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**Transportation Coordinating Committee  
Friday, September 13, 2019  
10:30 A.M.  
Springview Government Center  
3130 East Main Street  
Room 151, 1<sup>st</sup> Floor**

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**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** (Attached) **Action**
- V. **FINANCIAL REPORTS** (Attached)
  - a. Budget Status and Cash on Hand Report (Attached) **Action**
  - b. Summary of Expenses (Attached) **Action**
  - c. Blanket Requests (Attached) **Action**
- VI. **ADMINISTRATIVE REPORT** (Attached)
  - a. FY2019 Planning Work Program Completion Report
    - i. Resolution 2019-H (Attached) **Action**
  - b. Prior Approval Requests **Action**
- VII. **TRANSPORTATION PLANNING REPORT** (Attached)
  - a. FY2019 Annual Listing of Obligated Projects **Action**
    - i. Resolution 2019-I (Attached) **Action**
  - b. FY2018-2021 Transportation Improvement Program
    - i. Amendment Resolution 2019-E (Attached) **Action**
  - c. Laybourne Road Relocation Feasibility Study and Traffic Impact Study **Action**
  - d. SR54 Traffic Impact Study **Action**
  - e. Other **Discussion**
- VIII. **SUBCOMMITTEE REPORTS** (Attached) **Discussion**
  - a. Technical Advisory Committee **Discussion**
  - b. Local Officials, Government, and Citizens Advisory Committee **Discussion**
  - c. Human Services and Coordinated Transportation Advisory Committee **Discussion**
- IX. **OLD BUSINESS** **Discussion**
- X. **NEW BUSINESS** **Discussion**
- XI. **COMMUNICATIONS** (None)
- XII. **ADJOURNMENT** **Action**

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Scott Schmid, *Transportation Director*  
Elmer Beard, *Chair*  
Kathy Estep, *Vice-Chair*

Nancy Brown  
John Burr  
Leann Castillo  
Joyce Chilton

David Estrop  
Richard Henry  
Howard Kitko

William Lindsey  
Lisa McDonough  
Lowell McGlothlin  
Matt Parrill

## **MINUTES**

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Nancy Brown, John Burr, Leann Castillo, Joyce Chilton, Kathy Estep, Richard Henry, Howard Kitko, William Lindsey, Lisa McDonough, Lowell McGlothin, and Matt Parrill

**Those Alternates Present:** Chris Moore and Ben Wiltheiss

**Those Others Present:** Brett Bauer, Bob Bender, Scott Boyer, Randy Bridge, Nathaniel Brugler, Megan Burr, Michelle Caserta-Bixler, Logan Cobbs, Warren Copeland, Michael Curtis, Lamar Daniel, John Detrick, Craig Eley, Tom Franzen, Ethan Harris, Leonard Hartoog, Anthony Hill, Jessica Hiser, Horton Hobbs, Amanda Honeycutt, Andy Johns, James Kaupella, Jordan Keating, Toni Keller, Randy Kill, Howard Kitko, Jeanne Mbagwu, Michael McDorman, Sarah McPherson, Dave Moore, Michelle Porr, Tommy Potter, Kyle Reindel, Amy Rosepiler, Kendra Schenk, Tom Selner, Donna Smith, Walt Szczesny, Steve Thieken, Beau Thompson, Stephen Thompson, Jennifer Townley, Melissa Tuttle, Trecia Waring, Shawn Wilson, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

## **WELCOMING REMARKS**

Larry Wakefield, Vice-President of Business Affairs of Clark State Community College, provided opening remarks and thanked everyone for attending the meeting at Clark State Community College.

## **MINUTES**

Motion by William Lindsey, seconded by John Burr to approve the minutes from the July 12, 2019 meeting.

Vote: Motion approved

## **FINANCIAL REPORTING**

### **Budget Status & Cash on Hand Report**

Motion by Richard Henry, seconded by William Lindsey to approve the Budget Status & Cash on Hand Report for July 2019.

Vote: Motion approved

### **Summary of Expenses**

Expenditures for June were for the amount of \$54,236.46. Motion to approve was made by Nancy Brown, seconded by Kathy Estep.

Vote: Motion approved

### **GUEST SPEAKER**

Matt Parrill, ODOT District 7 Capital Programs Administrator, introduced Jennifer Townley, ODOT Division of Planning Deputy Director. Jennifer gave a presentation on Access Ohio 2045 which is ODOT's latest update on its long range transportation plan. Jennifer stated the goal of the plan is to guide, inform, and support Ohio's transportation system. She stated the last plan was published in 2014 and the goal is to update the plan every 5-years. Jennifer briefly discussed the schedule, goal areas, scenarios (current trends, innovations, global markets, etc.), and potential strategies (transit needs, future funding, freight network, asset management, etc.). Jennifer stated the goal is to have a draft by the end of the year, and finalize and adopt the plan at the beginning of 2020. She encouraged everyone in attendance to provide their feedback and input during at the public meetings. Matt Parrill asked about the methods that will be used for public outreach. Jennifer stated the public involvement that will be occurring in October/November will include 10 regional meetings across the state. This is in addition to surveys, a large stakeholder group that includes all of the modes (representation from public, counties, townships, MPO's), and a healthy website. Andy Johns complimented ODOT on taking a scenario approach to their transportation plan. Andy also complimented TCC because they are a key component to the 3-C planning process and their staff does an excellent job for the Springfield area, cooperating with the state, and cooperating with MVRPC. He added their expertise has been seen by Logan-Union-Champaign and TCC is spearheading the transportation planning elements for that region.

