

CLARK COUNTY-SPRINGFIELD

**TRANSPORTATION COORDINATING COMMITTEE**

**TRANSPORTATION COORDINATING COMMITTEE**

**FRIDAY, MARCH 14, 2014**

**10:30 A.M.**

**SPRINGVIEW GOVERNMENT CENTER**

**3130 EAST MAIN STREET**

**PLANNING CONFERENCE ROOM**

**AGENDA**

**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES**

**Action**

**IV. FINANCIAL REPORTING**

- a. Budget Status & Cash on Hand Report (Attached) **Action**
- b. Summary of Expenses (Attached) **Action**
- c. FY2014 Planning Work Program
  - i. Amendment #2 Resolution 2014-B (Attached) **Action**
- d. Prior Approval Request (Attached) **Action**

**V. TRANSPORTATION PLANNING UPDATE**

- a. FY2015 Draft Planning Work Program (Enclosure) **Discussion**
- b. FY14-FY17 Transportation Improvement Program
  - i. Resolution 2014-C (Attached) **Action**
- c. Other

**VI. TRANSPORTATION POLICY BOARD UPDATE**

- a. TCC Personnel Policy
  - i. Resolution 2014-D (Attached) **Action**
- b. Highway
  - i. Federal Highway Administration, ODOT Central Office, ODOT District 7, Clark County ODOT Garage, County Engineer & City Engineer **Discussion**
- c. Transit
  - i. City of Springfield & SCAT **Discussion**
- d. Railroad
  - i. TCC Staff & WESTCO **Discussion**
- e. Trails
  - i. National Trails Parks and Recreation District & TCC Staff **Discussion**
- f. Officials and Others
  - i. Federal, State, County Commission, Cities (Springfield & New Carlisle), Villages, Townships and Others **Discussion**

**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
Mark Beckdahl  
Bob Bender  
Nancy Brown  
Dana Bumgardner  
James Campbell  
Leann Castillo  
Joyce Chilton  
John Detrick  
David Dombrosky  
Karen Duncan  
Kathy Estep  
Mike Groeber  
David Hartley  
Richard Henry  
Tim Howard  
Kimberly Jones  
Toni Keller  
Gene Kelly  
Argeri Lagos  
Rick Lohnes  
Lowell McGlothlin  
Chris Moore  
Joe Mosier  
Matt Parrill  
Sam Stucky  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY14**  
as of February 28, 2014

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 144,314.21	\$ 5,706.55	\$ 150,020.76
<b>Total Expenses</b>			\$ 44,358.59
<b>Total Receipts</b>			\$ 105,711.64
<b>Ending Balance</b>	\$ 205,667.26	\$ 5,706.55	\$ 211,373.81

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 137,867.55	\$ 58,637.71	57%	\$ 13,930.69	\$ 79,229.84
601.11 Short Range Planning (fy13)	\$ 28,000.00	\$ 3.65	100%		\$ 27,996.35
601.2 General Planning Services	\$ 90,000.00	\$ 75,884.69	16%		\$ 14,115.31
601.4 Clark Co Sign Inventory	\$ 15,633.00	\$ 3,443.48	78%		\$ 12,189.52
601.9 Miami Valley Cycling Summit	\$ 9,024.64	\$ (250.00)	103%		\$ 9,274.64
602.1 Trans. Improvement Program	\$ 36,063.80	\$ 13,079.07	64%	\$ 1,110.68	\$ 22,984.73
605.1 Surveillance	\$ 115,280.98	\$ 48,752.81	58%	\$ 10,212.63	\$ 66,528.17
605.11 Surveillance (fy13)	\$ 32,000.00	\$ 131.18	100%		\$ 31,868.82
610.1 Long Range Planning	\$ 13,608.50	\$ 5,996.15	56%		\$ 7,612.35
665.1 Air Pollution Advocacy	\$ 40,000.00	\$ 37,074.20	7%	\$ 350.31	\$ 2,925.80
665.11 Air Pollution Advocacy (fy13)	\$ 42,810.00	\$ 28,355.22	34%		\$ 14,454.78
674.1 Paratransit Planning	\$ 13,108.50	\$ 11,858.57	10%		\$ 1,249.93
674.2 FTA Transit Planning	\$ 74,000.00	\$ 33,512.33	55%	\$ 4,459.58	\$ 40,487.67
674.3 Consolidated Transit Planning	\$ 66,847.20	\$ 43,765.45	35%	\$ 3,273.00	\$ 23,081.75
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 54,270.44	17%		\$ 10,729.56
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 49,673.64	55%	\$ 5,339.54	\$ 60,326.36
682.3 Clean Ohio Support Program	\$ 6,917.23	\$ 4,943.89	29%	\$ 478.82	\$ 1,973.34
682.5 SR794 (W. Blee Road) Plan	\$ 31,629.98	\$ -	100%		\$ 31,629.98
697.1 Public Involvement	\$ 33,016.48	\$ 22,305.26	32%	\$ 245.57	\$ 10,711.22
	<b>\$ 960,807.86</b>	<b>\$ 491,437.74</b>	<b>49%</b>	<b>\$39,400.82</b>	<b>\$469,370.12</b>

