

**Transportation Coordinating Committee
Friday, February 8, 2019
10:30 A.M.
Springview Government Center
3130 East Main Street
Room 151, 1st Floor**

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** (Attached) **Action**
- V. **FINANCIAL REPORTS** (Attached)
 - a. Budget Status and Cash on Hand Report – December 2018 (Attached) **Action**
 - b. Budget Status and Cash on Hand Report – January 2019 **Action**
 - c. Summary of Expenses – December 2018 (Attached) **Action**
 - d. Summary of Expenses – January 2019 **Action**
 - e. 2019 Mileage Rate
 - i. Approval Resolution 2019-A (Attached) **Action**
- VI. **ADMINISTRATIVE REPORT** (Attached)
 - a. TCC Subcommittee Appointments **Action**
 - b. Travel Approval Requests **Action**
 - c. Triennial TCC Appointments and Elections of Officers **Action**
 - d. Other **Discussion**
- VII. **TRANSPORTATION PLANNING REPORT** (Attached)
 - a. Clark County Mobility Management Program **Discussion**
 - b. FTA Section 5310 CY2020 Mobility Management Grant
 - i. Endorsement Resolution 2019-B (Attached) **Action**
 - c. Other **Discussion**
- VIII. **SUBCOMMITTEE REPORTS** (None)
- IX. **OLD BUSINESS** (None)
- X. **NEW BUSINESS**
- XI. **COMMUNICATIONS** (None)
- XII. **ADJOURNMENT** **Action**

Scott Schmid, *Transportation Director*
Elmer Beard, *Chair*
Kathy Estep, *Vice-Chair*

Nancy Brown
John Burr
Leann Castillo
Joyce Chilton

David Estrop
Richard Henry
Howard Kitko

William Lindsey
Lisa McDonough
Lowell McGlothlin
Matt Parrill

MINUTES

The meeting was called to order by Chairman Elmer Beard.

Those Members Present: Nancy Brown, John Burr, Leann Castillo, Joyce Chilton, Kathy Estep, and Lowell McGlothin

Those Alternates Present: Bryan Heck, Chris Moore, and Ben Wiltheiss

Those Others Present: Hayleigh Coppenger, Anthony Hill, Dan Hoying, Scott Phinney, Kyle Reindel, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

MINUTES

Motion by Lowell McGlothin, seconded by Kathy Estep to approve the minutes from the October 12, 2018 meeting.

Vote: Motion approved

FINANCIAL REPORTING

Budget Status & Cash on Hand Report

Motion by Nancy Brown, seconded by Kathy Estep to approve the Budget Status & Cash on Hand Report for October 2018.

Vote: Motion approved

Motion by Kathy Estep, seconded by Joyce Chilton to approve the Budget Status & Cash on Hand Report for November 2018.

Vote: Motion approved

Summary of Expenses

Expenditures for October were for the amount of \$75,431.27. Motion to approve was made by Lowell McGlothin, seconded by Kathy Estep.

Vote: Motion approved

Expenditures for November were for the amount of \$54,424.64. Motion to approve was made by Nancy Brown, seconded by Kathy Estep.

Vote: Motion approved

2019 Appropriations and Blanket Certificate Approval

Motion by Kathy Estep, seconded by John Burr to approve the appropriations and blankets request for CY2019.

Vote: Motion approved

ADMINISTRATIVE REPORT

FY2019 Planning Work Program

Scott Schmid presented Amendment #2, Resolution 2018-AA for TCC approval. This moves CPG carryover funding between work element 605.11 and 602.11. Also, work element 674.3 is being added for Mobility Management the associated 5310 funds to the Planning Work Program. Scott reminded those in attendance that a resolution of support was requested previously to apply for 5310 funds in early 2018 and TCC was awarded some funding to initiate a mobility management program. TCC staff will be going before County Commission within the next week to secure a contract with Catholic Social Services Miami Valley to perform a portion of the mobility management task. New grand total budget is \$1,115,084.47. Motion by Joyce Chilton, seconded by John Burr to approve Resolution 2018-AA. Vote: Motion approved

LOGCAC Appointment

Scott Schmid requested that Jerry Montico be removed from the LOGCAC as the law enforcement representative. Motion by John Burr, seconded by Kathy Estep to remove Jerry Montico as the law enforcement representative of the LOGCAC. Vote: Motion approved.

