



**Transportation Coordinating Committee
Friday, June 10, 2016
10:30 A.M.
Springview Government Center
3130 East Main Street
Room 151, 1st Floor**

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** (Attached) **Action**
- V. **FINANCIAL REPORTS** (Attached)
 - a. Budget Status/Cash on Hand Report – May 2016 **Action**
 - b. Summary of Expenses – May 2016 **Action**
 - c. Blanket Request **Action**
 - d. Then and Now Resolution
 - i. Resolution 2016-H **Action**
- VI. **ADMINISTRATIVE REPORT** (Attached)
- VII. **TRANSPORTATION PLANNING REPORT** (Attached)
 - a. FY2018-2021 Transportation Improvement Program **Discussion**
 - b. Capital Program Budget/FAST Act Update **Discussion**
 - c. FY2016-2019 Transportation Improvement Program
 - i. Amendment Resolution 2016-I (Attached) **Action**
 - d. South Limestone Street Corridor Study Update **Discussion**
 - e. 2016 Clark County Multi-Use Trail Plan
 - i. Acceptance Resolution 2016-J (Attached) **Action**
 - f. 2016 Transportation Survey Summary **Discussion**
 - g. Other **Discussion**
- VIII. **SUBCOMMITTEE REPORTS** (Attached) **Discussion**
- IX. **OLD BUSINESS** (None)
- X. **NEW BUSINESS** (None)
- XI. **COMMUNICATIONS** (None)
- XII. **ADJOURNMENT** **Action**

Scott Schmid, *Transportation Director*
Elmer Beard, *Chair*
Kathy Estep, *Vice-Chair*

Bob Bender
Nancy Brown
John Burr
Leann Castillo

Joyce Chilton
John Detrick
Karen Duncan

Richard Henry
Howard Kitko
Lowell McGlothlin
Matt Parrill

MINUTES

The meeting was called to order by Chairman Elmer Beard.

Those Members Present: John Burr, Leann Castillo, Joyce Chilton, John Detrick, Karen Duncan, Kathy Estep, Richard Henry, Howard Kitko, and Matt Parrill.

Those Alternates Present: Benjamin Ross, Bryan Heck, and Dale Rapp

Those Others Present: Tiffany Latta, Ralph Norman, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, and Melanie Runkel.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

MINUTES

Motion by John Detrick, seconded by Karen Duncan to approve the minutes from the March 11, 2016 meeting.

Vote: Motion approved

FINANCIAL REPORTING

Budget Status & Cash on Hand Report

Motion by Richard Henry, seconded by John Detrick to approve the Budget Status & Cash on Hand Report for March 2016.

Vote: Motion approved

Motion by Kathy Estep, seconded by Matt Parrill to approve the Budget Status & Cash on Hand Report for April 2016.

Vote: Motion approved

Summary of Expenses

Expenditures for March were for the amount of \$57,580.99. Motion to approve was made by John Burr, seconded by Karen Duncan.

Vote: Motion approved

Expenditures for April were for the amount of \$63,586.89. Motion to approve was made by Joyce Chilton, seconded by John Burr.

Vote: Motion approved

ADMINISTRATIVE REPORT

Prior Approval Requests

Scott Schmid requested TCC approval for the following prior approval requests:

- 5 TCC staff to attend the 2016 Ohio Transportation Planning Conference in Columbus on July 26-27, 2016. Amount is not to exceed \$1,750.00 and includes registration, mileage, and parking.
- 2 TCC staff to attend the 2016 Ohio Conference on Freight in Columbus on August 22-24, 2016. Amount is not to exceed \$1,700 and includes registration, hotel, meals, mileage, and parking.

Motion by Howard Kitko, seconded by Joyce Chilton to approve both Prior Approval Requests.
Vote: Motion approved

TRANSPORTATION PLANNING REPORT

FY17 Planning Work Program

Scott Schmid presented Resolution 2016-E for TCC approval. This resolution is for the adoption of the FY2017 Planning Work Program. Scott reviewed any changes made from the draft document which was presented at the March meeting. Scott stated hard copies will be mailed to those TCC members/alternates not in attendance at the meeting. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Motion by Karen Duncan, seconded by Kathy Estep to approve Resolution 2016-E. Vote: Motion approved

2040 Long Range Plan

Scott Schmid presented Resolution 2016-F for TCC approval. This resolution is for the adoption of the 2040 Long Range Transportation Plan. Scott reviewed any changes made from the draft document which was presented at the March meeting. Scott stated hard copies will be mailed to those TCC members/alternates not in attendance at the meeting. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Matt Parrill stated that MVRPC is currently working on their own Long Range Plan and he asked if the air quality completed includes both MVRPC's and TCC's Long Range Plans. Scott stated that it does and added that MVRPC through an MOU with TCC is the lead agency on air quality issues. MVRPC does all the air quality documentation, and TCC provides the project list and demographics and variables. Motion by Kathy Estep, seconded by John Burr to approve Resolution 2016-F. Vote: Motion approved