**TCC Chairman**

**Date**

Summary of Expenditures  
Area Transportation Trust Fund  
February 2014

					ODOT	MV Cycle	FTA	Springfield				CLEAN	ODOT	Local	
	Description	Pd By	TCC	CPG	CPG	Summit	5307	FTA5307	CMAQ	OPWC	WESTCO	OHIO	ONRA	ONRA	TOTAL
<b>SALARIES</b>															
Transportation Study	02/03 - 02/16/14	# 17	4,398.15	4,054.74	506.84		790.05	98.76	37.52		1,099.20	75.04			11,060.30
Transportation Study	02/17 - 03/02/14	# 18	4,722.95	4,077.74	509.72		616.03	77.00	101.40		1,008.72	114.84			11,228.40
			9,121.10	8,132.48	1,016.56	0.00	1,406.08	175.76	138.92	0.00	2,107.92	189.88	0.00	0.00	22,288.70
<b>OFFICE SUPPLIES</b>															
Garrigans	toner, paper, easel	15810	204.28												204.28
BEC	color copier toner	15813	250.00												250.00
Garrigans	copy paper	15815	64.66												64.66
<b>OTHER EXPENSES</b>															
PERS	Feb-14		3,096.88												3,096.88
CEBCO Medical Insurance	Feb-14		6,484.12												6,484.12
Life Insurance	Feb-14		11.40												11.40
Superior Dental	Feb-14		109.32												109.32
Medicare	Feb-14		300.48												300.48
Clark Co Comm	1st Q 2014 office rent	15800	8,150.00												8,150.00
Treasurer State Ohio	FY13 IPA Audit review	15811	20.50												20.50
City Springfield	Dec. 2013 AT&T phone	15812	19.85												19.85
MVRPC	2014 Trail maps	15814	286.68	2,293.43	286.68										2,866.79
Dickman Directories	2014 Criss Cross book	15816	174.00												174.00
Survey Monkey	Survey processing	15817	20.00	160.00	20.00										200.00
Scott Schmid	Mileage reimbursement	15818	4.48	35.84	4.48										44.80
Zach Balassone	Mileage reimbursement	15819									20.16				20.16
Glen Massie	Mileage reimbursement	15820	5.26	20.16	2.52		21.96	2.74							52.64
			18,682.97	2,509.43	313.68	0.00	21.96	2.74	0.00	0.00	20.16	0.00	0.00	0.00	22,069.88
<b>TOTAL AMOUNT SUBMITTED</b>			<b>28,008.35</b>	<b>10,641.91</b>	<b>1,330.24</b>	<b>0.00</b>	<b>1,428.04</b>	<b>178.50</b>	<b>138.92</b>	<b>0.00</b>	<b>2,128.08</b>	<b>189.88</b>	<b>0.00</b>	<b>0.00</b>	<b>44,358.58</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@	Prior Approved.														

Approved March 14, 2014  
Clark County - Springfield Transportation Coordinating Committee

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Director

Summary of Expenditures  
Area Transportation Trust Fund  
January 2014

	Description	Pd By	TCC	CPG	CPG	MV Cycle	FTA	Springfield	CMAQ	OPWC	WESTCO	CLEAN	ODOT	Local	TOTAL
						Summit	5307	FTA5307				OHIO	ONRA	ONRA	
<b>SALARIES</b>															
Transportation Study	12/23/13 - 01/05/14	# 14	8,454.06	1,427.86	178.48		68.21	8.53	318.92		1,044.24				11,500.30
Transportation Study	01/06 - 01/19/14	# 15	2,867.17	4,633.58	579.20		936.99	117.12		112.56	1,813.68				11,060.30
Transportation Study	01/20 - 02/02/14	# 16	4,042.62	4,198.46	524.81		448.22	56.03	56.28		1,621.32	112.56			11,060.30
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			15,363.85	10,259.90	1,282.49	0.00	1,453.42	181.68	375.20	112.56	4,479.24	112.56	0.00	0.00	33,620.90
<b>OFFICE SUPPLIES</b>															
Garrigans	Plotter ink cartridges	15804	440.22												440.22
<b>OTHER EXPENSES</b>															
PERS	Jan-14		3,158.48												3,158.48
CEBCO Medical Insurance	Jan-14		6,484.12												6,484.12
Life Insurance	Jan-14		11.40												11.40
Superior Dental	Jan-14		109.32												109.32
Medicare	Jan-14		306.86												306.86
Pitney Bowes	Postage meter rental	15774	301.00												301.00
City Springfield	Oct & Nov phone lines	15788	29.73												29.73
Charles Harris & Assoc.	FY13 IPA Audit review	15792	1,280.00												1,280.00
DLZ Ohio	NC Crosswalk study	15798	474.92	3,799.34	474.92										4,749.18
DLZ Ohio	NC Crosswalk study	15798	606.70	4,853.61	606.70										6,067.01
Louis Agresta	Tuition reimbursement	15799	1,731.00												1,731.00
Springfield Arts Council	Summer Arts sponsor	15801							10,000.00						10,000.00
Cincinnati Bell	Jan. office phone lines	15803	79.00												79.00
Melanie Runkel	Mileage reimbursement	15805	16.13	129.02	16.13										161.28
Louis Agresta	Mileage reimbursement	15806	3.64	29.12	3.64					36.40					72.80
Glen Massie	Mileage reimbursement	15807	23.30	176.96	22.12		9.40	1.18							232.96
Scott Schmid	Mileage reimbursement	15808	7.17	57.34	7.17										71.68
Zach Balassone	Mileage reimbursement	15809									143.40				143.40
			14,622.77	9,045.40	1,130.68	0.00	9.40	1.18	10,000.00	36.40	143.40	0.00	0.00	0.00	35,429.45
<b>TOTAL AMOUNT SUBMITTED</b>			<b>30,426.84</b>	<b>19,305.30</b>	<b>2,413.17</b>	<b>0.00</b>	<b>1,462.82</b>	<b>182.86</b>	<b>10,375.20</b>	<b>148.96</b>	<b>4,622.64</b>	<b>112.56</b>	<b>0.00</b>	<b>0.00</b>	<b>69,050.35</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.															

