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**Transportation Coordinating Committee**  
**Friday, March 11, 2016**  
**10:30 A.M.**  
**Springview Government Center**  
**3130 East Main Street**  
**Room 151, 1<sup>st</sup> Floor**

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**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** *(Attached)* **Action**
- V. **FINANCIAL REPORTS**
  - a. Budget Status/Cash on Hand Report – January 2016 *(Attached)* **Action**
  - b. Budget Status/Cash on Hand Report – February 2016 *(Attached)* **Action**
  - c. Summary of Expenses – January 2016 *(Attached)* **Action**
  - d. Summary of Expenses – February 2016 *(Attached)* **Action**
- VI. **ADMINISTRATIVE REPORT** *(Attached)*
  - a. Prior Approval Requests **Action**
  - b. 2016 Meeting Calendar and TCC Roster **Discussion**
- VII. **TRANSPORTATION PLANNING REPORT** *(Attached)*
  - a. Draft FY17 Planning Work Program **Discussion**
  - b. Draft 2040 Long Range Plan **Discussion**
  - c. Capital Program Update **Discussion**
  - d. FY2016-2019 Transportation Improvement Program
    - i. Amendment Resolution 2016-D *(Attached)* **Action**
  - e. South Limestone Street Corridor Study Update **Discussion**
  - f. IR70 and SR72 EB Loop Ramp Update **Discussion**
  - g. SR4/US40/Upper Valley Pike Safety Update **Discussion**
  - h. Other
- VIII. **SUBCOMMITTEE REPORTS** *(None)*
- IX. **OLD BUSINESS** *(None)*
- X. **NEW BUSINESS** *(None)*
- XI. **COMMUNICATIONS** *(None)*
- XII. **ADJOURNMENT** **Action**

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Scott Schmid, *Transportation Director*  
 Elmer Beard, *Chair*  
 Kathy Estep, *Vice-Chair*

Bob Bender  
 Nancy Brown  
 John Burr  
 Leann Castillo

Joyce Chilton  
 John Detrick  
 Karen Duncan

Richard Henry  
 Howard Kitko  
 Lowell McGlothlin  
 Matt Parrill

## MINUTES

Before calling the meeting to order Elmer Beard stated a card was being passed around for everyone to sign for Herb Greer's family. Herb Greer served on the TCC Board and passed away in late December.

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Nancy Brown, John Burr, Joyce Chilton, Karen Duncan, Kathy Estep, Lowell McGlothlin, and Matt Parrill.

**Those Alternates Present:** Benjamin Ross

**Those Others Present:** David Herier, Tiffany Latta, Fred Vogel, Scott Schmid, Louis Agresta, Brian Mercer, Cory Golden, and Melanie Runkel.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

## MINUTES

Motion by Kathy Estep, seconded by Karen Duncan to approve the minutes from the December 11, 2015 meeting.

Vote: Motion approved

## FINANCIAL REPORTING

### **Budget Status & Cash on Hand Report**

Motion by Lowell McGlothlin, seconded by Matt Parrill to approve the Budget Status & Cash on Hand Report.

Vote: Motion approved

### **Summary of Expenses**

Expenditures were for the amount of \$54,794.34. Motion to approve was made by Kathy Estep, seconded by Lowell McGlothlin.

Vote: Motion approved

## ADMINISTRATIVE REPORT

### **Election of Officers**

Scott Schmid reported that with the new Bylaws effective January 1, 2016, there are currently 10 members on the TCC. Scott stated that at this time election of a Chair and Vice-Chair is needed.

Motion by John Burr, seconded by Lowell McGlothlin to nominate Elmer Beard as Chair. With no other nominations brought forward John Burr moved to close nominations, seconded by Matt Parrill. Vote: Motion approved

Elmer Beard opened the floor for nominations for Vice-Chair. Lowell McGlothin nominated Joyce Chilton as Vice-Chair. Nancy Brown nominated Kathy Estep. Lowell McGlothin seconded the nomination of Kathy Estep as Vice-Chair. With no other nominations brought forward John Burr moved to close nominations, seconded by Karen Duncan. A voice vote was held appointing Kathy Estep as Vice-Chair. Vote: Motion approved

