



**Transportation Coordinating Committee
Friday, August 9, 2019
10:30 A.M.
Clark State Community College
LRC Building Room 207/209
570 E. Leffel Lane, Springfield**

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **WELCOMING REMARKS**
 - a. Larry Wakefield
VP of Business Affairs, Clark State Community College
- V. **MINUTES** (Attached) **Action**
- VI. **FINANCIAL REPORTS** (Attached)
 - a. Budget Status/Cash on Hand Report – July 2019 (Attached) **Action**
 - b. Summary of Expenses – July 2019 (Attached) **Action**
- VII. **GUEST SPEAKER**
 - a. Jennifer Townley
ODOT Division of Planning Deputy Director **Presentation**
- VIII. **PLANNING REPORT**
 - a. TCC Annual Newsletter **Discussion**
- IX. **SUBCOMMITTEE REPORTS** **Discussion**
- X. **OLD BUSINESS**
- XI. **NEW BUSINESS**
- XII. **COMMUNICATIONS** **Discussion**
- XIII. **ADJOURNMENT** **Action**

Scott Schmid, *Transportation Director*
Elmer Beard, *Chair*
Kathy Estep, *Vice-Chair*

Nancy Brown
John Burr
Leann Castillo
Joyce Chilton

David Estrop
Richard Henry
Howard Kitko

William Lindsey
Lisa McDonough
Lowell McGlothlin
Matt Parrill

MINUTES

The meeting was called to order by Chairman Elmer Beard.

Those Members Present: John Burr, Joyce Chilton, David Estrop, Richard Henry, Howard Kitko, William Lindsey, Lisa McDonough, and Lowell McGlothlin

Those Alternates Present: Daren Cotter and Ben Wiltheiss

Those Others Present: Michelle Caserta-Bixler, Nathan Fischer, Dan Hoying, Kyle Reindel, Rob Rue, Fred Vogel, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

MINUTES

Motion by William Lindsey, seconded by Richard Henry to approve the minutes from the May 10, 2019 meeting. David Estrop made an amendment to the motion and noted a substantial amount of information that transpired at the last meeting that was not recorded in the minutes. He stated that the minutes as presented are incomplete and moved to amend the minutes to insert information between Scott Schmid and himself over the city's amended project. The amended information would be inserted after the first paragraph following the words "...that they represent." Copies of the addition to the minutes by David Estrop were distributed to those in attendance. Joyce Chilton made a motion to second on the amendment to the minutes.

Richard Henry moved to table the motion as there was not sufficient time to review the addition to the minutes. David Estrop stated he would be acceptable to that if we could not table it because table means taking it off the table at some point. He added he would prefer this to be postponed until the next meeting. Richard asked the difference between postponing and tabling. David stated tabling, by definition of Robert's Rules, the motion would be tabled until such time as the group would choose to remove the table. Postponement would be postponed until a specific date. Richard stated he doesn't feel the TCC should commit themselves to a particular date since we just received the addition to the minutes and haven't had a chance to review it. William Lindsey requested confirmation of the date for the next meeting. Scott Schmid stated the next meeting is the Annual Meeting in August and the regularly scheduled meeting is in September. William Lindsey seconded the motion. David Estrop stated that he spoke for all of the city commissioners and all of the senior city staff in saying that what transpired at the last TCC meeting that was not included in the minutes is a matter of considerable concern to the city. He added that the city would have to look over their shoulder at everything that comes before the TCC in order to make any kind of decision. He added that this a point of a breach of trust between the staff, specifically the TCC Director, and the city. Richard Henry stated that he has the utmost confidence in the TCC Director and to keep in mind the city is only one part of Clark County and not the whole county.

Chairman Beard clarified that there is a motion and a second to amend the minutes and Richard Henry made a motion to table the amendment which was seconded. That is the last motion the TCC needs to consider at this time.

A roll call vote was requested by Richard Henry.

Yes: Burr, Henry, Kitko, Lindsey, and McDonough

No: Chilton, Cotter, Estrop, and McGlothlin

Abstain: Wiltheiss

William Lindsey asked for the reasoning behind the abstention vote. Ben Wiltheiss stated that he knows that there is tension with this issue and ODOT is not going to pick sides.

Five (5) votes to table voting on amending the minutes, four (4) votes opposed, and one (1) abstention.