Travel Approval Request

Scott Schmid requested TCC approval for the following travel approval request. Scott explained that since there was no November TCC meeting, this NHI training course came up in between and staff is asking for a travel approval instead of the normal prior approval as this did occur before the meeting.

- 1 TCC staff member to attend NHI Introduction to Transportation Conformity Training in Cleveland, OH on December 11-13, 2018. Amount is not to exceed \$900 and includes mileage, parking, hotel, and meals.

Scott added that he did reach out to the Chairman and Vice-Chairman to get their approval, but final approval from the TCC is still required.

Motion by John Burr, seconded by Kathy Estep to approve the travel approval request. Vote: Motion approved

2019 TCC Meeting Calendar

Scott Schmid reviewed the TCC Meeting Calendar for 2019. Staff proposed eight meetings dates, with no meetings scheduled for January, April, June, and November. Motion by Kathy Estep, seconded by Nancy Brown to accept the 2019 Meeting Calendar. Vote: Motion approved

TRANSPORTATION PLANNING REPORT

Transportation Performance Measures

Scott Schmid presented Resolution 2018-BB for TCC approval. This resolution supports the targets for the five safety performance measures as established by the state for CY2019. The targets for each performance measure is based upon a projection of a 1% annual decrease in each performance measure. Motion by John Burr, seconded by Chris Moore to approve Resolution 2018-BB. Vote: Motion approved

TCC Capital Program Update

Scott Schmid discussed the recent adjustments made to the TCC capital program in November based on three factors:

- Reallocation of discretionary funding that is required to meet the minimums that the large MPO's are required to receive
- Population shifts between large MPO's
- 14.3% across the board reduction to all discretionary programs

Scott stated that this impacts TCC sub-allocation for FY2021 and out. Scott gave a brief overview of the estimated budget numbers beginning in FY2021 and currently TCC is showing a reduction of over \$3 million from FY2021-2025. TCC staff was notified in early December that they will receive an additional \$56,000 in STBG funds because other MPO's failed to meet the carry forward requirements and forfeited some funds.

Scott stated that although the FY2020-2023 TIP development cycle was cancelled, staff still scored and recommended projects for funding to ensure utilization of funds. Scott briefly reviewed the schedule which included solicitation of applications, public involvement, LOGCAC review (October 24th), TAC review and recommendation (October 30th), and budget reductions received November 15th. Scott also reviewed the projects that staff recommended for funding as well as those projects not recommended for funding.

FY2018-2021 Transportation Improvement Program

Scott Schmid presented Resolutions 2018-CC and 2018-DD for TCC approval.

- Resolution 2018-CC includes adding new projects and phases that are within the current TIP timeframe into the current TIP: Mad River Trail Phase 1 (CMAQ funding for PE), Enon-Xenia Road Improvements (STBG funding for PE), Selma/Possum Intersection Improvements (CMAQ funding for PE), E. Home and N. Limestone Sidewalks (TA funding for PE and RW), Trail Maintenance Phase 2 (TA funding for CO), and Yellow Springs Street Reconstruction (STBG for PE). In regards to the Capital Program presented earlier, John Burr asked why there was \$272,000 being recalled and redistributed. Scott Phinney stated that other MPO's did not meet the carry forward requirement of programming projects and was just carrying forward funding from year to year. John also asked the reasoning behind cutting back the funding. Scott Schmid stated its a general across the board discretionary cut. John proceeded to ask who makes the decisions on these funding cuts. Scott Phinney stated that they have been forestalling these budget cuts for years and ODOT's own internal programs are being cut as well, not just the MPO. Motion by John Burr, seconded by Kathy Estep to approve Resolution 2018-CC. Vote: Motion approved
- Resolution 2018-DD includes proposed additions to the current approved TIP under FTA Section 5310 funding: add 6 TAC Expansion Vehicles, 1 USS Replacement Vehicle, and the Clark County Mobility Management Project. Under a separate PID would be FTA Section 5307 funding and would add SCAT projects for fare collection equipment. Motion by Lowell McGlothlin, seconded by Kathy Estep to approve Resolution 2018-DD. Vote: Motion approved

Other

- Scott Schmid introduced Regina Rollins as the new Planner hired at the TCC.

SUBCOMMITTEE REPORTS

Scott Schmid stated that TAC minutes from the May 2018 meeting and LOGCAC minutes from the August 2017 meeting were included in the agenda packet.