FY2016-2019 Transportation Improvement Program

Glen Massie presented Resolution 2016-G for TCC approval. This resolution adds Springfield Preventative Maintenance OTPPP funds to FY2016, which were added to the TIP through an Administrative Modification by ODOT, but it was later determined that some action was needed at the MPO level to amend into the current TIP. Also, this resolution approves the move of Springfield Preventative Maintenance Section 5307 funds to FY2017 from FY2016. Motion by John Detrick, seconded by Joyce Chilton to approve Resolution 2016-G. Vote: Motion approved

South Limestone Street Corridor Study Update

Scott Schmid reported that since the last TCC meeting, a stakeholder meeting was held on March 22nd that included 19 attendees. He provided a brief overview of the meeting as well as the activities the stakeholders participated in to provide the consultant with more information on the corridor. He added that the meeting notes were included in the agenda packet for review.

Scott stated that the first open house is scheduled to be held on May 26th at the Global Impact Stem Academy.

US40 and Bird Road Traffic Signal Span Wire Analysis

Scott Schmid reported on the Traffic Signal Span Wire Analysis completed by Burgess and Niple as a part of the TCC's General Task Order. Scott highlighted that the intersection of US40 and Bird Road has been local priority through the TCC's safety document for the last several cycles. In 2013, the corridor segment from Mallard Avenue to SR41 was one of the TCC's top rural high crash locations. A field review was completed in the fall of 2014 and based on further analysis of the crash data, most of the crashes occurred at the US40 and Bird Road intersection. Scott stated that ODOT added this intersection to their Safety Task Order and a safety study was completed in August 2015 by Hatch, Mott, MacDonald. The consultant recommended, as short term, low cost countermeasures, to add 3-section signals on the EB and WB approaches and protecting the left turns. Scott noted that there was concern if the current existing poles and wires would be able to handle the addition of adding to the signal. Burgess and Niple was tasked with completing a Span Wire Signal Support Design Software (SWISS) Analysis. Scott noted that the 2-page summary from Burgess and Niple was included in the agenda packet for review. Based on the analysis, the existing signal can accommodate the additional signal heads. However, the way the supports are currently set-up it was determined that backplates can't be added to the signals to help with visibility. Richard Henry requested a copy of the detailed span wire analysis. He also expressed concern about protecting the left turns because the driver would have to wait to until they received the green arrow to make the left turn, even when traffic is minimal. He used an example of an intersection on SR235 in Fairborn. Matt Parrill clarified that the intersection in Fairborn is located in a traffic signal system versus an isolated signal at US40 and Bird Road. Scott stated that based on the traffic counts in the Hatch, Mott, MacDonald study, there was a low volume of cars turning left at the peak hours so the determination was made to protect the left turns as a low cost, short term countermeasure. Joyce Chilton stated that she agreed with Richard's comments, finding it irritating to come up to an intersection when there is no traffic, but you can't turn. John Burr stated that it is a balancing act when traffic is involved because if you can keep someone from ending up in a serious accident, is it worth being delayed for a minute. Following the discussion, Scott stated that all staff is looking for at this time is acceptance of the span wire analysis. Motion by John Burr, seconded by Howard Kitko to accept the US40 and Bird Road Traffic Signal Span Wire Analysis. Vote: Motion approved.

Other

- Scott Schmid reported on updates to the TCC website, which include a construction page showing TIP projects going to construction this year as well as links to ODOT District 7, City, and County webpage construction updates, an interactive map added to the TIP webpage, the traffic count webpage, and improvements to the Reports Library webpage. John Detrick questioned funding being applied to the Lowry Bridge construction. Scott stated that this is municipal bridge money, not City funds and can't be put towards another project. John also questioned the traffic volume for this bridge.
- Louis Agresta reported that Bike-to-Work Day would be on Friday, May 20th at the City Hall Plaza.

SUBCOMMITTEE REPORTS

No updates to report

OLD BUSINESS

No updates to report

NEW BUSINESS

No updates to report

COMMUNICATIONS

John Detrick stated that he has seen a number of logs at the area of the Masonic Home on US40 and asked what they are doing there. Scott stated that he believed they were cutting down trees on the property. Matt Parrill stated that he would look into this further. John Detrick also asked about the status of the flashing beacons to be installed for the SR4/US40/Upper Valley Pike project. Matt stated that the materials are currently being ordered.