#### **Appointment of TAC Members**

Scott Schmid briefly reviewed the members of the Technical Advisory Committee as recommended by staff. Staff reached out to the City, County, City of New Carlisle, and ODOT to get recommendations. Representatives include officials in planning, engineering, and operations fields. Scott reported that the Bylaws do state a maximum of 10 seats and staff is currently recommending 9 representatives. The committee at any time can make an additional recommendation. Scott stated this is a TCC decision and approval is requested. Joyce Chilton asked if the selected members were contacted and expressed interest in being appointed to the sub-committee. Scott stated that all members were contacted to make sure they would be interested. Matt Parrill asked how the selection of the Chair would take place. Scott stated that once the committee meets for the first time they will select their own Chair and Vice-Chair to preside of the meetings. The appointed Chairperson of the subcommittees would then be added back into the TCC. A motion by John Burr, seconded by Nancy Brown to approve the appointment of the TAC members as presented. Vote: Motion approved

#### **Appointment of LOGCAC Members**

Scott Schmid briefly reviewed the members of the Local Officials, Government, and Citizens Advisory Committee. Scott stated that staff did reach out to former board members and people who have expressed interest with being involved with the TCC in the past, as well recommendations provided to staff. Scott stated the only person he has not heard back from is John Kesler. Mike Groeber was asked to join the subcommittee, but he declined because of his work load and recommended John Kesler. Representatives include members from law enforcement, park districts, citizen members, bike members, and villages and townships no longer represented on the TCC directly. Nancy Brown expressed concern that with 10 townships there is only one represented on the subcommittee. Scott stated that when the initial letter was sent to the Township Association requesting action for the TCC appointment, it was included that if anyone from the townships were interested in being involved to contact staff. No one from the other townships has stepped forward to volunteer. Scott added that he also contacted the Village of South Charleston, but has received no response. He stated this committee is a maximum of 15 seats and currently recommending 10 seats, with the option to add more at a later date. Motion by Joyce Chilton, seconded by Kathy Estep to approve the appointment of the LOGCAC members as presented. Vote: Motion approved

#### **Appointment of HSCTAC Members**

Scott Schmid briefly reviewed the members of the Human Services and Coordinated Transportation Advisory Committee. Scott stated that this committee has been well established for some time, but staff did reach out to members of the committee to make sure they were aware of what was being done with the adoption of the new Bylaws. This committee is a maximum of 15 seats and currently recommending 10 seats, with the option to add more at a later date. Motion by Karen Duncan, seconded by Lowell McGlothin to approve the appointment of the HSCTAC members as presented. Vote: Motion approved

### **2016 Meeting Calendar**

Scott Schmid stated that the meeting calendar is to be determined by the TCC. Meetings are being proposed to still be held at Springview Government Center at 10:30 am on the second Friday of the month. The proposed schedule is based on the minimum 8 scheduled meetings a year according to the Bylaws, current workload, and usual cyclical dates where staff needs action from the TCC. Staff recommended removing February, April, and November's meetings from the schedule for 2016. Scott noted that with the August meeting there are generally no major items requiring TCC approval, however this has typically been the Annual Meeting. He stated it is being proposed to leave the August meeting as the scheduled Annual Meeting, however if the board felt the meeting could be accommodated and moved to September, then the August date would be removed from the schedule. There was discussion regarding the pros and cons of changing the Annual Meeting date.

A motion was made by Joyce Chilton, seconded by Kathy Estep to amend the schedule as proposed, moving the Annual Meeting to September and removing the August meeting date. Lowell McGlothlin stated he would rather keep the August meeting date for the Annual Meeting. A motion was made by Kathy Estep, seconded by Nancy Brown to amend the current motion and keep the August meeting as scheduled for the Annual Meeting. Vote: Motion approved

Vote: Motion as amended was approved by TCC to eliminate the February, April, and November meetings and keep the Annual Meeting in August for 2016.

