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**Transportation Coordinating Committee  
Friday, June 9, 2017  
10:30 A.M.  
Springview Government Center  
3130 East Main Street  
Room 151, 1<sup>st</sup> Floor**

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**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** (Attached) **Action**
- V. **FINANCIAL REPORTS** (Attached)
  - a. Budget Status and Cash on Hand Report – May 2017 **Action**
  - b. Summary of Expenses – May 2017 **Action**
- VI. **ADMINISTRATIVE REPORT** (Attached) **Discussion**
- VII. **TRANSPORTATION PLANNING REPORT** (Attached)
  - a. FY2018 Planning Work Program
    - i. Amendment Resolution 2017-J (Attached) **Action**
  - b. FY2018-2021 Transportation Improvement Program
    - i. Amendment Resolution 2017-K (Attached) **Action**
- VIII. **SUBCOMMITTEE REPORTS**
- IX. **OLD BUSINESS**
- X. **NEW BUSINESS**
- XI. **COMMUNICATIONS** (None)
- XII. **ADJOURNMENT** **Action**

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Scott Schmid, *Transportation Director*  
Elmer Beard, *Chair*  
Kathy Estep, *Vice-Chair*

Bob Bender  
Nancy Brown  
John Burr  
Leann Castillo

Joyce Chilton  
Karen Duncan  
Richard Henry

Howard Kitko  
John Krabacher  
Lowell McGlothlin  
Matt Parrill

## MINUTES

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** John Burr, Leann Castillo, Karen Duncan, Richard Henry, Howard Kitko, Lowell McGlothin, and Matt Parrill.

**Those Alternates Present:** Daren Cotter, Bryan Heck, and Benjamin Ross

**Those Others Present:** Fred Vogel, Scott Schmid, Brian Mercer, Louis Agresta, and Melanie Runkel.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

## MINUTES

Motion by John Burr, seconded by Howard Kitko to approve the minutes from the March 10, 2017 meeting.

Vote: Motion approved

## FINANCIAL REPORTING

### **Budget Status & Cash on Hand Report**

Motion by Lowell McGlothin, seconded by Matt Parrill to approve the Budget Status & Cash on Hand Report for March 2017. Richard Henry noted that the cash balance is currently higher than it was this time last year and asked if there was a danger of running out of money. Scott Schmid stated that a balance has been carried forward for quite a few years and at this point the TCC is catching up to old budget.

Vote: Motion approved

Motion by Richard Henry, seconded by John Burr to approve the Budget Status & Cash on Hand Report for April 2017.

Vote: Motion approved

### **Summary of Expenses**

Expenditures for March were for the amount of \$58,898.99. Motion to approve was made by Richard Henry, seconded by Howard Kitko.

Vote: Motion approved

Expenditures for April were for the amount of \$62,477.69. Lowell McGlothin asked what the current status of the Comprehensive Plan. Scott Schmid stated that a stakeholder meeting was held within the last week and currently they are working on finalizing the economic development. There will be more public involvement this summer. Motion to approve was made by Karen Duncan, seconded by Lowell McGlothin.

Vote: Motion approved

**Blanket Requests**

Motion by Lowell McGlothlin, seconded by Matt Parrill to issue three new Blanket Certificates: \$4,000 for Travel, \$10,000 for Audit Expenses, and \$5,000 for Other Expenses.

Vote: Motion approved

**ADMINISTRATIVE REPORT**

**Prior Approval Requests**

Motion by Richard Henry, seconded by Lowell McGlothlin to approve the Prior Approval Request for three TCC staff to attend the 2017 Mid America Association of Transportation Officials (MAASTO) in Cleveland on July 25-27, 2017. Amount is not to exceed \$2,400.00 and includes registration, hotel, meals, vehicle rental/fuel, and parking. Vote: Motion approved

**Other**

- TCC Annual Meeting: Scott Schmid reported that the Annual Meeting is scheduled for Friday, August 11<sup>th</sup>. There was discussion regarding possible locations for this year, whether to remain at Clark State or a new location (Hollenbeck, Heritage Center, CTC or The Dome). Members stated the location, room size, and parking has worked well with Clark State. There was further discussion regarding hosting the meeting at The Dome. Scott stated staff could work with staff at The Dome and Clark State can be the fall back option if plans don't work out. Members were still agreeable to the catering option and the \$15 cost per person.
- LUCRPC Planning: Scott reported that the LUC Coordination Agreement went before Clark County Commission on May 10<sup>th</sup> and was approved. TCC will begin planning related work with Logan and Champaign Counties on July 1<sup>st</sup>.
- MPO Coordination and Reform Rule Repeal: Scott reported that a Senate and House have both approved to repeal the rule and is now awaiting signature from the President.