Karen Duncan, Joyce Chilton, and John Detrick reported on upcoming community events.

ADJOURNMENT

A motion was made by John Detrick, seconded by Richard Henry to adjourn the meeting.
Vote: Motion approved.

Sincerely,

Elmer M. Beard
Chairman

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Financials for June 10 Meeting

Date: June 3, 2016

The following meeting materials have not been completed in time for the agenda distribution due to the timing of the month end and holiday:

- Budget Status and Cash on Hand Report as of May 31, 2016
- Summary of Expenses May 2016
- Blanket Request
- Then and Now Resolution 2016-H

The above documents will be available for viewing on our website the week of June 6 at www.clarktcc.com. Copies will also be provided at the board meeting. Thank you for your understanding.

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Administrative Report

Date: June 3, 2016

The following are items for discussion during the June 10, 2016 Transportation Coordinating Committee meeting.

Annual Meeting

Staff has finalized logistics for the TCC Annual Meeting. The meeting will be held Friday, August 12 at 10:30 AM at Clark State's LRC Building at the Leffel campus. Lunch will be \$15 per person and will be served at approximately 12:00 noon. This year, staff has invited Julie Walcoff from ODOT to come speak about the Safe Routes to Schools program in Ohio.

Postcards will be sent the week of July 11 and RSVP's are requested. Informational item only, no action requested.

Leave Request/Appointment of Acting Director

I will be out of the office on vacation beginning Monday, June 20 and will return to work on Tuesday, June 28. While I am out of the office, I appoint Louis Agresta to act as Acting Transportation Director with the same authority designated to the Transportation Director. I will request that any items needing decision or signature wait until I return unless absolutely necessary to the function of the department. Louis may be reached at 521-2134 or lagresta@clarkcountyohio.gov.

Local Officials, Government, and Citizens Advisory Committee Appointment

On May 27, designated LOGCAC member John Kesler informed staff that he would no longer be able to serve on the subcommittee due to relocating. Staff recommends accepting John's resignation and appointing Mike Groeber to serve on LOGCAC in a bicycle advocacy capacity. Staff requests a motion and vote on Mike's appointment at the June 10 TCC meeting.

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Transportation Planning Report

Date: June 3, 2016

The following are items for discussion and action during the June 10, 2016 Transportation Coordinating Committee meeting.

FY 2018-2021 Transportation Improvement Program

Staff will begin the development cycle for the FY2018-2021 TIP this month. Staff will review the development schedule and application cycle.

Informational only, no action requested at this time.

Capital Program Budget/FAST Act Update

ODOT Finance recently sent out budget numbers for FY16 and estimates for FY17 Capital funding based upon updated FAST Act projections. FY16 saw an approximate 5% increase over FY15 and FY17 is estimated an additional 2% higher. Staff will review this information as well as projected TIP budget numbers at the meeting.

Informational only, no action requested at this time.

FY2016-2019 TIP Amendment

Three projects are to be modified with the proposed TIP amendment. These modifications are as follows:

- Bechtle Roundabout – Delete the project and remove all Federal funds
- Middle Urbana 2-Way Left-Turn Lane Project – Change Air Quality field from “Analyzed” to “Exempt”
- Croft Road Project – Add STP funding for RW Phase

Staff requests discussion and approval of Resolution 2016-I by voice vote.

South Limestone Street Corridor Study

The first public involvement meeting for the corridor study was held May 26 at the Global Impact Stem Academy at the Dome. A total of 43 people signed in at the meeting and 15 comment sheets were completed and turned in onsite. In addition to two identical short presentations, corridor maps were on display for attendees to mark up with comments and suggestions. Staff is requesting initial public comments by June 16. The study team will then begin working through conceptual ideas on how best to address some of the issues identified in the corridor.

The study webpage continues to be updated with additional information at:
<http://www.clarktcc.com/SoLimestoneCorridorStudy.htm>.

Informational only, no action requested at this time.

2016 Clark County Multi-Use Trail Plan

The 2016 Clark County Multi-Use Trail Plan has been completed and is available online at: <http://www.clarktcc.com/biketrails.htm>. Hard copies will also be provided at the meeting.

The 2016 Multi-Use Trail Plan is an update of the plan last adopted in 2011. The Plan contains objectives and strategies for the maintenance and expansion of the bicycle and pedestrian trail network throughout Clark County. Minimal changes were made to the Planned and Vision trails identified, however the 2016 update includes the Trail Maintenance Needs Inventory completed by Burgess and Niple last December.