OLD BUSINESS

No updates to report

NEW BUSINESS

No updates to report

COMMUNICATIONS

No updates to report

ADJOURNMENT

A motion was made by John Burr, seconded by Chris Moore to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard
Chairman

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Financial Report

Date: February 1, 2019

The following are items for discussion and action during the February 8, 2019 Transportation Coordinating Committee meeting.

Budget Status and Cash On Hand Report – December 2018

The December 2018 Budget Status and Cash on Hand Report is included in the agenda packet. Staff will review the report at the February 8 meeting.

Staff requests discussion and approval of the report by voice vote.

Budget Status and Cash On Hand Report – January 2019

The January 2019 Budget Status and Cash on Hand Report is not complete due to the timing of the end of the month. The report will be posted on the TCC website the week of February 4 and hard copies will be provided at the February 8 meeting.

Staff requests discussion and approval of the report by voice vote.

Summary of Expenses – December 2018

The December 2018 Summary of Expenses is attached to this memo. Staff will review the report at the February 8 meeting.

Staff requests discussion and approval of the report by voice vote.

Summary of Expenses – January 2019

The January 2019 Summary of Expenses is not complete due to the timing of the end of the month. The report will be posted on the TCC website the week of February 4 and hard copies will be provided at the February 8 meeting.

Staff requests discussion and approval of the report by voice vote.

2019 Mileage Reimbursement Rate

Resolution 2019-A (attached) is an annual request from the Clark County Auditor's Office to approve the mileage reimbursement rate for the calendar year. Per past guidance, the TCC approves the lesser of the rate between the GSA and Clark County. The rates are the same this year at a rate of \$0.58 per mile.

Staff requests discussion and approval of Resolution 2019-A which sets the reimbursement rate at \$0.58 per mile by voice vote.

CCSTCC - CASH on HAND & BUDGET Status Reports - FY19
as of December 31, 2018

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
Beginning Balance	\$ 193,082.20	\$ -	\$ 193,082.20
Total Expenses			\$ 57,255.35
Total Receipts			\$ 42,424.94
Ending Balance	\$ 178,251.89	\$ 0.00	\$ 178,251.89

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 103,653.60	\$ 98,550.08	5%	\$ 875.42	\$ 5,103.52
601.11 Short Range Planning (fy18)	\$ 67,787.25	\$ 1,005.75	99%	\$ 8,151.57	\$ 66,781.50
601.2 General Planning Services	\$ 100,000.00	\$ 67,649.72	32%	\$ 2,874.98	\$ 32,350.28
601.3 Access Management Guidelines	\$ 125,000.00	\$ 125,000.00	0%		\$ -
602.1 Trans. Improvement Program	\$ 28,081.75	\$ 19,495.77	31%	\$ 2,810.98	\$ 8,585.98
602.11 Trans. Improvement Program (fy18)	\$ 17,125.20	\$ 38.13	100%		\$ 17,087.07
605.1 Surveillance	\$ 82,813.00	\$ 57,412.26	31%	\$ 155.52	\$ 25,400.74
605.11 Surveillance (fy18)	\$ 19,028.00	\$ 5,380.02	72%	\$ 1,269.83	\$ 13,647.98
610.1 Long Range Planning	\$ 27,163.50	\$ 9,140.63	66%	\$ 6,743.05	\$ 18,022.87
625.1 RTPO Planning	\$ 98,392.67	\$ 97,272.34	1%	\$ 432.80	\$ 1,120.33
625.11 RTPO Planning (fy18)	\$ 44,827.00	\$ 3,522.62	92%	\$ 13,875.10	\$ 41,304.38
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 32,459.78	19%	\$ 5,000.00	\$ 7,540.22
667.1 Rideshare	\$ 15,000.00	\$ 15,000.00	0%		\$ -
674.1 Coordinated Transportation	\$ 44,813.00	\$ 24,777.93	45%	\$ 3,632.78	\$ 20,035.07
674.2 FTA Transit Planning	\$ 74,000.00	\$ 48,576.12	34%	\$ 3,811.38	\$ 25,423.88
674.3 Mobility Management	\$ 30,750.00	\$ 30,750.00	0%		\$ -
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 53,948.92	17%		\$ 11,051.08
682.2 WESTCO Rail Freight Administration	\$ 90,000.00	\$ 62,993.31	30%	\$ 4,365.20	\$ 27,006.69
682.3 Clean Ohio Support Program	\$ 15,000.00	\$ 13,097.07	13%		\$ 1,902.93
697.1 Public Involvement	\$ 26,649.50	\$ 10,673.69	60%	\$ 1,457.80	\$ 15,975.81
	\$ 1,115,084.47	\$ 776,744.14	30%	\$ 55,456.41	\$ 338,340.33