Vote: The motion to approve the minutes will be tabled until the next meeting. David Estrop objected, stating that it cannot be tabled until the next meeting. He stated it is tabled indefinitely until such time that the TCC votes to bring it off the table.

FINANCIAL REPORTING

Budget Status & Cash on Hand Report

Motion by Richard Henry, seconded by Lowell McGlothlin to approve the Budget Status & Cash on Hand Report for June 2019.

Vote: Motion approved

Summary of Expenses

Expenditures for June were for the amount of \$92,842.37. Motion to approve was made by Lowell McGlothlin, seconded by William Lindsey.

Vote: Motion approved

Blanket Requests

Motion by Richard Henry, seconded by David Estrop to issue new Blanket Certificates: \$5,000 for Travel, \$10,000 for Advertising and Printing, and \$15,000 for Contract Services.

Vote: Motion approved

ADMINISTRATIVE REPORT

TCC Annual Meeting

Scott Schmid reminded everyone that the Annual Meeting will be Friday, August 9th at the Clark State Leffel Lane Campus in the LRC Building. Guest speaker will be Jennifer Townley from ODOT's Division of Planning and is the Deputy Director. Lunch will be \$15 per person and catered by Cecil and Lime. RSVP's are requested by Wednesday, July 31st.

TRANSPORTATION PLANNING REPORT

FY2019 Planning Work Program

Scott Schmid presented Amendment #3, Resolution 2019-F for TCC approval. This is a proposed amendment that balances work elements for the end of the fiscal year. There were adjustments totaling \$57,448.50 and the total budget remains at \$1,115,084.47. Motion by David Estrop, seconded by William Lindsey to approve Resolution 2019-F. Vote: Motion approved

FY2020 Planning Work Program

Scott Schmid presented Amendment #1, Resolution 2019-G for TCC approval. This is a proposed amendment that sets the actual FY2019 CPG and SPR carry forward amount. The amendment also moves funds between work elements. Based on the changes, there was a decrease of \$31,336.00 from the original budget amount, bringing the total budget to \$1,157,854.67. Joyce Chilton asked in regards to the PCR Inventory, if that also included bridges. Scott stated that it will not. John Burr added that there is separately run statewide database for bridges and they have to be inspected annually. Richard Henry asked if other jurisdictions will be looked at for the PCR Inventory besides Springfield. Scott stated that at this time the inventory would look at the county routes, but the project is still in the initial stages of going through scoping and proposals. At this time we have not confirmed what the extent will be, but at bare minimum we would like to do this for the city and county routes which is over 500 miles. Richard Henry also asked in regards to the pavement condition, what in particular is being looked at, the condition of the sub-base or the pavement surface that is being driven on. Ben Wiltheiss stated that it will possibly be a standard PCR where the top surface will be looked at to see if there is there is raveling, alligator cracking, etc. Scott added that base analysis includes a lot of coring and geotechnical work. For this project it will mainly consist of putting together of a photo inventory of the road and analysis of the roadway condition of the top surface. Motion by David Estrop, seconded by Joyce Chilton to approve Resolution 2019-G. Vote: Motion approved

Other

Scott Schmid presented Resolution 2019-H for TCC approval. This resolution is for the Truck Automation and Platooning Project and is a request by DriveOhio for support of the project and grant application. A draft resolution was sent to the TCC prior to the meeting. DriveOhio is looking to do a \$6-8 million pilot project and the grant request is for \$3-4 million from USDOT, matched with money sourced from private entities. Scott further explained that the goal of the project is to provide knowledge on what an “autonomous ready” roadway looks like and provide information back to state DOT’s and other roadway owners/operators need to do to maintain them. Scott stated that this is not an ODOT project, however ODOT will be involved along with local jurisdictions. Limits will be dependent upon private sector partners. Scott stated that the resolution was drafted as support for the grant application only at this time. If local roadways are used, public outreach and engagement will occur. Motion by Richard Henry, seconded by David Estrop to approve Resolution 2019-H. Vote: Motion approved

SUBCOMMITTEE REPORTS

No updates to report

OLD BUSINESS

No updates to report

NEW BUSINESS

No updates to report

COMMUNICATIONS

William Lindsey asked David Estrop if the section that he requested be amended into the minutes could be emailed out the TCC. Scott Schmid asked if staff should prepare the minutes as amended for consideration at the next meeting in the next agenda packet. After some discussion, it was decided to include two copies of the minutes in the agenda packet, one copy as presented by staff and one copy as amended. David Estrop stated he would not be able to attend the August 9th meeting and requested the TCC, although they still could, not take action on this until the September meeting until he was in attendance. Scott stated the June minutes could be included or not be included, staff would just need direction on what would need presented at the August meeting. William Lindsey stated sending out an agenda packet with both sets of minutes would be sufficient. Scott stated that staff will send out an agenda packet will include July meeting minutes, June meeting minutes as prepared by staff, and June meeting minutes as proposed to be amended.

