



CLARK COUNTY-SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE

TRANSPORTATION COORDINATING COMMITTEE
FRIDAY, APRIL 9, 2010
10:30 A.M.
SPRINGVIEW GOVERNMENT CENTER
3130 EAST MAIN STREET
PLANNING CONFERENCE ROOM

Chairman Emeritus
John W. Sessler

Chairman
Robert A. Warren

Vice Chairmen
Kent Sherry
John Burr
Leo Shanayda

Members
Elmer Beard
Nancy Brown
Dana Bumgardner
James Campbell
Joyce Chilton
John Detrick
Kathy Estep
Jay Flax
William George
Herbert Greer
David Hartley
Tim Hines
Kimberly Jones
Tom Junk
Toni Keller
Gene Kelly
Brad Lightle
Jim Mann
Kevin O'Neill
Timothy Smith
Geoff Steele
Roger Tackett
Alan Thompson
Clifford Vernon
Richard Zsambok

**Interim
Transportation Director**
Scott Schmid

AGENDA

- I. **ROLL CALL**
- II. **MINUTES** (Attached) **Action**
- III. **FINANCIAL REPORTING**
 - a. Budget Status & Cash on Hand Report (Attached) **Action**
 - b. Summary of Expenses (Attached) **Action**
 - c. Blanket Request Approval (Attached) **Action**
- IV. **TRANSPORTATION PLANNING UPDATE**
 - a. TCC Public Records Policy
 - i. Resolution 2010 – N (Attached) **Action**
 - b. Draft FY2011 Planning Work Program Update **Discussion**
 - c. Draft 2010-2014 TRAC List **Discussion**
 - d. 2010 Census Update **Discussion**
 - e. FY08-FY11 Transportation Improvement Program
 - i. Amendment Resolution 2010 – O (Attached) **Action**
SR4/SR4D Resurfacing
 - f. Other
- V. **TRANSPORTATION POLICY BOARD UPDATE**
 - a. Highway
 - i. Federal Highway Administration, ODOT Central Office, ODOT District 7, Clark County ODOT Garage, County Engineer & City Engineer **Discussion**
 - b. Transit
 - i. City of Springfield & SCAT **Discussion**
 - c. Railroad
 - i. TCC Staff & WESTCO **Discussion**
 - d. Trails
 - i. National Trails Parks and Recreation District & TCC Staff **Discussion**
 - e. Officials and Others
 - i. Federal, State, County Commission, Cities (Springfield & New Carlisle), Villages, Townships and Others **Discussion**

CC-STCC CASH ON HAND REPORT - FY10

as of March 31, 2010

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
Beginning Balance	\$ 30,914.46	\$ 67,372.96	\$ 98,287.42
Total Expenses			\$ 102,315.91
Total Receipts			\$ 105,878.71
Ending Balance	\$ 31,326.26	\$ 70,523.96	\$ 101,850.22

