

CLARK COUNTY-SPRINGFIELD  
**TRANSPORTATION COORDINATING COMMITTEE**

**TRANSPORTATION COORDINATING COMMITTEE**  
**FRIDAY, AUGUST 14, 2015**  
**10:30 A.M.**  
**CLARK STATE COMMUNITY COLLEGE**  
**570 E. LEFFEL LANE**  
**LRC BUILDING ROOMS 207/209**

**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

**Members**  
Mark Beckdahl  
Bob Bender  
Randy Bridge  
Nancy Brown  
Dana Bumgardner  
Leann Castillo  
Joyce Chilton  
John Detrick  
David Dombrosky  
Karen Duncan  
Kathy Estep  
Mike Groeber  
Richard Henry  
David Herier  
Tim Howard  
Toni Keller  
Gene Kelly  
Carol Kennard  
Argeri Lagos  
Rick Lohnes  
Lowell McGlothlin  
Chris Moore  
Joe Mosier  
Matt Parrill  
Sam Stucky  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

**AGENDA**

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES** (Attached) **Action**
- IV. FINANCIAL REPORTING**
- a. Budget Status & Cash on Hand Report (Attached) **Action**
  - b. Summary of Expenses (Attached) **Action**
  - c. Prior Approval Request (Attached) **Action**
- V. GUEST SPEAKERS**
- a. Jo Alice Blondin, Ph.D. – Clark State Community College
  - b. Randy Chevalley, P.E., P.S. – ODOT District 7
- VI. TRANSPORTATION PLANNING UPDATE**
- a. FY 2015 Planning Work Program Completion Report (Attached) **Action**
    - i. Resolution 2015-L **Discussion**
  - b. 2015 Annual Meeting Newsletter **Discussion**
  - c. Other
- VII. TRANSPORTATION POLICY BOARD UPDATE**
- a. Highway **Discussion**
    - i. Federal Highway Administration, ODOT Central Office, ODOT District 7, Clark County ODOT Garage, County Engineer & City Engineer
  - b. Transit **Discussion**
    - i. City of Springfield & SCAT
  - c. Railroad **Discussion**
    - i. TCC Staff & WESTCO
  - d. Trails **Discussion**
    - i. National Trails Parks and Recreation District & TCC Staff
  - e. Officials and Others **Discussion**
    - i. Federal, State, County Commission, Cities (Springfield & New Carlisle), Villages, Townships and Others

**MINUTES**

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Randy Bridge, Joyce Chilton, John Detrick, Karen Duncan, Kathy Estep, Mike Groeber, Richard Henry, David Herier, Carol Kennard, Rick Lohnes, Lowell McGlothlin, Chris Moore, Matt Parrill, Leo Shanayda, and Kent Sherry.

**Those Alternates Present:** Brad Boyer, Paul DeButy, and Chief Deputy Doyle Wright.

**Those Others Present:** Richard Miller, Kevin Snyder, Scott Schmid, Glen Massie, Louis Agresta, Brian Mercer, and Cory Golden.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

**MINUTES**

Motion by Kent Sherry, seconded by Kathy Estep to approve the minutes from the June 12, 2015 meeting.

Vote: Motion approved

**FINANCIAL REPORTING**

**Budget Status & Cash on Hand Report**

Motion by Richard Henry, seconded by Leo Shanayda to approve the Budget Status & Cash on Hand Report.

Vote: Motion approved

**Summary of Expenses**

Expenditures were for the amount of \$53,510.51. Motion to approve was made by Lowell McGlothlin, seconded by Mike Groeber.

Vote: Motion approved

**FY2015 Planning Work Program**

Brian Mercer presented Amendment #3, Resolution 2015-J for TCC approval. This is a proposed amendment that balances CPG funding between work elements for the end of the fiscal year. There was no change to the previous budget amount. Motion by Kathy Estep, seconded by Leo Shanayda to approve Resolution 2015-J. Vote: Motion approved

**FY2016 Planning Work Program**

Brian Mercer presented Amendment #1, Resolution 2015-K for TCC approval. This is a proposed amendment that sets the actual FY2016 CPG funding amount and sets the actual FY2015 CPG carry-over amount. From this two new work elements, 601.3 and 605.11 were created. In addition, funds were moved within 605.1 from Direct Labor to Direct Expenses to balance 605.11 and 605.1. Brian also stated that the actual local program figures for Clean Ohio were set. Motion by Richard Henry, seconded by Lowell McGlothlin to approve Resolution 2015-K. Vote: Motion approved

**Prior Approval Request**

Motion by Lowell McGlothlin, seconded by Kent Sherry to approve the Prior Approval Request for two TCC staff members to attend the 2015 Ohio Conference on Freight in Cincinnati on September 14-16, 2015. Amount is not to exceed \$1,200 and includes registration, mileage, and parking. Vote: Motion approved

**TRANSPORTATION PLANNING UPDATE**

**FY2016 Air Quality Advocacy Program Update**

Glen Massie presented the new Clark County air quality advocacy website ([www.careforyourair.org](http://www.careforyourair.org)) that was recently launched. This website and the air quality advocacy program will be promoted at the Summer Arts Festival and throughout the summer. Glen stated that the TCC has partnered with National Trail Parks and Recreation to help promote the program. Glen reported that the TCC staff has worked with Wilt PR and SCAT to design and promote a new bus wrap for the program. Glen reported that TCC staff is working on some employer education programs to promote the rideshare and air quality programs.

**Other**

- Louis Agresta reminded TCC members that OPWC Applications are due by Monday, August 3<sup>rd</sup>.
- Scott Schmid reported that the TCC Annual Meeting will be held at Clark State Community College on Friday, August 14<sup>th</sup>. Cost of the luncheon will be \$15.00 per person.

**TRANSPORTATION POLICY BOARD UPDATE**

**Highway**

- ODOT District 7 – Matt Parrill reported that the surface course is being put into place on the I-70 add lane project from Enon to US68. This will take approximately 3 weeks and then small jobs (such as mulching, striping, and raised pavement markers) will be completed. Project should be completed by the end of August. Matt reported that the striping is being completed on the section of I-70 from the county line to US675. Matt reported a few repair projects in Clark County are set to begin later this year and then will be completed next year. John Detrick stated that there is large tree on US68, just north of the Husted Fire Dept. that could potentially fall and block both lanes.
- County Engineer – Paul DeButy gave an update on road and bridge projects in the county.
- City Engineer – Leo Shanayda reported that two paving projects have recently been awarded to A & B. Leo reported that curb and sidewalk repair has started on N. Limestone St. from Second St. to Home Rd. prior to ODOT starting the paving work after Labor Day. John Detrick asked if there are plans to repave the section of N. Limestone in front of Littleton & Rue Funeral Home. Leo stated that will be completed in 2017.