### **PLANNING REPORT**

#### **TCC Annual Newsletter**

Scott Schmid stated the newsletter is on the table for everyone to look at and gives everyone insight on what has been going on currently within the organization. Scott also thanked staff for working hard to get everything done for the newsletter. Scott also thanked Michelle Porr for the great construction update on the Interstate 70 widening project. He added that Michelle had one line from her article that talks a lot about TCC and what we do "...collaboration through communication, trust, and respect have facilitated the success of this project." Scott thanked Jennifer for taking the time to come and speak, as well as all the members of ODOT Central Office who attended. Scott thanked all the TCC Board members and alternates for all the good conversation that has occurred at recent meetings, as well as asking good questions of our staff. He thanked the advisory committee members and local partners who we work with quite a bit. Scott thanked our ODOT and Federal partners, and TCC staff.

### **SUBCOMMITTEE REPORTS**

Lisa McDonough, chair of the Human Services and Coordinated Transportation Advisory Committee (HSCTAC), gave a brief update. She stated that there are currently 12 member agencies on the council that includes the addition of a mobility manager. With our member agencies we have provided 350,000 passenger trips last year. Lisa stated United Senior Services has been awarded an ODOT FTA Section 5310 grant and will be adding new vans to expand their current fleet. United Senior Services also received funding through FTA 5310 program for the mobility manager to continue with that. The Springfield City Area Transit (SCAT) received funding through 5307 to assist with preventative maintenance, and operating costs and replacement. Lisa reminded everyone the HSCTAC meets every other month and everyone is welcome to attend.

**Clark County – Springfield  
Transportation Coordinating Committee  
Annual Meeting**

**August 9, 2019  
Clark State Community College  
10:30 A.M.**

**OLD BUSINESS**

No updates to report

**NEW BUSINESS**

No updates to report

**COMMUNICATIONS**

Lowell McGlothin reported on upcoming community events.

**ADJOURNMENT**

A motion was made by Richard Henry, seconded by William Lindsey to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard  
Chairman

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Financial Report**

**Date: September 5, 2019**

**The following are items for discussion and action during the September 13, 2019 Transportation Coordinating Committee meeting.**

**Budget Status and Cash On Hand Report – August 2019**

The August 2019 Budget Status and Cash on Hand Report is included in the agenda packet. Staff will review the report at the September 13 meeting.

Staff requests discussion and approval of the report by voice vote.

**Summary of Expenses – August 2019**

The August 2019 Summary of Expenses is included in the agenda packet. Staff will review the report at the September 13 meeting.

Staff requests discussion and approval of the report by voice vote.

**Blanket Requests**

The Blanket Reserve Summary sheet is included in the agenda packet. Staff is requesting two new Blankets:

- 74200 Office Supplies for \$5,000
- 74310 Professional Services - Audit for \$10,000

Staff requests discussion and approval of the Blankets by voice vote.

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY19**  
as of August 31, 2019

	<i>General</i>	<i>Restricted</i>	<i>TOTAL</i>
<b>Beginning Balance</b>	\$ 164,176.61	\$ -	\$ 164,176.61
<b>Total Expenses</b>			\$ 53,956.76
<b>Total Receipts</b>			\$ 121,655.10
<b>Ending Balance</b>	\$ 231,874.95	\$ 0.00	\$ 231,874.95

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
601.1 Short Range Planning	\$ 107,089.00	\$ 102,867.84	4%	\$ 48.36	\$ 4,221.16
601.11 Short Range Planning (fy19)	\$ 67,089.00	\$ 45,730.24	32%	\$ 11,413.02	\$ 21,358.76
601.2 General Planning Services	\$ 67,234.00	\$ 57,112.94	15%	\$ 10,121.06	\$ 10,121.06
601.3 Access Management Guidelines	\$ 31,983.00	\$ 31,983.00	0%		\$ -
601.31 Access Management Guidelines (fy19)	\$ 43,017.00	\$ 43,017.00	0%		\$ -
601.4 PCR Inventory	\$ 100,000.00	\$ 100,000.00	0%		\$ -
602.1 Trans. Improvement Program	\$ 48,248.00	\$ 38,126.20	21%	\$ 2,427.56	\$ 10,121.80
605.1 Surveillance	\$ 92,372.00	\$ 85,920.92	7%	\$ 374.71	\$ 6,451.08
610.1 Long Range Planning	\$ 26,894.00	\$ 26,070.68	3%	\$ 639.36	\$ 823.32
610.11 Long Range Planning (fy19)	\$ 25,894.00	\$ 13,587.90	48%	\$ 7,641.08	\$ 12,306.10
625.1 RTPO Planning	\$ 98,392.67	\$ 98,313.79	0%	\$ 18.56	\$ 78.88
625.11 RTPO Planning (fy18)	\$ 53,000.00	\$ 49,457.33	7%	\$ 1,940.73	\$ 3,542.67
665.1 Air Quality Advocacy	\$ 40,000.00	\$ 32,752.22	18%	\$ 41.76	\$ 7,247.78
667.1 Rideshare	\$ 15,000.00	\$ 14,951.28	0%	\$ 48.72	\$ 48.72
674.1 Coordinated Transportation	\$ 37,310.00	\$ 32,184.84	14%	\$ 3,540.37	\$ 5,125.16
674.2 FTA Transit Planning	\$ 74,000.00	\$ 66,882.51	10%	\$ 4,351.14	\$ 7,117.49
674.3 Mobility Management	\$ 21,500.00	\$ 21,104.81	2%	\$ 395.19	\$ 395.19
682.1 OPWC Infrastructure Support Program	\$ 65,000.00	\$ 61,809.11	5%	\$ 3,190.89	\$ 3,190.89
682.2 WESTCO Rail Freight Administration	\$ 90,000.00	\$ 82,573.62	8%	\$ 4,335.84	\$ 7,426.38
682.3 Clean Ohio Support Program	\$ 15,000.00	\$ 13,387.51	11%	\$ 216.47	\$ 1,612.49
697.1 Public Involvement	\$ 38,832.00	\$ 27,129.39	30%	\$ 3,080.28	\$ 11,702.61
	<b>\$ 1,157,854.67</b>	<b>\$ 1,044,963.13</b>	<b>10%</b>	<b>\$ 53,825.10</b>	<b>\$ 112,891.54</b>