**TRANSPORTATION PLANNING REPORT**

**FY2018 Planning Work Program**

Scott Schmid presented Resolution 2017-E for TCC approval. This resolution is for the adoption of the FY2018 Planning Work Program. Scott highlighted any changes made based on minor comments received from ODOT since the draft document was presented at the March meeting. Scott stated hard copies will be mailed to those TCC members/alternates not in attendance at the meeting. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Motion by Howard Kitko, seconded by Matt Parrill to approve Resolution 2017-E. Vote: Motion approved

**FY2018-2021 Transportation Improvement Program**

Scott Schmid presented Resolution 2017-F for TCC approval. This resolution is for the adoption of the FY2018-FY2021 TIP document. Scott briefly reviewed comments received during the public involvement period in April and any changes that were made since the draft document was presented at the March meeting. Hard copies will be mailed out to all TCC members and an electronic copy has been posted to the TCC website. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Motion by Matt Parrill, seconded by Lowell McGlothlin to approve Resolution 2017-F. Vote: Motion approved

**Certification of the Planning Process**

Scott Schmid presented Resolution 2017-G for TCC approval. This is a self-certification resolution stating that the TCC is conducting the Transportation Planning Process in accordance with all applicable regulations and is in conjunction with the TIP. Motion by Leann Castillo, seconded by Karen Duncan to approve Resolution 2017-G. Vote: Motion approved

**2017 Environmental Justice Analysis**

Scott Schmid presented Resolution 2017-H for TCC approval. This resolution is for the adoption of the 2017 Environmental Justice Analysis. Scott stated that Environmental Justice is the 1994 Executive Order by President Clinton which directs Federal agencies to identify and address disproportionately high and adverse effects of their actions on minority and low-income populations. The updated document, which was last updated in 2006, includes population mapping, benefits and impacts, and public outreach. Scott stated the draft document was available for public comment during the TIP open houses in April and was available online for public comment for 45 days. There were no comments received. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Motion by John Burr, seconded by Lowell McGlothlin to approve Resolution 2017-H. Vote: Motion approved

**2017 Title VI Program**

Scott Schmid presented Resolution 2017-I for TCC approval. This resolution is for the adoption of the 2017 Title VI Program document and certifies that the TCC does not discriminate against anyone within the Federal Highway Title VI Program Coverage area which includes disability, low income, Limited English Proficiency, age, sex, national origin, color, and race. The Title VI document establishes process and procedure for proper handling of any Title VI complaints received by the TCC and addresses non-discrimination provisions in DBE program and consultant contracts. Scott briefly reviewed any changes from the last document which was adopted in September 2014. Scott stated the draft document was available for public comment along with Environmental Justice Analysis document during the TIP open houses in April and was available online for public comment for 45 days. There were no comments received. An electronic copy has been posted to the TCC website and additional hard copies are available upon request. Motion by Lowell McGlothlin, seconded by John Burr to approve Resolution 2017-I. Vote: Motion approved

**SUBCOMMITTEE REPORTS**

TAC minutes from the February 2017 meeting and the LOGCAC minutes from the September 2016 meeting were included in the agenda packet.

**OLD BUSINESS**

No updates to report

**NEW BUSINESS**

No updates to report

**COMMUNICATIONS**

Bryan Heck reported that Bike-to-Work Day would be on Friday, May 19<sup>th</sup>.

Lowell McGlothin reported that Clark County Commission is beginning work on a Comprehensive Plan. He also reported on upcoming community events.

John Burr reported that two bridge replacements have been completed and bridge repair has started on St. Paris Pike. Derr Road still has an anticipated completion date for the end of June.

Matt Parrill reported that with the new TIP, the IR70 add lane project is officially fully funded and programmed, with an unofficial sale date of July 1, 2018. Matt also recognized Fred Vogel and thanked him for all the work he does in Clark County and with ODOT related to transportation improvements associated with economic development.

Richard Henry discussed the rail lines in Cleveland and encouraged staff to look at those when they attend the MAASTO conference.

Karen Duncan reported on the recent passing of the Income Tax levy and its importance to the city.

Leann Castillo reported on upcoming community events.

**ADJOURNMENT**

A motion was made by John Burr, seconded by Lowell McGlothin to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

Elmer M. Beard  
Chairman

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY17**  
as of May 31, 2017

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 215,334.80	\$ -	\$ 215,334.80
<b>Total Expenses</b>			\$ 61,285.73
<b>Total Receipts</b>			\$ 65,439.69
<b>Ending Balance</b>	\$ 219,488.76	\$ -	\$ 219,488.76

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 106,447.00	\$ 15,493.56	85%	\$ 14,223.12	\$ 90,953.44
601.11 Short Range Planning (fy16)	\$ 85,396.70	\$ 3,107.80	96%		\$ 82,288.90
601.2 General Planning Services	\$ 50,000.00	\$ (12,690.60)	125%	\$ 3,208.99	\$ 62,690.60
601.21 General Planning Services (fy16)	\$ 60,000.00	\$ 729.02	99%		\$ 59,270.98
602.1 Trans. Improvement Program	\$ 29,071.00	\$ 8,700.28	70%	\$ 2,320.50	\$ 20,370.72
602.11 Trans. Improvement Program (fy16)	\$ 24,117.80	\$ 203.28	99%		\$ 23,914.52
605.1 Surveillance	\$ 95,250.50	\$ 77,973.98	18%	\$ 7,291.71	\$ 17,276.52
605.11 Surveillance (fy16)	\$ 44,860.50	\$ 431.50	99%		\$ 44,429.00
610.1 Long Range Planning	\$ 57,103.00	\$ (15,328.94)	127%	\$ 6,448.68	\$ 72,431.94
610.2 Clark Co Comprehensive Plan	\$ 175,407.57	\$ 134,609.82	23%		\$ 40,797.75
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 15,256.44	62%	\$ 12,503.71	\$ 24,743.56
665.2 LUC Coordination Study	\$ 20,000.00	\$ 11,776.62	41%	\$ 786.73	\$ 8,223.38
667.1 Rideshare	\$ 15,000.00	\$ 2,474.85	84%		\$ 12,525.15
674.1 Paratransit Planning	\$ 2,961.00	\$ 2,961.00	0%		\$ -
674.2 FTA Transit Planning	\$ 72,000.00	\$ 15,288.33	79%	\$ 4,515.07	\$ 56,711.67
674.3 Consolidated Transit Planning	\$ 27,840.50	\$ 10,262.91	63%	\$ 2,157.91	\$ 17,577.59
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 49,702.37	24%	\$ 627.56	\$ 15,297.63
682.2 WESTCO Rail Freight Administration	\$ 110,000.00	\$ 58,482.36	47%	\$ 5,522.63	\$ 51,517.64
682.3 Clean Ohio Support Program	\$ 15,000.00	\$ 12,725.53	15%		\$ 2,274.47
697.1 Public Involvement	\$ 42,149.00	\$ 13,755.89	67%	\$ 1,175.00	\$ 28,393.11
	<b>\$ 1,137,604.57</b>	<b>\$ 405,916.00</b>	<b>64%</b>	<b>\$ 60,781.61</b>	<b>\$ 731,688.57</b>

