward</i>
% Expended	99%	
% Work Completed	100%	

End Products

ODOT Safety Program Application	(9/18, 4/19)	None
Roadway Safety Audits	(10/18)	Delayed
Title VI Self Assessment	(3/19)	Delivered 3/19
Regional Economic Impact Study of the Miami Valley Trails	(4/19)	Delayed
FY2020 Planning Work Program	(5/19)	Delivered 5/19

Work Summary**Transportation Performance Measures**

Staff coordinated with ODOT Central Office to establish CY2019 Safety Performance Targets and 4 year targets for infrastructure condition, travel time and freight, and CMAQ. Staff coordinated with the city of Springfield and SCAT to establish 4 year Transit Asset Management targets. The Transportation Plan and Transportation Improvement Program were amended accordingly to include performance management performance measures, targets, and a systems performance report.

Roadway

Staff conducted corridor operational and safety analyses on Enon-Xenia, Middle Urbana, E. Possum, and Spangler. Staff conducted intersection operational and safety analyses on Old Columbus-Cincinnati and Selma, Union and Spangler, Urbana and Moorefield, and SR54 and Old Columbus. Staff coordinated with the Clark County Engineer's Department on Traffic Impact Studies for roadways adjacent to new school construction in the Shawnee, Greenon, and Northwestern local school districts and business expansion at the Speedway Corporate site.

Staff assisted local officials on scoping and RFP development on the Plum Street Bridge and Mad River Trail Phase 1 projects. Staff reviewed the Alternative Evaluation Report for the Derr Road Diet project.

Staff continued to work on the Clark County Projects Development Task and with the task order consultant (see Work Element 601.2). The task includes planning feasibility studies for the Selma and Possum roundabout and the Enon-Xenia widening project. Staff scoped and began the Laybourne Road relocation feasibility study, the Laybourne Road Traffic Impact Study and the SR54 in South Vienna Traffic Impact Study with the task order consultant.

Emergency Management Agency Coordination

Staff continued to develop a close working relationship with the Clark County EMA. Staff continued to participate in the Clark County Local Emergency Planning Committee. Staff participated in quarterly meetings, agency exercises, and EOC basic training.

Highway Safety

Staff attended and participated in Safe Communities Coalition bimonthly meetings with the Clark County Health Department, various other city and county departments, and various law enforcement agencies. Staff additionally attended and participated in Clark County Fatal Crash Review Meetings. Staff participated in Statewide Strategic Highway Safety Plan Steering Committee meetings.

Staff participated in District Safety Review Team meetings regarding ODOT safety hot spots on the US and State system. Staff coordinated local safety planning activities with the Strategic Highway Safety Plan. Staff participated in Distracted Driving Task Force meetings to analyze the rising traffic deaths and provide recommendations to the Governor for potential policy and legislative action.

Staff participated in research activities, webinars, and training sessions on roadway safety issues and countermeasures. These included LTAP and ODOT Safety Talk and Safety Peer Exchange webinars and seminars. Staff continued to compile before and after crash data for these and other recent safety projects.

Air Quality and Congestion Mitigation

Staff coordinated with local and state partners on air quality conformity for the 1997 Ozone Standard. Staff prepared CMAQ Eligibility Determination requests for the Selma/Possum roundabout and the Mad River Trail Phase 1 projects.

Bicycle and Pedestrian Planning

Staff attended and participated in regional Miami Valley Bikeways and Miami Valley Cycling Summit planning meetings.

Staff attended and participated in Bike Springfield, Springfield Bike Task Force, and Ambassadors of Clark County Trails meetings. Staff participated in the coordination of a Bike to Work Day event in Springfield. Staff coordinated and organized the collection of data from counters placed along the multi-use trails in the planning area. Staff worked with local stakeholders to encourage bike safety and distribute bike helmets to children.

Staff worked with local stakeholders on the implementation of the Springfield City Safe Routes to Schools Travel Plan.

Federal and State Issues

Staff worked on development of performance measures consistent with the FAST Act and integrating performance measures into the Transportation Plan and TIP. Staff continued participation in webinars and review on Performance Based Planning and federal NPRM's.