### **2016 Mileage Reimbursement Rate**

Scott Schmid presented Resolution 2016-A for TCC approval. This proposed resolution approves the mileage reimbursement rate for CY2016 for the TCC as requested by the Clark County Auditor's Office. The rate changes from \$0.57 to \$0.54 per mile. Motion by Kathy Estep, seconded by Lowell McGlothlin to approve Resolution 2016-A. Vote: Motion approved

### **TCC Dues Structure**

Scott Schmid presented Resolution 2016-B for TCC approval. This proposed resolution would replace Resolution 2010-PP approved in 2010. Scott highlighted the proposed changes to the current structure with a new annual dues amount of \$89,250. John Burr questioned if SCAT should still be included as they still use various services through TCC. Scott stated that SCAT's portion would be considered a part of the City of Springfield's contribution since they are the designated recipient of transit funds. Motion by Joyce Chilton, seconded by Lowell McGlothlin to approve Resolution 2016-B. Vote: Motion approved

### **FY2016 Planning Work Program Amendment #2**

Scott Schmid presented Amendment #2, Resolution 2016-C for TCC approval. This balances the remaining local funds in Clean Ohio Administration work element 682.3 and adds new work element 682.31 which would be the second half year funding for the Clean Ohio Administration funds. With the passing of HB64, this allows for administrative costs recovery through the Clean Ohio program. The TCC can now bill Clean Ohio directly instead of billing local entities. Allowable cost to be billed is \$15,000 annually. New grand total budget is \$1,023,736.27. Motion by Nancy Brown, seconded by Kathy Estep to approve Resolution 2016-C. Vote: Motion approved

## **TRANSPORTATION PLANNING REPORT**

### **2040 Long Range Plan Development**

Scott Schmid reported that the public involvement open house was held in December with three attendees. No comments were received during the public comment period. The draft document will be presented at the March TCC meeting and two public involvement meetings are tentatively scheduled for April. The final document will be presented at the May TCC meeting for approval. Scott noted that USDOT Air Quality Conformity Determination is set to expire June 26<sup>th</sup> so the May completion date will give Federal Highway enough time to confirm our air quality. Scott clarified that Federal Highway does not approve the Long Range Plan, which is only approved by the TCC. Federal Highway and the US EPA does however approve our air quality conformity determination.

### **FY2017 Planning Work Program**

Scott Schmid reported that TCC has received the initiation memo from ODOT Central Office to begin the work plan development for FY2017. Scott briefly reviewed the emphasis areas outlined in the memo. Scott reported that the Federal CPG estimate is \$388,658 which is down 2% and has been gradually coming down since 2011. He noted that final numbers may change with the finalization of the Transportation Bill. The draft document will be presented at the March TCC meeting with the final documented presented at the May TCC meeting for approval. Scott stated that if there are any items that the TCC would like staff to work on to please let him know so they can be included in the draft work program. Karen Duncan asked for clarification on Title VI and Environmental Justice. Scott stated that Title VI is non-discrimination provisions and Environmental Justice is 1994 executive order by President Clinton to make sure our program is not disproportionately affecting minority and poverty populations. Joyce Chilton asked if there is any way the TCC could look into helping individuals with transportation to the DaVita Dialysis Center. Scott stated that he could pass the contact information on to Glen Massie and he can work with the Human Services and Coordinated Transportation Advisory Committee. This committee works to identify if one group can't provide transportation to find alternatives.

### **General Planning Services Task Order Status**

Scott Schmid provided an update on the General Planning Services Contract. Currently the TCC is about 20% in to a 3-year contract with Burgess & Niple. Scott stated there is currently one project scoped for a corridor study on South Limestone St. There is also a request from the County Engineer's Office and the Townships to do some speed zone studies.

### **FAST Act**

Scott Schmid reported on the summary included in the agenda packet regarding the new Transportation Bill called FAST Act. This a 5-year bill, funded through 3-years, and there is a moderate increase in funding for various programs. Additional information will be provided as it becomes available.

### **SCAT Informational Public Meeting**

Scott Schmid reported that two public meetings will be held on January 26<sup>th</sup> at City Hall Forum to review potential routing changes, expansion of transit service hours, and fare changes.

**Clark County – Springfield  
Transportation Coordinating Committee  
Regular Meeting**

**January 8, 2016  
Springview Government Center  
10:30 A.M.**

**SUBCOMMITTEE REPORTS**

No updates to report

**OLD BUSINESS**

No updates to report

**NEW BUSINESS**

No updates to report

**COMMUNICATIONS**

No updates to report

**ADJOURNMENT**

A motion was made by John Burr, seconded by Kathy Estep to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

Elmer M. Beard  
Chairman

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY16**  
as of January 31, 2016

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 205,819.58	\$ 28.57	\$ 205,848.15
<b>Total Expenses</b>			\$ 49,767.44
<b>Total Receipts</b>			\$ 9,926.55
<b>Ending Balance</b>	\$ 165,978.69	\$ 28.57	\$ 166,007.26