**TCC Chairman**

**Date**

Summary of Expenditures  
Area Transportation Trust Fund  
May 2017

				CPG	CPG	Comp Plan	Comp Plan	FTA 5307	FTA 5307	CMAQ	CMAQ			SPR	SPR	
	Description	Paid By	TCC	Federal	ODOT	Clark Co.	Springfield	Federal	Springfield	Air Quality	Rideshare	OPWC	WESTCO	Federal	ODOT	TOTAL
<b>SALARIES</b>																
Transportation Study	04/24 - 05/07/17	# 22	4,570.17	4,177.81	522.23			702.85	87.86			255.00	1,300.50	255.74	63.94	11,936.10
Transportation Study	05/08 - 05/21/17	# 23	4,259.54	5,242.75	655.34			764.86	95.61				918.00			11,936.10
			8,829.71	9,420.56	1,177.57	0.00	0.00	1,467.71	183.47	0.00	0.00	255.00	2,218.50	255.74	63.94	23,872.20
<b>OFFICE SUPPLIES</b>																
Garrigans	misc. office supplies	147400	94.61													94.61
<b>OTHER EXPENSES</b>																
PERS	May-17		3,342.10													3,342.10
CEBCO Medical	May-17		7,838.80													7,838.80
Life Insurance	May-17		19.20													19.20
Superior Dental	May-17		91.10													91.10
Medicare	May-17		325.19													325.19
Workers' Comp	Insurance		3,345.00													3,345.00
CORSA	Insurance		875.00													875.00
Tresurer Ohio	FY16 audit work	145124	410.00													410.00
CMG Cox Pub	TIP public meeting ads	145126	117.50	940.00	117.50											1,175.00
Level 3	April phone service	145128	60.00													60.00
McTrans Center	renew HCS7 Support	145501	50.00	400.00	50.00											500.00
Holmes Printing	print PWP documents	145502	21.81	174.50	21.81											218.12
Holmes Printing	print TIP documents	145503	38.64	309.10	38.64											386.38
Spfld Arts Council	Summer sponsorship	146662	2,500.00							10,000.00						12,500.00
Burgess & Niple	Task 2H - CR68 study	146667	320.90	2,567.19	320.90											3,208.99
Brian Mercer	mileage reimbursement	146670	44.52													44.52
Melanie Runkel	mileage reimbursement	146673	4.24	33.92	4.24											42.40
Scott Schmid	Miovision batteries	146676	7.78	62.24	7.78											77.80
WTS - MAASTO	conference registrations	146698	90.00 @@	720.00	90.00											900.00
Glen Massie	mileage reimbursement	147256	17.81	38.16	4.77			98.36	12.30	2.97						174.37
Level 3	May phone service	147257	60.00													60.00
Cory Lynn Golden	mileage reimbursement	147258	6.63	52.99	6.63											66.25
Miovision Tech.	traffic analysis / counts	147402	144.00	1,152.00	144.00											1,440.00
Louis Agresta	mileage & parking	147403	16.04	128.32	16.04								58.30			218.70
			19,746.26	6,578.42	822.31	0.00	0.00	98.36	12.30	10,002.97	0.00	0.00	58.30	0.00	0.00	37,413.53
<b>TOTAL AMOUNT SUBMITTED</b>			<b>28,670.58</b>	<b>15,998.98</b>	<b>1,999.88</b>	<b>0.00</b>	<b>0.00</b>	<b>1,566.07</b>	<b>195.77</b>	<b>10,002.97</b>	<b>0.00</b>	<b>255.00</b>	<b>2,276.80</b>	<b>255.74</b>	<b>63.94</b>	<b>61,285.73</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.																

Approved June 09, 2017  
Clark County - Springfield Transportation Coordinating Committee