CC-STCC BUDGET STATUS REPORT - FY09

as of March 31, 2010

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 141,909.20	\$ 41,513.49	71%	\$ 14,891.73	\$ 100,395.71
601.2 Springfield City-Wide Signal Study	\$ 200,000.00	\$ 75,847.28	62%	\$ 1,878.92	\$ 124,152.72
601.3 Land Use Planning Coordination	\$ 13,275.65	\$ 12,972.87	2%		\$ 302.78
601.4 ONRA Interpretive Signage Plan	\$ 200,000.00	\$ 197,897.61	1%	\$ 1,379.15	\$ 2,102.39
601.5 Lower Valley Pike Byway Marketing	\$ 11,593.85	\$ 11,593.85	0%		\$ 0.00
601.6 Safe Routes to School Program	\$ 4,000.00	\$ 4,000.00	0%		\$ 0.00
602.1 Transportation Improvement Program	\$ 52,255.17	\$ 16,872.56	68%	\$ 4,438.25	\$ 35,382.61
605.1 Surveillance	\$ 297,902.05	\$ 85,121.19	71%	\$ 40,994.91	\$ 212,780.86
610.1 Long Range Plan	\$ 48,570.70	\$ 41,352.64	15%	\$ 623.04	\$ 7,218.06
665.1 Air Pollution Advisory Program	\$ 54,725.72	\$ 28,638.42	48%	\$ 4,917.81	\$ 26,087.30
667.1 Rideshare Program	\$ 51,276.76	\$ 41,363.34	19%	\$ 1,029.00	\$ 9,913.42
674.1 Paratransit Planning	\$ 15,913.93	\$ 2,319.28	85%	\$ 3,223.29	\$ 13,594.65
674.2 Transit Planning	\$ 74,000.00	\$ 34,132.45	54%	\$ 4,580.51	\$ 39,867.55
674.3 Transit Consolidated Plan	\$ 65,884.45	\$ 12,154.17	82%	\$ 515.10	\$ 53,730.28
682.1 Infrastructure Program Support	\$ 65,000.00	\$ 41,824.49	36%	\$ 1,854.78	\$ 23,175.51
682.2 Rail Freight Administration	\$ 100,000.00	\$ 34,181.91	66%	\$ 7,286.76	\$ 65,818.09
682.3 Clean Ohio Program Support	\$ 20,000.00	\$ 6,179.86	69%	\$ 323.04	\$ 13,820.14
682.4 ONRA Coordination Services	\$ 36,731.76	\$ 8,838.38	76%	\$ 213.99	\$ 27,893.38
682.41 ONRA Marketing Project	\$ 70,000.00	\$ 66,221.41	5%	\$ 3,778.59	\$ 3,778.59
682.5 SR794 (W. Blee Road) Plan	\$ 60,000.00	\$ 60,000.00	0%		\$ 0.00
682.6 Job Ready Sites Program	\$ 5,000.00	\$ 3,816.50	0%	\$ 122.87	\$ 1,183.50
697.1 Public Involvement	\$ 74,411.66	\$ 44,057.85	41%	\$ 14,692.24	\$ 30,353.81
	\$ 1,662,450.90	\$ 870,899.55	48%	\$106,743.98	\$791,551.35

TCC Chairman

Date

Summary of Expenditures
Area Transportation Trust Fund
March 2010

	Description	Pd By	TCC	CPG	ODOT	JRSP	FTA	Springfield	CMAQ	OPWC	WESTCO	CLEAN	ODOT	Local	TOTAL
					CPG		5307	FTA5307				OHIO	ONRA	ONRA	
SALARIES															
Transportation Study	02/22 - 03/07/10	# 18	6,785.96	4,924.46	615.56	50.94	793.06	99.13	653.84	457.32	1,451.25	101.88	47.09	11.77	15,992.26
Transportation Study	03/08 - 03/21/10	# 19	3,275.50	4,305.22	538.15	0.00	747.84	93.48	713.28	322.62	1,546.77	33.96	430.94	107.74	12,115.50
			-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
			10,061.46	9,229.68	1,153.71	50.94	1,540.90	192.61	1,367.12	779.94	2,998.02	135.84	478.03	119.51	28,107.76
OFFICE SUPPLIES															
Garrigans	Office Supplies	14965	288.15												288.15
OTHER EXPENSES															
PERS	Mar-10		3,580.53												3,580.53
CEBCO Medical Insurance	Mar-10		6,709.30												6,709.30
State Mutual	Mar-10		15.20												15.20
Superior Dental	Mar-10		145.76												145.76
Medicare	Mar-10		325.52												325.52
Williams & Heintz	2010 Clark Co. maps	14887	1,282.40	10,259.20	1,282.40										12,824.00
M.H. Corbin	Traffic counters	14889	1,585.45	12,683.62	1,585.45										15,854.52
GeoShack	GPS Equipment	14899	2,299.00	18,392.00	2,299.00										22,990.00
Newman Signs	Ride Share signs	14919							1,029.00						1,029.00
Tetra Tech	City Wide Signal Study	14936	187.89	1,503.14	187.89										1,878.92
Clark County EMA	Resource Directories	14949	56.36												56.36
Louis Agresta	Feb. mileage	14950	1.54	12.28	1.54								34.56	8.64	58.56
Lamar Daniel	Feb. mileage	14951	17.28	138.24	17.28										172.80
City Springfield	Jan. AT&T fax line	14952	23.43												23.43
Cincinnati Bell	Jan. long distance	14953	18.22												18.22
Mary Taylor, Auditor	IPA Quality Review	14954	199.84												199.84
Cox OH Publisng	Director's job listing	14955	1,399.27												1,399.27
SCAT	Feb. Air Quality ads	14956							833.33						833.33
Dickman Directories	Directory renewal	14957	159.00												159.00
Cincinnati Bell	March office phone	14958	94.10												94.10
NE OH MKT Network	Plain Dealer job ad	14959	523.60												523.60
Glen Massie	March mileage	14960	8.74	69.88	8.74										87.36
Zach Balassone	March mileage	14961	4.94	39.56	4.94						105.60				155.04
Cincinnati Bell	Feb. long distance	14962	12.89												12.89
City Springfield	1st Q 1st Comm phone	14963	3.12												3.12
Bus. Equip. Co.	Copier service	14964	125.00												125.00
Gayle Holton	ONRA guide design	14966											1,440.00	360.00	1,800.00
OH Nat Road Assoc.	Cookbooks / brochures	14967											1,360.00	340.00	1,700.00
Louis Agresta	March mileage	14968	6.24	49.92	6.24										62.40
Lamar Daniel	March mileage	14969	24.96	199.68	24.96										249.60
SCAT	March Air Quality ads	14970							833.33						833.33
			18,809.58	43,347.51	5,418.44	0.00	0.00	0.00	2,695.66	0.00	105.60	0.00	2,834.56	708.64	74,208.15
TOTAL AMOUNT SUBMITTED			29,159.19	52,577.19	6,572.15	50.94	1,540.90	192.61	4,062.78	779.94	3,103.62	135.84	3,312.59	828.15	102,315.91
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved April 09, 2010
Clark County - Springfield Transportation Coordinating Committee

