

## **MINUTES**

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Mark Beckdahl, Nancy Brown, John Burr, Leann Castillo, Joyce Chilton, John Detrick, Karen Duncan, Mike Groeber, David Hartley, Richard Henry, Kim Jones, Argeri Lagos, Rick Lohnes, Lowell McGlothin, Joe Mosier, Leo Shanayda, and Kent Sherry.

**Those Alternates Present:** Lonnie Cain, Tim DeVore, Horton Hobbs, Chris Lohr, Bob McClure, Mark Miesse, Lt. Dustin White, and Col. William Wolfarth.

**Those Others Present:** Tiffany Latta, Steve Schultz, Scott Schmid, Zach Balassone, Glen Massie, Brian Mercer, Louis Agresta, and Melanie Runkel.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

## **MINUTES**

Motion by Kent Sherry, seconded by John Burr to approve the amended minutes from the February 14, 2014 meeting.

Vote: Motion approved.

## **FINANCIAL REPORTING**

### **Budget Status & Cash on Hand Report**

Motion by Lowell McGlothin, seconded by Richard Henry to approve the Budget Status & Cash on Hand Report.

Vote: Motion approved

### **Summary of Expenses**

Expenditures were for the amount of \$44,358.58. Motion to approve was made by Kim Jones, seconded by Nancy Brown.

Vote: Motion approved

### **FY2014 Planning Work Program**

Scott Schmid presented Amendment #2, Resolution 2014-B for TCC approval. This is a proposed resolution to balance the budget number and also for the addition of \$250.00 of raised contributions and donations for the Miami Valley Cycling Summit. Funding is moved between direct expenses and direct labor, fringe benefits, and indirect costs in several work elements to balance the budget. Motion by John Burr, seconded by Joe Mosier to approve Resolution 2014-B. Vote: Motion approved

### **Prior Approval Request**

Motion by Nancy Brown, seconded by Karen Duncan to approve the Prior Approval Request for one TCC staff member to attend the ODOT Traffic Academy course "Safety Studies" in Columbus on April 29, 2014. Amount is not to exceed \$110 and includes registration and mileage.

Vote: Motion approved

Motion by Kent Sherry, seconded by Joe Mosier to approve the Prior Approval Request for one TCC staff member, one City of Springfield staff member, and two Springfield City Area Transit staff members to attend the FTA Region V FY14 Triennial Review Workshop in Chicago, Illinois on April 22-25, 2014. Amount is not to exceed \$3,900 and includes registration, mileage and parking, meals, and overnight accommodations. Lowell McGlothin asked if TCC is paying for all individuals going to this workshop. Scott stated that this falls under work element 674.2 which would be 80% FTA funding, 10% TCC, and 10% City of Springfield.

Vote: Motion approved

### **TRANSPORTATION PLANNING UPDATE**

#### **FY2015 Draft Planning Work Program**

Scott Schmid presented a brief overview of the draft Planning Work Program document for FY2015. Any comments should be sent to the TCC staff and the finalized document will be presented to the TCC in May for adoption. Joyce Chilton requested a hard copy of the document.

#### **FY14-FY17 Transportation Improvement Program**

Zach Balassone presented Resolution 2014-C for TCC approval. Resolution 2014-C amends the FY14-FY17 TIP and the projects listed either had funding modifications made or were added to the TIP. Glen Massie reviewed the two add-on transit projects for this resolution. Argeri Lagos asked why the minivan was being purchased. Glen stated that the funding is through the Ohio Transit Preservation Partnership Program and \$14 million was put out statewide on a competitive basis. Springfield City Area Transit applied for funding from this program and the City of Springfield will only need to pay out 10%. Mark Beckdahl stated that for operations the City of Springfield is generally 50%/50% and 80%/20% on capital items. Argeri asked how many miles the current vehicle has that will be replaced and asked for clarification of the \$5,000 from local funds. Glen stated that the \$5,000 would be coming from the City of Springfield and would be replacing a vehicle that typically has over 100,000 miles. Glen also reported on the benefits of the modified minivan. John Detrick asked how the current vehicle will be disposed. Glen stated that the City of Springfield will handle that through GovDeals. Mark added that the city will recover any money from the vehicle through the sale. Motion by Kim Jones, seconded by John Detrick to approve Resolution 2014-C. Vote: Motion approved