\_\_\_\_\_  
Director



Summary of Expenditures  
Area Transportation Trust Fund  
March 2017

Description	Paid By	TCC	CPG		Comp Plan	Comp Plan	FTA 5307		CMAQ		OPWC	WESTCO	CLEAN	SPR	SPR	TOTAL	
			Federal	ODOT			Federal	Springfield	Air Quality	Rideshare			OHIO	Federal	ODOT		
<b>SALARIES</b>																	
Transportation Study	02/27 - 03/12/17	# 18	3,792.14	4,886.11	610.76	0.00	0.00	847.55	105.94	0.00	180.88	153.00	867.00	102.00	312.58	78.14	11,936.10
Transportation Study	03/13 - 03/26/17	# 19	5,147.76	3,822.03	477.75	0.00	0.00	992.26	124.03	82.69	0.00	0.00	1,096.50	51.00	113.66	28.42	11,936.10
			8,939.90	8,708.14	1,088.51	0.00	0.00	1,839.81	229.97	82.69	180.88	153.00	1,963.50	153.00	426.24	106.56	23,872.20
<b>OFFICE SUPPLIES</b>																	
Dell Marketing	4 color printer cartridges	137387	265.96														265.96
<b>OTHER EXPENSES</b>																	
PERS	Mar-17		5,013.15														5,013.15
CEBCO Medical	Mar-17		7,838.80														7,838.80
Life Insurance	Mar-17		19.20														19.20
Superior Dental	Mar-17		91.10														91.10
Medicare	Mar-17		493.04														493.04
ESRI	GIS license renewals	138153	157.90	1,263.20	157.90												1,579.00
CMG Cox Media	newspaper meeting ads	138156	108.40	867.20	108.40												1,084.00
MVRPC	print Bike Trail maps	138157	180.00	1,440.00	180.00												1,800.00
WTS Columbus	Civil Rights Symposium	138635	20.00 @@	160.00	20.00												200.00
OPTA	conference registration	138639	92.50 @@	740.00	92.50												925.00
Burgess & Niple	Task 2G Derr & Home Rd	138643	167.68	1,341.47	167.68												1,676.83
Burgess & Niple	Task 2E South Limestone	138645	36.67	293.38	36.67												366.72
American Trails	conference registration	139343	30.00 @@	240.00	30.00												300.00
Survey Monkey	subscription renewal	140409	30.00	240.00	30.00												300.00
OARC	dues & OH Freight Conf.	140412	1,325.00	600.00	75.00												2,000.00
CMG Ohio	renew News Sun paper	140416	405.49														405.49
Planning Next	Clark Co Comp Plan	140429	651.50	5,210.55	651.50	1,974.00	1,382.00										9,869.55
Melanie Runkel	mileage reimbursement	140728	9.54	76.32	9.54												95.40
Louis Agresta	mileage & supplies	140729	4.45	35.62	4.45							130.62					175.14
City Springfield	1st Comm phone service	140748	7.46														7.46
Pitney Bowes	postage meter rental	140867	301.00														301.00
Glen Massie	mileage reimbursement	140868	11.40	35.19	4.40			10.18	1.27	22.90	45.05						130.38
Scott Schmid	mileage reimbursement	140869	8.00	64.03	8.00										7.63	1.91	89.57
			17,002.28	12,606.96	1,576.04	1,974.00	1,382.00	10.18	1.27	22.90	45.05	0.00	130.62	0.00	7.63	1.91	35,026.79
<b>TOTAL AMOUNT SUBMITTED</b>			<b>26,208.14</b>	<b>21,315.10</b>	<b>2,664.55</b>	<b>1,974.00</b>	<b>1,382.00</b>	<b>1,849.99</b>	<b>231.24</b>	<b>105.59</b>	<b>225.93</b>	<b>153.00</b>	<b>2,094.12</b>	<b>153.00</b>	<b>433.87</b>	<b>108.47</b>	<b>58,898.99</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.																
@@	Prior Approved.																

Approved May 12, 2017  
Clark County - Springfield Transportation Coordinating Committee

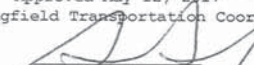
  
Director



Summary of Expenditures  
Area Transportation Trust Fund  
April 2017

				CPG	CPG	Comp Plan	Comp Plan	FTA 5307	FTA 5307	CMAQ	CMAQ			SPR	SPR	
	Description	Paid By	TCC	Federal	ODOT	Clark Co.	Spfld	Federal	Spfld	Air Quality	Rideshare	OPWC	WESTCO	Federal	ODOT	TOTAL
<b>SALARIES</b>																
Transportation Study	03/27 - 04/09/17	# 20	3,687.79	5,024.46	628.06	0.00	0.00	899.23	112.40	41.34	142.12	51.00	994.50	284.16	71.04	11,936.10
Transportation Study	04/10 - 04/23/17	# 21	3,605.76	5,486.75	685.84	0.00	0.00	1,012.93	126.62	0.00	0.00	0.00	663.00	284.16	71.04	11,936.10
			7,293.55	10,511.21	1,313.90	0.00	0.00	1,912.16	239.02	41.34	142.12	51.00	1,657.50	568.32	142.08	23,872.20
<b>OFFICE SUPPLIES</b>																
Garrigans	misc. office supplies	141869	261.31													261.31
BEC	color copier toner	142642	354.00													354.00
<b>OTHER EXPENSES</b>																
PERS	Apr-17		3,342.10													3,342.10
CEBCO Medical	Apr-17		7,838.80													7,838.80
Life Insurance	Apr-17		19.20													19.20
Superior Dental	Apr-17		91.10													91.10
Medicare	Apr-17		325.21													325.21
Clark Co Ag Society	2017 Fair booth & tix	141311	42.00	336.00	42.00											420.00
New Carlisle News	public meeting ads	141314	17.08	136.62	17.08											170.78
Level 3	March 2017 office phone	141865	60.00													60.00
Level 3	April 2017 office phone	141867	60.00													60.00
Glen Massie	mileage & parking	142641	18.81	2.97	0.37			141.59	17.70	2.97						184.41
Clark Co Comm	2nd Q 2017 rent	142643	8,912.50													8,912.50
Planning NEXT	Clark Co Comp Plan work	142644	658.20	5,263.77	658.20	1,993.80	1,394.70									9,968.67
Economy Adv.	150 bike safety lights	142645	49.35	394.80	49.35											493.50
Melanie Runkel	mileage reimbursement	142791	10.23	81.83	10.23											102.29
Louis Agresta	mileage reimbursement	143770	3.60	28.84	3.60								60.42			96.46
Cory Lynn Golden	mileage & parking	143771	4.95	39.62	4.95											49.52
Scott Schmid	mileage & parking	143772	39.84	132.18	16.52									30.10	7.53	226.17
Louis Agresta	Westco postage	143975											47.50			47.50
Midwest Software	Traffic count database	143977	208.00	1,664.00	208.00											2,080.00
Burgess & Niple	Task 2G - Derr & Home	143979	67.52	540.14	67.52											675.18
Burgess & Niple	Task 2H - SR 68 access	143980	282.68	2,261.42	282.68											2,826.78
			22,051.17	10,882.20	1,360.50	1,993.80	1,394.70	141.59	17.70	2.97	0.00	0.00	107.92	30.10	7.53	38,605.49
<b>TOTAL AMOUNT SUBMITTED</b>			29,606.03	21,393.41	2,674.40	1,993.80	1,394.70	2,053.75	256.72	44.31	142.12	51.00	1,765.42	598.42	149.61	62,477.69
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.															
@@	Prior Approved.															