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 91,176.15	\$ 71,085.97	22%	\$ 9,128.97	\$ 20,090.18
601.11 Short Range Planning (fy15)	\$ 61,375.00	\$ 1.77	100%		\$ 61,373.23
601.2 General Planning Services	\$ 125,000.00	\$ 122,644.91	2%	\$ 2,355.09	\$ 2,355.09
601.3 General Planning Services (fy15)	\$ 53,000.00	\$ 5,102.33	90%		\$ 47,897.67
602.1 Trans. Improvement Program	\$ 45,031.24	\$ 32,708.46	27%	\$ 1,281.66	\$ 12,322.78
605.1 Surveillance	\$ 122,288.75	\$ 115,056.72	6%	\$ 3,650.66	\$ 7,232.03
605.11 Surveillance (fy15)	\$ 63,000.00	\$ 20,801.72	67%		\$ 42,198.28
610.1 Long Range Planning	\$ 34,963.28	\$ 17,287.72	51%	\$ 10,350.33	\$ 17,675.56
610.11 Long Range Planning (fy15)	\$ 36,825.00	\$ 29.11	100%		\$ 36,795.89
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 19,378.32	52%	\$ 186.63	\$ 20,621.68
667.1 Rideshare	\$ 17,000.00	\$ 16,751.16	1%		\$ 248.84
674.1 Paratransit Planning	\$ 2,989.37	\$ 1,278.58	57%	\$ 622.10	\$ 1,710.79
674.2 FTA Transit Planning	\$ 72,000.00	\$ 25,995.41	64%	\$ 6,772.43	\$ 46,004.59
674.3 Consolidated Transit Planning	\$ 27,505.00	\$ 22,062.04	20%	\$ 124.42	\$ 5,442.96
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 52,794.82	19%	\$ 289.20	\$ 12,205.18
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 74,733.55	32%	\$ 5,788.39	\$ 35,266.45
682.3 Clean Ohio Support Program (fy15)	\$ 1,495.27	\$ (781.18)	152%		\$ 2,276.45
682.31 Clean Ohio Support Program	\$ 7,500.00	\$ 7,500.00	0%		\$ -
697.1 Public Involvement	\$ 47,587.23	\$ 27,518.72	42%	\$ 2,676.23	\$ 20,068.51
	<b>\$ 1,023,736.29</b>	<b>\$ 631,950.13</b>	<b>38%</b>	<b>\$43,226.11</b>	<b>\$391,786.16</b>

TCC Chairman

Date

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY16**  
as of February 29, 2016

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 165,978.69	\$ 28.57	\$ 166,007.26
<b>Total Expenses</b>			\$ 38,612.78
<b>Total Receipts</b>			\$ 75,936.40
<b>Ending Balance</b>	\$ 203,302.31	\$ 28.57	\$ 203,330.88

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 91,176.15	\$ 58,880.89	35%	\$ 12,205.08	\$ 32,295.26
601.11 Short Range Planning (fy15)	\$ 61,375.00	\$ 1.77	100%		\$ 61,373.23
601.2 General Planning Services	\$ 125,000.00	\$ 122,644.91	2%		\$ 2,355.09
601.3 General Planning Services (fy15)	\$ 53,000.00	\$ 5,102.33	90%		\$ 47,897.67
602.1 Trans. Improvement Program	\$ 45,031.24	\$ 29,743.09	34%	\$ 2,965.37	\$ 15,288.15
605.1 Surveillance	\$ 122,288.75	\$ 110,865.12	9%	\$ 4,191.60	\$ 11,423.63
605.11 Surveillance (fy15)	\$ 63,000.00	\$ 20,801.72	67%		\$ 42,198.28
610.1 Long Range Planning	\$ 34,963.28	\$ 9,263.31	74%	\$ 8,024.41	\$ 25,699.97
610.11 Long Range Planning (fy15)	\$ 36,825.00	\$ 29.11	100%		\$ 36,795.89
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 19,378.32	52%		\$ 20,621.68
667.1 Rideshare	\$ 17,000.00	\$ 16,564.53	3%	\$ 186.63	\$ 435.47
674.1 Paratransit Planning	\$ 2,989.37	\$ 1,154.16	61%	\$ 124.42	\$ 1,835.21
674.2 FTA Transit Planning	\$ 72,000.00	\$ 18,607.90	74%	\$ 7,387.51	\$ 53,392.10
674.3 Consolidated Transit Planning	\$ 27,505.00	\$ 21,626.55	21%	\$ 435.49	\$ 5,878.45
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 52,216.42	20%	\$ 578.40	\$ 12,783.58
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 69,190.83	37%	\$ 5,542.72	\$ 40,809.17
682.3 Clean Ohio Support Program (fy15)	\$ 1,495.27	\$ (781.18)	152%		\$ 2,276.45
682.31 Clean Ohio Support Program	\$ 7,500.00	\$ 7,500.00	0%		\$ -
697.1 Public Involvement	\$ 47,587.23	\$ 26,758.22	44%	\$ 760.50	\$ 20,829.01
	<b>\$ 1,023,736.29</b>	<b>\$ 589,548.00</b>	<b>42%</b>	<b>\$42,402.13</b>	<b>\$434,188.29</b>