Other

Staff participated in Ohio Transportation Engineering Conference, the Ohio Conference on Freight, the Ohio Public Transit Association Conference, and various training sessions hosted by FHWA, ODOT, and LTAP.

Staff worked with the Springfield sub-committee and transportation sub-committee to prioritize local projects for the Priority Development Advocacy Committee (PDAC). Staff assisted in completing a funding application for the South Limestone corridor improvements.

Staff participated in various OARC Transportation Committee meetings and OARC Communications Committee meetings. Staff participated in various ODOT sponsored workshops and seminars covering

performance measures, Title VI programs, scenario planning, safety planning and outreach, and civil rights. Staff coordinated and participated in TCC Technical Advisory Committee and TCC Local Officials, Government, and Citizens Advisory Committee meetings.

Staff participated in various Census and American Community Survey webinars and workshops. Staff utilized demographic data from the Census for planning products under various work elements.

Staff compiled data for publication of the FY2018 Annual Listing of Obligated Projects (see 697.1).

Delays or Problems Encountered

Roadway safety audits were delayed due to local partners other priorities. Staff conducted roadway safety audits in the RTPO area in FY2019 and plans to conduct MPO area audits in FY2020.

The Regional Economic Impact Study of the Miami Valley Trails has been delayed indefinitely due to a lack of funding in other areas to complete the study.

Work Element 601.2 – General Planning Services

<u>Budget (Amended 7/12/2019)</u>	<u>\$107,000</u>	<u>Funding Source</u>
Expenditures	\$106,489	CPG – ODOT - Local
Budget Balance	\$511	Consultant Services Only
% Expended	100%	
% Work Completed	100%	

End Products

Middle Urbana Corridor Study	(12/18)	Complete (12/18)
Laybourne Road Feasibility Study and Traffic Impact Study	(10/19)	
SR54 Traffic Impact Study	(10/19)	
Clark County Projects Development	(12/19)	

Work Summary

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

Clark County Projects Development

The Clark County Projects Development task was scoped and began during FY2018. The studies are to examine existing and future conditions on two corridors and an intersection and to propose roadway and multimodal improvements. The corridors included Enon-Xenia Road, adjacent to a proposed new school site, and E. Home Road, adjacent to a bike lane project currently under construction on Croft Road. The task will also examine constructing a roundabout at Selma Road and W. Possum Road, also adjacent to a proposed new school site.

Work during this period included finalizing the Enon-Xenia Feasibility Study and the Selma and Possum Roundabout Feasibility Study. Recommended alternatives will be advanced by the Clark County Engineer.

Middle Urbana Corridor Study

The Middle Urbana Corridor Study was scoped and began during FY2018. The study is to examine existing and future conditions between SR334 and Moorefield Road and propose roadway and multimodal improvements. The corridor is adjacent to a proposed new school site. During this period, the study was terminated after data collection and preliminary analysis due to delays in initiating the school’s Traffic Impact Study.

Delays or Problems Encountered

All work by the consultant team was completed within each task order (except for Middle Urbana as noted above) timeframe, however final report and delivery to CCSTCC was delayed at times due to scheduling and agenda for board meetings.

Work Element 601.3 – Access Management Guidelines

<u>Budget (Amended 7/12/2019) \$84,201</u>		<u>Funding Source</u>
Expenditures	\$0	CPG – ODOT – Local
Budget Balance	\$84,201	Consultant Services Only
% Expended	0%	
% Work Completed	0%	

End Products

Clark County Access Management Guidelines (6/19) Delayed to FY2020

Work Summary

During this period, staff scoped and advertised the project for consultant services. The consultant was authorized to proceed in July 2019 with a new completion date of January 2020.

Delays or Problems Encountered

The study beginning was delayed due to personnel changes and workload.