Summary of Expenditures  
Area Transportation Trust Fund  
August 2019

				CPG	CPG	FTA 5307	FTA 5307	FTA 5310	CMAQ	CMAQ			CLEAN	SPR	SPR		
	Description	Paid By	TCC	Federal	ODOT	Federal	Spfld	Federal	Air Quality	Rideshare	OPWC	WESTCO	OHIO	Federal	OH / LUC	TOTAL	
<u>SALARIES</u>																	
Transportation Study	07/29 - 08/11/19	# 03	4,050.61	5,249.38	656.17	693.90	86.74	44.77	0.00	0.00	903.68	762.48	0.00	213.25	53.32	12,714.30	
Transportation Study	08/12 - 08/25/19	# 04	4,669.29	4,386.48	548.31	783.44	97.93	89.54	0.00	0.00	451.84	1,073.12	56.48	446.29	111.58	12,714.30	
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			8,719.90	9,635.86	1,204.48	1,477.34	184.67	134.31	0.00	0.00	1,355.52	1,835.60	56.48	659.54	164.90	25,428.60	
<u>OFFICE SUPPLIES</u>																	
BEC	color copier toner	238000	236.00													236.00	
<u>OTHER EXPENSES</u>																	
PERS	Aug-19		5,340.03													5,340.03	
Medicare	Aug-19		527.57													527.57	
Superior Dental	Aug-19		72.88													72.88	
Life Insurance	Aug-19		19.20													19.20	
UMR Health Ins.	Aug-19		6,229.22													6,229.22	
Regina Rollins	TPM conference travel	237999	63.94	@	511.48	63.94										639.36	
Clark State	meeting room rental	238002	137.00													137.00	
Burgess & Niple	Task 3G SR54 TIS	238003	90.18		721.48	90.18										901.84	
Burgess & Niple	Task 3B county projects	238006	791.35		6,330.81	791.35										7,913.51	
Burgess & Niple	Task 3F Laybourne Rd	238009	130.57		1,044.57	130.57										1,305.71	
Charles Harris	FY19 audit report & review	239662	4,824.00													4,824.00	
Glen Massie	mileage reimbursement	239663	21.52		102.08	12.76	3.24	0.41	33.41	48.72						222.14	
Louis Agresta	mileage & parking	239725	4.43		35.44	4.43						13.34	83.52	14.84	3.72	159.72	
Level 3	phone service		0.00													0.00	
			18,251.89		8,745.86	1,093.23	3.24	0.41	33.41	48.72	0.00	13.34	83.52	14.84	3.72	28,528.17	
<b>TOTAL AMOUNT SUBMITTED</b>			<b>27,207.79</b>		<b>18,381.72</b>	<b>2,297.71</b>	<b>1,480.58</b>	<b>185.08</b>	<b>134.31</b>	<b>33.41</b>	<b>48.72</b>	<b>1,355.52</b>	<b>1,848.94</b>	<b>140.00</b>	<b>674.38</b>	<b>168.62</b>	<b>53,956.77</b>
@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.																	
@@ Prior Approved.																	

Approved September 13, 2019  
Clark County - Springfield Transportation Coordinating Committee