TCC Chairman

Date



Summary of Expenditures  
Area Transportation Trust Fund  
January 2016

					CPG	FTA	Springfield	CMAQ	CMAQ			CLEAN	
	Description	Pd By	TCC	CPG	ODOT	5307	FTA5307	Air Quality	Rideshare	OPWC	WESTCO	OHIO	TOTAL
<b>SALARIES</b>													
Transportation Study	01/04 - 01/17/16	# 15	4,033.01	4,140.63	517.58	1,054.14	131.77	20.27		94.24	1,437.16		11,428.80
Transportation Study	01/18 - 01/31/16	# 16	4,410.16	4,345.35	543.17	1,145.37	143.17	40.54		23.56	777.48		11,428.80
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			8,443.17	8,485.98	1,060.75	2,199.51	274.94	60.81	0.00	117.80	2,214.64	0.00	22,857.60
<b>OFFICE SUPPLIES</b>													
Dell Marketing	4 color printer cartridges	93938	265.96										265.96
<b>OTHER EXPENSES</b>													
PERS	Jan-16		3,200.04										3,200.04
CEBCO Medical	Jan-16		8,544.05										8,544.05
Life Insurance	Jan-16		19.20										19.20
Superior Dental	Jan-16		91.10										91.10
Medicare	Jan-16		310.89										310.89
Pitney Bowes	postage meter rental	91793	301.00										301.00
Konica Minolta	OnBase maintenance fee	91805	91.89										91.89
Level 3	Dec. 2015 office phone	91814	60.00										60.00
DataYard	2016 website hosting	91820	48.00	384.00	48.00						299.40		779.40
Clark Co Comm	1st Q 2016 office rent	92513	8,650.00										8,650.00
Treasurer State OH	Dec. 2015 FY15 audit	92524	123.00										123.00
Burgess & Niple	Nov. 2015 Task 2C study	92525	235.51	1,884.07	235.51								2,355.09
Cox OH Publishing	Dec. 2015 newspaper ads	92526	117.50	940.00	117.50								1,175.00
Level 3	Jan. 2016 office phone	93941	60.00										60.00
Amazon	presentation equipment	93951	344.98										344.98
Purchase Power	postage meter refill	94010	337.59										337.59
Glen Massie	mileage reimbursement	94531	3.67	11.23	1.40	18.14	2.27						36.72
Scott Schmid	mileage reimbursement	94532	3.97	31.76	3.97								39.70
Louis Agresta	mileage reimbursement	94533	8.43	67.40	8.43						39.96		124.22
			22,550.82	3,318.46	414.81	18.14	2.27	0.00	0.00	0.00	339.36	0.00	26,909.83
<b>TOTAL AMOUNT SUBMITTED</b>			<b>31,259.95</b>	<b>11,804.44</b>	<b>1,475.56</b>	<b>2,217.65</b>	<b>277.21</b>	<b>60.81</b>	<b>0.00</b>	<b>117.80</b>	<b>2,554.00</b>	<b>0.00</b>	<b>49,767.43</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.													