### **Transit**

- SCAT Contractor – Kevin Snyder reported that bus routes are in the process of being modified for the Clark County Fair.

### **Railroad**

- WESTCO – Richard Henry reported that reconstruction on the crossing located at Craig Road has been completed. He also reported that work is still ongoing on the Track Rehabilitation Project. The contractor anticipates completion of the project at the end of July. He reported that WESTCO was awarded an Auditor of the State Award based on their last audit. WESTCO is one of five recipients statewide to receive this award.

### **Trails**

- National Trails Park and Recreation – no updates to report
- Clark County Park District – Carol Kennard reported on upcoming events.

### **Officials and Others**

- County Commission – Rick Lohnes reported on upcoming events. John Detrick reported on upcoming events.
- City of Springfield – Karen Duncan reported on upcoming events.
- City of New Carlisle – Randy Bridge thanked the Clark County Sheriff's Dept. with their assistance on making their presence in the city more visible. Randy also reported that the investigation into the city's fire division has been completed and no evidence of wrong doing was found. Lowell McGlothin reported that at the end of the season it would be re-evaluated whether to reopen the city's pool next year.
- Village of Enon – Elmer Beard reported on upcoming events.
- Mad River Township – Kathy Estep reported on upcoming events. Kathy also stated that the township has several residential streets that are currently at a speed limit of 55 mph because they haven't been journalized. Kathy requested some assistance from ODOT with an explanation of the process that the township would need to go through to get those streets to a more appropriate speed limit. Matt Parrill stated that the township would have to work through the county to do any speed adjustments on township roads. Matt stated that the Ohio Revised Code sets statutory limits and that the township as a jurisdiction has a process to follow to adjust speed limits or establish them. Matt stated they could discuss further after the meeting to have a better understanding of the circumstances.
- Sheriff Dept. – Deputy Doyle Wright reported the department is in the process of going through some organizational changes.
- Chamber of Commerce – Kent Sherry gave an update on the home building industry.

- Citizen – Mike Groeber reported that Bike Springfield was not awarded grant money from CFA to go towards funding extra police presence on the trail. However, the Springfield Conservancy District gave Bike Springfield \$2,500 which will give 125 hours of extra police presence on the trail. He reported that on July 4<sup>th</sup> trail promotions and clinics were held at the soccer field spur and at Beatty Station. Mike reported the bike valet service continues to be offered at the Farmer's Market. Mike also reported that Bike Springfield will offer the valet service at the City Hall Plaza for National Night Out.

**ADJOURNMENT**

A motion was made by Lowell McGlothin, seconded by Mike Groeber to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

Elmer M. Beard  
Chairman

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY15**  
as of July 31, 2015

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 131,061.13	\$ 1,495.27	\$ 132,556.40
<b>Total Expenses</b>			\$ 67,981.61
<b>Total Receipts</b>			\$ 114,304.21
<b>Ending Balance</b>	\$ 177,383.73	\$ 1,495.27	\$ 178,879.00

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 91,176.15	\$ 88,006.27	3%	\$ 3,169.88	\$ 3,169.88
601.11 Short Range Planning (fy15)	\$ 61,375.00	\$ 45,076.70	27%	\$ 16,298.30	\$ 16,298.30
601.2 General Planning Services	\$ 125,000.00	\$ 125,000.00	0%		\$ -
601.3 General Planning Services (fy15)	\$ 53,000.00	\$ 42,859.09	19%	\$ 10,140.91	\$ 10,140.91
602.1 Trans. Improvement Program	\$ 45,031.24	\$ 42,377.46	6%	\$ 2,653.78	\$ 2,653.78
605.1 Surveillance	\$ 122,288.75	\$ 118,769.57	3%	\$ 3,519.18	\$ 3,519.18
605.11 Surveillance	\$ 63,000.00	\$ 53,383.51	15%	\$ 9,616.49	\$ 9,616.49
610.1 Long Range Planning	\$ 34,963.28	\$ 34,963.28	0%		\$ -
610.11 Long Range Planning (fy15)	\$ 36,825.00	\$ 31,535.21	14%	\$ 5,289.79	\$ 5,289.79
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 32,835.75	18%	\$ 7,164.25	\$ 7,164.25
667.1 Rideshare	\$ 17,000.00	\$ 16,813.37	1%	\$ 186.63	\$ 186.63
674.1 Paratransit Planning	\$ 2,989.37	\$ 2,989.37	0%		\$ -
674.2 FTA Transit Planning	\$ 72,000.00	\$ 64,806.78	10%	\$ 7,193.22	\$ 7,193.22
674.3 Consolidated Transit Planning	\$ 27,505.00	\$ 25,856.44	6%	\$ 1,648.56	\$ 1,648.56
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 63,843.20	2%	\$ 1,156.80	\$ 1,156.80
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 103,858.82	6%	\$ 6,141.18	\$ 6,141.18
682.3 Clean Ohio Support Program	\$ 1,495.27	\$ 1,321.75	12%	\$ 173.52	\$ 173.52
697.1 Public Involvement	\$ 47,587.23	\$ 40,104.55	16%	\$ 7,482.68	\$ 7,482.68
	<b>\$ 1,016,236.29</b>	<b>\$ 934,401.12</b>	<b>8%</b>	<b>\$81,835.17</b>	<b>\$81,835.17</b>

