

CLARK COUNTY-SPRINGFIELD  
**TRANSPORTATION COORDINATING COMMITTEE**

**TRANSPORTATION COORDINATING COMMITTEE**  
**FRIDAY, OCTOBER 11, 2013**  
**10:30 A.M.**  
**SPRINGVIEW GOVERNMENT CENTER**  
**3130 EAST MAIN STREET**  
**PLANNING CONFERENCE ROOM**

**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
Mark Beckdahl  
Bob Bender  
Nancy Brown  
Dana Bumgardner  
James Campbell  
Leann Castillo  
Joyce Chilton  
John Detrick  
Kathy Estep  
Mike Groeber  
David Hartley  
Richard Henry  
Tim Howard  
Kimberly Jones  
Toni Keller  
Gene Kelly  
Argeri Lagos  
Rick Lohnes  
Lowell McGlothlin  
Chris Moore  
Joe Mosier  
Kevin O'Neill  
Matt Parrill  
Robert Suver  
Larry Tillman  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

**AGENDA**

- I. **ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **MINUTES** **Action**
- IV. **FINANCIAL REPORTING**
  - a. Budget Status & Cash on Hand Report *(Attached)* **Action**
  - b. Summary of Expenses *(Attached)* **Action**
- V. **TRANSPORTATION PLANNING UPDATE**
  - a. TIP Administrative Modification
    - i. Resolution 2013-S *(Attached)* **Action**
  - b. 2013 Trail Counts **Discussion**
  - c. Other
- VI. **TRANSPORTATION POLICY BOARD UPDATE**
  - a. Highway
    - i. Federal Highway Administration, ODOT Central Office, ODOT District 7, Clark County ODOT Garage, County Engineer & City Engineer **Discussion**
  - b. Transit
    - i. City of Springfield & SCAT **Discussion**
  - c. Railroad
    - i. TCC Staff & WESTCO **Discussion**
  - d. Trails
    - i. National Trails Parks and Recreation District & TCC Staff **Discussion**
  - e. Officials and Others
    - i. Federal, State, County Commission, Cities (Springfield & New Carlisle), Villages, Townships and Others **Discussion**

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY14**  
as of September 30, 2013

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 190,784.75	\$ 46,561.35	\$ 237,346.10
<b>Total Expenses</b>			\$ 57,869.75
<b>Total Receipts</b>			\$ 17,118.64
<b>Ending Balance</b>	\$ 149,783.64	\$ 46,811.35	\$ 196,594.99

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 137,867.55	\$ 126,629.58	8%	\$ 2,518.96	\$ 11,237.97
601.11 Short Range Planning (fy13)	\$ 28,000.00	\$ 3.65	100%	\$ 7,831.41	\$ 27,996.35
601.2 General Planning Services	\$ 90,000.00	\$ 90,000.00	0%		\$ -
601.4 Clark Co Sign Inventory	\$ 15,633.00	\$ 3,443.48	78%	\$ 1,235.25	\$ 12,189.52
601.9 Miami Valley Cycling Summit	\$ 9,024.64	\$ 8,014.14	11%		\$ 1,010.50
602.1 Trans. Improvement Program	\$ 36,063.80	\$ 25,608.34	29%	\$ 3,183.27	\$ 10,455.46
605.1 Surveillance	\$ 115,280.98	\$ 85,811.42	26%	\$ 17,243.40	\$ 29,469.56
605.11 Surveillance (fy13)	\$ 32,000.00	\$ 131.18	100%	\$ 624.95	\$ 31,868.82
610.1 Long Range Planning	\$ 13,608.50	\$ 6,333.65	53%	\$ 3,840.50	\$ 7,274.85
665.1 Air Pollution Advocacy	\$ 40,000.00	\$ 39,721.02	1%		\$ 278.98
665.11 Air Pollution Advocacy (fy13)	\$ 42,810.00	\$ 40,456.95	5%	\$ 624.98	\$ 2,353.05
674.1 Paratransit Planning	\$ 13,108.50	\$ 11,858.57	10%		\$ 1,249.93
674.2 FTA Transit Planning	\$ 74,000.00	\$ 56,018.49	24%	\$ 5,273.99	\$ 17,981.51
674.3 Consolidated Transit Planning	\$ 66,847.20	\$ 59,631.07	11%	\$ 1,320.74	\$ 7,216.13
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 57,388.81	12%	\$ 2,951.44	\$ 7,611.19
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 86,429.07	21%	\$ 5,447.37	\$ 23,570.93
682.3 Clean Ohio Support Program	\$ 6,917.23	\$ 6,321.54	9%	\$ 548.38	\$ 595.69
682.5 SR794 (W. Blee Road) Plan	\$ 31,629.98	\$ 31,629.98	0%		\$ -
697.1 Public Involvement	\$ 33,016.48	\$ 24,213.11	27%	\$ 213.39	\$ 8,803.37
	<b>\$ 960,807.86</b>	<b>\$ 759,644.05</b>	<b>21%</b>	<b>\$52,858.03</b>	<b>\$201,163.81</b>