Approved March 11, 2016  
Clark County - Springfield Transportation Coordinating Committee

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Director

Summary of Expenditures  
Area Transportation Trust Fund  
February 2016

					CPG	FTA	Springfield	CMAQ	CMAQ			CLEAN		
	Description	Pd By	TCC		CPG	ODOT	5307	FTA5307	Air Quality	Rideshare	OPWC	WESTCO	OHIO	TOTAL
<b><u>SALARIES</u></b>														
Transportation Study	02/01 - 02/14/16	# 17	3,526.60		4,803.31	600.41	1,236.59	154.57	0.00	0.00	47.12	1,060.20	0.00	11,428.80
Transportation Study	02/15 - 02/28/16	# 18	3,966.22		4,185.54	523.19	1,165.64	145.71	0.00	76.02	188.48	1,178.00	0.00	11,428.80
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			7,492.82		8,988.85	1,123.60	2,402.23	300.28	0.00	76.02	235.60	2,238.20	0.00	22,857.60
<b><u>OFFICE SUPPLIES</u></b>														
Garrigans	copy paper, ink cartridges	97349	488.94											488.94
<b><u>OTHER EXPENSES</u></b>														
PERS	Feb-16		3,200.04											3,200.04
CEBCO Medical	Feb-16		7,647.44											7,647.44
Life Insurance	Feb-16		19.20											19.20
Superior Dental	Feb-16		91.10											91.10
Medicare	Feb-16		310.89											310.89
GovConnection	Adobe software licenses	95734	771.00											771.00
Melanie Runkel	mileage reimbursement	95735	4.91		39.32	4.91								49.14
Cox OH Publishing	Jan. 16 meeting newspaper ads	95738	46.99		375.91	46.99								469.89
Glen Massie	mileage reimbursement	96546	9.62		64.36	8.05	12.52	1.57						96.12
Clark Co EMA	2016 Resource Guides	96548	51.76											51.76
Louis Agresta	mileage reimbursement	97346										42.12		42.12
Scott Schmid	mileage reimbursement	97347	2.32		18.58	2.32								23.22
Melanie Runkel	mileage reimbursement	97348	4.91		39.32	4.91								49.14
Dickman Directories	2016 Criss Cross guide	97350	177.00											177.00
Cox OH Publishing	newspaper FY15 legal notice	97351	87.40											87.40
Miovision Technologies	Feb. 2016 traffic analysis	97546	44.81		358.44	44.81								448.06
CDW Government	Dell printer & 2 monitors	97547	540.50											540.50
Amazon	2 security monitors	97548	359.98											359.98
BEC	copier maintenance contract	97576	1,430.00											1,430.00
			14,799.87		895.93	111.99	12.52	1.57	0.00	0.00	0.00	42.12	0.00	16,352.94
<b>TOTAL AMOUNT SUBMITTED</b>			<b>22,781.63</b>		<b>9,884.78</b>	<b>1,235.59</b>	<b>2,414.75</b>	<b>301.85</b>	<b>0.00</b>	<b>76.02</b>	<b>235.60</b>	<b>2,280.32</b>	<b>0.00</b>	<b>39,210.54</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.														
@@ Prior Approved.														

Approved March 11, 2016  
Clark County - Springfield Transportation Coordinating Committee