**TCC Chairman**

**Date**

Summary of Expenditures  
Area Transportation Trust Fund  
July 2015

					CPG	FTA	Springfield	CMAQ	CMAQ			CLEAN		
	Description	Pd By	TCC		CPG	ODOT	5307	FTA5307	Air Quality	Rideshare	OPWC	WESTCO	OHIO	TOTAL
<b><u>SALARIES</u></b>														
Transportation Study	06/22 - 07/05/15	# 01	5,909.22		3,175.78	396.97	567.62	70.95	101.36	76.02	70.68	1,060.20	0.00	11,428.80
Transportation Study	07/06 - 07/19/15	# 02	3,865.79		4,428.65	553.58	983.19	122.90	131.77	0.00	141.36	1,130.88	70.68	11,428.80
Transportation Study	07/20 - 08/02/15	# 03	3,916.86		5,311.97	664.00	790.61	98.83	81.09	0.00	259.16	306.28	0.00	11,428.80
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			13,691.87		12,916.40	1,614.55	2,341.42	292.68	314.22	76.02	471.20	2,497.36	70.68	34,286.40
<b><u>OFFICE SUPPLIES</u></b>														
<b><u>OTHER EXPENSES</u></b>														
PERS	Jul-15		3,200.06											3,200.06
CEBCO Medical	Jul-15		6,999.17											6,999.17
Life Insurance	Jul-15		22.80											22.80
Superior Dental	Jul-15		91.10											91.10
Medicare	Jul-15		315.28											315.28
City Springfield	June 1st Comm phone service	72044	0.61											0.61
Dickman Directories	CD Criss Cross Directory	72047	174.00											174.00
MacRay	AQ vinyl bus wrap	72051	1,240.00						4,960.00					6,200.00
GeoShack	GPS Tracking software update	72059	291.50		2,332.00	291.50								2,915.00
City Springfield	July AT&T phone service	72187	19.90											19.90
TMACOG	Freight Meeting registration	72201	50.00	@@	400.00	50.00								500.00
Burgess & Niple	Multi-use Trail assessment	72665	495.50		3,963.94	495.50								4,954.94
Burgess & Niple	Columbia & Center St study	72666	518.60		4,148.77	518.60								5,185.97
ProRider	Kids Bike Helmets promo	72669	262.20		2,097.60	262.20								2,622.00
TW Telecom	July 2015 office phone	72762	60.00											60.00
Melanie Runkel	Mileage reimbursement	72765	4.79		38.30	4.79								47.88
Brian Mercer	Pitney Bowes postage meter	72767	301.00											301.00
Glen Massie	Mileage reimbursement	73886	8.55		62.02	7.75	6.38	0.80						85.50
			14,055.06		13,042.63	1,630.34	6.38	0.80	4,960.00	0.00	0.00	0.00	0.00	33,695.21
<b>TOTAL AMOUNT SUBMITTED</b>			<b>27,746.93</b>		<b>25,959.03</b>	<b>3,244.89</b>	<b>2,347.80</b>	<b>293.48</b>	<b>5,274.22</b>	<b>76.02</b>	<b>471.20</b>	<b>2,497.36</b>	<b>70.68</b>	<b>67,981.61</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.														

Approved August 14, 2015  
Clark County - Springfield Transportation Coordinating Committee

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Director

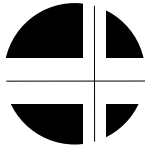
Summary of Expenditures  
Area Transportation Trust Fund  
June 2015

	Description	Pd By	TCC	CPG	ODOT CPG	MV Cycle Summit	FTA 5307	Springfield FTA5307	CMAQ	OPWC	WESTCO	CLEAN OHIO	TOTAL
<b>SALARIES</b>													
Transportation Study	05/25 - 06/07/15	# 25	4,527.47	3,860.78	482.60		735.26	91.91	422.28	115.50	808.50	161.70	11,206.00
Transportation Study	06/08 - 06/21/15	# 26	3,602.47	4,482.41	560.30		953.86	119.23	298.08	127.05	877.80	184.80	11,206.00
			8,129.94	8,343.19	1,042.90	0.00	1,689.12	211.14	720.36	242.55	1,686.30	346.50	22,412.00
<b>OFFICE SUPPLIES</b>													
Garrigans	copy paper & misc.	916030	210.91										210.91
<b>OTHER EXPENSES</b>													
PERS	Jun-15		3,137.68										3,137.68
CEBCO Medical	Jun-15		6,999.17										6,999.17
Life Insurance	Jun-15		22.80										22.80
Superior Dental	Jun-15		91.10										91.10
Medicare	Jun-15		308.94										308.94
Springfield Arts Council	Arts Festival sponsorp	915966							10,000.00				10,000.00
Totally Promotional	TCC promo messenger bags	916017	208.54	1,668.34	208.54								2,085.42
4imprint Inc	TCC promo tire gauges	916020	112.30	898.42	112.30								1,123.02
4imprint Inc	TCC promo water bottles	916025	268.06	2,144.51	268.06								2,680.63
Batteries Plus	traffic counter batteries	916028	4.79	38.32	4.79								47.90
OPTA	conference registration	916029	72.50 @@	580.00	72.50								725.00
Cox OH Publishing	Bike To Work newspaper ads	916031	93.30	746.40	93.30								933.00
Miovision Technology	traffic count processing	916032	31.85	254.80	31.85								318.50
Glen Massie	mileage, web name, mic stand	916033	37.89	85.91	10.74		98.05	12.25					244.84
City Springfield	June AT&T phone service	916034	19.93										19.93
First Transit	AQ Day fare reimbursement	916035							880.50				880.50
Totally Promotional	6' AQ display table cloth	916036							170.02				170.02
Purchase Power	postage meter refill	916037	503.50										503.50
Glen Massie	mileage reimbursement	916038	1.60	6.38	0.80		6.38	0.80	54.14				70.11
Louis Agresta	mileage reimbursement	916039	2.74	21.88	2.74					7.41	5.70	25.08	65.55
TW Telecom	office phone service	916040	60.00										60.00
UFL McTrans Center	HCS2010 annual renewal	916041	40.00	320.00	40.00								400.00
			12,016.69	6,764.96	845.62	0.00	104.43	13.05	11,104.66	7.41	5.70	25.08	31,098.51
<b>TOTAL AMOUNT SUBMITTED</b>			<b>20,357.54</b>	<b>15,108.15</b>	<b>1,888.52</b>	<b>0.00</b>	<b>1,793.55</b>	<b>224.19</b>	<b>11,825.02</b>	<b>249.96</b>	<b>1,692.00</b>	<b>371.58</b>	<b>53,510.51</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.												
@@	Prior Approved.												

Approved July 10, 2015  
Clark County - Springfield Transportation Coordinating Committee

Director





**Chairman**  
Elmer Beard

**Vice Chairmen**  
Kent Sherry  
John Burr  
Leo Shanayda

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Chris Moore  
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Sam Stucky  
Tom Troxell

**Honorary Member**  
William George

**Transportation Director**  
Scott Schmid

# Memo

**To:** TCC Members and Alternates  
**From:** Scott Schmid, Transportation Director  
**Date:** August 7, 2015  
**Re:** August 14 TCC Meeting Prior Approval Request

Urgent    For Review    Please Comment    Please Reply    Please Recycle

All:

Staff is requesting the following prior approvals for expenses:

- An amount not to exceed \$1,000 for 4 TCC staff members and 3 Clark County Engineer's Department staff members to attend the 2015 Ohio Transportation Engineering Conference in Columbus October 27-28, 2015. The estimate includes registration for all, mileage and parking for TCC staff only.