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Director

Summary of Expenditures  
Area Transportation Trust Fund  
July 2019

				CPG	CPG	FTA 5307	FTA 5307	FTA 5310	CMAQ			CLEAN	SPR	SPR	SPR	
	Description	Paid By	TCC	Federal	ODOT	Federal	Spfld	Federal	Air Quality	OPWC	WESTCO	OHIO	Federal	ODOT	LUC	TOTAL
<u>SALARIES</u>																
Transportation Study	07/01 - 07/14/19	# 01	6,411.54	3,730.18	466.27	447.68	55.96	0.00	626.75	0.00	536.56	169.44	215.94	26.99	26.99	12,714.30
Transportation Study	07/15 - 07/28/19	# 02	3,974.34	5,757.64	719.71	492.45	61.56	0.00	111.92	0.00	762.48	423.60	328.48	41.06	41.06	12,714.30
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			10,385.88	9,487.82	1,185.98	940.13	117.52	0.00	738.67	0.00	1,299.04	593.04	544.42	68.05	68.05	25,428.60
<u>OFFICE SUPPLIES</u>																
Garrigans	misc. supplies	231849	97.12													97.12
Garrigans	paper, chair mat, toner	236102	327.91													327.91
<u>OTHER EXPENSES</u>																
PERS	Jul-19		3,507.67													3,507.67
Medicare	Jul-19		342.96													342.96
Superior Dental	Jul-19		72.88													72.88
Life Insurance	Jul-19		19.20													19.20
UMR Health Ins.	Jul-19		6,250.47													6,250.47
MVRPC	MiamiValleyTrails.org	231848	15.00	120.00	15.00											150.00
NTPRD	Summer program sponsor	231850	1,000.00						4,000.00							5,000.00
Clark Co Comm.	3rd Q 2019 office rent	235171	9,455.15													9,455.15
ProRider Inc.	promo Kids' bike helmets	235869	338.00	2,704.00	338.00											3,380.00
Scott Schmid	mileage & postage	236103	2.20										33.40	4.18	4.18	43.96
Louis Agresta	mileage & parking	236104	4.28	34.24	4.28						26.10		14.84	1.86	1.86	87.46
Glen Massie	mileage reimbursement	236105	10.56	32.48	4.06				25.98							73.08
Level 3			0.00													0.00
			21,018.37	2,890.72	361.34	0.00	0.00	0.00	4,025.98	0.00	26.10	0.00	48.24	6.04	6.04	28,807.86
<b>TOTAL AMOUNT SUBMITTED</b>			<b>31,501.37</b>	<b>12,378.54</b>	<b>1,547.32</b>	<b>940.13</b>	<b>117.52</b>	<b>0.00</b>	<b>4,764.65</b>	<b>0.00</b>	<b>1,325.14</b>	<b>593.04</b>	<b>592.66</b>	<b>74.09</b>	<b>74.09</b>	<b>54,236.46</b>
@	Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.															
@@	Prior Approved.															

Approved August 09, 2019  
Clark County - Springfield Transportation Coordinating Committee

  
Director



August 2019

TCC

BLANKET & RESERVE Summary Sheet

Account Number	Account Name	Funding Source	Number	Beginning Balance	Adjustments / Vendor	Activity To Date	Blanket / Reserve Balance
74101	<b>Salaries</b>	Appropriation	CY 19	\$ 330,000.00		\$ 223,624.20	\$ 106,375.80
74110	<b>PERS</b>	Appropriation	CY 19	\$ 46,500.00		\$ 31,307.28	\$ 15,192.72
74111	<b>Workers Comp</b>	Appropriation	CY 19	\$ 5,650.00		\$ -	\$ 5,650.00
74112	<b>Unemployment</b>	Appropriation	CY 19	\$ -		\$ -	\$ -
74113	<b>Medicare</b>	Appropriation	CY 19	\$ 4,800.00		\$ 3,065.06	\$ 1,734.94
74120	<b>Dental</b>	Appropriation	CY 19	\$ 1,000.00		\$ 583.04	\$ 416.96
74121	<b>Life Insurance</b>	Appropriation	CY 19	\$ 300.00		\$ 153.60	\$ 146.40
74122	<b>Health Insurance</b>	Appropriation	CY 19	\$ 85,000.00		\$ 53,428.04	\$ 31,571.96
				<u>\$ 473,250.00</u>		<u>\$ 312,161.22</u>	<u>\$ 161,088.78</u>

<b>74140</b>	<b>Travel</b>	<i>Prior Year</i>		\$ -		\$ -	\$ -
718400		Appropriation	CY 19	\$ 20,000.00			
	(less)	Blanket	19 - 13991	\$ 5,000.00		\$ 4,792.37	\$ 207.63
	(less)	Blanket	19 - 15626	\$ 5,000.00		\$ 1,083.06	\$ 3,916.94
				<u>\$ 10,000.00</u>		<u>\$ 5,875.43</u>	<u>\$ 4,124.57</u>
<b>\$14,124.57</b>		Total available balance					

<b>74145</b>	<b>Employee Other</b>	<i>Prior Year</i>		\$ -		\$ -	\$ -
718900		Appropriation	CY 19	\$ 10,000.00			
	(less)	Blanket	19 - 13925	\$ 5,000.00		\$ -	\$ 5,000.00
				<u>\$ 5,000.00</u>		<u>\$ -</u>	<u>\$ 5,000.00</u>
<b>\$10,000.00</b>		Total available balance					

<b>74200</b>	<b>Office Supplies</b>	<i>Prior Year - xxx</i>	18 - 13730	\$ 1,500.00	<i>EasyPermit</i>	\$ -	\$ 1,500.00
721000		<i>Prior Year - xxx</i>	18 - 13733	\$ 200.00	<i>Garrigans</i>	\$ -	\$ 200.00
		<i>Prior Year - xxx</i>	18 - 13734	\$ 20.00	<i>MacRay</i>	\$ -	\$ 20.00
		Appropriation	CY 19	\$ 15,000.00			
	(less)	Blanket	19 - 13926	\$ 5,000.00		\$ 4,037.53	\$ 962.47
<b>NEW</b>	(less)	<b>Blanket</b>	<b>19 - 15971</b>	<b>\$ 5,000.00</b>		<b>\$ -</b>	<b>\$ 5,000.00</b>
				<u>\$ 5,000.00</u>		<u>\$ 4,037.53</u>	<u>\$ 7,682.47</u>
<b>\$12,682.47</b>		Total available balance					

<b>74210</b>	<b>Small Equipment</b>	<i>Prior Year</i>		\$ -		\$ -	\$ -
751000		Appropriation	CY 19	\$ 15,000.00			
	(less)	Blanket	19 - 13927	\$ 5,000.00		\$ 617.27	\$ 4,382.73
				<u>\$ 10,000.00</u>		<u>\$ 617.27</u>	<u>\$ 4,382.73</u>
<b>\$14,382.73</b>		Total available balance					