\_\_\_\_\_  
Director

Summary of Expenditures  
Area Transportation Trust Fund  
December 2015

					CPG	FTA	Springfield	CMAQ	CMAQ			CLEAN	
	Description	Pd By	TCC	CPG	ODOT	5307	FTA5307	Air Quality	Rideshare	OPWC	WESTCO	OHIO	TOTAL
<b><u>SALARIES</u></b>													
Transportation Study	11/23 - 12/06/15	# 12	5,014.72	3,518.60	439.83	1,084.55	135.57	81.09	0.00	212.04	801.04	141.36	11,428.80
Transportation Study	12/07 - 12/20/15	# 13	4,164.86	3,856.99	482.12	1,175.78	146.97	0.00	0.00	47.12	1,366.48	188.48	11,428.80
Transportation Study	12/21 - 01/03/16	# 14	8,347.32	1,506.69	188.34	729.79	91.22	0.00	0.00	0.00	565.44	0.00	11,428.80
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			17,526.90	8,882.28	1,110.29	2,990.12	373.76	81.09	0.00	259.16	2,732.96	329.84	34,286.40
<b><u>OFFICE SUPPLIES</u></b>													
BEC	color copier toner	88986	352.89										352.89
Garrigans	inkjet cartridge & paper	89695	316.83										316.83
<b><u>OTHER EXPENSES</u></b>													
PERS	Dec-15		3,200.04										3,200.04
CEBCO Medical	Dec-15		7,250.01										7,250.01
Life Insurance	Dec-15		22.80										22.80
Superior Dental	Dec-15		91.10										91.10
Medicare	Dec-15		315.38										315.38
Konica Minolta	OnBase license fee	88976	498.94										498.94
Cox OH Publishing	public meeting newspaper ads	88980	140.97	1,127.72	140.97								1,409.66
Treasurer State OH	FY15 IPA audit work	88982	1,927.00										1,927.00
OARC	2016 membership dues	89696	1,250.00										1,250.00
Melanie Runkel	mileage reimbursement	89697	4.56	36.48	4.56								45.60
Cory Golden	mileage reimbursement	89718	9.01	72.04	9.01								90.06
Louis Agresta	mileage reimbursement	90622									54.15		54.15
City Springfield	800 4th Q phone service	90623	2.43										2.43
Glen Massie	mileage & camera parts	90624	9.91	54.14	6.77	12.31	1.54	6.38					91.06
DataYard / DONet	Westco domain name renewal	91162									15.00		15.00
Miovision Technologies	Dec. 2015 traffic analysis	91163	339.26	2,714.04	339.26								3,392.56
Amazon	Mini Teleprompter	91164	182.44										182.44
			15,243.85	4,004.42	500.57	12.31	1.54	6.38	0.00	0.00	69.15	0.00	20,507.94
<b>TOTAL AMOUNT SUBMITTED</b>			<b>33,123.64</b>	<b>12,886.70</b>	<b>1,610.86</b>	<b>3,002.43</b>	<b>375.30</b>	<b>87.47</b>	<b>0.00</b>	<b>259.16</b>	<b>2,802.11</b>	<b>329.84</b>	<b>54,794.34</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.												
@@	Prior Approved.												

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Administrative Report**

**Date: March 4, 2016**

**The following are items for discussion and action during the March 11, 2016 Transportation Coordinating Committee meeting.**

## **Prior Approval Requests**

There are two requests for prior approval for upcoming travel.

- Request for an amount not to exceed \$2,300 for 3 TCC staff and 1 Clark County Combined Health District staff to attend the Safe Routes to Schools National Conference April 5-7, 2016 in Columbus. Cost estimate includes registration for 4, mileage and parking for TCC staff only.
- Request for an amount not to exceed \$1,600 for 2 TCC staff, 1 City of Springfield staff, and 2 SCAT staff to attend the 2016 Ohio Public Transit Conference April 19-21 in Columbus. Cost estimate includes registration for 5, mileage and parking for TCC staff only.

Staff is requesting discussion and a voice vote to approve the requests above.

## **2016 Meeting Calendar**

The 2016 TCC Meeting calendar was approved at the January 8, 2016 meeting. The schedule was approved as follows:

Friday, January 8, 2016	Friday, August 12, 2016 <i>*ANNUAL MEETING*</i>
Friday, March 11, 2016	Friday, September 9, 2016
Friday, May 13, 2016	Friday, October 14, 2016
Friday, June 10, 2016	Friday, December 9, 2016
Friday, July 8, 2016	

All meetings will be held at the Springview Government Center, 3130 E. Main Street, Planning Conference Room 151, except for the Annual Meeting. All meetings will begin at 10:30 AM.

Informational only, no action requested.

### **Transportation Coordinating Committee Roster**

The three advisory committees to the TCC all met since the January 2016 TCC meeting, and all three appointed a Chair and Vice-Chair per the Prospectus and Bylaws adopted in November 2015. The TCC roster now stands as follows:

TCC Member	Representing	Alternate
Elmer Beard	Village of Enon	Benjamin Ross
Bob Bender	HSCTAC	Dale Rapp
Nancy Brown	Clark County Townships	Dave Phares
John Burr	Clark County Engineer	Paul DeButy
Leann Castillo	LOGCAC	Kent Sherry
Joyce Chilton	City of Springfield	Bryan Heck
John Detrick	Clark County Commission	George Degenhart
Karen Duncan	City of Springfield	Chris Moore
Kathy Estep	Clark County Townships	Daren Cotter
Richard Henry	WESTCO	Richard Flax
Howard Kitko	TAC	Dean Fenton
Lowell McGolthin	City of New Carlisle	John Krabacher
Matt Parrill	ODOT District 7	Ben Wiltheiss

At the January 8, 2016 TCC meeting, Elmer Beard was voted as Chair of the TCC and Kathy Estep was voted as Vice Chair.