Staff is requesting approval of these requests via voice vote at the August 14 TCC meeting. If you have questions, please contact me at 521-2133.

## **RESOLUTION 2015 - L**

### **OF THE CLARK COUNTY–SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO ACCEPT THE SFY 2015 PLANNING WORK PROGRAM COMPLETION REPORT**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with 23 USC 134 and 49 USC 5303 and as described in the CCSTCC Prospectus dated November 2011; and

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for the upcoming fiscal year; and

**WHEREAS**, the SFY 2015 Planning Work Program Completion Report includes a narrative description and financial expenditure summary for each work element in the ODOT approved SFY 2015 Planning Work Program and budget; and

**WHEREAS**, CCSTCC has reviewed the Completion Report and finds it consistent with the work and budget of the approved SFY 2015 Planning Work Program.

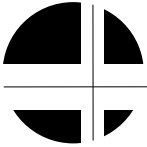
#### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County –Springfield Transportation Coordinating Committee hereby accept the SFY 2015 Planning Work Program Completion Report.

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Elmer M. Beard  
Chairman

August 14, 2015



CLARK COUNTY-SPRINGFIELD

*TRANSPORTATION COORDINATING COMMITTEE*

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**FY15  
PLANNING  
WORK  
PROGRAM**

*Completion Report*

AUGUST, 2015

### **Work Element 601.1 - Short Range Planning**

<b>Budget</b>	<b>\$147,824</b>	<b>Funding Source</b>
Expenditures	\$96,327	CPG – ODOT - Local
Budget Balance	\$51,497	
% Expended	65%	
% Work Completed	90%	

#### **End Products**

Multi-Use Trail Plan Update	(1/15)	Delayed to FY16
Title VI Self Assessment	(3/15)	Delivered 3/15
ODOT Safety Program	(3/15)	None
FY16 Planning Work Program	(5/15)	Delivered 5/15
Certification of the Transportation Planning Process	(5/15)	Delivered 5/15

#### **Work Summary**

##### Roadway

Staff conducted traffic flow analysis for the Shawnee High School campus and the South Vienna Elementary School and Middle School campus. Staff utilized traffic and crash data to make recommendations to change access points to both areas. Staff met periodically with local officials from the Clark County Engineer's Department, ODOT District 7, and the school districts to discuss these recommendations.

Staff assisted ODOT District 7 with Alternative Evaluation Review and business and stakeholder coordination activities for the SR235 Park Layne corridor project. Staff worked with Clark County Community Development and the Bethel Township Trustees on zoning and private development issues adjacent to the SR235 corridor.

Staff coordinated with ODOT District 7 on noise walls on IR70 and aesthetics discussions for the IR70 and SR72 interchange area.

Staff assisted local officials on scoping, RFP development, and consultant selection on the Enon Main Street corridor project, the Bechtle Avenue and St. Paris Connector roundabout project, and the Middle Urbana 2-way left-turn lane project. Staff participated in meetings and reviewed draft material from ODOT Safety Task Order consultants on the IR70/SR72/Leffel Lane signalization and safety study, the E. Main coordinated signal system retiming study, and the US40 and Bird Road intersection study.

Staff completed the Croft Road Corridor Study, the Clark County Signals Study and the SR235/Church Street/Linden Avenue intersection study with coordination from the TCC's task order consultant (see Work Element 601.2). Staff scoped, advertised, and scored consultant proposals for a new three year contract for general planning services. Staff scoped and coordinated the Springfield Traffic Counts project, the Columbia Street and Center Street intersection study, and the Clark County Multi-Use Trails Needs Assessment Study with the consultant (see Work Element 601.3).

Staff worked with local officials on coordinating traffic data collection for the SR41 and Bird Road intersection and Gateway Boulevard. Staff work with local officials to recommend shoulder treatments for the Derr Road safety project.

Staff continued developing and organizing baseline traffic data and identifying local performance measures and targets with regard to pavement condition, bridge condition, and highway safety.

### Emergency Management Agency Coordination

Staff continued to develop a close working relationship with the Clark County EMA. Staff continued to participate in the Clark County Local Emergency Planning Committee. Staff participated in quarterly meetings, agency exercises, and EOC basic training.

### Highway Safety

Staff attended and participated in Safe Communities Coalition monthly meetings with the Clark County Health Department, various other city and county departments, and various law enforcement agencies. Staff additionally attended and participated in Clark County OVI Task Force meetings and Clark County Fatal Crash Review Meetings.

Staff participated in District Safety Review Team meetings regarding ODOT safety hot spots on the US and State system. Staff participated in the development of the Strategic Highway Safety Plan.

Staff worked with ODOT Central Office and ODOT District 7 on analysis of the SR4/US40/US68/Upper Valley Pike intersection/interchange area. Staff assisted with review of alternatives for the ODOT Ramp Clear program, with a goal to eliminate traffic backups onto the mainline freeway. Staff participated in local stakeholder meetings where alternatives were reviewed.

Staff participated in research activities, webinars, and training sessions on roadway safety issues and countermeasures. Staff monitored crash activity at recently completed safety projects including the SR235 and SR41 high speed roundabout and the Upper Valley Pike/County Line Road intersection.

### Air Quality Conformity and Congestion Mitigation

Staff participated in Interagency Consultation conference calls on Air Quality conformity for the TIP.

Staff completed CMAQ Eligibility Determinations for the Bechtle Avenue Corridor Signal Coordination project, the Bechtle Avenue and St. Paris Connector Roundabout project, and the Middle Urbana Road 2-way left-turn lane project. Staff periodically reviewed the CMAQ program for best practices and project pipeline development. Staff coordinated with ODOT District 7 on identifying opportunities for new Park and Ride lots.

### Bicycle and Pedestrian Planning

Staff assisted with planning and participated in the 2015 Miami Valley Cycling Summit held in Piqua. Staff participated in the ODOT Bike/Ped Summit held 11/4 and the US Bicycle Route Workshop held 5/14.

Staff attended and participated in Bike Springfield and Ambassadors of Clark County Trails meetings. Staff participated in the coordination of a Bike to Work Day event in Springfield. Staff coordinated and organized the collection of data from counters placed along the multi-use trails in the planning area.