Glen Massie reported that the Human Services Transportation Council meets every other month on even numbered months. The next meeting is scheduled for August 7th at Springview Government Center in room 151 and everyone is welcome to attend.

Louis Agresta reported that OPWC applications are due Monday, August 5th. Louis also reported that TCC staff will be passing out bike helmets to kids at KidsFest/Summer Arts Festival on July 14th to promote safe cycling.

Lowell McGlothin asked the status of the I-70 add lane project. Ben Wiltheiss provided a report from the project engineer that the project is overall 14-days behind schedule. The traffic pattern is scheduled to switch to the next stage in late September.

ADJOURNMENT

A motion was made by Richard Henry, seconded by William Lindsey to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard
Chairman

Memorandum

To: Transportation Coordinating Committee

From: Scott Schmid **Phone 937-521-2133**
Transportation Director **sschmid@clarkcountyohio.gov**

Re: Financial Report

Date: August 2, 2019

The following are items for discussion and action during the August 9, 2019 Transportation Coordinating Committee meeting.

Budget Status and Cash On Hand Report – July 2019

The July 2019 Budget Status and Cash on Hand Report is included in the agenda packet. Staff will review the report at the August 9 meeting.

Staff requests discussion and approval of the report by voice vote.

Summary of Expenses – July 2019

The July 2019 Summary of Expenses is included in the agenda packet. Staff will review the report at the August 9 meeting.

Staff requests discussion and approval of the report by voice vote.

CCSTCC - CASH on HAND & BUDGET Status Reports - FY19
as of July 31, 2019

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
Beginning Balance	\$ 135,968.24	\$ -	\$ 135,968.24
Total Expenses			\$ 54,236.45
Total Receipts			\$ 82,444.82
Ending Balance	\$ 164,176.61	\$ 0.00	\$ 164,176.61

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 107,089.00	\$ 102,916.20	4%	\$ 4,172.80	\$ 4,172.80
601.11 Short Range Planning (fy19)	\$ 67,089.00	\$ 57,143.26	15%	\$ 9,945.74	\$ 9,945.74
601.2 General Planning Services	\$ 67,234.00	\$ 67,234.00	0%		\$ -
601.3 Access Management Guidelines	\$ 31,983.00	\$ 31,983.00	0%		\$ -
601.31 Access Management Guidelines (fy19)	\$ 43,017.00	\$ 43,017.00	0%		\$ -
601.4 PCR Inventory	\$ 100,000.00	\$ 100,000.00	0%		\$ -
602.1 Trans. Improvement Program	\$ 48,248.00	\$ 40,553.76	16%	\$ 7,694.24	\$ 7,694.24
605.1 Surveillance	\$ 92,372.00	\$ 86,295.63	7%	\$ 6,076.37	\$ 6,076.37
610.1 Long Range Planning	\$ 26,894.00	\$ 26,710.04	1%	\$ 183.96	\$ 183.96
610.11 Long Range Planning (fy19)	\$ 25,894.00	\$ 21,228.98	18%	\$ 4,665.02	\$ 4,665.02
625.1 RTPO Planning	\$ 98,392.67	\$ 98,332.35	0%	\$ 60.32	\$ 60.32
625.11 RTPO Planning (fy18)	\$ 53,000.00	\$ 51,398.06	3%	\$ 1,601.94	\$ 1,601.94
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 32,793.98	18%	\$ 7,206.02	\$ 7,206.02
667.1 Rideshare	\$ 15,000.00	\$ 15,000.00	0%		\$ -
674.1 Coordinated Transportation	\$ 37,310.00	\$ 35,725.21	4%	\$ 1,584.79	\$ 1,584.79
674.2 FTA Transit Planning	\$ 74,000.00	\$ 71,233.65	4%	\$ 2,766.35	\$ 2,766.35
674.3 Mobility Management	\$ 21,500.00	\$ 21,500.00	0%		\$ -
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 65,000.00	0%		\$ -
682.2 WESTCO Rail Freight Administration	\$ 90,000.00	\$ 86,909.46	3%	\$ 3,090.54	\$ 3,090.54
682.3 Clean Ohio Support Program	\$ 15,000.00	\$ 13,603.98	9%	\$ 1,396.02	\$ 1,396.02
697.1 Public Involvement	\$ 38,832.00	\$ 30,209.67	22%	\$ 8,622.33	\$ 8,622.33
	\$ 1,157,854.67	\$ 1,098,788.23	5%	\$ 59,066.44	\$ 59,066.44