Informational only, no action requested.

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Transportation Planning Report**

**Date: March 4, 2016**

**The following are items for discussion and action during the March 11, 2016 Transportation Coordinating Committee meeting.**

## **Draft FY 2017 Planning Work Program**

The Draft FY2017 Planning Work Program has been completed and is available for review at: <http://www.clarktcc.com/planworkprog.htm>. Hard copies will also be available at the meeting.

The proposed total budget for next year is \$1,035,755. This includes an estimated \$200,000 in carry forward CPG and all local programs. Additional information regarding proposed work product will be reviewed at the meeting.

Staff requests any questions, comments, and additions to the document by April 22, 2016. The final document will be presented to the TCC at the May 13, 2016 meeting for adoption.

## **Draft 2040 Long Range Plan**

The Draft 2040 Long Range Plan document will be completed and available for review the week of March 7 on the web at: <http://www.clarktcc.com/transplan.htm>. Staff is currently completing final documentation and working cooperatively with MVRPC and ODOT on Air Quality Conformity.

Additional Public Involvement Open House meetings will be held on April 12 from 11AM - 1PM at the Clark County Heritage Center, on April 12 from 4 – 6PM at Smith Park in New Carlisle, and on April 13 from 4 – 6PM at Springview Government Center. The Technical Memorandum for air quality will also be available for review at that time.

Staff requests all comments on the documents by April 22, 2016. The final plan will be presented to the TCC at the May 13, 2016 meeting for adoption.

## **Capital Program Update**

The third quarter TIP update meeting was held March 2 with all local project sponsors and ODOT District 7 staff. A status update regarding the TCC sub-allocated Federal funds budget will be presented at the March 11, 2016 meeting. Recent changes to funding include the reallocation of CMAQ funding due to the cancellation of the

Bechtle Roundabout project, funding swaps with other MPO's, and funding shortfalls on several local projects.

#### **FY16-19 TIP Amendment Resolution 2016-D**

With reference to the capital program update, staff is proposing an amendment to the current TIP to add CMAQ funding to the Bechtle Signals project, the Middle Urbana project, and the Croft Road project. With the cancellation of the Bechtle Roundabout project, the TIP will remain in fiscal constraint and in conformity with air quality regulations.

Staff requests discussion and approval of Resolution 2016-D by voice vote.

#### **South Limestone Street Corridor Study**

Work has begun on the South Limestone Street Corridor Study with TCC task order consultant Burgess and Niple. The study will look at safety, operations, and aesthetics in the corridor from Leffel Lane to Selma Road.

The first stakeholders meeting is scheduled for Tuesday, March 22 at Springview. Anyone interested in attending the meeting should contact Scott Schmid at 521-2133 for more information.

Additional open public involvement sessions will be held during the study.

#### **IR70 and SR72 Eastbound Loop Ramp Update**

As part of recommendations from a District 7 Safety study, ODOT District 7 is considering restriping the eastbound to northbound loop ramp as a safety improvement. The striping would create a dedicated lane for the loop ramp and keep northbound SR72 traffic separated in the left travel lane.

Additional information will be presented on the proposal at the meeting for discussion.

#### **SR4/US40/Upper Valley Pike Safety Update**

In addition to the ramp clear project at the US68 southbound ramp to Upper Valley Pike and the widening at the US40 and Upper Valley Pike intersection, ODOT District 7 is considering adding high visibility signage in the area. Signage could include LED-backed speed limit signs and yellow flashing beacons on speed limit ahead signs on northbound SR4 west of Upper Valley Pike.

Additional information will be presented on the proposal at the meeting for discussion.

# **RESOLUTION 2016 - D**

## **OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE SFY2016-SFY2019 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, CCSTCC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached list, resulting in the need for a SFY2016-SFY2019 TIP amendment; and

**WHEREAS**, the amendment is consistent with the 2040 Transportation Plan; and

**WHEREAS**, the amendment will not affect the regional air quality emission analysis of the SFY2016-2019 TIP; and

**WHEREAS**, the amendment will result in a TIP that is in reasonable fiscal constraint; and

**WHEREAS**, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2018.

### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2016-SFY2019 Transportation Improvement Program as shown on the reverse side of this resolution.

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Elmer M. Beard  
Chairman  
March 11, 2016