TCC Chairman

Date

Summary of Expenditures
Area Transportation Trust Fund
December 2018

				CPG	CPG	FTA 5307	FTA 5307	CMAQ	CMAQ			CLEAN	SPR	SPR	SPR	
	Description	Paid By	TCC	Federal	ODOT	Federal	Spfld	Air Quality	Rideshare	OPWC	WESTCO	OHIO	Federal	ODOT	LUC	TOTAL
SALARIES																
Transportation Study	12/03 - 12/16/18	# 12	3,543.24	5,213.61	651.70	630.11	78.76	0.00	0.00	0.00	1,124.22	0.00	879.08	109.89	109.89	12,340.50
Transportation Study	12/17 - 12/30/18	# 13	7,338.69	2,862.42	357.80	651.84	81.48	0.00	0.00	0.00	685.50	0.00	290.21	36.28	36.28	12,340.50
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			10,881.93	8,076.03	1,009.50	1,281.95	160.24	0.00	0.00	0.00	1,809.72	0.00	1,169.29	146.17	146.17	24,681.00
OFFICE SUPPLIES																
Dell Marketing	inkjet printer cartridges	209472	314.95													314.95
Garrigans	misc. office supplies	210649	93.76													93.76
OTHER EXPENSES																
PERS	Dec-18		3,455.32													3,455.32
Medicare	Dec-18		332.02													332.02
Superior Dental	Dec-18		72.88													72.88
Life Insurance	Dec-18		19.20													19.20
UMR Health Ins.	Dec-18		8,335.70													8,335.70
NTPRD	Fall / Winter sponsorship	209870	1,000.00					4,000.00								5,000.00
Burgess & Niple	Task 3F Layboun Rd	209904	150.18	1,201.43	150.18											1,501.79
Burgess & Niple	Task 3G SR54 TIS	209905	137.32	1,098.55	137.32											1,373.19
Burgess & Niple	Task 3E US68 Speed	209906											3,259.66	407.46	407.46	4,074.58
Scott Schmid	PrintScreen software	210164	26.76													26.76
Clark Co. Engineer	van mileage	210166	29.92	200.44	25.06								112.76	14.09	14.09	396.36
Glen Massie	mileage reimbursement	210168	5.51	44.06	5.51								26.78	3.35	3.35	88.56
Burgess & Niple	Task 3D S. High Urbana	210170											5,265.96	658.25	658.25	6,582.46
Regina Rollins	NTI Training conference	210305	78.04 @@	624.30	78.04											780.38
Louis Agresta	Westco postage	210650									58.43					58.43
MacRay	Rollins nameplate	210652	8.00													8.00
Level 3	office phone service		60.00													60.00
			13,710.85	3,168.79	396.11	0.00	0.00	4,000.00	0.00	0.00	58.43	0.00	8,665.16	1,083.15	1,083.15	32,574.35
TOTAL AMOUNT SUBMITTED			24,686.54	11,244.82	1,405.61	1,281.95	160.24	4,000.00	0.00	0.00	1,868.15	0.00	9,834.45	1,229.32	1,229.32	57,255.35
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.															
@@	Prior Approved.															

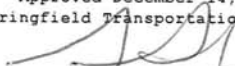
Approved February 08, 2019
Clark County - Springfield Transportation Coordinating Committee