Approved February 14, 2014  
Clark County - Springfield Transportation Coordinating Committee  
  
Director

**RESOLUTION 2014 – B**

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION  
COORDINATING COMMITTEE TO APPROVE AMENDMENT # 2 FOR THE  
FY2014 PLANNING WORK PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC is responsible for producing and implementing an annual Planning Work Program (PWP), in cooperation with ODOT to describe the budget and work that will be performed by the CCSTCC staff for the respective year; and

**WHEREAS**, \$ 250.00 in Raised Contributions & Donations will be added to the Direct Expense of the Miami Valley Cycling Summit (601.9); and

**WHEREAS**, \$ 1,513.02 within work element 605.11 Surveillance (FY13) will be moved from Direct Expenses to Direct Labor, Fringe Benefits and Indirect Costs; and

**WHEREAS**, \$ 10,086.80 within work element 605.1 Surveillance (FY14) will be moved from Direct Labor, Fringe Benefits and Indirect Costs to Direct Expenses; and

**WHEREAS**, \$ 12.61 within work element 601.11 Short Range Planning (FY13) will be moved from Direct Expenses to Direct Labor, Fringe Benefits and Indirect Costs; and

**WHEREAS**, \$ 20,173.60 within work element 674.2, Transit Planning will be moved from Direct Expenses to Direct Labor, Fringe Benefits and Indirect Costs;

**WHEREAS**, there are adjustments totaling \$ 32,036.03 for this budget amendment to the FY2014 PWP and resulting in an overall increase of \$ 250.00 to a new Grand Total budget of \$ 961,057.86.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the FY2014 Planning Work Program as shown above and illustrated in the attachment.

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Elmer Beard  
Chairman

March 14, 2014

**Financial Responsibility by Cost Category - Budget Table**  
**FY2014 - Amendment # 02**

	<i>Amended Budget # 02</i>	<i>Amended Budget # 01</i>	<i>Difference</i>
<b>601 SHORT RANGE PLANNING</b>			
<u>601.1 Short Range Planning (FY 14)</u>			
Direct Labor	\$ 51,500.00	\$ 51,500.00	\$ 0.00
Fringe Benefits	\$ 40,339.95	\$ 40,339.95	\$ 0.00
Indirect Expenses	\$ 38,027.60	\$ 38,027.60	\$ 0.00
Direct Expenses	\$ 8,000.00	\$ 8,000.00	\$ 0.00
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>601.1 Subtotal</b>	<b>\$ 137,867.55</b>	<b>\$ 137,867.55</b>	<b>\$ 0.00</b>
<u>601.11 Short Range Planning (FY 13)</u>			
Direct Labor	\$ 11,005.00	\$ 11,000.00	\$ 5.00
Fringe Benefits	\$ 8,620.22	\$ 8,616.30	\$ 3.92
Indirect Expenses	\$ 8,126.09	\$ 8,122.40	\$ 3.69
Direct Expenses	\$ 248.69	\$ 261.30	\$ (12.61)
Consultant Services	\$ 0.00	\$ 0.00	\$ 0.00
<b>601.2 Subtotal</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 0.00</b>
<u>601.2 General Planning Services</u>			
Direct Labor	\$ 0.00	\$ 0.00	\$ 0.00
Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00
Indirect Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Direct Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Consultant Services	\$ 90,000.00	\$ 90,000.00	\$ 0.00
<b>601.3 Subtotal</b>	<b>\$ 90,000.00</b>	<b>\$ 90,000.00</b>	<b>\$ 0.00</b>
<u>601.4 Clark Co Sign Inventory (FY 13)</u>			
Direct Labor	\$ 0.00	\$ 0.00	\$ 0.00
Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00
Indirect Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Direct Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Consultant Expenses	\$ 15,633.00	\$ 15,633.00	\$ 0.00
<b>601.4 Subtotal</b>	<b>\$ 15,633.00</b>	<b>\$ 15,633.00</b>	<b>\$ 0.00</b>
<u>601.9 2013 Miami Valley Cycling Summit</u>			
Direct Expenses	\$ 9,274.64	\$ 9,024.64	\$ 250.00
<b>601.9 Subtotal</b>	<b>\$ 9,274.64</b>	<b>\$ 9,024.64</b>	<b>\$ 250.00</b>
<b>601 Totals</b>	<b>\$ 280,775.19</b>	<b>\$ 280,525.19</b>	<b>\$ 250.00</b>
<b>602 Transportation Improvement Program</b>			
<u>602.1 Transportation Improvement Program</u>			
Direct Labor	\$ 14,000.00	\$ 14,000.00	\$ 0.00
Fringe Benefits	\$ 10,966.20	\$ 10,966.20	\$ 0.00
Indirect Expenses	\$ 10,337.60	\$ 10,337.60	\$ 0.00
Direct Expenses	\$ 760.00	\$ 760.00	\$ 0.00
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>602.1 Subtotal</b>	<b>\$ 36,063.80</b>	<b>\$ 36,063.80</b>	<b>\$ 0.00</b>
<b>602 Totals</b>	<b>\$ 36,063.80</b>	<b>\$ 36,063.80</b>	<b>\$ 0.00</b>
<b>605 CONTINUATION PLANNING</b>			
<u>605.1 Surveillance (FY 14)</u>			
Direct Labor	\$ 37,750.00	\$ 41,750.00	\$ (4,000.00)
Fringe Benefits	\$ 29,569.58	\$ 32,702.78	\$ (3,133.20)
Indirect Expenses	\$ 27,874.60	\$ 30,828.20	\$ (2,953.60)
Direct Expenses	\$ 20,086.80	\$ 10,000.00	\$ 10,086.80
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>605.1 Subtotal</b>	<b>\$ 115,280.98</b>	<b>\$ 115,280.98</b>	<b>\$ 0.00</b>
<u>605.11 Surveillance (FY 13)</u>			
Direct Labor	\$ 12,600.00	\$ 12,000.00	\$ 600.00
Fringe Benefits	\$ 9,869.58	\$ 9,399.60	\$ 469.98
Indirect Expenses	\$ 9,303.84	\$ 8,860.80	\$ 443.04
Direct Expenses	\$ 226.58	\$ 1,739.60	\$ (1,513.02)
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>605.11 Subtotal</b>	<b>\$ 32,000.00</b>	<b>\$ 32,000.00</b>	<b>\$ 0.00</b>
<b>605 Totals</b>	<b>\$ 147,280.98</b>	<b>\$ 147,280.98</b>	<b>\$ 0.00</b>