**TCC Chairman**

**Date**

Summary of Expenditures  
Area Transportation Trust Fund  
September 2013

					ODOT	MV Cycle	FTA	Springfield				CLEAN	ODOT	Local	
	Description	Pd By	TCC	CPG	CPG	Summit	5307	FTA5307	CMAQ	OPWC	WESTCO	OHIO	ONRA	ONRA	TOTAL
<b>SALARIES</b>															
Transportation Study	09/02 - 09/15/13	# 06	6,013.87	4,050.10	506.26		740.54	92.57	185.88	637.84	1,236.60	75.04			13,538.70
Transportation Study	09/16 - 09/29/13	# 07	6,018.11	4,314.49	539.31		925.68	115.71	61.96	525.28	906.84	131.32			13,538.70
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			12,031.98	8,364.59	1,045.57	0.00	1,666.22	208.28	247.84	1,163.12	2,143.44	206.36	0.00	0.00	27,077.40
<b>OFFICE SUPPLIES</b>															
Garrigans	Misc. office supplies	15745	246.77												246.77
BEC	Color copier toner	15746	500.00												500.00
Garrigans	Copy paper	15752	83.98												83.98
<b>OTHER EXPENSES</b>															
PERS	Sep-13		3,824.44												3,824.44
CEBCO Medical Insurance	Sep-13		6,586.30												6,586.30
Life Insurance	Sep-13		13.30												13.30
Superior Dental	Sep-13		127.54												127.54
Medicare	Sep-13		307.14												307.14
LJB Inc.	Sign Inventory study	15528	123.53	988.19	123.53										1,235.25
Stalker Applied Concepts	Radar Speed Trailer	15739	746.20	5,969.60	746.20										7,462.00
Charles Harris & Assoc	80% FY13 IPA audit	15742	5,120.00												5,120.00
Midwest Software	Traffic Count database	15743	173.00	1,384.00	173.00										1,730.00
BEC	Copier maintenance	15744	720.00												720.00
Cincinnati Bell	Sept. office phone	15747	79.00												79.00
Holmes Printing	Print High Hazard list	15748	42.32	338.52	42.32										423.16
OTEC	Conf. registrations	15749	70.00	@@	560.00	70.00									700.00
GovConnection	LED monitor & cable	15750	192.05												192.05
City Springfield	July & Aug. phone bills	15751	28.80												28.80
Cincinnati Bell	August long distance	15753	4.20												4.20
Louis Agresta	Mileage reimbursement	15754										28.00			28.00
Scott Schmid	Mileage reimbursement	15755	4.70	37.64	4.70										47.04
Glen Massie	Mileage reimbursement	15756	7.00	38.52	4.82		17.48	2.18							70.00
Holmes Printing	TCC Fall newsletters	15757	1,263.38												1,263.38
			19,432.90	9,316.47	1,164.57	0.00	17.48	2.18	0.00	0.00	0.00	28.00	0.00	0.00	30,792.35
<b>TOTAL AMOUNT SUBMITTED</b>			<b>31,711.65</b>	<b>17,681.06</b>	<b>2,210.14</b>	<b>0.00</b>	<b>1,683.70</b>	<b>210.46</b>	<b>247.84</b>	<b>1,163.12</b>	<b>2,143.44</b>	<b>234.36</b>	<b>0.00</b>	<b>0.00</b>	<b>57,869.75</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.															