Director

Summary of Expenditures
Area Transportation Trust Fund
October 2018

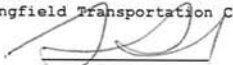
	Description	Paid By	TCC	CPG		FTA 5307	FTA 5307	CMAQ		OPWC	WESTCO	CLEAN	SPR	SPR	SPR	TOTAL
				Federal	ODOT	Federal	Spfld	Air Quality	Rideshare			OHIO	Federal	ODOT	LUC	
SALARIES																
Transportation Study	09/24 - 10/07/18	# 07	3,408.75	2,964.90	370.61	1,010.35	126.29	0.00	0.00	548.40	630.66	54.84	1,163.60	145.45	145.45	10,569.30
Transportation Study	10/08 - 10/21/18	# 08	4,017.47	2,866.72	358.34	1,151.58	143.95	0.00	0.00	329.04	1,014.54	109.68	462.38	57.80	57.80	10,569.30
Transportation Study	10/22 - 11/04/18	# 09	3,730.15	3,407.68	425.96	934.30	116.79	0.00	0.00	137.10	822.60	274.20	576.42	72.05	72.05	10,569.30
			11,156.37	9,239.30	1,154.91	3,096.23	387.03	0.00	0.00	1,014.54	2,467.80	438.72	2,202.40	275.30	275.30	31,707.90
OFFICE SUPPLIES																
BEC	color copier toner	203738	354.00													354.00
Dell Marketing	inkjet printer cartridges	203740	125.98													125.98
OTHER EXPENSES																
PERS	Oct-18		2,959.38													2,959.38
Medicare	Oct-18		283.91													283.91
Superior Dental	Oct-18		72.88													72.88
Life Insurance	Oct-18		16.00													16.00
UMR Health Ins.	Oct-18		6,558.21													6,558.21
Charles Harris	conduct FY18 IPA audit	202325	6,240.00													6,240.00
Miovision Tech.	traffic data analysis	202327	40.01	320.06	40.01											400.08
Miovision Tech.	Scout camera replacement	202328	26.30	210.40	26.30											263.00
CMG Cox Publish.	TIP newspaper ads	202330	207.88	1,662.99	207.88											2,078.75
DataYard	renew domain name	202331	3.00	24.00	3.00											30.00
Clark Co Comm.	4th Q 2018 office rent	202332	9,455.15													9,455.15
Ohio LTAP	OES training	203383	4.75	38.00	4.75											47.50
Clark Co Eng.	3rd Q van mileage	203384	42.50	193.10	24.14								51.40	6.43	6.43	324.00
SE Area Transit	conference registration	203641	5.90 @@	47.20	5.90											59.00
Miovision Tech.	traffic data analysis	204513											2,150.78	268.85	268.85	2,688.48
Melanie Runkel	mileage reimbursement	204515	4.32	34.56	4.32											43.20
Glen Massie	mileage reimbursement	204517	9.34	71.72	8.96	3.01	0.38									93.42
Burgess & Niple	Task 3A Middle Urbana	204521	278.96	2,231.64	278.96											2,789.56
Burgess & Niple	Task 3B county projects	204523	852.41	6,819.26	852.41											8,524.08
Scott Schmid	mileage & parking	204535	5.26	42.10	5.26								6.92	0.86	0.86	61.26
Brian Mercer	mileage reimbursement	204536	45.36													45.36
Louis Agresta	mileage & parking	204537	10.16	81.24	10.16					31.32			13.82	1.73	1.73	150.16
Level 3	office phone service		60.00													60.00
			27,181.68	11,776.28	1,472.05	3.01	0.38	0.00	0.00	0.00	31.32	0.00	2,222.93	277.87	277.87	43,723.37
TOTAL AMOUNT SUBMITTED			38,692.05	21,015.58	2,626.96	3,099.24	387.41	0.00	0.00	1,014.54	2,499.12	438.72	4,425.33	553.17	553.17	75,431.27
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. @@ Prior Approved.																

Approved December 14, 2018
Clark County - Springfield Transportation Coordinating Committee