Work Element 602.1 – Transportation Improvement Program

<u>Budget</u>	<u>\$28,082</u>	<u>Funding Source</u>
Expenditures	\$24,665	CPG – ODOT – Local
Budget Balance	\$3,417	
% Expended	88%	
% Work Completed	100%	

Work Element 602.11 – Transportation Improvement Program

<u>Budget (Amended 12/14/2018)</u>	<u>\$17,125</u>	<u>Funding Source</u>
Expenditures	\$17,087	CPG – ODOT - Local
Budget Balance	\$38	<i>FY2018 Carry Forward</i>
% Expended	100%	
% Work Completed	100%	

End Products

TIP and MPO sub-allocated funds management	(Ongoing)	
Project review meetings	(As Needed)	Complete
FY2020-2023 TIP First Draft	(1/19)	Delayed to FY2020
FY2020-2023 TIP Second Draft for Public Involvement	(3/19)	Delayed to FY2020
FY2020-2023 TIP Final	(5/19)	Delayed to FY2020

Work Summary

TIP Review Meetings were held on 9/5/2018, 12/4/2018, and 3/6/2019. All projects were reviewed to ensure compliance with schedules and to determine if additional actions were required. Meetings were attended by TCC staff, project sponsors, and ODOT staff.

A total of eight (8) TIP amendments were prepared by staff and approved during this fiscal year. Four (4) were inclusions of performance targets into the TIP narrative. Two (2) of these amendments were transit project additions, and two (2) were highway project modifications and additions.

Staff maintained the TCC's Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT's TIP program management policies.

The FY2020-2023 TIP development cycle was delayed to FY2020 by ODOT Central Office during this fiscal year. Staff prepared a preliminary budget and schedule, developed and received applications for TCC controlled Federal funding, and held a public involvement open house prior to termination of the development cycle. Projects that were selected for funding were programmed in ELLIS and scope of services meetings with District 7 and local jurisdictions were attended by Staff in December 2018.

Delays or Problems Encountered

ODOT delayed development of a new TIP to FY2020 and notified MPO's in September 2018.

Work Element 605.1 – Surveillance

<u>Budget</u>	<u>\$82,813</u>	<u>Funding Source</u>
Expenditures	\$63,768	CPG – ODOT – Local
Budget Balance	\$19,045	
% Expended	77%	
% Work Completed	100%	

Work Element 605.11 – Surveillance

<u>Budget (Amended 12/14/2018)</u>	<u>\$19,028</u>	<u>Funding Source</u>
Expenditures	\$13,648	CPG – ODOT – Local
Budget Balance	\$5,380	<i>FY2018 Carry Forward</i>
% Expended	72%	
% Work Completed	100%	

End Products

Maintain Road and Street Address Inventory	(Ongoing)	
Maintain Highway and Transit Networks	(Ongoing)	
Various data file and exhibit updates	(Ongoing)	
Incorporate Roadway Speed Data into Planning Process	(Ongoing)	
Incorporate Bridge and Pavement Condition Data into Planning Process	(Ongoing)	
Web-Based Traffic Count Data Base	(Ongoing)	
2018 Traffic Counts Complete	(12/18)	Complete 12/18

Work Summary

Incorporating Speed Data into the Planning Process

Staff continued working with the National Performance Management Research Data Set (NPMRDS) to incorporate travel times into the planning process. Staff attended training sessions on working with the NPMRDS on national performance measures related to reliability, congestion, and freight (PM3). Staff worked with the Streetlight platform to prepare various travel time and origin-destination exhibits.

Traffic Counts and Web-Based Traffic Count Database

Staff completed the 2018 collection of traffic counts in cooperation with ODOT, the City of Springfield, the Clark County Engineer’s Department, and the PUCO. Staff collected traffic counts in the City of Springfield utilizing video detection equipment and online processing. Staff maintained the online web-based traffic count database for the entire planning area. Staff continued to upload new traffic data at the close of the traffic counting season. Staff continued to maintain a database of HPMS ADTs and a schedule for counting each location.

Staff compiled speed and count data from the Clark County Engineer’s Department, the Clark County Sheriff’s Office, and the City of Springfield portable speed trailers at various locations in Clark County.