August 2019

TCC BLANKET & RESERVE Summary Sheet

Account Number	Account Name	Funding Source	Number	Beginning Balance	Adjustments / Vendor	Activity To Date	Blanket / Reserve Balance
<b>74211</b>	<b>Capital Expenses</b>	Appropriation	CY 19	<b>\$ 30,000.00</b>			
752000	(less)	Blanket	19 - 13928	\$ 10,000.00		\$ -	\$ 10,000.00
	(less)	Reserve		\$ -		\$ -	\$ -
		Remaining balance		<u>\$ 20,000.00</u>		<u>\$ -</u>	<u>\$ 10,000.00</u>
	<b>\$30,000.00</b>	Total available balance					
<b>74230</b>	<b>Adv. &amp; Printing</b>	Prior Year		\$ -		\$ -	\$ -
732000		Appropriation	CY 19	<b>\$ 60,000.00</b>			
	(less)	Blanket	19 - 13929	\$ 15,000.00		\$ 8,435.81	\$ 6,564.19
	(less)	Reserve	19 - 14334	\$ 10,000.00	SAC	\$ 10,000.00	\$ 0.00
	(less)	Reserve	19 - 15309	\$ 5,000.00	NTPRD	\$ 5,000.00	\$ 0.00
	(less)	Reserve	19 - 15310	\$ 12,500.00	SAC	\$ 12,500.00	\$ 0.00
	(less)	Reserve	19 - 15460	\$ 5,000.00	Quality Logo	\$ 4,972.38	\$ 27.62
	(less)	Blanket	19 - 15627	\$ 10,000.00		\$ -	\$ 10,000.00
		Remaining balance		<u>\$ 2,500.00</u>		<u>\$ 40,908.19</u>	<u>\$ 16,591.81</u>
	<b>\$19,091.81</b>	Total available balance					
<b>74310</b>	<b>Audit Expenses</b>	Prior Year - xxx	18 - 12892	\$ 3,760.00	Charles Harris	\$ 1,560.00	\$ 2,200.00
735200		Appropriation	CY 19	<b>\$ 15,000.00</b>			
	(less)	Blanket	19 - 13930	\$ 5,000.00		\$ 61.50	\$ 4,938.50
<b>NEW</b>	(less)	Blanket	19 - 13930	<b>\$ 10,000.00</b>		<b>\$ -</b>	<b>\$ 10,000.00</b>
		Remaining balance		<u>\$ 0.00</u>		<u>\$ 1,621.50</u>	<u>\$ 17,138.50</u>
	<b>\$17,138.50</b>	Total available balance					
<b>74401</b>	<b>Contract - Other</b>	Prior Year - xxx	18 - 13731	\$ 350.00	Pitney Bowes	\$ 300.99	\$ 49.01
744000		Appropriation	CY 19	<b>\$ 15,000.00</b>			
	(less)	Blanket	19 - 13931	\$ 5,000.00		\$ 2,468.98	\$ 2,531.02
		Remaining balance		<u>\$ 10,000.00</u>		<u>\$ -</u>	<u>\$ -</u>
	<b>\$12,580.03</b>	Total available balance				<u>\$ 2,769.97</u>	<u>\$ 2,580.03</u>

Account Number	Account Name	Funding Source	Number	Beginning Balance	Adjustments / Vendor	Activity To Date	Blanket / Reserve Balance	
74403 742000	Contract - Project	Prior Year - xxx	18 - 12562	\$ 50,882.23	Burges & Niple	\$ 24,249.57	\$ 26,632.66	
		Prior Year - xxx	18 - 13729	\$ 1,500.00	Donet / DataYard	\$ 809.40	\$ 690.60	
		Prior Year - xxx	18 - 13732	\$ 4,000.00	Miovision	\$ 2,000.23	\$ 1,999.77	
		Appropriation	CY 19	<b>\$ 345,000.00</b>				
	(less)	Blanket	19 - 13932	\$ 15,000.00		\$ 10,772.56	\$ 4,227.44	
	(less)	Reserve	19 - 14332	\$ 15,000.00	Info Tech	\$ 12,000.00	\$ 3,000.00	
	(less)	Reserve	19 - 14333	\$ 35,000.00	Catholic Services	\$ 14,933.35	\$ 20,066.65	
	(less)	Reserve	19 - 14480	\$ 100,000.00	Burgess & Niple	\$ 80,732.16	\$ 19,267.84	
	(less)	Reserve	19 - 15430	\$ 7,448.64	Miovision	\$ 7,448.64	\$ 0.00	
	(less)	Blanket	19 - 15628	\$ 15,000.00		\$ -	\$ 15,000.00	
(less)	Reserve	19 - 15740	\$ 80,000.00	CM&T	\$ -	\$ 80,000.00		
	Remaining balance			\$ 77,551.36		\$ 152,945.91	\$ 170,884.96	
<b>\$248,436.32</b>	Total available balance							
74900 790000	Other Expenses	Prior Year		\$ -		\$ -	\$ -	
		Appropriation	CY 19	<b>\$ 100,000.00</b>				
	(less)	Blanket - xxx	19 - 13933	\$ 5,000.00		\$ 4,833.47	\$ 166.53	
	(less)	Automatic Auditor		\$ -	Level 3	\$ 360.00	\$ (360.00)	
	(less)	Automatic Auditor		\$ -	CORSA Insurance	\$ 774.00	\$ (774.00)	
	(less)	Blanket	19 - 15126	\$ 5,000.00		\$ 324.91	\$ 4,675.09	
	(less)	Reserve	19 - 15625	\$ 4,000.00	ProRider	\$ 3,380.00	\$ 620.00	
		Remaining balance			\$ 86,000.00		\$ 9,672.38	\$ 4,327.62
<b>\$90,327.62</b>	Total available balance							
74904 746000	Rentals	Appropriation	CY 19	<b>\$ 40,000.00</b>				
		(less)	Reserve	19 - 14081	\$ 9,455.15	Clark Co Comm	\$ 9,455.15	\$ 0.00
		(less)	Reserve	19 - 15125	\$ 9,455.15	Clark Co Comm	\$ 9,455.15	\$ 0.00
		(less)	Reserve	19 - 15784	\$ 9,455.15	Clark Co Comm	\$ 9,455.15	\$ 0.00
		(less)	Reserve				\$ -	\$ -
	Remaining balance			\$ 11,634.55		\$ 28,365.45	\$ -	
<b>\$11,634.55</b>	Total available balance							
		Prior Year	CY 18	<b>\$ 62,212.23</b>				
		Appropriation	CY 19	<b>\$ 1,138,250.00</b>		<b>\$ 558,974.85</b>		
		Remaining balance		<b>\$ 237,685.91</b>			<b>\$ 403,801.47</b>	
<b>\$641,487.38</b>	Total available balance							