Summary of Expenditures
Area Transportation Trust Fund
July 2019

				CPG	CPG	FTA 5307	FTA 5307	FTA 5310	CMAQ			CLEAN	SPR	SPR	SPR	
	Description	Paid By	TCC	Federal	ODOT	Federal	Spfld	Federal	Air Quality	OPWC	WESTCO	OHIO	Federal	ODOT	LUC	TOTAL
SALARIES																
Transportation Study	07/01 - 07/14/19	# 01	6,411.54	3,730.18	466.27	447.68	55.96	0.00	626.75	0.00	536.56	169.44	215.94	26.99	26.99	12,714.30
Transportation Study	07/15 - 07/28/19	# 02	3,974.34	5,757.64	719.71	492.45	61.56	0.00	111.92	0.00	762.48	423.60	328.48	41.06	41.06	12,714.30
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			10,385.88	9,487.82	1,185.98	940.13	117.52	0.00	738.67	0.00	1,299.04	593.04	544.42	68.05	68.05	25,428.60
OFFICE SUPPLIES																
Garrigans	misc. supplies	231849	97.12													97.12
Garrigans	paper, chair mat, toner	236102	327.91													327.91
OTHER EXPENSES																
PERS	Jul-19		3,507.67													3,507.67
Medicare	Jul-19		342.96													342.96
Superior Dental	Jul-19		72.88													72.88
Life Insurance	Jul-19		19.20													19.20
UMR Health Ins.	Jul-19		6,250.47													6,250.47
MVRPC	MiamiValleyTrails.org	231848	15.00	120.00	15.00											150.00
NTPRD	Summer program sponsor	231850	1,000.00						4,000.00							5,000.00
Clark Co Comm.	3rd Q 2019 office rent	235171	9,455.15													9,455.15
ProRider Inc.	promo Kids' bike helmets	235869	338.00	2,704.00	338.00											3,380.00
Scott Schmid	mileage & postage	236103	2.20										33.40	4.18	4.18	43.96
Louis Agresta	mileage & parking	236104	4.28	34.24	4.28						26.10		14.84	1.86	1.86	87.46
Glen Massie	mileage reimbursement	236105	10.56	32.48	4.06				25.98							73.08
Level 3			0.00													0.00
			21,018.37	2,890.72	361.34	0.00	0.00	0.00	4,025.98	0.00	26.10	0.00	48.24	6.04	6.04	28,807.86
TOTAL AMOUNT SUBMITTED			31,501.37	12,378.54	1,547.32	940.13	117.52	0.00	4,764.65	0.00	1,325.14	593.04	592.66	74.09	74.09	54,236.46
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.																
@@ Prior Approved.																

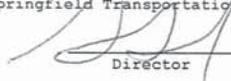
Approved August 09, 2019
Clark County - Springfield Transportation Coordinating Committee