### **TRANSPORTATION POLICY BOARD UPDATE**

#### **TCC Personnel Policy**

Scott Schmid briefly reviewed the updated TCC Personnel Policy and presented Resolution 2014-D for TCC approval. This document replaces the previous document dated May 2006, amended November 2007 and April 2009. This document refers back to the Clark County Personnel Manual for all policy, except for flexible time and comp time. All job descriptions and salary ranges for all TCC positions were updated. The document was reviewed by the Executive Committee in February with one minor change suggested by the committee. It was requested that the TCC adopt the updated document. Motion by John Burr, seconded by Joe Mosier to approve Resolution 2014-D. Vote: Motion approved

### **Highway**

- ODOT District 7 – Lonnie Cain reported that an open house will be held for the corridor improvements that will be done on SR235. The open house will be April 17<sup>th</sup> at Park Layne Elementary School from 4:00 – 6:00 pm. Lonnie also had handouts available for anyone wanting additional information regarding the project or would like to provide comments.
- County Engineer – John Burr reported that if the townships need to purchase salt for next year on the ODOT contract, quantities are due to ODOT in April. John also provided an update on several projects in the county.
- City Engineer – Leo Shanayda reported construction has started on the Bechtle Avenue Bridge and the project is anticipated to be completed by Labor Day.

### **Transit**

- SCAT Contractor – no updates to report
- WestCAT – Glen Massie reported that since the launch of WestCAT in April 2013, it has provided just over 800 trips. Glen also reported on the expansion of hours to better service commuters.

### **Railroad**

- WESTCO – Richard Henry reported the annual meeting will be held on March 19<sup>th</sup> at 9:00 am at the Champaign Aviation Museum. A bid opening for crossing rehabilitation for Champaign and Logan Counties on March 17<sup>th</sup> at 3:00 pm. He reported that he attended a field observation meeting on those crossings and in addition to improving the pavement, tie renewal will be done as necessary. He also reported that WESTCO is looking to approve an agreement at the annual meeting between ODOT and WESTCO to install active warning devices in three locations (Willow St., Mound St., and Columbus-Xenia Ave.) in Clark County. Once completed, all WESTCO crossings in Clark County will have active warning devices. John Detrick commended the WESTCO board on their efforts to make these last three locations safer. John also commended Dr. Henry on his involvement with the crossing rehabilitation project.

### **Trails**

- National Trails Park and Recreation – no updates to report
- Clark County Park District – no updates to report

### **Officials and Others**

- County Commission – Rick Lohnes reported that 8 of the 10 townships have been contracted through the Sheriff's Office for dispatching calls. He also gave an update on the county-wide dispatch efforts. John Detrick reported that Springfield is #2 of most

affordable communities with a median house price of \$76,000 and median income of \$53,500 as reported in M&S News.

- City of Springfield – Karen Duncan reported on upcoming community events.
- City of New Carlisle – Kim Jones reported that at the end of March the city will be closing on the sale of 30 parcels in Twin Creeks. Kim also reported Vancrest is still moving forward with their expansion for early 2015 which means the City will be able to move into a new city building in 2016. Lowell McGlothin asked if there was a start date scheduled for the roundabout at SR235 and SR41. Lonnie Cain didn't currently have that information, but would get back to him with the date.
- Village of Enon – Chris Lohr reported on the village's new website. Elmer Beard reported on upcoming community events.
- Bethel Township – no updates to report
- Moorefield Township – Joe Mosier reported that the township hopes to receive all the bids for the tornado warning sirens by June 1<sup>st</sup> and having them in place by the end of summer.
- Sheriff Dept. – Lt. Dustin White reported that the OVI Task Force would be set-up in the evening on Upper Valley Pike to kick-off the St. Patrick's Day weekend.
- Chamber of Commerce – Kent Sherry gave an update on the home building industry and the new regulations to be implemented by the Federal Motor Carrier. Horton Hobbs gave an update on the waterline installation through the fairgrounds. He also reported that Ridge Road reconstruction is set to begin in early June.
- Citizen – Mike Groeber reported the second meeting of the Springfield Bike Plan Task Force was recently held. He reported that the Bike Springfield group is currently accepting nominations for board members and officers with the election to be held in April. He also reported the group is working to make plans for a Bike-to-Work Day.

### **ADJOURNMENT**

A motion was made by John Burr, seconded by Nancy Brown to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

Elmer M. Beard  
Chairman