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Administrative Report**

**Date: September 5, 2019**

**The following are items for discussion and action during the September 13, 2019 Transportation Coordinating Committee meeting.**

## **FY2019 Planning Work Program Completion Report**

The Completion Report for the last fiscal year's Planning Work Program is included in this packet and is also available for viewing on the TCC website at [http://clarktcc.com/reportslibrary\\_plans\\_programs.htm](http://clarktcc.com/reportslibrary_plans_programs.htm). The Completion Report documents all work completed by the TCC and the budget used to complete that work. Staff will review the document at the September 13 meeting.

Staff requests discussion and approval of Resolution 2019-H by voice vote.

## **Prior Approval Request**

There are two (2) requests for prior approval for upcoming travel.

- Request for four (4) TCC staff members, four (4) Clark County Engineer's Department staff members, and two (2) City of Springfield Engineer's Department staff members to attend the 2019 Ohio Transportation Engineering Conference in Columbus on October 29-30 for an amount not to exceed \$2,100. Cost is for registration for all, mileage and parking for TCC staff only.
- Request for one (1) TCC staff member to attend the National Walking Summit in Columbus on September 24 for an amount not to exceed \$200. Cost is for registration, mileage, and parking

Staff is requesting discussion and a voice vote to approve the requests above.

## RESOLUTION 2019 – H

### OF THE CLARK COUNTY–SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO ACCEPT THE SFY 2019 PLANNING WORK PROGRAM COMPLETION REPORT

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #32969 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with 23 USC 134 and 49 USC 5303 and as described in the CCSTCC Prospectus dated November 2015; and

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for the upcoming fiscal year; and

**WHEREAS**, the SFY 2019 Planning Work Program Completion Report includes a narrative description and financial expenditure summary for each work element in the ODOT approved SFY 2019 Planning Work Program and budget; and

**WHEREAS**, CCSTCC has reviewed the Completion Report and finds it consistent with the work and budget of the approved SFY 2019 Planning Work Program.

#### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County –Springfield Transportation Coordinating Committee hereby accept the SFY 2019 Planning Work Program Completion Report.

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Elmer M. Beard  
Chairman

September 13, 2019



CLARK COUNTY-SPRINGFIELD

*TRANSPORTATION COORDINATING COMMITTEE*

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**FY19  
PLANNING  
WORK  
PROGRAM**

*Completion Report*

SEPTEMBER, 2019

**Work Element 601.1 - Short Range Planning**

<b>Budget</b>	<b>\$103,654</b>	<b>Funding Source</b>
Expenditures	\$81,747	CPG – ODOT - Local
Budget Balance	\$21,907	
% Expended	79%	
% Work Completed	100%	

**Work Element 601.11 - Short Range Planning**

<b>Budget</b>	<b>\$67,787</b>	<b>Funding Source</b>
Expenditures	\$66,781	CPG – ODOT - Local
Budget Balance	\$1,006	<i>FY2018 Carry Forward</i>
% Expended	99%	
% Work Completed	100%	

**End Products**

ODOT Safety Program Application	(9/18, 4/19)	None
Roadway Safety Audits	(10/18)	Delayed
Title VI Self Assessment	(3/19)	Delivered 3/19
Regional Economic Impact Study of the Miami Valley Trails	(4/19)	Delayed
FY2020 Planning Work Program	(5/19)	Delivered 5/19

**Work Summary****Transportation Performance Measures**

Staff coordinated with ODOT Central Office to establish CY2019 Safety Performance Targets and 4 year targets for infrastructure condition, travel time and freight, and CMAQ. Staff coordinated with the city of Springfield and SCAT to establish 4 year Transit Asset Management targets. The Transportation Plan and Transportation Improvement Program were amended accordingly to include performance management performance measures, targets, and a systems performance report.