**Financial Responsibility by Cost Category - Budget Table**  
**FY2014 - Amendment # 02**

	<i>Amended Budget # 02</i>	<i>Amended Budget # 01</i>	<i>Difference</i>
<b>610 LONG RANGE PLANNING</b>			
<u>610.1 Long Range Plan</u>			
Direct Labor	\$ 5,000.00	\$ 5,000.00	\$ 0.00
Fringe Benefits	\$ 3,916.50	\$ 3,916.50	\$ 0.00
Indirect Expenses	\$ 3,692.00	\$ 3,692.00	\$ 0.00
Direct Expenses	\$ 1,000.00	\$ 1,000.00	\$ 0.00
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>610 Total</b>	<b>\$ 13,608.50</b>	<b>\$ 13,608.50</b>	<b>\$ 0.00</b>
<b>665 AIR QUALITY PROGRAM</b>			
<u>665.1 Air Pollution Advocacy (FY14)</u>			
Direct Labor	\$ 1,500.00	\$ 1,500.00	\$ 0.00
Fringe Benefits	\$ 1,174.95	\$ 1,174.95	\$ 0.00
Indirect Expenses	\$ 1,107.60	\$ 1,107.60	\$ 0.00
Direct Expenses	\$ 36,217.45	\$ 36,217.45	\$ 0.00
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>665.1 Subtotal</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 0.00</b>
<u>665.11 Air Pollution Advocacy (FY13)</u>			
Direct Labor	\$ 1,500.00	\$ 1,500.00	\$ 0.00
Fringe Benefits	\$ 1,174.95	\$ 1,174.95	\$ 0.00
Indirect Expenses	\$ 1,107.60	\$ 1,107.60	\$ 0.00
Direct Expenses	\$ 39,027.45	\$ 39,027.45	\$ 0.00
Consultant Expenses	\$ 0.00	\$ 0.00	\$ 0.00
<b>665.11 Subtotal</b>	<b>\$ 42,810.00</b>	<b>\$ 42,810.00</b>	<b>\$ 0.00</b>
<b>665 Total</b>	<b>\$ 82,810.00</b>	<b>\$ 82,810.00</b>	<b>\$ 0.00</b>
<b>674 MASS TRANSPORTATION</b>			
<u>674.1 Paratransit Planning</u>			
Direct Labor	\$ 5,000.00	\$ 5,000.00	\$ 0.00
Fringe Benefits	\$ 3,916.50	\$ 3,916.50	\$ 0.00
Indirect Expenses	\$ 3,692.00	\$ 3,692.00	\$ 0.00
Direct Expenses	\$ 500.00	\$ 500.00	\$ 0.00
Consultant Services	\$ 0.00	\$ 0.00	\$ 0.00
<b>674.1 Subtotal</b>	<b>\$ 13,108.50</b>	<b>\$ 13,108.50</b>	<b>\$ 0.00</b>
<u>674.2 Transit Planning</u>			
Direct Labor	\$ 24,000.00	\$ 16,000.00	\$ 8,000.00
Fringe Benefits	\$ 18,799.20	\$ 12,532.80	\$ 6,266.40
Indirect Expenses	\$ 17,721.60	\$ 11,814.40	\$ 5,907.20
Direct Expenses	\$ 13,479.20	\$ 33,652.80	\$ (20,173.60)
Consultant Services	\$ 0.00	\$ 0.00	\$ 0.00
<b>674.2 Subtotal</b>	<b>\$ 74,000.00</b>	<b>\$ 74,000.00</b>	<b>\$ 0.00</b>
<u>674.3 Coordinated Transit Planning</u>			
Direct Labor	\$ 16,000.00	\$ 16,000.00	\$ 0.00
Fringe Benefits	\$ 12,532.80	\$ 12,532.80	\$ 0.00
Indirect Expenses	\$ 11,814.40	\$ 11,814.40	\$ 0.00
Direct Expenses	\$ 1,500.00	\$ 1,500.00	\$ 0.00
Consultant Services	\$ 25,000.00	\$ 25,000.00	\$ 0.00
<b>674.3 Subtotal</b>	<b>\$ 66,847.20</b>	<b>\$ 66,847.20</b>	<b>\$ 0.00</b>
<b>674 Totals</b>	<b>\$ 153,955.70</b>	<b>\$ 153,955.70</b>	<b>\$ 0.00</b>