The draft Plan was on display for public comment at the Bike to Work Day festivities in Springfield on May 20. One person commented on the Plan. The draft Plan was also presented at the May 26 LOGCAC and May 27 TAC meetings.

Staff requests discussion and acceptance of the document via Resolution 2016-J by voice vote.

2016 Transportation Survey Summary

In March, staff began preparation and mailing of a household transportation survey that is used primarily for the development of the Public Transit and Human Services Transportation Plan. Staff mailed 10,000 surveys to randomized Clark County addresses and received just over 1,000 returns. Staff will summarize the results of the survey and compare the data with that of the 2012 survey.

Informational only, no action requested at this time.

RESOLUTION 2016 - I

OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE SFY2016-SFY2019 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

WHEREAS, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

WHEREAS, CCSTCC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached list, resulting in the need for a SFY2016-SFY2019 TIP amendment; and

WHEREAS, the amendment is consistent with the 2040 Transportation Plan; and

WHEREAS, the amendment will not affect the regional air quality emission analysis of the SFY2016-2019 TIP; and

WHEREAS, the amendment will result in a TIP that is in reasonable fiscal constraint; and

WHEREAS, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2018.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2016-SFY2019 Transportation Improvement Program as shown on the reverse side of this resolution.

Elmer M. Beard
Chairman
June 10, 2016

RESOLUTION 2016 - J

**OF THE CLARK COUNTY–SPRINGFIELD TRANSPORTATION COORDINATING
COMMITTEE TO ACCEPT THE 2016 CLARK COUNTY MULTI-USE TRAIL PLAN**

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

WHEREAS, CCSTCC has prepared a regional Multi-Use Trail Plan which contains information regarding trails that are currently in use and identifies future trail corridors and improvements throughout Clark County; and

WHEREAS, the development of the Multi-Use Trail Plan meets the planning requirements of the current Federal transportation legislation Fixing America’s Surface Transportation (FAST) Act and the objectives and strategies of the current CCSTCC 2040 Transportation Plan; and

WHEREAS, the Multi-Use Trail Plan is a work product completed as part of the CCSTCC SFY2016 Planning Work Program; and

WHEREAS, CCSTCC will use the Multi-Use Trail Plan to plan for the maintenance and expansion of safe and accessible bicycle and pedestrian facilities and networks throughout Clark County.

BE IT THEREFORE RESOLVED:

That the members of the Clark County –Springfield Transportation Coordinating Committee hereby accept the 2016 Clark County Multi-Use Trail Plan.

Elmer M. Beard
Chairman

June 10, 2016

MINUTES

The meeting was called to order by Scott Schmid. Self introductions were made.

Those Members Present: Paul DeButy, Dean Fenton, Tom Hale, Bryan Heck, Howard Kitko, Chris Moore, and Ben Wiltheiss.

Those Others Present: Alex Eweis, Scott Schmid, Cory Golden, and Melanie Runkel.

TECHNICAL ADVISORY COMMITTEE OVERVIEW

Scott Schmid reviewed the roles and responsibilities of a Metropolitan Planning Organization (MPO). Scott reviewed the current TCC bylaws which were revised in November 2015. Included in the revision was the reorganization of advisory subcommittees including the TAC.

Scott gave a brief overview of the TAC's roles and responsibilities. Scott informed the TAC of the membership that was approved at the January TCC meeting. Scott stated that as part of the bylaws, the Chair and Vice-Chair of the TAC are appointed as a TCC member and alternate respectively. Scott opened discussion on approval for the Chair and Vice-Chair positions.

Motion by Tom Hale, seconded by Bryan Heck to appoint Howard Kitko as Chair and Dean Fenton as Vice-Chair.

Vote: Motion approved

Scott opened discussion on meeting schedule for the TAC. The group agreed to have staff call meetings as needed instead of setting a regular meeting schedule.

LONG RANGE TRANSPORTATION PLAN UPDATE

Scott stated that the TCC is in the middle of the Long Range Transportation Plan. Scott reviewed the draft project list that will be included in the new Plan. Scott stated that the previous iteration of the TAC approved the list in November 2015, and that the list was then taken to public involvement sessions in December 2015. Three people attended the public involvement meeting and no comments were received by staff.

Scott reviewed Pavement Condition Ratings as organized by staff. Scott stated that the data was based upon the Federal Functional classification as submitted by staff in 2013 but has yet to be approved by FHWA. Dean Fenton asked if there were many changes between the old classification system and the new. Scott stated that the majority of changes were because there is no longer a classification difference between urban and rural roadways, which allows for several roadways in Springfield to become Minor Collectors.