Staff continued participation in the development of the city of Springfield Bike Plan. Staff participated in Springfield Bike Task Force meetings and participated in a meeting and ride with representatives from the League of American Bicyclists.

Staff began scoping and working with the TCC's task order consultant on the Clark County Multi-Use Trail Needs Assessment Study. The study, when complete, will identify the short and long term maintenance and repair needs of the nearly 40 miles of trails in the planning area (see Work Element 601.3).

### Bylaws and Prospectus Update

Staff began working with the TCC's subcommittee on a Prospectus and Bylaws update. Staff met with the subcommittee to identify proposed changes to the mission and organization of the TCC. The update is scheduled for adoption in FY16.

**Federal and State Issues**

Staff worked on development of performance measures consistent with MAP-21 and integrating performance measures into the Transportation Plan and TIP. Staff continued participation in webinars and review on Performance Based Planning and federal NPRM's. Staff participated in a work group organized by ODOT Central Office on the federal Every Day Counts initiative which focused on Regional Models of Cooperation.

Staff reviewed and participated in the development of the Statewide Transit Needs Study and changes to the Transportation Alternatives Program.

**Other**

Staff attended the ODOT Planning Conference on 7/15-7/16 in Columbus. Staff attended the Ohio Transportation Engineering Conference on 10/28-10/29 in Columbus. Staff attended LPA Training on 11/6 in Lebanon. Staff attended FHWA Metropolitan Transportation Fundamentals Training on 12/2 in Columbus. Staff attended ODOT Public Involvement Training on 5/19 in Columbus.

Staff participated in various Ohio Standing Committee on Planning meetings, OARC Transportation Committee meetings, OARC Communications Committee meetings, and TCC Technical Advisory Committee meetings.

**Delays or Problems Encountered**

The Multi-Use Trail Plan update was delayed to FY16 to coordinate with the Clark County Multi-Use Trail Needs Assessment (see Work Element 601.3) and the Springfield Bike Plan Phase 1 development.

### **Work Element 601.11 - Short Range Planning**

#### **Budget (Amended 7/11/2014) \$60,893**

Expenditures	\$55,097
Budget Balance	\$5,796
% Expended	90%
% Work Completed	100%

#### **Funding Source**

CPG – ODOT - Local  
*FY14 Carry Forward*

#### **End Products**

TRAC Applications/Ranking	(7/14)	Complete 7/14
FY14 PWP Completion Report	(8/14)	Delivered 8/14
Final Title VI Plan and Policies Document	(FY14 CF)	Delivered 9/14
ODOT Safety Program	(9/14)	Complete 9/14
NS Railroad Corridor Quiet Zone Crossing Inventory Update	(12/14)	Complete 12/14

#### **Work Summary**

##### TRAC/Major New Program

Staff assisted ODOT District 7 with the completion of the IR70 Phase 2 TRAC application. Staff presented to the TRAC on 9/25. The project was approved by TRAC on 2/26.

##### Title VI

The Title VI Plan and Policies document was completed and adopted by the TCC on 9/12. The document is the assurance that the TCC is conducting the planning process in non-discriminatory environment. The public comment period began on 7/11 and ended on 9/3. During this period, the draft document was available for public review and the staff coordinated three public involvement open houses.

##### Highway Safety

Staff participated in District Safety Review Team meetings regarding ODOT safety hot spots on the US and State system.

Staff coordinated with ODOT District 7, local engineering staff, and local law enforcement officials on intersection and corridor field reviews. High ranking locations from the 2013 Local Roadway High Hazard Location List for Clark County were reviewed using compiled crash data and engineering judgment. Staff assisted ODOT District 7 in submitting three (3) ODOT Safety Program applications for safety studies on the SR72 and Leffel Lane intersection, the US40 and Bird Road intersection, and the E. Main Street coordinated signal system. All three requests were approved by ODOT Central Office.

##### Railroad

Staff completed an update to the city of Springfield's Norfolk Southern railroad quiet zone grade crossing inventory. Staff coordinated changes to the PUCO and FRA crossing inventory with the city for reporting that is required by FRA after establishment of a quiet zone.

##### Other

Staff compiled data for publication of the FY14 Annual Listing of Obligated Projects (see 697.1).

#### **Delays or Problems Encountered**

None.

### Work Element 601.2 – General Planning Services

<b><u>Budget (Amended 7/11/2014)</u></b>	<b>\$52,409</b>
Expenditures	\$41,035
Budget Balance	\$11,374
% Expended	78%
% Work Completed	100%

**Funding Source**  
 CPG – ODOT - Local  
*FY14 Carry Forward*  
 Consultant Services Only

#### **End Products**

Croft Road Corridor Study	(9/14)	Delivered 10/14
Clark County Signals Study	(10/14)	Delivered 11/14
SR235/Church/Linden Intersection Study	(10/14)	Delivered 12/14

#### **Work Summary**

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

##### Croft Road Corridor Study

The Croft Road Corridor Study was scoped and began in FY14. The study evaluated the need and feasibility of safety and flow improvements on Croft Road from SR4 to Old Columbus Road. The consultant team collected and analyzed vehicular, bicycle, and pedestrian counts and crash data, collected data on shoulder widths throughout the corridor, performed a site inspection of a bridge over Buck Creek, performed signal and turn lane warrants for several intersections, and developed a draft report of recommendations. The study was delivered to the TCC on 10/9.

##### SR235/Church/Linden Intersection Study

The SR235/Church/Linden Intersection Study was scoped and began in FY14. The study evaluated the feasibility of geometric improvements to the subject intersection in the city of New Carlisle. Six (6) conceptual alternatives that alleviated sight-distance and geometric issues were evaluated. The study was delivered to the TCC on 12/12.

##### Clark County Signals Study

The Clark County Signals Study was scoped and began in FY14. The study evaluated the operations and need for traffic signals at the intersections of Leffel Lane and Selma Pike, Springfield-Xenia Road and Possum Road, and Bird Road and Old Columbus Road. Recommendations for all three intersections included upgrading signal equipment, improving grading on corners, and restriping for better visibility. The study was delivered to the TCC on 11/14.

#### **Delays or Problems Encountered**

Additional tasks were scoped by staff to be performed on the remainder of the consultant services contract. The scoped tasks were not initiated due to the expiration of the time for performance on the contract. An additional 3 year contract began during the 2<sup>nd</sup> half of FY15 (see Work Element 601.3).