Interim Director

Summary of Expenditures
Area Transportation Trust Fund
February 2010

	Description	Pd By	TCC	CPG	ODOT CPG	JRSP	FTA 5307	Springfield FTA5307	CMAQ	OPWC	WESTCO	CLEAN OHIO	ODOT ONRA	Local ONRA	TOTAL
SALARIES															
Transportation Study	01/25 - 02/07/10	# 16	4,711.34	4,319.49	539.94	65.92	868.49	108.56	86.58	662.90	1,949.62	32.96	451.68	112.92	13,910.40
Transportation Study	02/08 - 02/21/10	# 17	6,416.72	4,149.38	518.67	0.00	799.33	99.92	86.58	269.44	1,314.52	0.00	39.55	9.89	13,704.00
			11,128.06	8,468.87	1,058.61	65.92	1,667.82	208.48	173.16	932.34	3,264.14	32.96	491.23	122.81	27,614.40
OFFICE SUPPLIES															
Garrigans	Office Supplies	14942	17.00								56.79				73.79
OTHER EXPENSES															
PERS	Feb-10		3,866.02												3,866.02
CEBCO Medical Insurance	Feb-10		6,709.30												6,709.30
State Mutual	Feb-10		15.20												15.20
Superior Dental	Feb-10		145.76												145.76
Medicare	Feb-10		319.11												319.11
Futura Tools & Tech	GPS equipment	14901	2,229.00	17,832.00	2,229.00										22,290.00
Clark County Comm	Rent - 1st Q	14927	7,246.25												7,246.25
Treasurer State Ohio	IPA Audit review	14935	171.08												171.08
Tetra Tech	City Signal Study	14936	3,656.10	29,248.80	3,656.10										36,561.00
City Springfield	AT&T fax line	14937	18.43												18.43
Zach Balassone	Mileage & parking	14938									75.76				75.76
Pitney Bowes	Postage meter refill	14939	800.00												800.00
Dickman Directories	CD renewal	14940	159.00												159.00
SCAT	Jan. Air Quality ads	14941							833.33						833.33
Cincinnati Bell	Feb. office phone lines	14943	94.10												94.10
ESRI	ArcView maintenance	14944	132.70	1,061.60	132.70										1,327.00
Midwest Solutions	Traffic count database	14945	151.00	1,208.00	151.00										1,510.00
Donet	Website hosting	14946	47.94	383.52	47.94						324.40				803.80
WKSW.FM	Ride Share radio ads	14947							480.00						480.00
Thea Walsh	Mileage & parking	14948	24.60	196.80	24.60	52.80							38.40	9.60	346.80
			25,785.59	49,930.72	6,241.34	52.80	0.00	0.00	1,313.33	0.00	400.16	0.00	38.40	9.60	83,845.73
TOTAL AMOUNT SUBMITTED			36,930.65	58,399.59	7,299.95	118.72	1,667.82	208.48	1,486.49	932.34	3,721.09	32.96	529.63	132.41	111,460.13
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved March 12, 2010
Clark County - Springfield Transportation Coordinating Committee