Crash Data

Staff utilized the ODOT GCAT system to download geolocated crash data and create local shapefile data. Staff worked mislocated or unlocated crash data to correct geospatial accuracy.

Staff collected and analyzed crash data for various local projects. Staff collected and analyzed crash data for County Fatal Crash Review meetings.

GIS/Other

Staff compiled and geocoded traffic data from various sources into shapefiles. This data includes bridge and pavement condition from ODOT's TIMS system and crash data from ODOT's GCAT system. Staff prepared shapefiles for the Thoroughfare Plan revision approved in FY2018.

Staff attended and participated in various Traffic Academy, Safety, GIS, and Travel Demand Modeling classes and workshops.

Delays or Problems Encountered

None.

Work Element 610.1 – Long Range Planning

<u>Budget (Amended 7/12/2019)</u>	<u>\$60,963</u>	<u>Funding Source</u>
Expenditures	\$58,844	CPG – ODOT – Local
Budget Balance	\$2,118	
% Expended	97%	
% Work Completed	100%	

End Products

Assistance in Clark County Comprehensive Land Use Planning (Ongoing)
 Implementation of 2040 Transportation Plan (Ongoing)

Work Summary

Staff participated in local technical review, zoning, and planning board committee meetings. Staff reviewed proposed changes to zoning for long range transportation forecasting. Staff participated in Ohio Travel Demand Model Users Group meetings and long range scenario planning workshops and webinars.

A total of five (5) Transportation Plan amendments were prepared by staff and approved during this fiscal year. Four (4) were inclusions of performance targets and a system performance report into the Transportation Plan narrative. One amendment was to reestablish conformity with the 1997 Ozone Standard.

Delays or Problems Encountered

None.

Work Element 625.1 – Rural Transportation Planning

<u>Budget</u>	<u>\$98,393</u>	<u>Funding Source</u>
Expenditures	\$44,723	SPR – ODOT – LUC
Budget Balance	\$53,669	
% Expended	45%	
% Work Completed	100%	

Work Element 625.11 – Rural Transportation Planning

<u>Budget (Amended 7/13/2018)</u>	<u>\$44,827</u>	<u>Funding Source</u>
Expenditures	\$41,304	SPR – ODOT – LUC
Budget Balance	\$3,523	<i>FY2018 Carry Forward</i>
% Expended	92%	
% Work Completed	100%	

Work Summary

FY2019 was the second year that CCSTCC provided contract transportation planning services to the Rural Transportation Planning Organization for Logan and Champaign Counties. See the LUC Planning Work Program Completion Report for detail.

Delays or Problems Encountered

None.

Work Element 665.1 – Air Quality Advocacy Program

<u>Budget</u>	<u>\$40,000</u>	<u>Funding Source</u>
Expenditures	\$31,397	CMAQ – Local
Budget Balance	\$8,603	
% Expended	78%	
% Work Completed	100%	

End Products

Air Pollution and Rideshare Public Awareness Campaign	(Ongoing)
Air Pollution Advisory Alerts Media Announcements	(On Declared AQ Days)

Work Summary

Staff conducted an informational and promotional Air Quality campaign through partnerships with the Springfield Summer Arts Festival and local recreational programs. The focus of these campaigns included the federal “It all adds up to cleaner air” messaging and the TCC air quality advocacy website.

There was one (1) Air Pollution Advisory Days declared by RAPCA during FY2019.

Delays or Problems Encountered

None.

Work Element 667.1 – Rideshare Program

<u>Budget</u>	<u>\$15,000</u>	<u>Funding Source</u>
Expenditures	\$12,790	CMAQ
Budget Balance	\$2,209	
% Expended	85%	
% Work Completed	100%	

End Products

Ride Matching	(As Needed)
Park and Ride Lot Monitoring	(Ongoing)
Coordination with Large Employers and Schools	(Ongoing)
Rideshare Public Awareness Campaigns	(Ongoing)

Work Summary

Staff conducted an informational and promotional Rideshare campaign through partnership in the Springfield Winter Arts Festival.

