

CLARK COUNTY-SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE

TRANSPORTATION COORDINATING COMMITTEE
FRIDAY, DECEMBER 13, 2013
10:30 A.M.
SPRINGVIEW GOVERNMENT CENTER
3130 EAST MAIN STREET
PLANNING CONFERENCE ROOM

Chairman
Elmer Beard

Vice Chairmen
Kent Sherry
John Burr
Leo Shanayda

Members
Mark Beckdahl
Bob Bender
Nancy Brown
Dana Bumgardner
James Campbell
Leann Castillo
Joyce Chilton
David Dombrosky
John Detrick
Kathy Estep
Mike Groeber
David Hartley
Richard Henry
Tim Howard
Kimberly Jones
Toni Keller
Gene Kelly
Argeri Lagos
Rick Lohnes
Lowell McGlothlin
Chris Moore
Joe Mosier
Kevin O'Neill
Matt Parrill
Larry Tillman
Tom Troxell

Honorary Member
William George

Transportation Director
Scott Schmid

AGENDA

- I. **ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **MINUTES** **Action**
- IV. **FINANCIAL REPORTING**
 - a. Budget Status & Cash on Hand Report *(Attached)* **Action**
 - b. Summary of Expenses *(Attached)* **Action**
 - c. 2014 Appropriations & Blanket Certificate Approval *(Attached)* **Action**
 - d. 2014 Mileage Reimbursement Rate
 - i. Resolution 2013-T *(Attached)* **Action**
 - e. Prior Approval Request *(Attached)* **Action**
- V. **TRANSPORTATION PLANNING UPDATE**
 - a. FY14-FY17 Transportation Improvement Program
 - i. Resolution 2013-U *(Attached)* **Action**
 - b. SFY2015 Planning Work Program
Transportation Planning Assistance Application *(Attached)* **Discussion**
 - c. Other
- VI. **TRANSPORTATION POLICY BOARD UPDATE**
 - a. 2014 Meeting Schedule *(Attached)* **Discussion**
 - b. Highway
 - i. Federal Highway Administration, ODOT Central Office,
ODOT District 7, Clark County ODOT Garage,
County Engineer & City Engineer **Discussion**
 - c. Transit
 - i. City of Springfield & SCAT **Discussion**
 - d. Railroad
 - i. TCC Staff & WESTCO **Discussion**
 - e. Trails
 - i. National Trails Parks and Recreation District & TCC Staff **Discussion**
 - f. Officials and Others
 - i. Federal, State, County Commission, Cities
(Springfield & New Carlisle), Villages, Townships and Others **Discussion**

CCSTCC - CASH on HAND & BUDGET Status Reports - FY14
as of November 30, 2013

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
Beginning Balance	\$ 206,102.73	\$ 34,551.91	\$ 240,654.64
Total Expenses			\$ 60,300.78
Total Receipts			\$ 22,481.90
Ending Balance	\$ 179,388.63	\$ 23,447.13	\$ 202,835.76

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 137,867.55	\$ 100,006.55	27%	\$ 14,523.43	\$ 37,861.00
601.11 Short Range Planning (fy13)	\$ 28,000.00	\$ 3.65	100%		\$ 27,996.35
601.2 General Planning Services	\$ 90,000.00	\$ 90,000.00	0%		\$ -
601.4 Clark Co Sign Inventory	\$ 15,633.00	\$ 3,443.48	78%		\$ 12,189.52
601.9 Miami Valley Cycling Summit	\$ 9,024.64	\$ 8,014.14	11%		\$ 1,010.50
602.1 Trans. Improvement Program	\$ 36,063.80	\$ 20,743.65	42%	\$ 2,008.11	\$ 15,320.15
605.1 Surveillance	\$ 115,280.98	\$ 73,119.18	37%	\$ 5,837.84	\$ 42,161.80
605.11 Surveillance (fy13)	\$ 32,000.00	\$ 131.18	100%		\$ 31,868.82
610.1 Long Range Planning	\$ 13,608.50	\$ 5,996.15	56%	\$ 337.50	\$ 7,612.35
665.1 Air Pollution Advocacy	\$ 40,000.00	\$ 39,721.02	1%		\$ 278.98
665.11 Air Pollution Advocacy (fy13)	\$ 42,810.00	\$ 38,698.25	10%	\$ 803.15	\$ 4,111.75
674.1 Paratransit Planning	\$ 13,108.50	\$ 11,858.57	10%		\$ 1,249.93
674.2 FTA Transit Planning	\$ 74,000.00	\$ 47,852.84	35%	\$ 4,208.46	\$ 26,147.16
674.3 Consolidated Transit Planning	\$ 66,847.20	\$ 54,183.80	19%	\$ 3,020.84	\$ 12,663.40
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 55,064.60	15%	\$ 1,472.68	\$ 9,935.40
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 73,912.86	33%	\$ 7,251.30	\$ 36,087.14
682.3 Clean Ohio Support Program	\$ 6,917.23	\$ 5,706.55	18%	\$ 189.23	\$ 1,210.68
682.5 SR794 (W. Blee Road) Plan	\$ 31,629.98	\$ 8,861.45	72%	\$ 11,104.78	\$ 22,768.53
697.1 Public Involvement	\$ 33,016.48	\$ 23,075.46	30%	\$ 133.90	\$ 9,941.02
	\$ 960,807.86	\$ 660,393.38	31%	\$50,891.22	\$300,414.48