Interim Director

March 2010

CC-STCC

BLANKET & RESERVE Summary Sheet

Account Number	Account Name	Funding Source	Number	Beginning Balance	Adjustments / Vendor	Activity To Date	Blanket / Reserve Balance
74101	Salaries	Appropriation	CY 10	\$ 420,000.00		\$ 84,694.91	\$ 335,305.09
74110	PERS	Appropriation	CY 10	\$ 58,750.00		\$ 11,502.74	\$ 47,247.26
74111	Workers Comp	Appropriation	CY 10	\$ 9,000.00		\$ -	\$9,000.00
74113	Medicare	Appropriation	CY 10	\$ 6,000.00		\$ 993.37	\$ 5,006.63
74120	Dental	Appropriation	CY 10	\$ 2,000.00		\$ 437.28	\$ 1,562.72
74121	Life Insurance	Appropriation	CY 10	\$ 250.00		\$ 45.60	\$ 204.40
74122	Health Insurance	Appropriation	CY 10	\$ 84,000.00		\$ 20,127.90	\$ 63,872.10
				\$ 580,000.00		\$ 117,801.80	\$ 462,198.20
<hr/>							
74140	Travel	Appropriation	CY 10	\$ 12,000.00			
	(less)	Blanket	# 0013	\$ 3,000.00		\$ 1,327.36	\$1,672.64
		Remaining balance		\$ 9,000.00			\$ 1,672.64
	\$10,672.64	Total available balance					
<hr/>							
74145	Employee Other	Appropriation	CY 10	\$ 10,000.00			
	(less)	Blanket	# 0014	\$ 5,000.00		\$ -	\$5,000.00
		Remaining balance		\$ 5,000.00			\$5,000.00
	\$10,000.00	Total available balance					
<hr/>							
74200	Office Supplies	Prior Year	# 14916	\$ 195.15	Allstate	\$ 195.15	\$0.00
		Appropriation	CY 10	\$ 15,000.00			
	(less)	Blanket	# 0015	\$ 5,000.00		\$ 2,627.21	\$ 2,372.79
		Remaining balance		\$ 10,000.00			\$ 2,372.79
	\$12,372.79	Total available balance					
<hr/>							
74210	Office Equipment	Appropriation	CY 10	\$ 15,000.00			
	(less)	Blanket	# 0016	\$ 5,000.00		\$ -	\$ 5,000.00
		Remaining balance		\$ 10,000.00			\$ 5,000.00
	\$15,000.00	Total available balance					
<hr/>							
74211	Office Furniture	Appropriation	CY 10	\$ 10,000.00			
	(less)	Blanket	# 0017	\$ 5,000.00		\$ -	\$ 5,000.00
		Remaining balance		5,000.00			\$5,000.00
	\$10,000.00	Total available balance					
<hr/>							
74230	Adv. & Printing	Prior Year	# 14887	\$ 14,000.00	Williams & Heintz	\$ 12,824.00	\$1,176.00
		Prior Year	# 14914	\$ 833.33	SCAT	\$ 833.33	\$0.00
		Prior Year	# 14920	\$ 2,365.78	Holmes Printing	\$ 2,365.78	\$0.00
		Appropriation	CY 10	\$ 45,000.00			
	(less)	Blanket	# 0018	\$ 10,000.00		\$ 6,777.45	\$3,222.55
	(less)	Blanket request		\$ 10,000.00		\$ -	\$10,000.00
		Remaining balance		25,000.00			\$14,398.55
	\$39,398.55	Total available balance					