### **Work Element 601.3 – General Planning Services**

<b><u>Budget (Amended 1/9/2015)</u></b>	<b><u>\$50,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$2,526	CPG – ODOT - Local
Budget Balance	\$47,474	Consultant Services Only
% Expended	5%	
% Work Completed	5%	

#### **End Products**

Springfield Traffic Counts	(3/15)	Complete 3/15
Columbia and Center Intersection Study	(8/15)	
Clark County Multi-Use Trail Needs Assessment	(9/15)	

#### **Work Summary**

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

#### **Springfield Traffic Counts**

The task order consultant was scoped to collect 24 hour vehicular counts at Gateway Drive and 24 hour plus turning movement counts at the intersection of Columbia Street and Center Street. The Gateway counts were used for a local economic development project and the intersection counts were used for a signal warrant study. The counts were delivered to TCC staff on 3/18.

#### **Columbia and Center Intersection Study**

The Columbia and Center Intersection Study was scoped and began in FY15. The study includes a signal warrant analysis and recommendations for intersection treatments if the signal is unwarranted. Traffic data was analyzed and a draft report was issued. The final study is anticipated to be delivered to the TCC on 8/14/2015.

#### **Clark County Multi-Use Trail Needs Assessment**

The Multi-Use Trail Needs Assessment was scoped and began in FY15. The purpose of the assessment is to quantify the short and medium term maintenance needs of the trail network in Clark County. Staff and the task order consultant began with field reviews of the system examining pavement condition, drainage issues, and miscellaneous repair needs. The final study is anticipated to be delivered to the TCC on 9/11/2015.

#### **Delays or Problems Encountered**

None.

### **Work Element 602.1 – Transportation Improvement Program**

#### **Budget (Amended 7/10/2015) \$55,154**

Expenditures	\$54,381
Budget Balance	\$773
% Expended	99%
% Work Completed	100%

#### **Funding Source**

CPG – ODOT – Local

#### **End Products**

TIP and MPO sub-allocated funds management	(Ongoing)	
Project review meetings	(Quarterly)	Complete
FY2016-2019 TIP First Draft	(2/15)	Delivered 3/15
FY2016-2019 TIP Second Draft with Air Quality	(4/15)	Delivered 4/15
FY2016-2019 TIP Final	(5/15)	Delivered 5/15

#### **Work Summary**

TIP Quarterly Review Meetings were held on 3/4/2015, and 6/3/2015. All projects were reviewed to ensure compliance with schedules and to determine if additional actions were required. Meetings were attended by TCC staff, project sponsors, and ODOT staff.

A total of two (2) TIP amendments were prepared by staff and approved during the second half of this fiscal year.

Staff maintained the TCC's Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT's TIP program management policies. Staff worked with ODOT Central Office and ODOT District 7 on carry forward and Toll Revenue Credit policies and implementation.

The FY2016-2019 TIP was completed in the second half of this fiscal year. Public involvement open houses were held on 4/6 and 4/7 for public input to the draft TIP. The TCC adopted the TIP on 5/8.

#### **Delays or Problems Encountered**

None.

### **Work Element 602.11 – Transportation Improvement Program**

<b><u>Budget (Amended 7/11/2014) \$22,176</u></b>		<b><u>Funding Source</u></b>
Expenditures	\$22,003	CPG – ODOT – Local
Budget Balance	\$173	<i>FY14 Carry Forward</i>
% Expended	99%	
% Work Completed	100%	

#### **End Products**

TIP and MPO sub-allocated funds management	(Ongoing)	
Project review meetings	(Quarterly)	Complete
FY2016-2019 TIP New Project Solicitation	(10/14)	Complete 9/14

#### **Work Summary**

TIP Quarterly Review Meetings were held on 9/3/2014 and 12/3/2014. All projects were reviewed to ensure compliance with schedules and to determine if additional actions were required. Meetings were attended by TCC staff, project sponsors, and ODOT staff. Local project schedules were reviewed for consistency and compliance with the FY16 and FY17 ODOT Lockdown program.

A total of three (3) TIP amendments and one (1) Administrative Modification were prepared by staff and approved during the first half of this fiscal year.

Staff maintained the TCC's Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT's TIP program management policies. Staff completed a carry forward waiver request per ODOT policy to use excess FY14 funding in FY15. Staff assisted ODOT and local project sponsors with scoping and funding issues on several projects.

The FY2016-2019 TIP development continued in the first half of this fiscal year. Staff prepared and distributed funding applications for new TIP projects. Received applications were forwarded to ODOT District 7 for comment and were publically available for comment. Staff scored received applications and recommended a fiscally constrained project list to the TCC and the TCC's Technical Advisory Committee.

#### **Delays or Problems Encountered**

None.

### **Work Element 605.1 – Surveillance**

#### **Budget (Amended 7/10/2015) \$128,142**

Expenditures	\$58,078
Budget Balance	\$70,064
% Expended	41%
% Work Completed	75%

#### **Funding Source**

CPG – ODOT – Local

#### **End Products**

Maintain Road and Street Address Inventory	(Ongoing)	
Maintain Highway and Transit Networks	(Ongoing)	
Various data file and exhibit updates	(Ongoing)	
Incorporate Roadway Speed Data into Planning Process	(Ongoing)	
2014 Traffic Counts Complete	(10/14)	Complete 10/14
General Transportation Survey	(3/15)	Delayed to FY16
Functional Classification Update	(FY14 CF)	Delayed to FY16
Web-Based Traffic Count Data Base	(Ongoing)	

#### **Work Summary**

##### **Incorporating Speed Data into the Planning Process**

Staff continued work with INRIX speed data to identify historical bottlenecks and to determine baseline data that will be incorporated into performance measurements. Staff used the INRIX system to compare incident management and return to free flow condition time in the four and six lane sections of IR70.

##### **Traffic Counts and Web-Based Traffic Count Database**

Staff coordinated the 2014 collection of traffic counts in cooperation with ODOT, the City of Springfield, the Clark County Engineer's Department, and the PUCO. Staff worked with the City of Springfield and the Clark County Engineer's Department on determining the count locations for the 2015 program.

Staff maintained the online web-based traffic count database for Clark County. Staff continued to upload new traffic data at the close of the traffic counting season. Staff continued to maintain a database of HPMS ADTs and a schedule for counting each location.

Staff compiled speed and count data from the Clark County Engineer's Department, the Clark County Sheriff's Office, and the City of Springfield portable speed trailers at various locations in Clark County.