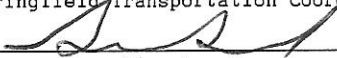
Approved October 11, 2013  
Clark County - Springfield Transportation Coordinating Committee

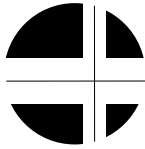
\_\_\_\_\_  
Director

Summary of Expenditures  
Area Transportation Trust Fund  
August 2013

	Description	Pd By	TCC	CPG	CPG	MV Cycle Summit	FTA 5307	Springfield FTA5307	CMAQ	OPWC	WESTCO	CLEAN OHIO	ODOT ONRA	Local ONRA	TOTAL
<b>SALARIES</b>															
Transportation Study	07/22 - 08/04/13	# 03	3,740.68	6,931.54	866.44		769.78	96.22		337.68	1,566.36				14,308.70
Transportation Study	08/05 - 08/18/13	# 04	5,275.62	5,455.47	681.93		750.29	93.79		487.76	1,593.84				14,338.70
Transportation Study	08/19 - 09/01/13	# 05	4,568.19	4,729.60	591.20		915.94	114.49	340.78	741.02	1,758.72	18.76			13,778.70
			13,584.49	17,116.61	2,139.57	0.00	2,436.01	304.50	340.78	1,566.46	4,918.92	18.76	0.00	0.00	42,426.10
<b>OFFICE SUPPLIES</b>															
Garrigans	Toner & copy paper	15730	174.26												174.26
Garrigans	HP Inkjet cartridges	15737	75.56												75.56
Dell Marketing	Printer drum kit	15738	167.90												167.90
<b>OTHER EXPENSES</b>															
PERS	Aug-13		4,010.64												4,010.64
CEBCO Medical Insurance	Aug-13		6,586.30												6,586.30
Life Insurance	Aug-13		13.30												13.30
Superior Dental	Aug-13		127.54												127.54
Medicare	Aug-13		326.44												326.44
LJB Inc.	Sign inventory study	15528	924.31	7,394.45	924.31										9,243.07
Clark Co Comm	3rd Q office rent	15709	7,910.00												7,910.00
Cincinnati Bell	Aug. 2013 office phone	15726	79.00												79.00
Cincinnati Bell	July 2013 long distance	15727	5.47												5.47
ProForma	Bike lights Fair promo	15728	77.88	622.99	77.88										778.75
Charles Harris	80% FY13 IPA audit	15729													0.00
Melanie Runkel	Mileage reimbursement	15731	4.82	38.52	4.82										48.16
Christine Rollins	Mileage reimbursement	15732	5.15	41.22	5.15										51.52
Glen Massie	Mileage reimbursement	15733	7.84	55.56	6.94		7.16	0.90							78.40
Lamar Daniel	Mileage reimbursement	15734	84.00												84.00
Christine Rollins	Mileage reimbursement	15735	2.35	18.82	2.35										23.52
City Springfield	Fax & 800 phone lines	15736	19.61												19.61
Louis Agresta	Mileage reimbursement	15740	11.76	94.08	11.76										117.60
Zach Balassone	Mileage & Lantern	15741	4.70	37.64	4.70						245.06				292.10
			20,201.11	8,303.27	1,037.91	0.00	7.16	0.90	0.00	0.00	245.06	0.00	0.00	0.00	30,213.13
<b>TOTAL AMOUNT SUBMITTED</b>			<b>33,959.86</b>	<b>25,419.88</b>	<b>3,177.48</b>	<b>0.00</b>	<b>2,443.17</b>	<b>305.40</b>	<b>340.78</b>	<b>1,566.46</b>	<b>5,163.98</b>	<b>18.76</b>	<b>0.00</b>	<b>0.00</b>	<b>72,639.23</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved September 13, 2013  
Clark County - Springfield Transportation Coordinating Committee

  
 Director



**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
Mark Beckdahl  
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Mike Groeber  
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Tim Howard  
Kimberly Jones  
Toni Keller  
Gene Kelly  
Argeri Lagos  
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Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

# Memo

**To:** TCC Members and Alternates  
**From:** Scott Schmid, Transportation Director  
**Date:** October 4, 2013  
**Re:** TCC TIP Administrative Modification Resolution 2013-S

Urgent    For Review    Please Comment    Please Reply    Please Recycle

All:

Included in the October 11, 2013 TCC Meeting packet is a proposed Resolution 2013-S. This Resolution grants authority to the Transportation Director to make Administrative Modifications to the Transportation Improvement Program that meet criteria outlined in an MOU between FHWA and ODOT.