TCC Chairman

Date

Summary of Expenditures
Area Transportation Trust Fund
November 2013

					ODOT		FTA	Springfield				CLEAN	ODOT	Local	
	Description	Pd By	TCC	CPG	CPG	SR 794	5307	FTA5307	CMAQ	OPWC	WESTCO	OHIO	ONRA	ONRA	TOTAL
SALARIES															
Transportation Study	10/28 - 11/10/13	# 10	5,733.02	4,569.90	571.24		711.31	88.91	85.26	206.36	1,497.66	75.04			13,538.70
Transportation Study	11/11 - 11/24/13	# 11	6,893.41	3,545.70	443.21		613.87	76.73	216.58	375.20	1,374.00				13,538.70
			-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
			12,626.43	8,115.60	1,014.45	0.00	1,325.18	165.64	301.84	581.56	2,871.66	75.04	0.00	0.00	27,077.40
OFFICE SUPPLIES															
Garrigans	Copy paper & misc.	15781	118.88												118.88
															0.00
OTHER EXPENSES															
PERS	Nov-13		5,686.25												5,686.25
CEBCO Medical Insurance	Nov-13		6,586.30												6,586.30
Life Insurance	Nov-13		13.30												13.30
Superior Dental	Nov-13		127.54												127.54
Medicare	Nov-13		459.25												459.25
Clark Co Engineer	SR794 Detail Design	14999				11,104.78									11,104.78
Clark Co Comm	4th Q 2013 office rent	15759	8,150.00												8,150.00
Cincinnati Bell	Nov. 2013 office phone	15771	79.00												79.00
BEC	Lateral file cabinet	15772	437.00												437.00
Pitney Bowes	postage meter supplies	15773	90.48												90.48
Glen Massie	Mileage reimbursement	15776	8.00	57.80	7.22		6.28	0.78	9.52						89.60
Cincinnati Bell	Oct. 2013 long distance	15777	4.31												4.31
Zach Balassone	Mileage reimbursement	15778	10.42	83.32	10.42						8.45				112.61
Melanie Runkel	Mileage reimbursement	15779	5.71	45.70	5.71										57.12
Louis Agresta	Mileage reimbursement	15782	4.48	35.84	4.48				32.48	6.16					83.44
Glen Massie	Mileage reimbursement	15783	2.35				18.82	2.35							23.52
			21,664.39	222.66	27.83	11,104.78	25.10	3.13	42.00	6.16	8.45	0.00	0.00	0.00	33,223.38
TOTAL AMOUNT SUBMITTED			34,409.70	8,338.26	1,042.28	11,104.78	1,350.28	168.77	343.84	587.72	2,880.11	75.04	0.00	0.00	60,300.78
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved December 13, 2013
Clark County - Springfield Transportation Coordinating Committee