March 2010

CC-STCC

BLANKET & RESERVE Summary Sheet

Account Number	Account Name	Funding Source	Number	Beginning Balance	Adjustments / Vendor	Activity To Date	Blanket / Reserve Balance
74310	Audit Expenses	Appropriation	CY 10	\$ 15,000.00			
	(less)	Blanket	# 0019	\$ 7,500.00		\$ 370.92	\$ 7,129.08
		Remaining balance		\$ 7,500.00			\$7,129.08
	\$14,629.08	Total available balance					
74401	Contract - Other	Appropriation	CY 10	\$ 10,000.00			
	(less)	Blanket	# 0020	\$ 5,000.00		\$ 426.00	\$ 4,574.00
		Remaining balance		\$ 5,000.00			\$4,574.00
	\$9,574.00	Total available balance					
74403	Contract - Project	Prior Year	# 14882	\$ 90,000.00	Tetra Tech	\$ 85,712.80	\$ 4,287.20
		Prior Year	# 14918	\$ 2,279.00	APWA	\$ 2,279.00	\$0.00
		Appropriation	CY 10	\$ 385,000.00			
	(less)	Blanket	# 0021	\$ 5,000.00		\$ 3,840.80	\$ 1,159.20
	(less)	Reserve	# 14936	\$ 114,287.20		\$ 38,439.92	\$ 75,847.28
	(less)	Blanket request		\$ 5,000.00		\$ -	\$ 5,000.00
		Remaining balance		\$ 260,712.80			\$ 86,293.68
	\$347,006.48	Total available balance					
74900	Other Expenses	Prior Year	# 14886	\$ 8,500.00	RU2 Systems	\$ 7,645.00	\$855.00
		Prior Year	# 14888	\$ 4,000.00	Treehaven	\$ 3,444.00	\$556.00
		Prior Year	# 14889	\$ 16,000.00	MH Corbin	\$ 15,854.52	\$145.48
		Prior Year	# 14892	\$ 21,000.00	Dell	\$ 19,264.30	\$1,735.70
		Prior Year	# 14898	\$ 10,500.00	GeoShack	\$ 9,280.00	\$1,220.00
		Prior Year	# 14899	\$ 24,000.00	GeoShack	\$ 22,990.00	\$1,010.00
		Prior Year	# 14900	\$ 24,500.00	Laser Liq.	\$ 23,165.00	\$1,335.00
		Prior Year	# 14901	\$ 23,500.00	Futura Tech.	\$ 22,290.00	\$1,210.00
		Prior Year	# 14915	\$ 493.50	SCAT	\$ 493.50	\$0.00
		Prior Year	# 14917	\$ 1,100.00	HAS Images	\$ 990.00	\$110.00
		Prior Year	# 14919	\$ 1,500.00	Newman Signs	\$ 1,029.00	\$471.00
		Appropriation	CY 10	\$ 100,000.00			
	(less)	Blanket	# 0022	\$ 5,000.00		\$ 2,232.91	\$2,767.09
		Remaining balance		\$ 95,000.00			\$11,415.27
	\$106,415.27	Total available balance					
74904	Rentals	Appropriation	CY 10	\$ 33,000.00			
	(less)	Reserve Draw	# 14927	\$ 7,246.25		\$ 7,246.25	\$0.00
		Remaining balance		\$ 25,753.75			\$0.00
	\$25,753.75	Total available balance					
		Prior Year	CY 08	\$ 244,766.76			
		Appropriation	CY 09	\$ 1,230,000.00		\$ 411,746.00	
		Remaining balance		\$ 457,966.55			\$ 605,054.21
	\$1,063,020.76	Total available balance					

RESOLUTION 2010 – N

OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO APPROVE THE PUBLIC RECORDS POLICY

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (TCC) is designated the metropolitan planning organization for area-wide transportation planning in Clark County by the Governor of the State of Ohio in accordance with the regulations of the United States Department of Transportation; and

WHEREAS, the TCC's Policy Board serves as the policy and decision making body through which local governments guide the Metropolitan Planning Organization's (MPO) transportation planning activities for the Clark County area; and

WHEREAS, all public offices are required to adopt a public records policy in compliance with Ohio Revised Code (ORC) 149.43; and

WHEREAS, Melanie Runkel will be designated as the Public Records Custodian and Glen Massie will be designated as the Deputy Public Records Custodian.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the public records policy as illustrated in the attachment.