 Director

Summary of Expenditures
Area Transportation Trust Fund
November 2018

	Description	Paid By	TCC	CPG		FTA 5307		CMAQ		OPWC	WESTCO	CLEAN	SPR	SPR	SPR	TOTAL
				Federal	ODOT	Federal	Spfld	Air Quality	Rideshare			OHIO	Federal	ODOT	LUC	
SALARIES																
Transportation Study	11/05 - 11/18/18	# 10	5,017.89	3,680.69	460.09	521.47	65.18	0.00	0.00	411.30	850.02	329.04	803.86	100.48	100.48	12,340.50
Transportation Study	11/19 - 12/02/18	# 11	5,652.49	4,118.14	514.77	608.38	76.05	0.00	0.00	0.00	1,014.54	0.00	284.91	35.61	35.61	12,340.50
			10,670.38	7,798.83	974.86	1,129.85	141.23	0.00	0.00	411.30	1,864.56	329.04	1,088.77	136.09	136.09	24,681.00
OFFICE SUPPLIES																
Garrigans	copy paper & calendars	205928	174.62													174.62
OTHER EXPENSES																
PERS	Nov-18		3,207.35													3,207.35
Medicare	Nov-18		307.98													307.98
Superior Dental	Nov-18		72.88													72.88
Life Insurance	Nov-18		16.00													16.00
UMR Health Ins.	Nov-18		6,558.21													6,558.21
Holmes Printing	print & mail newsletters	205930	1,301.57													1,301.57
Burgess & Niple	Task 3C SR54 Curves	205933											1,447.53	180.94	180.94	1,809.41
Miovision Tech.	traffic data analysis	207290	763.34	6,106.76	763.34								640.12	80.02	80.02	8,433.60
Burgess & Niple	Task 3A Middle Urbana	207291	32.39	259.10	32.39											323.88
Burgess & Niple	Task 3B Clark Co projects	207292	577.91	4,623.27	577.91											5,779.09
Burgess & Niple	Task 3D S High St Urbana	207293											1,131.96	141.49	141.49	1,414.94
Louis Agresta	mileage reimbursement	207755	4.54	36.28	4.54							75.60				120.96
Glen Massie	mileage reimbursement	207758	5.99	47.96	5.99											59.94
Melanie Runkel	mileage reimbursement	207759	4.32	34.56	4.32											43.20
Level 3	office phone service	auditor	120.00													120.00
			12,972.48	11,107.94	1,388.49	0.00	0.00	0.00	0.00	0.00	0.00	75.60	3,219.61	402.45	402.45	29,743.64
TOTAL AMOUNT SUBMITTED			23,817.48	18,906.77	2,363.35	1,129.85	141.23	0.00	0.00	411.30	1,864.56	404.64	4,308.38	538.54	538.54	54,424.64
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.															
@@	Prior Approved.															

Approved December 14, 2018
Clark County - Springfield Transportation Coordinating Committee

Director

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Administrative Report

Date: February 1, 2019

The following are items for discussion and action during the February 8, 2019 Transportation Coordinating Committee meeting.

Subcommittee Appointments

There is one change requested to standing advisory committee appointments:

Human Services and Coordinated Transportation Advisory Committee

- Removing Bob Bender representing Developmental Disabilities of Clark County

The TCC is responsible for the appointment of individuals to the advisory committees per the current bylaws. Staff is requesting discussion and a voice vote to approve the requests above.

Travel Requests

There are five requests for prior approval for upcoming travel and training.

- Request for an amount not to exceed \$225 for 1 TCC staff to attend the 4th Annual Southwest Ohio Logistics Conference in Dayton on February 6. Costs include registration, mileage, and parking.
- Request for an amount not to exceed \$225 for 1 TCC staff member to attend Access Management Analysis online training from the University of Florida Transportation Institute on March 4-5. Cost is for registration only.
- Request for an amount not to exceed \$1,450 for 1 TCC staff, 2 SCAT staff, 1 City of Springfield staff, and 3 HSCTAC members to attend the 2019 Ohio Public Transportation Association Conference in Columbus April 1-3. Cost estimate includes registration for all, mileage and parking for TCC staff only.
- Request for an amount not to exceed \$600 for 3 TCC staff to attend the 2019 Ohio Civil Rights Symposium in Columbus on April 9-10. Cost estimate includes registration, mileage, and parking.

- Request for an amount not to exceed \$500 for 2 TCC staff to attend LTAP Traffic Forecasting Training in Columbus on February 26 and April 10. Cost estimate includes registration and mileage.

Staff is requesting discussion and a voice vote to approve the requests above.

Triennial TCC Appointments and Election of Officers

A new triennial appointment period began at the first of the calendar year. Staff has been working with local governments to get all Members and Alternates on file. The following is the current roster of TCC Members and Alternates

Representative	Member	Alternate
Clark County Commission	Lowell McGlothlin	Melanie Wilt
Clark County Engineer	John Burr	Paul DeButy
City of Springfield Commission	Joyce Chilton	Bryan Heck
City of Springfield Commission	David Estrop	Chris Moore
Township Trustees	Nancy Brown	Dave Phares
Township Trustees	Kathy Estep	Daren Cotter
City of New Carlisle Council	William Lindsey	William Cook
Village of Enon Council	Elmer Beard	Jason Rose
ODOT	Matt Parrill	Ben Wiltheiss
WESTCO	Richard Henry	Richard Flax
TAC	Howard Kitko	Dean Fenton
LOGCAC	Leann Castillo	Kent Sherry
HSTAC	Lisa McDonough	Tracy Marshall

With the new triennial period, staff is requesting discussion and a voice vote to elect a Chair and Vice Chair of the TCC for the period between January 1, 2019 and December 31, 2021.