Director

Summary of Expenditures
Area Transportation Trust Fund
October 2013

						ODOT		FTA	Springfield			CLEAN	ODOT	Local	
	Description	Pd By	TCC	CPG	CPG	SR794	5307	FTA5307	CMAQ	OPWC	WESTCO	OHIO	ONRA	ONRA	TOTAL
SALARIES															
Transportation Study	09/30 - 10/13/13	# 08	6,773.73	4,327.70	540.96		915.94	114.49		131.32	659.52	75.04			13,538.70
Transportation Study	10/14 - 10/27/13	# 09	7,434.71	3,297.33	412.17		331.30	41.41	347.62	206.36	1,374.00	93.80			13,538.70
			-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
			14,208.44	7,625.03	953.13	0.00	1,247.24	155.90	347.62	337.68	2,033.52	168.84	0.00	0.00	27,077.40
OFFICE SUPPLIES															
Garrigans	toner, calendars, misc.	15762	158.90												158.90
OTHER EXPENSES															
PERS	Oct-13		3,790.84												3,790.84
CEBCO Medical Insurance	Oct-13		6,586.30												6,586.30
Life Insurance	Oct-13		13.30												13.30
Superior Dental	Oct-13		127.54												127.54
Medicare	Oct-13		303.66												303.66
Clark Co Engineer	SR794 Mitigation	14999				11,663.75									11,663.75
Pitney Bowes	postage meter rental	15758	301.00												301.00
Cincinnati Bell	Oct. office phone	15760	79.00												79.00
Cincinnati Bell	Sept. long distance	15761	3.46												3.46
OARC	2014 membership dues	15763	900.00												900.00
US Postal Service	BRM renewal & permit	15764	83.50	668.00	83.50										835.00
Brian Mercer	Mileage reimbursement	15765	47.04												47.04
Scott Schmid	Mileage reimbursement	15766	7.46	59.72	7.46										74.64
Melanie Runkel	Mileage reimbursement	15767	15.08	120.64	15.08										150.80
Louis Agresta	Mileage reimbursement	15768	14.34	114.75	14.34										143.43
Zach Balassone	Mileage reimbursement	15769									125.48				125.48
Glen Massie	Mileage reimbursement	15770	2.58				20.60	2.58	78.96						104.72
			12,275.10	963.12	120.38	11,663.75	20.60	2.58	78.96	0.00	125.48	0.00	0.00	0.00	25,408.86
TOTAL AMOUNT SUBMITTED			26,642.44	8,588.15	1,073.51	11,663.75	1,267.84	158.48	426.58	337.68	2,159.00	168.84	0.00	0.00	52,486.26
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved November 08, 2013
Clark County - Springfield Transportation Coordinating Committee

Director

AREA TRANSPORTATION TRUST FUND
2014 Appropriations & Blankets Request

<u>Expense Accounts</u>	<u>Jan. 1st 2014 Proposed Blanket</u>	<u>Blanket % of Approp.</u>	<u>Total Year Appropriation</u>	<u>% Total Approp.</u>
1310-900-74101-00	Salaries - Employee	Not needed	\$ 333,000.00	33.9%
1310-900-74110-00	PERS	Not needed	\$ 46,000.00	4.7%
1310-900-74111-00	Workers' Comp	Not needed	\$ 6,000.00	0.6%
1310-900-74112-00	Unemployment Comp	Not needed	\$ -	0.0%
1310-900-74113-00	Medicare	Not needed	\$ 5,000.00	0.5%
1310-900-74120-00	Dental Insurance	Not needed	\$ 1,800.00	0.2%
1310-900-74121-00	Life Insurance	Not needed	\$ 200.00	0.0%
1310-900-74122-00	Health Insurance	Not needed	\$ 96,000.00	9.8%
	Total Salary & Benefits		<u>\$ 488,000.00</u>	<u>49.6%</u>
1310-900-74140-00	Travel Expenses	\$ 3,000	\$ 15,000.00	1.5%
1310-900-74145-00	Other Employee Expenses	Reserves	\$ 5,000.00	0.5%
1310-900-74200-00	Office Supplies	\$ 5,000	\$ 15,000.00	1.5%
1310-900-74210-00	Small Office Equipment	\$ 5,000	\$ 20,000.00	2.0%
1310-900-74211-00	Capital Expenses	\$ 5,000	\$ 5,000.00	0.5%
1310-900-74230-00	Advertising & Printing	\$ 10,000	\$ 75,000.00	7.6%
1310-900-74310-00	Professional Services - Audit	\$ 4,000	\$ 10,000.00	1.0%
1310-900-74401-00	Contract Services - Other	\$ 5,000	\$ 10,000.00	1.0%
1310-900-74403-00	Contract Services - Projects	\$ 10,000	\$ 205,000.00	20.9%
1310-900-74900-00	Other Expenses	\$ 5,000	\$ 100,000.00	10.2%
1310-900-74904-00	Rentals (Office)	Reserves	\$ 35,000.00	3.6%
	Total Proposed Outstanding	\$ 52,000	\$ 495,000.00	<u>50.4%</u>
	Total 2014 Appropriations		\$ 983,000.00	

RESOLUTION 2013 - T

OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO APPROVE THE MILEAGE REIMBURSEMENT RATE FOR CALENDAR YEAR 2014

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

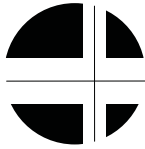
WHEREAS, the CCSTCC reimburses mileage for travel for all CCSTCC related eligible expenses at a rate no greater than the lower of the published U.S. General Services Administration (GSA) rate as recognized by ODOT or the approved Board of County Commissioners of Clark County rate in accordance with applicable accounting procedures; and

WHEREAS, the lower current rate is \$0.565 per mile as published by the GSA.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve a mileage reimbursement rate for CCSTCC related travel of \$0.56 per mile for calendar year 2014.