Robert A. Warren
Chairman

April 9, 2010

This Public Records Policy covers the Clark County-Springfield Transportation Coordinating Committee (TCC), which includes the TCC Policy Board and staff.

REQUESTS TO INSPECT OR FOR COPIES OF PUBLIC RECORDS

Requests to inspect public records may be made to the office's Public Records Custodian or Alternate, who is an employee/officer of the Clark County-Springfield TCC. That person will be designated by the Clark County-Springfield TCC. No other employee of the Clark County-Springfield TCC is authorized to respond to or fulfill any public records request. Any public records request made to any other employee, officer or representative of the Clark County-Springfield TCC shall not be considered as a properly made request, and any denial or provision of public records made by any other employee, officer or representative of the Clark County-Springfield TCC is unauthorized under this policy. If the Public Records Custodian or Alternate will be absent for more than one business day, the Director will designate another employee/officer to be the Acting Public Records Custodian.

Public records requests will be accommodated during regular business hours between 9:00 a.m. and 4:00 p.m. on regular business days, Monday through Friday. Public records requests will not be accepted on weekends or holidays.

A public records request may be made in writing or verbally. The Public Records Custodian or Alternate may ask the requester to put a verbal request in writing, or for the requester to give identifying information, but neither a written request nor identifying information are required and the requester will be advised of that.

Public records can be accessed by one of the following methods: a request to review public records in person; a request for copies of public records that the requester will personally pick up from the Public Records Custodian or Alternate; or a request for copies of public records that the requester wants to have mailed or otherwise delivered to the requester.

Request to review public records. The requester may make a request to review public records to the Public Records Custodian or Alternate, who shall prepare the public records for inspection "promptly," as required by the Ohio Revised Code. The actual time required to comply with the request may depend on the circumstances (such as the location of the records or the volume of records being requested).

Copies of public records. The requester may make a request to have copies of public records made to the Public Records Custodian or Alternate. Copies made on paper are 5¢ (five cents) per page. There will be no charge if the number of copies is five (5) pages or less. All copy charges must be paid in advance before copies are made. If the Public Records Custodian or Alternate uses an outside copying service to make the copies (see the following paragraph), the requester will be required to pay the cost of the entire copying job, as billed by the copying service. Copies that are requested in some format other than paper will be "at cost," without taking into account employee time spent preparing the copies. (For example, public records in electronic format placed on a CD will be assessed the cost of the CD, plus the cost, if any, of creating the electronic copies.)

Public records will only be copied by the Public Records Custodian or Alternate or other authorized officers, employees or representatives. The Public Records Custodian or Alternate may use an outside copying service to make the copies, at the Public Records Custodian or

Alternate's discretion. Under no circumstances will the requester be permitted to make the copies himself or herself. The manner of the making of copies is at the discretion of the Public Records Custodian or Alternate. Requests to copy a certain number of public records on a given page, by "reducing" copy size or otherwise, may be met at the discretion of the Public Records Custodian or Alternate.

Copies will be made available by the Public Records Custodian or Alternate "within a reasonable time," as required by the Ohio Revised Code. The time for compliance will depend upon the availability of records and the volume of records requested.

Transmitting copies of public records. A requester may request that copies of public records be transmitted to him or her by U.S. Mail or by any other means of transmission that is available and is conducive to transmitting the public records (FedEx, UPS, fax, e-mail). (For example, public records that are only available in paper form will not be scanned and sent by e-mail, but can be sent by fax.) The cost of transmitting must be paid by the requester before the public records will be transmitted.

Copies will be transmitted to the requester by the Public Records Custodian or Alternate "within a reasonable time," as required by the Ohio Revised Code. The time for compliance will depend upon the availability of records and the volume of records requested.