2019 TCC Calendar Reminder

As a reminder, the TCC approved the following meeting dates for calendar year 2019:

- | | |
|--------------------------|--|
| Friday, February 8, 2019 | Friday, August 9, 2019 <i>*ANNUAL MEETING*</i> |
| Friday, March 8, 2019 | Friday, September 13, 2019 |
| Friday, May 10, 2019 | Friday, October 11, 2019 |
| Friday, July 12, 2019 | Friday, December 13, 2019 |

Informational only. No action requested.

RESOLUTION 2019 – A

**OF THE CLARK COUNTY-SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE TO APPROVE THE MILEAGE
REIMBURSEMENT RATE FOR CALENDAR YEAR 2019**

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #30100 between ODOT and the Board of Commissioners of Clark County, Ohio; and

WHEREAS, the CCSTCC reimburses mileage for travel for all CCSTCC related eligible expenses at a rate no greater than the lower of the published U.S. General Services Administration (GSA) rate as recognized by ODOT or the approved Board of County Commissioners of Clark County rate in accordance with applicable accounting procedures; and

WHEREAS, the current rates for both the GSA and the Board of County Commissioners is \$0.58 per mile as published.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee approve a mileage reimbursement rate for CCSTCC related travel of \$0.58 per mile for calendar year 2019.

Elmer Beard
Chairman

February 8, 2019

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Transportation Planning Report

Date: February 1, 2019

The following are items for discussion and action during the February 8, 2019 Transportation Coordinating Committee meeting.

Clark County Mobility Management Program

In January, the TCC began a one year contract with Catholic Social Services of the Miami Valley in Sidney to provide Mobility Management services. The mobility management program increases access to mobility by increasing understanding and awareness of transportation needs, coordination of transportation options to meet needs, and building sustainable and healthy communities by integrating transportation into planning and programs. Staff will provide a brief overview of the program and introduce Michelle Caserta-Bixler as the Mobility Manager liaison for Clark County moving forward.

FTA Section 5310 CY2020 Mobility Management Grant Endorsement

Staff, with coordination from ODOT Office of Transit, is currently preparing an FTA Section 5310 grant application for funding for mobility management for next year's program. Additional information about ODOT's Mobility Management Program can be found at:

<http://www.dot.state.oh.us/Divisions/Planning/Transit/Pages/Coordination.aspx>.

Staff has estimated the costs for continuing to develop and implement a mobility management program for Clark County at \$80,000 per year. These costs include contracting for staff services with a neighboring partner as well as TCC staff labor and expenses. The grant request is for \$64,000 Federal which will require a \$16,000 local match. This is the same amount requesting for the current calendar year's program, which was partially funded at \$41,000 Federal.

Staff requests discussion and voice vote to endorse the CY2020 Mobility Management grant via Resolution 2019-B.

Draft FY2020 Planning Work Program

Staff has begun drafting the FY2020 Planning Work Program and requests any specific work items that the TCC would like to see included in the document. The draft PWP will be presented to the TCC in March with a final approval requested in May.

Informational only, no action requested at this time.

RESOLUTION 2019 – B

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING
COMMITTEE TO ENDORSE AN APPLICATION FOR MOBILITY MANAGEMENT GRANT
FUNDING**

WHEREAS, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #30100 between ODOT and the Board of Commissioners of Clark County, Ohio; and

WHEREAS, The Director of the Ohio Department of Transportation is authorized to provide grant funding for 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities; and;

WHEREAS, CCSTCC will apply for and administer Mobility Management grant funding from the Ohio Department of Transportation, funded 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant organization, including provisions by it of local share of the project costs in the program; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that with the filing of an application for assistance under 49 USC Section 5310 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder.

BE IT THEREFORE RESOLVED:

That the members of the Clark County-Springfield Transportation Coordinating Committee hereby support and endorse the 2020 grant application for Mobility Management.

Elmer M. Beard
Chairman

February 8, 2019