Director

Summary of Expenditures
Area Transportation Trust Fund
June 2019

	Description	Paid By	TCC	CPG Federal	CPG ODOT	FTA 5307 Federal	FTA 5307 Spfld	FTA 5310 Federal	CMAQ Air Quality	CMAQ Rideshare	OPWC	WESTCO	CLEAN OHIO	SPR Federal	SPR OH / LUC	TOTAL
SALARIES																
Transportation Study	06/03 - 06/16/19	# 25	4,776.82	4,323.09	540.39	825.66	103.21	0.00	152.10	0.00	0.00	438.72	329.04	681.17	170.30	12,340.50
Transportation Study	06/17 - 06/30/19	# 26	4,278.65	4,550.75	568.84	836.53	104.57	0.00	206.42	0.00	356.46	987.12	219.36	185.44	46.36	12,340.50
			9,055.47	8,873.84	1,109.23	1,662.19	207.78	0.00	358.52	0.00	356.46	1,425.84	548.40	866.61	216.66	24,681.00
OFFICE SUPPLIES																
Garrigans	misc. supplies	229828	25.99													25.99
Garrigans	misc. supplies	229950	33.57													33.57
Dell Marketing	inkjet printer cartridges	229951	199.47													199.47
BEC	color copier toner	230148	236.00													236.00
OTHER EXPENSES																
PERS	Jun-19		3,455.32													3,455.32
Medicare	Jun-19		342.60													342.60
Superior Dental	Jun-19		72.88													72.88
Life Insurance	Jun-19		19.20													19.20
UMR Health Ins.	Jun-19		6,818.90													6,818.90
Spfld Arts Council	Summer Arts sponsorship	227383								12,500.00						12,500.00
Cox Media Group	Bike To Work paper ads	228719	47.30	378.40	47.30											473.00
Cox Media Group	Bike To Work digital ads	228720	46.00	368.00	46.00											460.00
Trophy Sports	CareForYourAir T-shirts	228722	1,003.07						4,012.28							5,015.35
Scott Schmid	postage	229829	7.35													7.35
Regina Rollins	mileage & airfare	229830	27.33 @	218.62	27.33											273.28
Burgess & Niple	Task 3F Laybourne Rd	229831	653.43	5,227.45	653.43											6,534.31
Burgess & Niple	Task 3G SR54 TIS	229833	223.36	1,786.92	223.36											2,233.64
Burgess & Niple	Task 3B county projects	229834	1,248.44	9,987.47	1,248.44											12,484.35
Pitney Bowes	postage meter rental	229904	300.99													300.99
Quality Logo	CareForYourAir dog bowls	229905	140.43						561.73							702.16
Quality Logo	CareForYourAir stress toy	229906	357.06						1,428.24							1,785.30
Quality Logo	CareForYourAir bottles	229907	275.58						1,102.32							1,377.90
Quality Logo	CareForYourAir mini fans	229908	423.60						1,694.40							2,118.00
Quality Logo	CareForYourAir pedometer	229909	234.85						939.38							1,174.23
Quality Logo	CareForYourAir holders	229912	60.45						241.80							302.25
Glen Massie	mileage, cart & containers	229948	134.67	27.84	3.48	19.48	2.44									187.91
Clark Co Ag Society	2019 Fair booth & tickets	229949	39.00	312.00	39.00											390.00
Louis Agresta	mileage reimbursement	230367										35.96		25.98	6.50	68.44
Melanie Runkel	mileage reimbursement	230368	9.28 @	74.24	9.28											92.80
Catholic Social Serv.	2nd Q Mobility Mgt	230369	1,582.50					6,329.98								7,912.48
Clark Co. Engineer	2nd Q van mileage usage	230498	42.86	134.56	16.82	36.66	4.58							166.58	41.64	443.70
Level 3	May & June phone service		120.00													120.00
			17,686.44	18,515.50	2,314.44	56.13	7.02	6,329.98	9,980.15	12,500.00	0.00	35.96	0.00	192.56	48.14	68,161.37
TOTAL AMOUNT SUBMITTED			26,767.90	27,389.34	3,423.67	1,718.32	214.80	6,329.98	10,338.67	12,500.00	356.46	1,461.80	548.40	1,059.17	264.80	92,842.37
@	Prior Approved															

Approved July 12, 2019
Clark County - Springfield Transportation Coordinating Committee


Director

MINUTES

The meeting was called to order by Chairman Elmer Beard.

Those Members Present: Nancy Brown, John Burr, Joyce Chilton, Kathy Estep, David Estrop, Richard Henry, Howard Kitko, William Lindsey, and Matt Parrill

Those Alternates Present: Bryan Heck and Ben Wiltheiss

Those Others Present: Scott Boyer, Charlie Bush, Michelle Caserta-Bixler, Claudia Fett, Harold Frost, Roxanna Gootee, Kevin O'Neill, Linda O'Neill, Michelle Porr, Kyle Reindel, Rob Rue, Leo Shanayda, Fred Stickler, Nancy Stickler, Alan Stiles, Edith Trowbridge, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

MINUTES

Motion by William Lindsey, seconded by David Estrop to approve the minutes from the May 10, 2019 meeting.