**Financial Responsibility by Cost Category - Budget Table**  
**FY2014 - Amendment # 02**

	<i>Amended Budget # 02</i>	<i>Amended Budget # 01</i>	<i>Difference</i>
<b>682 LOCAL PROGRAM SUPPORT</b>			
<u>682.1 OPWC - Infrastructure Program Support</u>			
Direct Labor	\$ 9,000.00	\$ 9,000.00	\$0.00
Fringe Benefits	\$ 7,049.70	\$ 7,049.70	\$0.00
Indirect Expenses	\$ 6,645.60	\$ 6,645.60	\$0.00
Direct Expenses	\$ 42,304.70	\$ 42,304.70	\$0.00
Consultant Services	\$0.00	\$0.00	\$0.00
<b>682.1 Subtotal</b>	<b>\$ 65,000.00</b>	<b>\$ 65,000.00</b>	<b>\$0.00</b>
<u>682.2 WESTCO - Rail Freight Administration</u>			
Direct Labor	\$ 30,000.00	\$ 30,000.00	\$0.00
Fringe Benefits	\$ 23,499.00	\$ 23,499.00	\$0.00
Indirect Expenses	\$ 22,152.00	\$ 22,152.00	\$0.00
Direct Expenses	\$ 34,349.00	\$ 34,349.00	\$0.00
Consultant Services	\$0.00	\$0.00	\$0.00
<b>682.2 Subtotal</b>	<b>\$ 110,000.00</b>	<b>\$ 110,000.00</b>	<b>\$0.00</b>
<u>682.3 Clean Ohio Program Support</u>			
Direct Labor	\$ 2,500.00	\$ 2,500.00	\$0.00
Fringe Benefits	\$ 1,958.25	\$ 1,958.25	\$0.00
Indirect Expenses	\$ 1,846.00	\$ 1,846.00	\$0.00
Direct Expenses	\$ 612.98	\$ 612.98	\$0.00
Consultant Services	\$0.00	\$0.00	\$0.00
<b>682.3 Subtotal</b>	<b>\$ 6,917.23</b>	<b>\$ 6,917.23</b>	<b>\$0.00</b>
<u>682.5 SR794 (W. Blee Road) Plan</u>			
Direct Expenses	\$ 31,629.98	\$ 31,629.98	\$0.00
<b>682.5 Subtotal</b>	<b>\$ 31,629.98</b>	<b>\$ 31,629.98</b>	<b>\$0.00</b>
<b>682 Totals</b>	<b>\$ 213,547.21</b>	<b>\$ 213,547.21</b>	<b>\$0.00</b>
<b>697 PUBLIC INVOLVEMENT</b>			
<u>697.1 Public Involvement</u>			
Direct Labor	\$ 10,000.00	\$ 10,000.00	\$0.00
Fringe Benefits	\$ 7,833.00	\$ 7,833.00	\$0.00
Indirect Expenses	\$ 7,384.00	\$ 7,384.00	\$0.00
Direct Expenses	\$ 7,799.48	\$ 7,799.48	\$0.00
Consultant Expenses	\$0.00	\$0.00	\$0.00
<b>697 Total</b>	<b>\$ 33,016.48</b>	<b>\$ 33,016.48</b>	<b>\$0.00</b>
<b>Total Financial Responsibility</b>			
Direct Labor	\$ 231,355.00	\$ 226,750.00	\$ 4,605.00
Fringe Benefits	\$ 181,220.38	\$ 177,613.28	\$ 3,607.10
Indirect Expenses	\$ 170,832.53	\$ 167,432.20	\$ 3,400.33
Direct Expenses	\$ 247,016.95	\$ 258,379.38	\$ (11,362.43)
Consultant Services	\$ 130,633.00	\$ 130,633.00	\$0.00
<b>Grand Total</b>	<b>\$ 961,057.86</b>	<b>\$ 960,807.86</b>	<b>\$250.00</b>