Staff collected turning movement counts and utilized video traffic counters to supplement short range planning activities. Collected traffic data was used for the SR4/US40/US68/Upper Valley Pike Ramp Clear project, the Shawnee High School traffic flow project, the South Vienna Middle/Elementary School project, and the Croft Road project.

##### **Crash Data**

Staff completed compiling crash data for field reviews that were held at various rural and urban high hazard locations. Field reviews were held on 10/15 (see Work Element 601.11).

Staff utilized the ODOT GCAT system to download geolocated crash data and create local shapefile data. Staff worked mislocated or unlocated crash data to correct geospatial accuracy.

Staff collected and analyzed crash data for a three-year period for Bechtle Avenue, E. Main Street, US40 at Bird Road, Derr Road at SR334, SR235 at Gerlaugh Road, Spangler Road, Lower Valley Pike,

Lagonda Avenue, Upper Valley Pike at County Line Road, Scott Street at Linden Avenue, Selma Pike at Possum Road, Fowler Road at Fairfield Pike, Medway-Carlisle Road, and S. Yellow Springs Street.

#### GIS/Other

Staff assisted the City of Springfield with the update and maintenance of their citywide sign inventory database and traffic signal inventory.

Staff compiled and geocoded traffic data from various sources into shapefiles. This data includes bridge condition from ODOT's TIMS system, crash data from ODOT's GCAT system, and pavement condition from ODOT Technical Services division. Staff began compiling and building a county-wide traffic signal inventory shapefile.

Staff attended and participated in various Traffic Academy, Safety, GIS, and Travel Demand Modeling classes and workshops.

#### **Delays or Problems Encountered**

The Functional Classification Update deliverable has been delayed to FY16 as staff awaits approval of proposed changes from ODOT Central Office and FHWA.

### **Work Element 610.1 – Long Range Planning**

<b><u>Budget (Amended 7/10/2015) \$26,982</u></b>		<b><u>Funding Source</u></b>
Expenditures	\$24,241	CPG – ODOT – Local
Budget Balance	\$2,741	
% Expended	90%	
% Work Completed	90%	

#### **End Products**

2040 Transportation Plan Implementation and Monitoring (Ongoing)  
 Assistance in Clark County Comprehensive Land Use Planning (Ongoing)

#### **Work Summary**

Staff attended and participated in various Ohio Travel Demand Model Users Group (OTDMUG) meetings in Columbus.

Staff continued to upload traffic count data into the TCC's web-based traffic count database for the area travel demand model.

Staff participated and attended various local planning and zoning meetings. Staff reviewed proposed changes to zoning for long range transportation forecasting.

#### **Delays or Problems Encountered**

None.

**Work Element 665.1 – Air Quality Advocacy Program**

<b><u>Budget</u></b>	<b><u>\$35,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$23,840	CMAQ – Local
Budget Balance	\$11,160	
% Expended	68%	
% Work Completed	100%	

**End Products**

Air Pollution and Rideshare Public Awareness Campaign	(Ongoing)
Air Pollution Advisory Alerts Media Announcements	(On Declared AQ Days)
Transit Fare Provision	(On Declared AQ Days)

**Work Summary**

Staff conducted informational and promotional Air Quality and Rideshare campaigns through sponsorship in the Springfield Summer Arts Festival and local recreational programs. The focus of these campaigns included the federal “It all adds up to cleaner air” messaging and the development of a new localized air quality advocacy website.

Staff began development of the FY16 Air Quality Advocacy campaign during the last half of FY15, which included additional air quality advocacy branding and advertising campaigns.

There were two (2) Air Pollution Advisory Days declared by RAPCA during FY15. Through an agreement with the City of Springfield, transit fares were reimbursed for the two declared days.

**Delays or Problems Encountered**

None.

**Work Element 667.1 – Rideshare Program**

<b><u>Budget</u></b>	<b><u>\$12,500</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$8,727	CMAQ
Budget Balance	\$3,773	
% Expended	70%	
% Work Completed	100%	

**End Products**

Ride Matching	(As Needed)
Park and Ride Lot Monitoring	(Ongoing)

**Work Summary**

Staff worked with local employers on marketing Rideshare to employees. Staff maintained a database of potential carpool users and coordinates matches where feasible.

Staff continued to monitor the use of the Park and Ride Lots on Middle Urbana Road, Moorefield Road, Leffel Lane, and SR54. Staff maintained an inventory of all Park and Ride and Rideshare highway signage.

Staff worked with ODOT District 7 staff on development of an additional Park and Ride lot on SR72 near the IR70 interchange.

**Delays or Problems Encountered**

None.



**Work Element 674.1 – Paratransit Planning**

<b><u>Budget</u></b>	<b><u>\$12,810</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$0	CPG – ODOT – Local
Budget Balance	\$12,810	
% Expended	0%	
% Work Completed	100%	

**End Products**

Specialized Transportation Program Review	(1/15)	Complete 1/15
Paratransit Coordination Assistance	(As-Needed)	
ADA Transit Riders Advisory Committee	(Monthly)	

**Work Summary**

Staff assisted various agencies on applying for the FTA 5310 – Enhanced Mobility for Seniors and Individuals with Disabilities program for 2015 and assisted previous recipients with mandatory reporting requirements. Work was completed under Work Element 674.3 as part of human services transportation coordination.

**Delays or Problems Encountered**

None.

**Work Element 674.2 – Transit Planning**

<b><u>Budget</u></b>	<b><u>\$72,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$60,832	FTA 5307 – Local
Budget Balance	\$11,168	
% Expended	84%	
% Work Completed	100%	

**End Products**

Urban Transit Program Applications	(11/14, 6/15)	None Submitted
SCAT Safety and Security Planning Review	(Ongoing)	
Ohio Public Transit Data Certification	(2/15)	Complete 2/15
FY2016-2019 Transit Development Plan 1 <sup>st</sup> Draft	(2/15)	Delayed to FY16
FY2016-2019 Transit Development Plan Final	(5/15)	Delayed to FY16

**Work Summary**

No Urban Transit Program Applications were submitted during this period.

Staff provided technical assistance to the City of Springfield and Springfield City Area Transit (SCAT). Staff assisted with various planning functions, including record keeping and reporting and service improvements. Staff assisted with development and data collection of customer surveys, interpretation and reporting of survey results, and transit route analysis. Staff assisted with shelter inventory and placement.