Staff worked with local employers on marketing Rideshare to employees. Staff maintained a local database of potential carpool users and coordinates matches where feasible.

Staff continued to monitor the use of the Park and Ride Lots on Middle Urbana Road, Moorefield Road, Leffel Lane, and SR54. Staff maintained an inventory of all Park and Ride and Rideshare highway signage.

Delays or Problems Encountered

None.

Work Element 674.1 – Coordinated Transportation Planning

<u>Budget</u>	<u>\$44,813</u>	<u>Funding Source</u>	
Expenditures	\$44,219	CPG – ODOT – Local	
Budget Balance	\$594		
% Expended	99%		
% Work Completed	100%		

End Products

Specialized Transportation Program Review	(1/19)	Complete 1/19
Paratransit Coordination Assistance	(As-Needed)	
Coordinated Plan Implementation	(Ongoing)	
Human Services Coordinated Transportation Advisory Committee Meetings	(Bimonthly)	Complete
Transit Riders Advisory Committee	(As-Needed)	

Work Summary

Staff coordinated and met bimonthly with local transportation providers at Human Services and Coordinated Transportation Advisory Committee meetings. The advisory committee meetings served to assist in coordination between providers, social service agencies, and local nonprofits. Staff provided planning assistance to advisory committee partners that expressed interest in applying for various FTA funds.

Staff worked with regional partners outside of Clark County on continuing coordination efforts. Staff participated in regional coordination meetings with MVRPC in Dayton. Staff worked with local transportation officials in Logan and Champaign Counties on developing additional coordination projects to enhance service to populations in the three counties.

Delays or Problems Encountered

None.

Work Element 674.2 – Transit Planning

<u>Budget (Amended 7/13/2018)</u>	<u>\$74,000</u>	<u>Funding Source</u>
Expenditures	\$53,444	FTA 5307 – Local
Budget Balance	\$20,556	
% Expended	72%	
% Work Completed	100%	

End Products

Transit Asset Management Plan	(11/18)	
Urban Transit Program Applications	(11/18, 6/19)	None
SCAT Safety and Security Planning Review	(Ongoing)	
Ohio Public Transit Data Certification	(2/19)	Complete 2/19
Draft FY2020-2023 Transit Development Plan	(3/19)	Delayed
Final FY2020-2023 Transit Development Plan	(5/19)	Delayed

Work Summary

No Urban Transit Program Applications were submitted during this fiscal year. An Ohio Transit Preservation Partnership Program (OTPPP) application for preventative maintenance and ADA paratransit service was submitted by the City of Springfield and approved by ODOT during this fiscal year.

Staff provided technical assistance to the City of Springfield and Springfield City Area Transit (SCAT). Staff assisted with various planning functions, including record keeping and reporting and service improvements. Staff assisted with shelter inventory and placement.

Staff provided technical assistance to the City of Springfield and SCAT on routing and fare changes that were approved in FY2016. Staff met monthly with City of Springfield and SCAT staff for transit system progress report meetings.

Delays or Problems Encountered

The Transit Development Plan was delayed to FY2020 to stay coordinated with TIP development.

Work Element 674.3 – Mobility Management

<u>Budget (Amended 12/14/2018)</u>	<u>\$30,750</u>	<u>Funding Source</u>
Expenditures	\$16,429	CPG – ODOT – Local
Budget Balance	\$14,321	
% Expended	53%	
% Work Completed	100%	

End Products

Community Transportation Programs Awareness Program	(Ongoing)	
Individual Assistanes for Accessing Transportation	(Ongoing)	
Coordinating Transportation	(Ongoing)	
ODOT Quarterly Reporting	(4/19)	Delivered 4/19

Work Summary

This is the first year for the Mobility Management program. CCSTCC contracted with Catholic Social Services of the Miami Valley to provide a Mobility Manager for the planning area.

The Mobility Manager worked directly with local governments, regional transportation providers, and local employers to improve and enhance visibility of transportation options. The Mobility Manager participated in county level and regional coordinated transportation meetings. An informational riders guide began development during this period.