**FY2014**  
 FINANCIAL RESPONSIBILITY BY COST CATEGORY  
 Amendment #2

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>601.1 - Short Range Planning</b>										
<i>FY14 - CPG</i>										
DIRECT LABOR	\$41,200.00	\$5,150.00							\$5,150.00	\$51,500.00
FRINGE BENEFITS	\$32,271.96	\$4,034.00							\$4,034.00	\$40,339.95
INDIRECT EXPENSES	\$30,422.08	\$3,802.76							\$3,802.76	\$38,027.60
DIRECT EXPENSES	\$6,400.00	\$800.00							\$800.00	\$8,000.00
CONSULTANT EXPENSES										\$0.00
										<b>\$137,867.55</b>
<b>601.11 - Short Range Planning</b>										
<i>FY13 Carry Forward - CPG</i>										
DIRECT LABOR	\$8,804.00	\$1,100.50							\$1,100.50	\$11,005.00
FRINGE BENEFITS	\$6,896.17	\$862.02							\$862.02	\$8,620.22
INDIRECT EXPENSES	\$6,500.87	\$812.61							\$812.61	\$8,126.09
DIRECT EXPENSES	\$198.95	\$24.87							\$24.87	\$248.69
CONSULTANT EXPENSES										\$0.00
										<b>\$28,000.00</b>
<b>601.2 - General Planning Services</b>										
DIRECT LABOR	\$0.00	\$0.00							\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00							\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00							\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00							\$0.00	\$0.00
CONSULTANT EXPENSES	\$72,000.00	\$9,000.00							\$9,000.00	\$90,000.00
										<b>\$90,000.00</b>
<b>601.4 - Clark County Sign Inventory</b>										
<i>FY13 Carry Forward - CPG</i>										
DIRECT LABOR	\$0.00	\$0.00							\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00							\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00							\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00							\$0.00	\$0.00
CONSULTANT EXPENSES	\$12,506.40	\$1,563.30							\$1,563.30	\$15,633.00
										<b>\$15,633.00</b>
<b>601.9 - 2013 Miami Valley Cycling Summit</b>										
<i>FY13 Carry Forward - Restricted Local</i>										
DIRECT LABOR									\$0.00	\$0.00
FRINGE BENEFITS									\$0.00	\$0.00
INDIRECT EXPENSES									\$0.00	\$0.00
DIRECT EXPENSES									\$9,274.64	\$9,274.64
CONSULTANT EXPENSES									\$0.00	\$0.00
										<b>\$9,274.64</b>

**FY2014**  
 FINANCIAL RESPONSIBILITY BY COST CATEGORY  
 Amendment #2

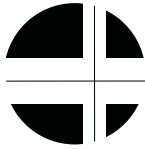
	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>602.1 - Transportation Improvement Program</b>										
DIRECT LABOR	\$11,200.00	\$1,400.00							\$1,400.00	\$14,000.00
FRINGE BENEFITS	\$8,772.96	\$1,096.62							\$1,096.62	\$10,966.20
INDIRECT EXPENSES	\$8,270.08	\$1,033.76							\$1,033.76	\$10,337.60
DIRECT EXPENSES	\$608.00	\$76.00							\$76.00	\$760.00
CONSULTANT EXPENSES										\$0.00
										<b>\$36,063.80</b>
<b>605.1 - Surveillance</b>										
	<i>FY14 - CPG</i>									
DIRECT LABOR	\$30,200.00	\$3,775.00							\$3,775.00	\$37,750.00
FRINGE BENEFITS	\$23,655.66	\$2,956.96							\$2,956.96	\$29,569.58
INDIRECT EXPENSES	\$22,299.68	\$2,787.46							\$2,787.46	\$27,874.60
DIRECT EXPENSES	\$16,069.44	\$2,008.68							\$2,008.68	\$20,086.80
CONSULTANT EXPENSES										\$0.00
										<b>\$115,280.98</b>
<b>605.11 - Surveillance</b>										
	<i>FY13 Carry Forward - CPG</i>									
DIRECT LABOR	\$10,080.00	\$1,260.00							\$1,260.00	\$12,600.00
FRINGE BENEFITS	\$7,895.66	\$986.96							\$986.96	\$9,869.58
INDIRECT EXPENSES	\$7,443.07	\$930.38							\$930.38	\$9,303.84
DIRECT EXPENSES	\$181.26	\$22.66							\$22.66	\$226.58
CONSULTANT EXPENSES										\$0.00
										<b>\$32,000.00</b>
<b>610.1 - Long Range Planning</b>										
DIRECT LABOR	\$4,000.00	\$500.00							\$500.00	\$5,000.00
FRINGE BENEFITS	\$3,133.20	\$391.65							\$391.65	\$3,916.50
INDIRECT EXPENSES	\$2,953.60	\$369.20							\$369.20	\$3,692.00
DIRECT EXPENSES	\$800.00	\$100.00							\$100.00	\$1,000.00
CONSULTANT EXPENSES										\$0.00
										<b>\$13,608.50</b>
<b>665.1 - Air Quality Advocacy</b>										
	<i>FY14 - CMAQ</i>									
DIRECT LABOR					\$1,500.00					\$1,500.00
FRINGE BENEFITS					\$1,174.95					\$1,174.95
INDIRECT EXPENSES					\$1,107.60					\$1,107.60
DIRECT EXPENSES					\$36,217.45					\$36,217.45
CONSULTANT EXPENSES										\$0.00
										<b>\$40,000.00</b>