Approved May 12, 2017  
Clark County - Springfield Transportation Coordinating Committee

  
Director

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Administrative Report**

**Date: June 2, 2017**

**The following are items for discussion during the June 9, 2017 Transportation Coordinating Committee meeting.**

## **TCC Annual Meeting**

As a reminder, the 2017 TCC Annual Meeting is scheduled for Friday, August 11. The logistics of the Annual Meeting will be discussed at the June 9 TCC meeting. The lunch will be catered by and will cost \$15 per person.

Invitations will be sent the week of July 3 with a requested RSVP date of August 4. Please contact Melanie Runkel at 521-2129 or [mrunkel@clarkcountyohio.gov](mailto:mrunkel@clarkcountyohio.gov) with questions or RSVP's.

## **Leave Request/Appointment of Acting Director**

I will be out of the office on vacation beginning Friday, July 7 and will return to work on Monday, July 17. While I am out of the office, I appoint Louis Agresta to act as Acting Transportation Director with the same authority designated to the Transportation Director. I will request that any items needing decision or signature wait until I return unless absolutely necessary to the function of the department. Louis may be reached at 521-2134 or [lagresta@clarkcountyohio.gov](mailto:lagresta@clarkcountyohio.gov).

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Transportation Planning Report**

**Date: June 2, 2017**

**The following are items for discussion and action during the June 9, 2017  
Transportation Coordinating Committee meeting.**

## **FY 2018 Planning Work Program Amendment #1**

Resolution 2017-J (attached) is a proposed amendment to the FY 2018 Planning Work Program. The amendment corrects a typographical error on the budget chart on page 34. The CMAQ Total Direct Expenses figure was incorrectly calculated at \$37,928.89 in the PWP approved May 12. The amendment reflects the correct calculation \$40,428.89. This typographical error of \$2,500 changes the grand total budget figure to \$1,063,637.70.

Staff requests discussion and approval of Resolution 2017-J by voice vote.

## **FY2018-2021 TIP Amendment**

Resolution 2017-K (attached) is a proposed amendment to the FY2018-2021 TIP to carry forward project phases that were included in the previous TIP. The projects affected are on the chart attached to the resolution.

The amendment also moves TCC STP controlled funding from the Yellow Springs Street resurfacing project to the Belmont Avenue Phase 2 reconstruction project. The Yellow Springs project will remain programmed but will be reclassified as uncommitted funding. Through this move and by carrying forward funding while moving the FY17 phases forward, the new TIP retains fiscal constraint.

Staff requests discussion and approval of Resolution 2017-K by voice vote.

**RESOLUTION 2017 – J**

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION  
COORDINATING COMMITTEE TO APPROVE AMENDMENT # 1 FOR THE  
FY2018 PLANNING WORK PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC is responsible for producing and implementing an annual Planning Work Program (PWP), in cooperation with ODOT to describe the budget and work that will be performed by the CCSTCC staff for the respective year; and

**WHEREAS**, CCSTCC adopted the FY2018 PWP on May 12, 2017; and

**WHEREAS**, the adopted PWP contained a formula error in the Grand Total Budget line item; and

**WHEREAS**, the corrected budget tables are attached to this Resolution; and

**WHEREAS**, the correction results in an overall increase of \$ 2,500.00 to the FY2018 PWP and a new Grand Total budget of \$ 1,063,637.70.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the FY2018 Planning Work Program as shown above and illustrated in the attachment.