**Roadway**

Staff conducted corridor operational and safety analyses on Enon-Xenia, Middle Urbana, E. Possum, and Spangler. Staff conducted intersection operational and safety analyses on Old Columbus-Cincinnati and Selma, Union and Spangler, Urbana and Moorefield, and SR54 and Old Columbus. Staff coordinated with the Clark County Engineer's Department on Traffic Impact Studies for roadways adjacent to new school construction in the Shawnee, Greenon, and Northwestern local school districts and business expansion at the Speedway Corporate site.

Staff assisted local officials on scoping and RFP development on the Plum Street Bridge and Mad River Trail Phase 1 projects. Staff reviewed the Alternative Evaluation Report for the Derr Road Diet project.

Staff continued to work on the Clark County Projects Development Task and with the task order consultant (see Work Element 601.2). The task includes planning feasibility studies for the Selma and Possum roundabout and the Enon-Xenia widening project. Staff scoped and began the Laybourne Road relocation feasibility study, the Laybourne Road Traffic Impact Study and the SR54 in South Vienna Traffic Impact Study with the task order consultant.

### Emergency Management Agency Coordination

Staff continued to develop a close working relationship with the Clark County EMA. Staff continued to participate in the Clark County Local Emergency Planning Committee. Staff participated in quarterly meetings, agency exercises, and EOC basic training.

### Highway Safety

Staff attended and participated in Safe Communities Coalition bimonthly meetings with the Clark County Health Department, various other city and county departments, and various law enforcement agencies. Staff additionally attended and participated in Clark County Fatal Crash Review Meetings. Staff participated in Statewide Strategic Highway Safety Plan Steering Committee meetings.

Staff participated in District Safety Review Team meetings regarding ODOT safety hot spots on the US and State system. Staff coordinated local safety planning activities with the Strategic Highway Safety Plan. Staff participated in Distracted Driving Task Force meetings to analyze the rising traffic deaths and provide recommendations to the Governor for potential policy and legislative action.

Staff participated in research activities, webinars, and training sessions on roadway safety issues and countermeasures. These included LTAP and ODOT Safety Talk and Safety Peer Exchange webinars and seminars. Staff continued to compile before and after crash data for these and other recent safety projects.

### Air Quality and Congestion Mitigation

Staff coordinated with local and state partners on air quality conformity for the 1997 Ozone Standard. Staff prepared CMAQ Eligibility Determination requests for the Selma/Possum roundabout and the Mad River Trail Phase 1 projects.

### Bicycle and Pedestrian Planning

Staff attended and participated in regional Miami Valley Bikeways and Miami Valley Cycling Summit planning meetings.

Staff attended and participated in Bike Springfield, Springfield Bike Task Force, and Ambassadors of Clark County Trails meetings. Staff participated in the coordination of a Bike to Work Day event in Springfield. Staff coordinated and organized the collection of data from counters placed along the multi-use trails in the planning area. Staff worked with local stakeholders to encourage bike safety and distribute bike helmets to children.

Staff worked with local stakeholders on the implementation of the Springfield City Safe Routes to Schools Travel Plan.

### Federal and State Issues

Staff worked on development of performance measures consistent with the FAST Act and integrating performance measures into the Transportation Plan and TIP. Staff continued participation in webinars and review on Performance Based Planning and federal NPRM's.

### Other

Staff participated in Ohio Transportation Engineering Conference, the Ohio Conference on Freight, the Ohio Public Transit Association Conference, and various training sessions hosted by FHWA, ODOT, and LTAP.

Staff worked with the Springfield sub-committee and transportation sub-committee to prioritize local projects for the Priority Development Advocacy Committee (PDAC). Staff assisted in completing a funding application for the South Limestone corridor improvements.

Staff participated in various OARC Transportation Committee meetings and OARC Communications Committee meetings. Staff participated in various ODOT sponsored workshops and seminars covering



performance measures, Title VI programs, scenario planning, safety planning and outreach, and civil rights. Staff coordinated and participated in TCC Technical Advisory Committee and TCC Local Officials, Government, and Citizens Advisory Committee meetings.

Staff participated in various Census and American Community Survey webinars and workshops. Staff utilized demographic data from the Census for planning products under various work elements.

Staff compiled data for publication of the FY2018 Annual Listing of Obligated Projects (see 697.1).

**Delays or Problems Encountered**

Roadway safety audits were delayed due to local partners other priorities. Staff conducted roadway safety audits in the RTPO area in FY2019 and plans to conduct MPO area audits in FY2020.

The Regional Economic Impact Study of the Miami Valley Trails has been delayed indefinitely due to a lack of funding in other areas to complete the study.

**Work Element 601.2 – General Planning Services**

<b><u>Budget (Amended 7/12/2019)</u></b>	<b><u>\$107,000</u></b>
Expenditures	\$106,489
Budget Balance	\$511
% Expended	100%
% Work Completed	100%

<b><u>Funding Source</u></b>
CPG – ODOT - Local
Consultant Services Only

**End Products**

Middle Urbana Corridor Study	(12/18)	Complete (12/18)
Laybourne Road Feasibility Study and Traffic Impact Study	(10/19)	
SR54 Traffic Impact Study	(10/19)	
Clark County Projects Development	(12/19)	

**Work Summary**

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

**Clark County Projects Development**

The Clark County Projects Development task was scoped and began during FY2018. The studies are to examine existing and future conditions on two corridors and an intersection and to propose roadway and multimodal improvements. The corridors included Enon-Xenia Road, adjacent to a proposed new school site, and E. Home Road, adjacent to a bike lane project currently under construction on Croft Road. The task will also examine constructing a roundabout at Selma Road and W. Possum Road, also adjacent to a proposed new school site.