Vote: Motion approved

FINANCIAL REPORTING

Budget Status & Cash on Hand Report

Motion by Richard Henry, seconded by William Lindsey to approve the Budget Status & Cash on Hand Report for May 2019.

Vote: Motion approved

Summary of Expenses

Expenditures for May were for the amount of \$62,719.73. Motion to approve was made by William Lindsey, seconded by David Estrop.

Vote: Motion approved

ADMINISTRATIVE REPORT

Prior Approval Request

Motion by Nancy Brown, seconded by Kathy Estep to approve the Prior Approval Request for one TCC staff member to attend the Transportation Performance Management and Performance-Based Planning and Programming Implementation Workshop for the Mid-Atlantic Region in Washington DC on August 6-8, 2019. Amount is not to exceed \$1,400.00 and includes flight, hotel, vehicle rental, parking and meals. Federal Highway Ohio Division requested MPO participation and paying for the registration cost for the workshop. Vote:

Motion approved

TRANSPORTATION PLANNING REPORT

FY2018-2021 Transportation Improvement Program

Chairman Beard stated that Resolution 2019-E was carried forward from the last meeting. He stated he would offer ODOT and the City of Springfield each five minutes to state their position, then offer three minutes for any committee members who wished to state their opinions, and then open it to any public comment at three minutes each. David Estrop raised a point of order regarding two subcommittees meetings that were held after the last TCC meeting which took action on the resolution, concerns on the order of Subcommittee Reports on the agenda, and concerns that subcommittee meetings were called when all the facts were not present at the last meeting. He asked to hear the committee reports and discuss why the committees were asked to meet. Joyce Chilton asked if all the information presented to the subcommittees. Scott Schmid stated that the line item on the agenda for Subcommittee Reports is what is being used for approved minutes for the subcommittees. He asked if it precludes the subcommittee from giving a report. Scott stated that it does not. Scott stated that he attended the Local Officials, Government, and Citizens Advisory Committee meeting and the revised AER was presented. He stated that the subcommittees met because there was concern that there was advisory committee members that were part of the TCC who were going to vote on the project without discussion at the advisory committees that they represent.

Matt Parrill with ODOT District 7 highlighted what has occurred since the last TCC meeting. He stated that a revised AER had been received, however on initial review two key pieces of information were missing. The missing information, air quality analysis and quantitative safety analysis, are used to do a technical analysis to determine whether or a not a project meets purpose and need according to NEPA and determine if the project can be stand alone as a preferred alternative. Matt stated that the city was able to provide the air quality report, but with a quick review errors were noted. The city re-sent the report and another initial review has noted a few more errors. The quantitative safety analysis was received by ODOT on June 12th and has been reviewed with comments that need to be addressed in the analysis. Matt stated that at this time ODOT is not ready to vote on any amendment because there has not been adequate information in the report to make an assessment. Matt stated ODOT's recommendation is to have a second continuance to allow the City of Springfield and the consultant time to prepare an AER that ODOT can review and collaborate together and approve and move forward with on an approved alternative. Matt suggested to push this to the September meeting to vote on this at that time. Discussion ensued regarding the funding timeline and funding eligibility. Joyce Chilton asked for explanation as to what additional information is needed from the city. Ben Wiltheiss briefly explained what was needed in regards to the air quality analysis and the safety analysis for the AER.

David Estrop referred to the original study by Burgess & Niple and highlighted the safety concerns noted in the document. He then referred to the AER and the conclusions reached by the consultant of the 5-lane section. Joyce Chilton added that this process began in 2017 and the city is interested in getting this project completed and complying with what is needed by ODOT.

City Manager Bryan Heck stated that with the city of Springfield a big piece was public involvement and understanding what the public wants. He stated a study was done to look at how to improve the corridor for all modes of transportation and an alternative was come up with that does just that. Bryan explained the urgency of the city to get approval of the resolution

within the timeframe due to the funding. David Estrop asked Matt Parrill for a timeframe as to when the data should be received. Matt stated comments need to be sent back to the city and they are still being compiled. Ben stated comments can be compiled within the next week or two based on schedules. John Burr added that the September meeting would still be in time to amend the TIP in October. Ben stated that if the resolution is pushed to September, then the consultant is not put under a time crunch, and data can accurately and thoroughly be gone through to provide an accurate document that ODOT can approve.