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Elmer Beard  
Chairman

June 9, 2017

**FY2018**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>601.1 - Short Range Planning</b>	<i>FY18 - CPG</i>												
DIRECT LABOR	\$32,000.00	\$4,000.00										\$4,000.00	\$40,000.00
FRINGE BENEFITS	\$23,968.00	\$2,996.00										\$2,996.00	\$29,960.00
INDIRECT EXPENSES	\$21,056.00	\$2,632.00										\$2,632.00	\$26,320.00
DIRECT EXPENSES	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES													\$0.00
													<b>\$116,280.00</b>
<b>601.11 - Short Range Planning</b>	<i>FY17 Carry Forward - CPG</i>												
DIRECT LABOR	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
FRINGE BENEFITS	\$11,984.00	\$1,498.00										\$1,498.00	\$14,980.00
INDIRECT EXPENSES	\$10,528.00	\$1,316.00										\$1,316.00	\$13,160.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													<b>\$48,140.00</b>
<b>601.2 - General Planning Services</b>	<i>FY18 - CPG</i>												
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES	\$80,000.00	\$10,000.00										\$10,000.00	\$100,000.00
													<b>\$100,000.00</b>
<b>602.1 - Transportation Improvement Program</b>	<i>FY18 - CPG</i>												
DIRECT LABOR	\$7,200.00	\$900.00										\$900.00	\$9,000.00
FRINGE BENEFITS	\$5,392.80	\$674.10										\$674.10	\$6,741.00
INDIRECT EXPENSES	\$4,737.60	\$592.20										\$592.20	\$5,922.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													<b>\$22,663.00</b>
<b>605.1 - Surveillance</b>	<i>FY18 - CPG</i>												
DIRECT LABOR	\$14,560.00	\$1,820.00										\$1,820.00	\$18,200.00
FRINGE BENEFITS	\$10,905.44	\$1,363.18										\$1,363.18	\$13,631.80
INDIRECT EXPENSES	\$9,580.48	\$1,197.56										\$1,197.56	\$11,975.60
DIRECT EXPENSES	\$34,456.24	\$4,307.03										\$4,307.03	\$43,070.30
CONSULTANT EXPENSES													\$0.00
													<b>\$86,877.70</b>

**FY2018  
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>610.1 - Long Range Planning</b>													
	<i>FY18 - CPG</i>												
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$800.00	\$100.00										\$100.00	\$1,000.00
CONSULTANT EXPENSES													\$0.00
													<b>\$32,291.00</b>
<b>610.11 - Long Range Planning</b>													
	<i>FY17 Carry Forward - CPG</i>												
DIRECT LABOR	\$10,400.00	\$1,300.00										\$1,300.00	\$13,000.00
FRINGE BENEFITS	\$7,789.60	\$973.70										\$973.70	\$9,737.00
INDIRECT EXPENSES	\$6,843.20	\$855.40										\$855.40	\$8,554.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES													\$0.00
													<b>\$31,291.00</b>
<b>610.2 - Clark Co. Comprehensive Plan</b>													
	<i>FY18 - CPG</i>												
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$46,464.00	\$5,808.00										\$5,808.00	\$58,080.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$29,920.00	\$29,920.00
													<b>\$88,000.00</b>
<b>610.21 - Clark Co. Comprehensive Plan</b>													
	<i>FY17 Carry Forward - CPG</i>												
DIRECT LABOR	\$0.00	\$0.00										\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00										\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
CONSULTANT EXPENSES (CPG)	\$16,000.00	\$2,000.00										\$2,000.00	\$20,000.00
CONSULTANT EXPENSES (LOCAL)	\$0.00	\$0.00										\$10,303.03	\$10,303.03
													<b>\$30,303.03</b>
<b>625.1 RTPO Planning</b>													
DIRECT LABOR					\$22,280.00	\$2,785.00	\$2,785.00						\$27,850.00
FRINGE BENEFITS					\$16,687.72	\$2,085.97	\$2,085.97						\$20,859.65
INDIRECT EXPENSES					\$14,660.24	\$1,832.53	\$1,832.53						\$18,325.30
DIRECT EXPENSES					\$25,086.18	\$3,135.77	\$3,135.77						\$31,357.72
CONSULTANT EXPENSES					\$0.00	\$0.00	\$0.00						\$0.00
													<b>\$98,392.67</b>



**FY2018  
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL
<b>665.1 - Air Quality Advocacy</b> <i>PID 95651</i>													
DIRECT LABOR								\$1,680.00				\$420.00	\$2,100.00
FRINGE BENEFITS								\$1,258.32				\$314.58	\$1,572.90
INDIRECT EXPENSES								\$1,105.44				\$276.36	\$1,381.80
DIRECT EXPENSES								\$27,956.24				\$6,989.06	\$34,945.30
CONSULTANT EXPENSES													\$0.00
													<b>\$40,000.00</b>
<b>667.1 - Rideshare</b> <i>PID 95652</i>													
DIRECT LABOR								\$1,050.00					\$1,050.00
FRINGE BENEFITS								\$786.45					\$786.45
INDIRECT EXPENSES								\$690.90					\$690.90
DIRECT EXPENSES								\$12,472.65					\$12,472.65
CONSULTANT EXPENSES													\$0.00
													<b>\$15,000.00</b>
<b>674.1 - Paratransit Planning</b> <i>FY18 - CPG</i>													
DIRECT LABOR	\$800.00	\$100.00										\$100.00	\$1,000.00
FRINGE BENEFITS	\$599.20	\$74.90										\$74.90	\$749.00
INDIRECT EXPENSES	\$526.40	\$65.80										\$65.80	\$658.00
DIRECT EXPENSES	\$400.00	\$50.00										\$50.00	\$500.00
CONSULTANT EXPENSES													\$0.00
													<b>\$2,907.00</b>
<b>674.2 - Transit Planning</b>													
DIRECT LABOR			\$15,200.00	\$1,900.00								\$1,900.00	\$19,000.00
FRINGE BENEFITS			\$11,384.80	\$1,423.10								\$1,423.10	\$14,231.00
INDIRECT EXPENSES			\$10,001.60	\$1,250.20								\$1,250.20	\$12,502.00
DIRECT EXPENSES			\$22,613.60	\$2,826.70								\$2,826.70	\$28,267.00
CONSULTANT EXPENSES													\$0.00
													<b>\$74,000.00</b>
<b>674.3 - Consolidated Transit Planning</b> <i>FY18 - CPG</i>													
DIRECT LABOR	\$6,320.00	\$790.00										\$790.00	\$7,900.00
FRINGE BENEFITS	\$4,733.68	\$591.71										\$591.71	\$5,917.10
INDIRECT EXPENSES	\$4,158.56	\$519.82										\$519.82	\$5,198.20
DIRECT EXPENSES	\$1,600.00	\$200.00										\$200.00	\$2,000.00
CONSULTANT EXPENSES	\$0.00	\$0.00										\$0.00	\$0.00
													<b>\$21,015.30</b>