Resolution 2013-S as proposed will replace Resolution 2010-EE, which was approved by the TCC on September 10, 2010. The differences in the Administrative Modification Criteria are as follows:

- Adds revising a project's fiscal year within the current STIP/TIP
- Revises the language regarding changing the source of funds between Federal, State, and Local funds
- Revises project combination/split language
- Adds revising an ALI code for transit projects
- Revises the threshold for changes to transit project costs
- Revises the threshold for changes to highway project costs

Staff is requesting approval of this request via voice vote at the October 11 TCC meeting. If you have questions, please contact me at 521-2133.

# RESOLUTION 2013 - S

## OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE GRANT AUTHORITY TO THE TRANSPORTATION DIRECTOR TO APPROVE ADMINISTRATIVE MODIFICATIONS TO THE TRANSPORTATION IMPROVEMENT PROGRAM

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) issued their final rule for Statewide and Metropolitan Transportation Planning (72 Fed. Reg. 7224) revising planning regulations at 23 CFR 450 and 49 CFR 613 to reflect many changes made by the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21); and

**WHEREAS**, ODOT has further defined administrative modifications and established a procedure to process administrative modifications in Ohio which are minor changes to the TIP that:

1. Revise a project description without causing significant change to the project scope or conflict with the environmental document;
2. Revise a project's fiscal year within the current STIP/TIP in accordance with 23 CFR 450.216(n) and in compliance with 49 CFR 613;
3. Change the source/type of federal funds (between federal, state, and local funds) by phase on a listed project or an individual statewide line item;
4. Split or combine individually listed projects in the current STIP/TIP without causing significant change to the project scope, environmental document, or air quality conformity;
5. Change the project lead agency;
6. Revise the ALI code with similar scope, project name, number of vehicles, or type of vehicles;
7. Revise the project phase funding amount listed in the STIP/TIP within the following limits for transit projects:

<u>Current Project Phase Cost</u>	<u>Percent Change in Project Phase Cost</u>
\$1 - \$999,999	50% of the phase cost
\$1,000,000 - \$4,999,999	30% of the phase cost
\$5,000,000 and above	20% of the phase cost

8. Revise the project phase funding amount listed in the STIP/TIP within the following limits for highway projects:

<u>Current Project Phase Cost</u>	<u>Percent Change in Project Phase Cost</u>
\$1 - \$2,999,999	50% of the phase cost
\$3,000,000 - \$9,999,999	30% of the phase cost
\$10,000,000 and above	20% of the phase cost

**WHEREAS**, these administrative modifications can be processed in accordance with the aforementioned procedures and those described in 23 CFR 450 and 49 CFR 613, provided that:

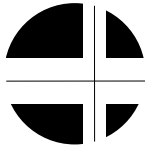
1. It does not affect air quality conformity determination, including timely implementation of Transportation Control measures; and
2. It does not impact fiscal constraint; and
3. It does not require public review and comment.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the use of administrative modifications to more effectively manage the MPO TIP process; and that future administrative modifications be forwarded to the appropriate ODOT officials for incorporation into the State Transportation Improvement Program; and that the Transportation Director be afforded the authority to utilize said procedure.

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Elmer M. Beard  
Chairman  
October 11, 2013



**Chairman**  
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**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
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**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

# Memo

**To:** TCC Members and Alternates  
**From:** Scott Schmid, Transportation Director  
**Date:** October 4, 2013  
**Re:** Retirement Open House – November 8 TCC Meeting

Urgent    For Review    Please Comment    Please Reply    Please Recycle

All:

After 40 years of public service, Lamar Daniel has informed the staff that he intends to retire from the TCC at the end of November 2013. Staff intends to honor Lamar's career by hosting an Open House after the November 8, 2013 TCC meeting. We would like to invite all TCC Members, Alternates, friends, and colleagues to celebrate with us. Information is as follows:

Lamar Daniel Retirement Open House  
Springview Government Center  
Conference Room 151  
12:00 PM – 2:00 PM  
Friday, November 8, 2013  
Light Food and Refreshments Provided

No formal RSVP is required. If you have questions, please contact me at 521-2133.