Scott reviewed the air quality conformity process. Scott stated that ODOT Central Office currently does Travel Demand Modeling for the TCC using TCC inputs, and MVRPC is the lead agency for the area on Air Quality modeling.

PLANNING STUDIES AND TASK ORDERS UPDATE

Scott reviewed the current task order planning studies as part of the TCC's consultant services contract with Burgess and Niple. Scott stated that the only task in progress is the South Limestone Corridor Study. Scott stated that the study has been scoped and he is waiting for a revised cost estimate from the consultant.

Scott stated that the only other potential task on the horizon is speed studies on multiple township roadways. Scott stated that the County Engineer's Department is in process of identifying which roads should be studied. Paul DeButy stated that he has requested information from District 7 on which roadways would need an official speed study and essentially clarifying which roads are classified as through highways. Ben Wiltheiss stated that he would check on the progress of that request.

Scott stated that there is also a request pending for TCC assistance in a county-wide Comprehensive Land Use Plan update. Scott stated that the assistance would be a separate consultant services contract and would not be part of the general services task order contract.

OTHER

No updates to report

ADJOURNMENT

A motion was made by Chris Moore, seconded by Bryan Heck to adjourn the meeting.
Vote: Motion approved.

Sincerely,

Howard Kitko
Chairman

MINUTES

The meeting was called to order by Scott Schmid. Self introductions were made.

Those Members Present: Anita Biles, Leann Castillo, Daren Cotter, Toni Keller, Sheriff Gene Kelly, and Carol Kennard.

Those Others Present: Scott Schmid, Cory Golden, and Glen Massie.

LOCAL OFFICIALS, GOVERNMENT, AND CITIZENS ADVISORY COMMITTEE OVERVIEW

Scott Schmid reviewed the roles and responsibilities of a Metropolitan Planning Organization (MPO). Scott reviewed the current TCC bylaws which were revised in November 2015. Included in the revision was the reorganization of advisory subcommittees including the LOGCAC.

Scott gave a brief overview of the LOGCAC's roles and responsibilities. Scott informed the LOGCAC of the membership that was approved at the January TCC meeting. Scott stated that as part of the bylaws, the Chair and Vice-Chair of the LOGCAC are appointed as a TCC member and alternate respectively. Scott opened discussion on approval for the Chair and Vice-Chair positions. Scott relayed communication from Kent Sherry that he was interested in serving as an officer.

Motion by Sheriff Gene Kelly, seconded by Daren Cotter to appoint Leann Castillo as Chair and Kent Sherry as Vice-Chair.

Vote: Motion approved

Scott opened discussion on meeting schedule for the LOGCAC. The group agreed to have staff call meetings as needed instead of setting a regular meeting schedule.

LONG RANGE TRANSPORTATION PLAN UPDATE

Scott stated that the TCC is in the middle of the Long Range Transportation Plan. Scott reviewed the draft project list that will be included in the new Plan. Scott stated that the previous iteration of the Technical Advisory Committee approved the list in November 2015, and that the list was then taken to public involvement sessions in December 2015. Three people attended the public involvement meeting and no comments were received by staff.

Scott reviewed the air quality conformity process. Scott stated that ODOT Central Office currently does Travel Demand Modeling for the TCC using TCC inputs, and MVRPC is the lead agency for the area on Air Quality modeling.

PLANNING STUDIES AND TASK ORDERS UPDATE

Scott reviewed the task order planning studies as part of the TCC's consultant services contract with Burgess and Niple. Scott stated that the only task in progress is the South Limestone Corridor Study. Scott stated that the consultant was authorized to proceed on February 4.

Scott stated that additional tasks on the horizon include speed studies on multiple township roadways and span wire testing at the US40 and Bird Road signal. Scott stated that the TCC will also provide assistance in a county-wide Comprehensive Land Use Plan update. Scott stated that the assistance would be a separate consultant services contract and would not be part of the general services task order contract.

OTHER

Sheriff Gene Kelly spoke briefly about the need for additional work related transportation. Sheriff Kelly referred to work with the Ex-Offenders Re-Entry Coalition and issues with citizens driving under suspension to get to work to pay fines. Sheriff Kelly also spoke to issues at Yamada in South Charleston and Navistar and the need to find reliable transportation for their workforce.

Glen Massie spoke about potential for additional hours of operation for SCAT and for potential Vanpool opportunities. Glen stated that Vanpool will not be able to work with drivers under suspension or temporary employees though.

ADJOURNMENT

A motion was made by Daren Cotter, seconded by Anita Biles to adjourn the meeting.
Vote: Motion approved.

Sincerely,

Leann Castillo
Chairwoman