**FY2018  
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	CPG - FED	CPG - STATE	FTA - FED	FTA - CITY	SPR - FED	SPR - STATE	SPR - LUC	CMAQ	WESTCO	OPWC	CLEAN OHIO	LOCAL	TOTAL	
<b>682.1 - OPWC District 11</b>														
<b>Infrastructure Support</b>														
DIRECT LABOR										\$7,400.00			\$7,400.00	
FRINGE BENEFITS										\$5,542.60			\$5,542.60	
INDIRECT EXPENSES										\$4,869.20			\$4,869.20	
DIRECT EXPENSES										\$47,188.20			\$47,188.20	
CONSULTANT EXPENSES													\$0.00	
													<b>\$65,000.00</b>	
<b>682.2 - WESTCO Port Authority Rail</b>														
<b>Freight Administration</b>														
DIRECT LABOR									\$25,000.00				\$25,000.00	
FRINGE BENEFITS									\$18,725.00				\$18,725.00	
INDIRECT EXPENSES									\$16,450.00				\$16,450.00	
DIRECT EXPENSES									\$29,825.00				\$29,825.00	
CONSULTANT EXPENSES													\$0.00	
													<b>\$90,000.00</b>	
<b>682.31 - OPWC District 11 Clean Ohio</b>														
<b>Program</b>														
DIRECT LABOR											\$1,500.00		\$1,500.00	
FRINGE BENEFITS											\$1,123.50		\$1,123.50	
INDIRECT EXPENSES											\$987.00		\$987.00	
DIRECT EXPENSES											\$11,389.50		\$11,389.50	
CONSULTANT EXPENSES													\$0.00	
													<b>\$15,000.00</b>	
<b>697.1 - Public Involvement</b>														
	<i>FY18 - CPG</i>													
DIRECT LABOR	\$8,800.00	\$1,100.00											\$1,100.00	\$11,000.00
FRINGE BENEFITS	\$6,591.20	\$823.90											\$823.90	\$8,239.00
INDIRECT EXPENSES	\$5,790.40	\$723.80											\$723.80	\$7,238.00
DIRECT EXPENSES	\$48,000.00	\$6,000.00											\$6,000.00	\$60,000.00
CONSULTANT EXPENSES														\$0.00
														<b>\$86,477.00</b>
<b>TOTAL FINANCIAL RESPONSIBILITY</b>														
DIRECT LABOR	\$106,480.00	\$13,310.00	\$15,200.00	\$1,900.00	\$22,280.00	\$2,785.00	\$2,785.00	\$2,730.00	\$25,000.00	\$7,400.00	\$1,500.00	\$15,630.00	\$217,000.00	
FRINGE BENEFITS	\$79,753.52	\$9,969.19	\$11,384.80	\$1,423.10	\$16,687.72	\$2,085.97	\$2,085.97	\$2,044.77	\$18,725.00	\$5,542.60	\$1,123.50	\$11,706.87	\$162,533.00	
INDIRECT EXPENSES	\$70,063.84	\$8,757.98	\$10,001.60	\$1,250.20	\$14,660.24	\$1,832.53	\$1,832.53	\$1,796.34	\$16,450.00	\$4,869.20	\$987.00	\$10,284.54	\$142,786.00	
DIRECT EXPENSES	\$102,056.24	\$12,757.03	\$22,613.60	\$2,826.70	\$25,086.18	\$3,135.77	\$3,135.77	\$40,428.89	\$29,825.00	\$47,188.20	\$11,389.50	\$22,572.79	\$323,015.67	
CONSULTANT EXPENSES	\$142,464.00	\$17,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,031.03	\$218,303.03	
<b>TOTAL</b>	<b>\$500,817.60</b>	<b>\$62,602.20</b>	<b>\$59,200.00</b>	<b>\$7,400.00</b>	<b>\$78,714.14</b>	<b>\$9,839.27</b>	<b>\$9,839.27</b>	<b>\$47,000.00</b>	<b>\$90,000.00</b>	<b>\$65,000.00</b>	<b>\$15,000.00</b>	<b>\$118,225.23</b>	<b>\$1,063,637.70</b>	

# **RESOLUTION 2017 - K**

## **OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO AMEND THE SFY2018-SFY2021 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #18823 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, CCSTCC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached list, resulting in the need for a SFY2018-SFY2021 TIP amendment; and

**WHEREAS**, the amendment is consistent with the 2040 Transportation Plan; and

**WHEREAS**, the amendment will result in a TIP that is in reasonable fiscal constraint; and

**WHEREAS**, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2020.

### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2018-SFY2021 Transportation Improvement Program as shown on the reverse side of this resolution.