Elmer Beard
Chairman
December 13, 2013



Chairman
Elmer Beard

Vice Chairmen
Kent Sherry
John Burr
Leo Shanayda

Members
Mark Beckdahl
Bob Bender
Nancy Brown
Dana Bumgardner
James Campbell
Leann Castillo
Joyce Chilton
John Detrick
David Dombrosky
Kathy Estep
Mike Groeber
David Hartley
Richard Henry
Tim Howard
Kimberly Jones
Toni Keller
Gene Kelly
Argeri Lagos
Rick Lohnes
Lowell McGlothlin
Chris Moore
Joe Mosier
Kevin O'Neill
Matt Parrill
Larry Tillman
Tom Troxell

Honorary Member
William George

Transportation Director
Scott Schmid

Memo

To: TCC Members and Alternates
From: Scott Schmid, Transportation Director
Date: December 6, 2013
Re: December 13 TCC Meeting Prior Approval Request

Urgent For Review Please Comment Please Reply Please Recycle

All:

Staff is requesting the following prior approval for expenses:

- An amount not to exceed \$800 for 2 TCC staff members to attend the NTI Course "Public Involvement in Transportation Decision Making" in Cincinnati January 21-23, 2014. The estimate includes mileage, parking, and hotel.

Staff is requesting approval of this requests via voice vote at the December 13 TCC meeting. If you have questions, please contact me at 521-2133.

RESOLUTION 2013 - U

OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE SFY2014-SFY2017 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

WHEREAS, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

WHEREAS, CCSTCC and ODOT have made modifications to the programming documents for various projects resulting in the need for a SFY2014-SFY2017 TIP amendment; and

WHEREAS, the amendment is consistent with the 2040 Transportation Plan; and

WHEREAS, the amendment will not affect the regional air quality emission analysis of the SFY2014-2017 TIP; and

WHEREAS, the amendment will result in a TIP that is in reasonable fiscal constraint; and

WHEREAS, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2016.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2014-SFY2017 Transportation Improvement Program as shown on the reverse side of this resolution.

Elmer M. Beard
Chairman
December 13, 2013



Planning Work Program

SFY2015

Request For Transportation Planning Assistance

All projects and studies selected for inclusion in the PWP must meet the eight basic objectives for metropolitan planning as outlined in MAP-21. Only those projects consistent with the goals, objectives, and strategies of the 2040 Transportation Plan will be considered.

Applications are due by January 17, 2014, to: TCC, Attn.: Scott Schmid, 3130 East Main St., Suite 2A, Springfield, OH 45505.

Applicant: _____
Contact Person: _____
Phone/E-mail: _____

Project Description

Description of Current Situation

Describe how the project supports the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency

Describe how the project increases the safety of the transportation system for motorized and non-motorized users

Describe how the project increases the security of the transportation system for motorized and non-motorized users

Describe the increases in accessibility and mobility options available to people and for freight

Describe how the project will protect and enhance the environment, promote energy conservation, and improve quality of life

Describe how the project will enhance the integration and connectivity of the transportation system, across and between modes, for people and freight

Describe how the project will promote efficient system management and operation

Describe how the project will emphasize the preservation of the existing transportation system

TCC Meeting Schedule 2014

	TCC Policy Board		Executive Committee		Technical Advisory Committee		TIP Quarterly	
	Date	Time	Date	Time	Date	Time	Date	Time
January 2014	1/10/2014	10:30	1/10/2014	9:30				
February 2014	2/14/2014	10:30	2/14/2014	9:30	2/5/2014	8:30		
March 2014	3/14/2014	10:30	3/14/2014	9:30	3/5/2014	10:00	3/5/2014	8:30
April 2014	4/11/2014	10:30	4/11/2014	9:30	4/2/2014	8:30		
May 2014	5/9/2014	10:30	5/9/2014	9:30	4/30/2014	8:30		
June 2014	6/13/2014	10:30	6/13/2014	9:30	6/4/2014	10:00	6/4/2014	8:30
July 2014	7/11/2014	10:30	7/11/2014	9:30	7/2/2014	8:30		
August 2014	8/8/2014	10:30	8/8/2014	9:30	7/30/2014	8:30		
September 2014	9/12/2014	10:30	9/12/2014	9:30	9/3/2014	10:00	9/3/2014	8:30
October 2014	10/10/2014	10:30	10/10/2014	9:30	10/1/2014	8:30		
November 2014	11/14/2014	10:30	11/14/2014	9:30	11/5/2014	8:30		
December 2014	12/12/2014	10:30	12/12/2014	9:30	12/3/2014	10:00	12/3/2014	8:30