Motion by David Estrop, seconded by Matt Parrill to postpone Resolution 2019-E to the September TCC meeting. A roll call vote was requested by David Estrop. Prior the roll call vote, discussion ensued regarding the Federal process, funding, and the public involvement process.

Yes: Brown, Burr, Chilton, Estep, Estrop, Henry, Kitko, Lindsey, and Parrill

Nine (9) votes to postpone Resolution 2019-E for the September TCC meeting, zero (0) votes opposed.

Vote: The motion passed

SUBCOMMITTEE REPORTS

Minutes from the October 2018 LOGCAC meeting were included in the agenda packet.

OLD BUSINESS

No updates to report

NEW BUSINESS

No updates to report

COMMUNICATIONS

No updates to report

ADJOURNMENT

A motion was made by Richard Henry, seconded by David Estrop to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard
Chairman

MINUTES

With Additions as Proposed Highlighted in Yellow

The meeting was called to order by Chairman Elmer Beard.

Those Members Present: Nancy Brown, John Burr, Joyce Chilton, Kathy Estep, David Estrop, Richard Henry, Howard Kitko, William Lindsey, and Matt Parrill

Those Alternates Present: Bryan Heck and Ben Wiltheiss

Those Others Present: Scott Boyer, Charlie Bush, Michelle Caserta-Bixler, Claudia Fett, Harold Frost, Roxanna Gootee, Kevin O'Neill, Linda O'Neill, Michelle Porr, Kyle Reindel, Rob Rue, Leo Shanayda, Fred Stickler, Nancy Stickler, Alan Stiles, Edith Trowbridge, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

MINUTES

Motion by William Lindsey, seconded by David Estrop to approve the minutes from the May 10, 2019 meeting.

Vote: Motion approved

FINANCIAL REPORTING

Budget Status & Cash on Hand Report

Motion by Richard Henry, seconded by William Lindsey to approve the Budget Status & Cash on Hand Report for May 2019.

Vote: Motion approved

Summary of Expenses

Expenditures for May were for the amount of \$62,719.73. Motion to approve was made by William Lindsey, seconded by David Estrop.

Vote: Motion approved

ADMINISTRATIVE REPORT

Prior Approval Request

Motion by Nancy Brown, seconded by Kathy Estep to approve the Prior Approval Request for one TCC staff member to attend the Transportation Performance Management and Performance-Based Planning and Programming Implementation Workshop for the Mid-Atlantic Region in Washington DC on August 6-8, 2019. Amount is not to exceed \$1,400.00 and includes flight, hotel, vehicle rental, parking and meals. Federal Highway Ohio Division requested MPO participation and paying for the registration cost for the workshop. Vote:

Motion approved

TRANSPORTATION PLANNING REPORT

FY2018-2021 Transportation Improvement Program

Chairman Beard stated that Resolution 2019-E was carried forward from the last meeting. He stated he would offer ODOT and the City of Springfield each five minutes to state their position, then offer three minutes for any committee members who wished to state their opinions, and then open it to any public comment at three minutes each. David Estrop raised a point of order regarding two subcommittees meetings that were held after the last TCC meeting which took action on the resolution, concerns on the order of Subcommittee Reports on the agenda, and concerns that subcommittee meetings were called when all the facts were not present at the last meeting. He asked to hear the committee reports and discuss why the committees were asked to meet. Joyce Chilton asked if all the information presented to the subcommittees. Scott Schmid stated that the line item on the agenda for Subcommittee Reports is what is being used for approved minutes for the subcommittees. He asked if it precludes the subcommittee from giving a report. Scott stated that it does not. Scott stated that he attended the Local Officials, Government, and Citizens Advisory Committee meeting and the revised AER was presented. He stated that the subcommittees met because there was concern that there was advisory committee members that were part of the TCC who were going to vote on the project without discussion at the advisory committees that they represent.