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Elmer M. Beard  
Chairman  
June 9, 2017

**RESOLUTION 2017-K**  
**2018-2021 Transportation Improvement Program**

PID	County-Route-Section/ Location/Termini/Description	Total Construction Cost (Thousands)	TIP Funding					Air Quality	Congestion Mitigation	Regionally Significant	Future Construction	EJ Target Area	LPA Non-Traditional	System Preservation	Safety & Security	Economic Vitality	Fiscally Balanced	Env Doc Complete	Local Let PS&E to District	Sale	Award
			Source	Type	Phase/ SubPhase	SY	Amount														
99563	CLA-Bechtle 0.57  Replace bridge - Design phase only	-	F S S F F	M-STP S S M-STP M-STP	PE DD PE DD PE PD RW AC RW SVC	2018 2018 2018 2018 2018	24 2 11 10 40	E		X	L	X	X				X	2/14/2017 Clear	6/3/2021	9/2/2021	10/31/2021
94814	CLA-Belmont Ave. Recon Ph. 2  Reconstruct and resurface Belmont from Mitchell to Home Road	2,386	F F F F O F O	M-STP M-STP M-STP M-STP L M-STP L	PE DD RW AC RW SVC CO CC CO CC CO CE CO CE	2018 2018 2018 2020 2020 2020 2020	23 200 150 1,840 460 68 17	E			L	X	X	X			X	12/25/2017	1/11/2019	3/7/2019	4/11/2019
94797	CLA-CCE Var Road Recon  Croft Road, resurfacing, berm widening. In addition a bike lane will be constructed along from SR4 to just east of Buck Creek on Croft Rd, and a left turn lane on Croft Rd at Robert Eastman Rd	2,346	F F F O O O F O F O	M-STP M-STP M-STP L M-CMAQ L M-STP L M-CMAQ L	RW AC RW SVC CO CC CO CC CO CC CO CC CO CE CO CE CO CE CO CE	2018 2018 2018 2018 2018 2018 2018 2018 2018 2018	50 33 903 226 867 217 54 14 52 13	E	X			L	X	X	X		X	12/21/2016 Clear	12/5/2017	3/1/2018	5/11/2018
105425	CLA-CR353 4.54  Install two new flashing beacon assemblies to identify the school zone.	8	F	M-STP	PO	2018	8	E									X	4/19/2017 Clear	None	None	None
99510	CLA-CR338 0.00  Road and bridge rehabilitation on Springfield-Xenia Rd.	1,880	F F F O O F O O F O F O F O O	M-STP M-STP M-STP L M-STP L M-STP L M-STP L M-STP L M-STP L M-STP L	PE PD PE DD RW AC RW AC RW SVC RW SVC CO CC CO CC CO CC CO CC CO CC CO CC CO CE CO CE CO CE CO CE	2018 2018 2018 2018 2018 2018 2020 2020 2020 2020 2020 2020 2020 2020 2020	14 60 4 1 12 3 702 175 678 170 78 20 46 11	E			M	X	X			X	2/9/2018	12/21/2018	6/7/2019	7/7/2019	
94791	CLA-Enon Main St Improvements  Install decorative lighting and conduit on both sides of Main St. Upgrade current sidewalks to include ADA compliant requirements and minor damage improvements.	380	F O F O F O F	M-TA L M-TA L F L M-TA	RW AC RW AC CO CC CO CC CO CE CO CE CO CE	2018 2018 2018 2018 2018 2018 2018	8 2 276 69 28 7 1	E									X	2/16/2016 Clear	11/21/2017	3/8/2018	3/19/2018
94768	CLA-Middle Urbana Rehab  Widen Middle Urbana to accommodate center left turn lane	1,492	F F F F O O F O O	M-CMAQ M-CMAQ M-CMAQ M-CMAQ L L M-CMAQ L L	PE DD RW AC RW SVC CO CC CO CC CO CC CO CC CO CE CO CE CO CE	2018 2018 2018 2018 2018 2018 2018 2018 2018 2018	44 68 2 1,117 279 78 9 2 6	A	X				X	X			X	4/7/2016 Clear	1/5/2018	3/1/2018	4/2/2018
89441	CLA-New Carlisle Trail Signs  Install new trail signage on the Tecumseh Trail	4	F O	M-TA L	PO PO	2018 2018	3 1	E			M	L					X	9/5/2013 Clear	None	None	None

PID	County-Route-Section/ Location/Termini/Description	Total Construction Cost (Thousands)	TIP Funding				Air Quality	Congestion Mitigation	Regionally Significant	Future Construction	EJ Target Area	LPA Non-Traditional	System Preservation	Safety & Security	Economic Vitality	Fiscally Balanced	Env Doc Complete	Local Let PS&E to District	Sale	Award	
			Source	Type	Phase/ SubPhase	SPY															Amount
103791	CLA-US40 16.82  Reconstruct traffic signal at the intersection of US40 and Bird Road. This will allow backplates to be installed, improving visibility of the traffic signals.	240	F F F O	M-STP HSIP M-STP L	PE DD CO CC CO CE CO CE	2018 2018 2018 2018	4 231 2 7	E			L	X					X	5/23/2017 Clear	9/15/2017	2/28/2018	3/28/2018
104815	CLA-Yellow Springs St Resurf  Resurface roadway and add ADA ramps on Yellow Springs St from Main St to Fair St	0	F S F O F O	M-STP S M-STP L M-STP L	PE DD PE DD CO CC CO CC CO CE CO CE	2018 2018 2021 2021 2021 2021	0 0 0 0 0 0	E			M L	X	X				X	1/2/2020	5/2/2020	8/2/2020	10/2/2020