**FY2014**  
 FINANCIAL RESPONSIBILITY BY COST CATEGORY  
 Amendment #2

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>665.11 - Air Quality Advocacy</b>										
<i>FY13 Carry Forward - CMAQ</i>										
DIRECT LABOR					\$1,500.00					\$1,500.00
FRINGE BENEFITS					\$1,174.95					\$1,174.95
INDIRECT EXPENSES					\$1,107.60					\$1,107.60
DIRECT EXPENSES					\$39,027.45					\$39,027.45
CONSULTANT EXPENSES										\$0.00
										<b>\$42,810.00</b>
<b>674.1 - Paratransit Planning</b>										
DIRECT LABOR	\$4,000.00	\$500.00						\$500.00		\$5,000.00
FRINGE BENEFITS	\$3,133.20	\$391.65						\$391.65		\$3,916.50
INDIRECT EXPENSES	\$2,953.60	\$369.20						\$369.20		\$3,692.00
DIRECT EXPENSES	\$400.00	\$50.00						\$50.00		\$500.00
CONSULTANT EXPENSES										\$0.00
										<b>\$13,108.50</b>
<b>674.2 - Transit Planning</b>										
DIRECT LABOR			\$19,200.00	\$2,400.00				\$2,400.00		\$24,000.00
FRINGE BENEFITS			\$15,039.36	\$1,879.92				\$1,879.92		\$18,799.20
INDIRECT EXPENSES			\$14,177.28	\$1,772.16				\$1,772.16		\$17,721.60
DIRECT EXPENSES			\$10,783.36	\$1,347.92				\$1,347.92		\$13,479.20
CONSULTANT EXPENSES										\$0.00
										<b>\$74,000.00</b>
<b>674.3 - Consolidated Transit Planning</b>										
DIRECT LABOR	\$12,800.00	\$1,600.00						\$1,600.00		\$16,000.00
FRINGE BENEFITS	\$10,026.24	\$1,253.28						\$1,253.28		\$12,532.80
INDIRECT EXPENSES	\$9,451.52	\$1,181.44						\$1,181.44		\$11,814.40
DIRECT EXPENSES	\$1,200.00	\$150.00						\$150.00		\$1,500.00
CONSULTANT EXPENSES	\$20,000.00	\$2,500.00						\$2,500.00		\$25,000.00
										<b>\$66,847.20</b>
<b>682.1 - OPWC District 11 Infrastructure Support</b>										
DIRECT LABOR							\$9,000.00			\$9,000.00
FRINGE BENEFITS							\$7,049.70			\$7,049.70
INDIRECT EXPENSES							\$6,645.60			\$6,645.60
DIRECT EXPENSES							\$42,304.70			\$42,304.70
CONSULTANT EXPENSES										\$0.00
										<b>\$65,000.00</b>

**FY2014**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**  
 Amendment #2

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>682.2 - WESTCO Port Authority Rail</b>										
<b>Freight Administration</b>										
DIRECT LABOR						\$30,000.00				\$30,000.00
FRINGE BENEFITS						\$23,499.00				\$23,499.00
INDIRECT EXPENSES						\$22,152.00				\$22,152.00
DIRECT EXPENSES						\$34,349.00				\$34,349.00
CONSULTANT EXPENSES										\$0.00
										<b>\$110,000.00</b>
<b>682.3 - OPWC District 11 Clean Ohio</b>										
<b>Program</b>										
DIRECT LABOR								\$2,500.00		\$2,500.00
FRINGE BENEFITS								\$1,958.25		\$1,958.25
INDIRECT EXPENSES								\$1,846.00		\$1,846.00
DIRECT EXPENSES								\$612.98		\$612.98
CONSULTANT EXPENSES										\$0.00
										<b>\$6,917.23</b>
<b>682.5 - State Route 794 Planning</b>										
<b>Continuation</b>										
DIRECT LABOR									\$0.00	\$0.00
FRINGE BENEFITS									\$0.00	\$0.00
INDIRECT EXPENSES									\$0.00	\$0.00
DIRECT EXPENSES									\$31,629.98	\$31,629.98
CONSULTANT EXPENSES									\$0.00	\$0.00
										<b>\$31,629.98</b>
<b>697.1 - Public Involvement</b>										
DIRECT LABOR	\$8,000.00	\$1,000.00							\$1,000.00	\$10,000.00
FRINGE BENEFITS	\$6,266.40	\$783.30							\$783.30	\$7,833.00
INDIRECT EXPENSES	\$5,907.20	\$738.40							\$738.40	\$7,384.00
DIRECT EXPENSES	\$6,239.58	\$779.95							\$779.95	\$7,799.48
CONSULTANT EXPENSES										\$0.00
										<b>\$33,016.48</b>
<b>TOTAL FINANCIAL RESPONSIBILITY</b>										
DIRECT LABOR	\$130,284.00	\$16,285.50	\$19,200.00	\$2,400.00	\$3,000.00	\$30,000.00	\$9,000.00	\$2,500.00	\$18,685.50	\$231,355.00
FRINGE BENEFITS	\$102,051.46	\$12,756.43	\$15,039.36	\$1,879.92	\$2,349.90	\$23,499.00	\$7,049.70	\$1,958.25	\$14,636.35	\$181,220.37
INDIRECT EXPENSES	\$96,201.71	\$12,025.21	\$14,177.28	\$1,772.16	\$2,215.20	\$22,152.00	\$6,645.60	\$1,846.00	\$13,797.37	\$170,832.53
DIRECT EXPENSES	\$32,097.24	\$4,012.16	\$10,783.36	\$1,347.92	\$75,244.90	\$34,349.00	\$42,304.70	\$612.98	\$46,264.70	\$247,016.95
CONSULTANT EXPENSES	\$104,506.40	\$13,063.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,063.30	\$130,633.00
<b>TOTAL</b>	<b>\$465,140.80</b>	<b>\$58,142.60</b>	<b>\$59,200.00</b>	<b>\$7,400.00</b>	<b>\$82,810.00</b>	<b>\$110,000.00</b>	<b>\$65,000.00</b>	<b>\$6,917.23</b>	<b>\$106,447.22</b>	<b>\$961,057.85</b>