COST OF COPIES OR OF MEANS OF TRANSMITTING COPIES

Charges for copies or for transmission of copies (U.S. Mail, Fed Ex, UPS, etc.) can be paid for in cash, or by check/money order/certified check, made payable to the Clark County-Springfield TCC. If payment is made by check, copies will not be made until the check has cleared and been paid by the requester's bank. All charges must be paid in their entirety, in advance. A requester may pay an amount that the Public Records Custodian or Alternate estimates to cover the cost of copies or means of transmission. If that amount is determined to be insufficient, the copies will not be made or transmitted until the entire amount due is paid. If the amount was in excess of the cost of the copies or means of transmission, the excess will be repaid to the requester.

DENIAL OF A PUBLIC RECORDS REQUEST

Under certain circumstances, records are not defined as "public records" under Ohio law. In these situations, the public record request will be denied on that basis. The Ohio Revised Code requires that any denial be supported by legal authority. A denial that is responding to a written public records request will also be given in writing. Written reasons for denial will not be required for non-written public records requests.

The Ohio Revised Code regards certain actions as being "denials" of public record requests. These situations are handled in the following paragraphs.

Redaction. The Ohio Revised Code defines a "redaction" as "obscuring or deleting any information that is exempt from the duty to permit public inspection or copying from an item that otherwise meets the definition of a record in section 149.011 of the Revised Code." Examples of redaction are "blacking out" or "whiting out" or "cutting out" portions of a document.

When a public record contains information that is not within the definition of a "public record" as defined by law, the Public Records Custodian or Alternate will make available that portion of

the public record that does meet the definition of a “public record.” The Public Records Custodian or Alternate shall make a copy of the public record, perform the redaction, then make a copy of that sheet and make the second copy available to the requester. The requester will not be charged for the first copy made. The first copy will be retained by the Public Records Custodian or Alternate.

Requests that are ambiguous, overly broad, or are difficult to identify the public records requested. At times, a requester may make a public records request from which the Public Records Custodian or Alternate cannot determine what the public records the requester is seeking. In such circumstances, the Public Records Custodian or Alternate will inform the requester that the public records request is denied but will give the requester an opportunity to more accurately describe the public records sought. If the requester is seeking public records organized in a certain way, but the public records are not organized in that way, the Public Records Custodian or Alternate will inform the requester of the manner that the public records of the office are maintained and accessed. The requester may then submit a public records request that more accurately reflects the organization of the public records and the actual public records sought by the requester.

COMPLIANCE WITH OHIO REVISED CODE REQUIREMENTS

With any public records request, the Clark County-Springfield TCC and the Public Records Custodians or Alternates reserve the right to consult with legal counsel prior to the release of such public records. This is to allow the Clark County-Springfield TCC to comply with laws prohibiting the release of certain records (such as medical records).

Adopted per Ohio Revised Code (ORC) 149/House Bill 9
Resolution #835-07, dated September 25, 2007
Policy Effective September 29, 2007

Received by: _____
Public Records Custodian/Deputy

Date: _____

Department: _____

RESOLUTION 2010 – O

OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE FY2008-FY2011 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (TCC) is designated the metropolitan planning organization for area-wide transportation planning in Clark County by the Governor of the State of Ohio in accordance with the regulations of the United States Department of Transportation; and

WHEREAS, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

WHEREAS, ODOT has requested a modification to the funding for PID 82452, CLA-SR41-14.76, which is a project to resurface SR4 from US40 to Belmont Avenue and SR4D from SR4 to US40D in Springfield with an award date in SFY 2011; and

WHEREAS, the project is eligible to utilize Federal Surface Transportation Program (STP) funding in the amount of \$539,417 (80%) for construction in SFY 2011; and

WHEREAS, the addition of STP funding retains the fiscal constraint of the Transportation Improvement Program; and

WHEREAS, the project is consistent with the 2030 Transportation Plan; and

WHEREAS, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2012.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the FY2008-FY2011 Transportation Improvement Program as shown on the reverse side of this resolution.

Robert A. Warren
Chairman

April 9, 2010