Staff provided assistance to the City of Springfield and SCAT during the city's FTA Triennial Review.

Staff met monthly with City of Springfield and SCAT staff for transit system progress report meetings. Staff coordinated and met monthly with the Transit Rider's Advisory and ADA Committee.

Staff attended the Ohio Public Transportation Association Conference in Columbus on 6/10 and 6/11.

**Delays or Problems Encountered**

Development of the FY2016-2019 Transit Development Plan was delayed to FY16 due to staff changes at the city. The delay will allow for additional time to complete a capital maintenance plan.

### **Work Element 674.3 – Coordinated Public Transit Plan**

<b><u>Budget (Amended 7/10/2015) \$39,706</u></b>		<b><u>Funding Source</u></b>
Expenditures	\$22,847	CPG – ODOT – Local
Budget Balance	\$16,859	
% Expended	58%	
% Work Completed	100%	

#### **End Products**

Coordinated Public Transportation Plan Implementation	(Ongoing)	
Transportation Providers Roundtable Meetings	(Quarterly)	
JARC Grant Application	(1/15)	Complete 1/15
New Freedom Grant Application	(1/15)	None Submitted
Mobility Management Feasibility Study (Consultant)	(TBD)	

#### **Work Summary**

Staff provided planning assistance to local stakeholders that expressed interest in JARC and New Freedom funding.

Staff continued support and provided planning assistance for the Western Communities Area Transportation (WestCAT) fixed route service. Staff worked with local officials on routing and ridership reporting. Staff worked with local officials to secure local match for the service.

Staff coordinated and met quarterly with the Clark County Human Services Transportation Council.

Staff assisted United Senior Services officials with coordinated dispatch routing software.

#### **Delays or Problems Encountered**

Coordinated transportation partners on the WestCAT project were unable to secure matching funds from local governments to continue operating fixed route service. The service terminated in March 2015.

**Work Element 682.1 – Ohio Public Works Commission Program Support**

<b><u>Budget</u></b>	<b><u>\$65,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$12,254	OPWC
Budget Balance	\$52,746	
% Expended	19%	
% Work Completed	100%	

**End Products**

Narrative and Financial Reports for the Program	(Ongoing)	
Program Kickoff	(7/14)	Complete 7/14
Preliminary Application Review	(10/14)	Complete 10/14
Final Application Review	(11/14)	Complete 11/14
Consolidated Application Package – Round 29	(12/14)	Complete 12/14
FY13 Audit Delivery and Staff Proposal Preparation Round 30	(5/15)	Complete 5/15

**Work Summary**

Staff provided agenda and minutes for Executive Committee meetings.

Staff reviewed received preliminary applications and solicited final applications from project sponsors. Staff prepared submittal of completed applications to OPWC.

Staff began preparation for the next round of OPWC funding.

Staff assisted potential applicants with questions and concerns about the OPWC process throughout the year.

**Delays or Problems Encountered**

None.

**Work Element 682.2 – West Central Ohio Port Authority Administration**

<b><u>Budget</u></b>	<b><u>\$110,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$62,950	WESTCO
Budget Balance	\$47,050	
% Expended	57%	
% Work Completed	100%	

**End Products**

Administration services	(Ongoing)	
Annual budget	(12/14)	Delivered 12/14

**Work Summary**

Staff managed deposits and payments for regular business activities and real estate transaction proceeds. Staff worked with Auditor of State staff on financial reviews.

Staff coordinated with Genesee and Wyoming staff on simple rail maintenance issues.

Staff continued the maintenance of the WESTCO website.

Staff completed and delivered an annual budget which was approved by the WESTCO Board of Directors in December 2014.

Staff developed a 5 year capital maintenance plan.

Staff managed federally and locally funded construction projects.

**Delays or Problems Encountered**

None.

**Work Element 682.3 – Clean Ohio Program – OPWC District 11**

<b><u>Budget (Amended 7/11/2014)</u></b>	<b><u>\$4,123</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$2,628	Clean Ohio
Budget Balance	\$1,495	
% Expended	64%	
% Work Completed	100%	

**End Product**

Narrative and financial reports for the program	(Ongoing)
Applications solicitation and scoring	(10/14 and 3/15) Complete 10/14 and 5/15
Consolidated application package	(12/14 and 6/15) Complete 12/14 and 6/15

**Work Summary**

Staff reviewed and scored applications for the Clean Ohio program. Staff also participated in site visits for all applications submitted. All applications were submitted to OPWC.

**Delays or Problems Encountered**

None.

### **Work Element 697.1 – Public Involvement**

<b><u>Budget</u></b>	<b><u>\$35,923</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$23,623	CPG – ODOT – Local
Budget Balance	\$12,300	
% Expended	66%	
% Work Completed	100%	

#### **End Products**

FY14 Annual Listing of Projects	(9/14)	Delivered 9/14
Annual Newsletter	(9/14)	Delivered 9/14
2014 Public Participation Plan	(FY14 CF)	Delivered 9/14
Construction Season Update	(None)	Delivered 4/15
Maintenance of Website	(Ongoing)	
Public Involvement Activities	(As needed)	

#### **Work Summary**

##### **FY14 Annual Listing of Projects**

Staff coordinated and developed the FY14 Annual Listing of Obligated Projects and map during this period. The listing was delivered to the TCC on 9/12 along with the Fall/Annual TCC Newsletter. The listing was also published on the TCC website.

##### **Public Participation Plan**

An update to the TCC's Public Participation Plan was developed and approved by the TCC on 9/12. The document was delayed to FY15 to coordinate with the development and approval of the TCC's Title VI Program document. Public meetings were held on 8/14 and 8/20 during the 45 day public comment period for review and comment on the draft document.

##### **Maintenance of website**

Staff maintained information on the TCC website, including a calendar of events, TCC produced documents, and ongoing local studies and projects information.

##### **Public Involvement Activities**

Staff prepared and distributed the Fall/Annual 2014 TCC Newsletter. The newsletter was delivered to the TCC at the 8/8 TCC Annual meeting, then posted on the TCC website and mailed to local stakeholders in September 2014 to allow for inclusion of the FY14 Annual Listing of Obligated Projects.

Staff prepared and distributed the Spring Construction Season Update. The update was delivered to the TCC on 4/10, posted to the TCC website, and mailed to local stakeholders.

Staff promoted TCC plans and programs at the Clark County Fair in July 2014 and the Springfield Summer Arts Festival in June 2015.

#### **Delays or Problems Encountered**

None.