**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
Mark Beckdahl  
Bob Bender  
Nancy Brown  
Dana Bumgardner  
James Campbell  
Leann Castillo  
Joyce Chilton  
John Detrick  
David Dombrosky  
Karen Duncan  
Kathy Estep  
Mike Groeber  
David Hartley  
Richard Henry  
Tim Howard  
Kimberly Jones  
Toni Keller  
Gene Kelly  
Argeri Lagos  
Rick Lohnes  
Lowell McGlothin  
Chris Moore  
Joe Mosier  
Matt Parrill  
Sam Stucky  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

# Memo

**To:** TCC Members and Alternates  
**From:** Scott Schmid, Transportation Director  
**Date:** March 7, 2014  
**Re:** March 14 TCC Meeting Prior Approval Request

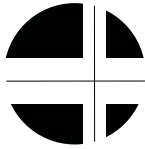
Urgent    For Review    Please Comment    Please Reply    Please Recycle

All:

Staff is requesting the following prior approval for expenses:

- An amount not to exceed \$110 for 1 TCC staff member to attend the ODOT Traffic Academy course "Safety Studies" in Columbus April 29, 2014. The estimate includes mileage and registration.
- An amount not to exceed \$3,900 for 1 TCC staff member, 1 City of Springfield staff member, and 2 Springfield City Area Transit staff members to attend the FTA Region V FY14 Triennial Review Workshops in Chicago, Illinois April 22-25, 2014. The estimate includes mileage and parking, meals, and overnight accommodations.

Staff is requesting approval of this requests via voice vote at the March 14 TCC meeting. If you have questions, please contact me at 521-2133.



**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

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Karen Duncan  
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Mike Groeber  
David Hartley  
Richard Henry  
Tim Howard  
Kimberly Jones  
Toni Keller  
Gene Kelly  
Argeri Lagos  
Rick Lohnes  
Lowell McGlothin  
Chris Moore  
Joe Mosier  
Matt Parrill  
Sam Stucky  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

# Memo

**To:** TCC Members and Alternates  
**From:** Scott Schmid, Transportation Director  
**Date:** March 7, 2014  
**Re:** FY15 Draft Planning Work Program

Urgent    For Review    Please Comment    Please Reply    Please Recycle

All:

The FY15 Draft Planning Work Program document is available for review on the TCC website at [www.clarktcc.com/planworkprog.htm](http://www.clarktcc.com/planworkprog.htm). Staff will have a few printed copies of the document available at the TCC meeting on March 14. Please contact our office if you would prefer to have a printed copy prior to the meeting.

# **RESOLUTION 2014 - C**

## **OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE SFY2014-SFY2017 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, CCSTCC and ODOT have made modifications to the programming documents for various projects resulting in the need for a SFY2014-SFY2017 TIP amendment; and

**WHEREAS**, the amendment is consistent with the 2040 Transportation Plan; and

**WHEREAS**, the amendment will not affect the regional air quality emission analysis of the SFY2014-2017 TIP; and

**WHEREAS**, the amendment will result in a TIP that is in reasonable fiscal constraint; and

**WHEREAS**, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2016.

### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2014-SFY2017 Transportation Improvement Program as shown on the reverse side of this resolution.

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Elmer M. Beard  
Chairman  
March 14, 2014





**RESOLUTION 2014 – D**

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION  
COORDINATING COMMITTEE TO APPROVE THE 2014 PERSONNEL POLICY**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #17665 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC is responsible for securing all personnel services required to perform the services as specified in Section XI of the Agreement; and

**WHEREAS**, CCSTCC is responsible for submitting a listing of personnel, salary ranges, and person-hours allocated to each work element in each annual Planning Work Program as specified in Section XI of the Agreement; and

**WHEREAS**, the Personnel Policy dated March 2014 describes policy specific to the agency in addition to or in replacement of those contained in the Clark County Personnel Policy Manual; and

**WHEREAS**, the Personnel Policy dated March 2014 contains job descriptions, salary ranges, and an organizational chart for the CCSTCC.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the 2014 Personnel Policy.

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Elmer Beard  
Chairman

March 14, 2014