CCSTCC Staff provided local assistance to the mobility management program (see Work Element 674.1) and provided oversight and reporting for the program.

Delays or Problems Encountered

None.

Work Element 682.1 – Ohio Public Works Commission Program Support

<u>Budget</u>	<u>\$65,000</u>	<u>Funding Source</u>
Expenditures	\$13,593	OPWC
Budget Balance	\$51,407	
% Expended	21%	
% Work Completed	100%	

End Products

Narrative and Financial Reports for the Program	(Ongoing)	
Program Kickoff	(7/18)	Complete 7/18
Preliminary Application Review	(10/18)	Complete 10/18
Final Application Review	(11/18)	Complete 11/18
Consolidated Application Package – Round 33	(12/18)	Complete 12/18
Preparation Round 34	(5/19)	Complete 5/19

Work Summary

Staff provided agenda and minutes for Executive Committee meetings.

Staff received and reviewed preliminary applications and solicited final applications from project sponsors. Staff prepared submittal of completed applications to OPWC.

Staff began preparation for the next round of OPWC funding.

Staff assisted potential applicants with questions and concerns about the OPWC process throughout the year.

Delays or Problems Encountered

None.

Work Element 682.2 – West Central Ohio Port Authority Administration

<u>Budget</u>	<u>\$90,000</u>	<u>Funding Source</u>
Expenditures	\$59,388	WESTCO
Budget Balance	\$30,612	
% Expended	66%	
% Work Completed	100%	

End Products

Administration services	(Ongoing)	
Annual budget	(12/18)	Delivered 12/18

Work Summary

Staff managed deposits and payments for regular business activities and real estate transaction proceeds.

Staff worked with Auditor of State staff on financial reviews.

Staff coordinated with Genesee and Wyoming staff on simple rail maintenance issues.

Staff continued the maintenance of the WESTCO website.

Staff completed and delivered an annual budget which was approved by the WESTCO Board of Directors in December 2018.

Delays or Problems Encountered

None.

Work Element 682.3 – Clean Ohio Program – OPWC District 11

<u>Budget</u>	<u>\$15,000</u>	<u>Funding Source</u>
Expenditures	\$3,503	Clean Ohio
Budget Balance	\$11,497	
% Expended	23%	
% Work Completed	100%	

End Product

Narrative and financial reports for the program	(Ongoing)	
Applications solicitation and scoring	(10/18)	Complete 10/18
Consolidated application package	(12/18)	Complete 12/18

Work Summary

Staff reviewed and scored applications for the Clean Ohio program. All applications were submitted to OPWC.

Delays or Problems Encountered

None.

Work Element 697.1 – Public Involvement

<u>Budget</u>	<u>\$26,650</u>	<u>Funding Source</u>
Expenditures	\$21,571	CPG – ODOT – Local
Budget Balance	\$5,079	
% Expended	81%	
% Work Completed	60%	

End Products

FY2018 Annual Listing of Projects	(9/18)	Delivered 9/18
Annual Newsletter	(10/18)	Delivered 10/18
Maintenance and Upgrade of Website	(Ongoing)	
Public Involvement Activities	(As needed)	

Work Summary

FY2018 Annual Listing of Projects

Staff coordinated and developed the FY2018 Annual Listing of Obligated Projects and map during this period. The listing was delivered to the CCSTCC on 9/14/2018 and included in the Annual CCSTCC Newsletter. The listing was also published on the CCSTCC website.

Annual Newsletter

Staff prepared and distributed the Annual 2018 CCSTCC Newsletter. The newsletter was delivered to the CCSTCC at the 8/10/2018 TCC Annual meeting, then posted on the CCSTCC website and mailed to local stakeholders in September 2018 to allow for inclusion of the FY2018 Annual Listing of Obligated Projects.

Maintenance of website

Staff maintained information on the CCSTCC website, including a calendar of events, CCSTCC produced documents, and ongoing local studies and projects information.

Public Involvement Activities

Staff promoted CCSTCC plans and programs at the Clark County Fair and other various local festivals and events.

Delays or Problems Encountered

None.