David Estrop asked if Scott Schmid had attended the two Subcommittee Meetings relative to the Amended Project Request being sought by the City of Springfield relative to Derr Road. Mr. Schmid said he had. Dr. Estrop asked if Mr. Schmid had ever called for action by either of these subcommittees on street construction projects before these meetings. Mr. Schmid said he had not. Dr. Estrop restated that these meetings were the first time either of these Subcommittees had been asked to take action on a street construction project. Mr. Schmid responded that was correct. Dr. Estrop asked what recommendation Mr. Schmid made to both Subcommittees. Mr. Schmid responded that he had recommended that the City's Amended Derr Road Project be rejected. Dr. Estrop asked if the Subcommittees were aware that the Technical Advisory Committee (TAC) had acted to approve the Amended Project. Mr. Schmid said he had not told the Subcommittees of the TAC action. Dr. Estrop asked Mr. Schmid if the Subcommittees had complete information on the Amended Project, including the Ohio Department of Transportation (ODOT) review. Mr. Schmid acknowledged that the ODOT information had not been shared since it was not completed at that time. Dr. Estrop stated that, in fact, the Transportation Coordinating Committee (TCC) had, prior to the Subcommittee Meetings, voted to postpone action on the Amended Project because ODOT had not had time to construct its findings. Dr. Estrop then asked Mr. Schmid that knowing of the action of the TCC, he had none the less recommended to the Subcommittees that they proceed with action even though the Subcommittees had incomplete information, most specifically not included was the ODOT Report that had not been received. Mr. Schmid answered that he had. Neither Committee Chair was present at the Meeting, but Mr. Schmid acknowledged that both had been instructed by their respective Subcommittees to vote "No" on the City's Amended Project as he had recommended.

Matt Parrill with ODOT District 7 highlighted what has occurred since the last TCC meeting. He stated that a revised AER had been received, however on initial review two key pieces of information were missing. The missing information, air quality analysis and quantitative safety

analysis, are used to do a technical analysis to determine whether or a not a project meets purpose and need according to NEPA and determine if the project can be stand alone as a preferred alternative. Matt stated that the city was able to provide the air quality report, but with a quick review errors were noted. The city re-sent the report and another initial review has noted a few more errors. The quantitative safety analysis was received by ODOT on June 12th and has been reviewed with comments that need to be addressed in the analysis. Matt stated that at this time ODOT is not ready to vote on any amendment because there has not been adequate information in the report to make an assessment. Matt stated ODOT's recommendation is to have a second continuance to allow the City of Springfield and the consultant time to prepare an AER that ODOT can review and collaborate together and approve and move forward with on an approved alternative. Matt suggested to push this to the September meeting to vote on this at that time. Discussion ensued regarding the funding timeline and funding eligibility. Joyce Chilton asked for explanation as to what additional information is needed from the city. Ben Wiltheiss briefly explained what was needed in regards to the air quality analysis and the safety analysis for the AER.

David Estrop referred to the original study by Burgess & Niple and highlighted the safety concerns noted in the document. He then referred to the AER and the conclusions reached by the consultant of the 5-lane section. Joyce Chilton added that this process began in 2017 and the city is interested in getting this project completed and complying with what is needed by ODOT.

City Manager Bryan Heck stated that with the city of Springfield a big piece was public involvement and understanding what the public wants. He stated a study was done to look at how to improve the corridor for all modes of transportation and an alternative was come up with that does just that. Bryan explained the urgency of the city to get approval of the resolution within the timeframe due to the funding. David Estrop asked Matt Parrill for a timeframe as to when the data should be received. Matt stated comments need to be sent back to the city and they are still being compiled. Ben stated comments can be compiled within the next week or two based on schedules. John Burr added that the September meeting would still be in time to amend the TIP in October. Ben stated that if the resolution is pushed to September, then the consultant is not put under a time crunch, and data can accurately and thoroughly be gone through to provide an accurate document that ODOT can approve.

Motion by David Estrop, seconded by Matt Parrill to postpone Resolution 2019-E to the September TCC meeting. A roll call vote was requested by David Estrop. Prior the roll call vote, discussion ensued regarding the Federal process, funding, and the public involvement process.

Yes: Brown, Burr, Chilton, Estep, Estrop, Henry, Kitko, Lindsey, and Parrill

Nine (9) votes to postpone Resolution 2019-E for the September TCC meeting, zero (0) votes opposed.

Vote: The motion passed

SUBCOMMITTEE REPORTS

Minutes from the October 2018 LOGCAC meeting were included in the agenda packet.

**Clark County – Springfield
Transportation Coordinating Committee
Regular Meeting**

**June 14, 2019
Springview Government Center
10:30 A.M.**

OLD BUSINESS

No updates to report

NEW BUSINESS

No updates to report

COMMUNICATIONS

No updates to report

ADJOURNMENT

A motion was made by Richard Henry, seconded by David Estrop to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard
Chairman