Work during this period included finalizing the Enon-Xenia Feasibility Study and the Selma and Possum Roundabout Feasibility Study. Recommended alternatives will be advanced by the Clark County Engineer.

**Middle Urbana Corridor Study**

The Middle Urbana Corridor Study was scoped and began during FY2018. The study is to examine existing and future conditions between SR334 and Moorefield Road and propose roadway and multimodal improvements. The corridor is adjacent to a proposed new school site. During this period, the study was terminated after data collection and preliminary analysis due to delays in initiating the school’s Traffic Impact Study.

**Delays or Problems Encountered**

All work by the consultant team was completed within each task order (except for Middle Urbana as noted above) timeframe, however final report and delivery to CCSTCC was delayed at times due to scheduling and agenda for board meetings.

### **Work Element 601.3 – Access Management Guidelines**

<b><u>Budget (Amended 7/12/2019) \$84,201</u></b>		<b><u>Funding Source</u></b>
Expenditures	\$0	CPG – ODOT – Local
Budget Balance	\$84,201	Consultant Services Only
% Expended	0%	
% Work Completed	0%	

#### **End Products**

Clark County Access Management Guidelines (6/19) Delayed to FY2020

#### **Work Summary**

During this period, staff scoped and advertised the project for consultant services. The consultant was authorized to proceed in July 2019 with a new completion date of January 2020.

#### **Delays or Problems Encountered**

The study beginning was delayed due to personnel changes and workload.

**Work Element 602.1 – Transportation Improvement Program**

<b><u>Budget</u></b>	<b><u>\$28,082</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$24,665	CPG – ODOT – Local
Budget Balance	\$3,417	
% Expended	88%	
% Work Completed	100%	

**Work Element 602.11 – Transportation Improvement Program**

<b><u>Budget (Amended 12/14/2018)</u></b>	<b><u>\$17,125</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$17,087	CPG – ODOT - Local
Budget Balance	\$38	<i>FY2018 Carry Forward</i>
% Expended	100%	
% Work Completed	100%	

**End Products**

TIP and MPO sub-allocated funds management	(Ongoing)	
Project review meetings	(As Needed)	Complete
FY2020-2023 TIP First Draft	(1/19)	Delayed to FY2020
FY2020-2023 TIP Second Draft for Public Involvement	(3/19)	Delayed to FY2020
FY2020-2023 TIP Final	(5/19)	Delayed to FY2020

**Work Summary**

TIP Review Meetings were held on 9/5/2018, 12/4/2018, and 3/6/2019. All projects were reviewed to ensure compliance with schedules and to determine if additional actions were required. Meetings were attended by TCC staff, project sponsors, and ODOT staff.

A total of eight (8) TIP amendments were prepared by staff and approved during this fiscal year. Four (4) were inclusions of performance targets into the TIP narrative. Two (2) of these amendments were transit project additions, and two (2) were highway project modifications and additions.

Staff maintained the TCC's Capital Program by tracking project progress to ensure that Federally-allocated funds were balanced and in coordination with ODOT's TIP program management policies.

The FY2020-2023 TIP development cycle was delayed to FY2020 by ODOT Central Office during this fiscal year. Staff prepared a preliminary budget and schedule, developed and received applications for TCC controlled Federal funding, and held a public involvement open house prior to termination of the development cycle. Projects that were selected for funding were programmed in ELLIS and scope of services meetings with District 7 and local jurisdictions were attended by Staff in December 2018.

**Delays or Problems Encountered**

ODOT delayed development of a new TIP to FY2020 and notified MPO's in September 2018.

**Work Element 605.1 – Surveillance**

<b><u>Budget</u></b>	<b><u>\$82,813</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$63,768	CPG – ODOT – Local
Budget Balance	\$19,045	
% Expended	77%	
% Work Completed	100%	

**Work Element 605.11 – Surveillance**

<b><u>Budget (Amended 12/14/2018)</u></b>	<b><u>\$19,028</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$13,648	CPG – ODOT – Local
Budget Balance	\$5,380	<i>FY2018 Carry Forward</i>
% Expended	72%	
% Work Completed	100%	

**End Products**

Maintain Road and Street Address Inventory	(Ongoing)	
Maintain Highway and Transit Networks	(Ongoing)	
Various data file and exhibit updates	(Ongoing)	
Incorporate Roadway Speed Data into Planning Process	(Ongoing)	
Incorporate Bridge and Pavement Condition Data into Planning Process	(Ongoing)	
Web-Based Traffic Count Data Base	(Ongoing)	
2018 Traffic Counts Complete	(12/18)	Complete 12/18

**Work Summary**

**Incorporating Speed Data into the Planning Process**

Staff continued working with the National Performance Management Research Data Set (NPMRDS) to incorporate travel times into the planning process. Staff attended training sessions on working with the NPMRDS on national performance measures related to reliability, congestion, and freight (PM3). Staff worked with the Streetlight platform to prepare various travel time and origin-destination exhibits.

**Traffic Counts and Web-Based Traffic Count Database**

Staff completed the 2018 collection of traffic counts in cooperation with ODOT, the City of Springfield, the Clark County Engineer’s Department, and the PUCO. Staff collected traffic counts in the City of Springfield utilizing video detection equipment and online processing. Staff maintained the online web-based traffic count database for the entire planning area. Staff continued to upload new traffic data at the close of the traffic counting season. Staff continued to maintain a database of HPMS ADTs and a schedule for counting each location.

Staff compiled speed and count data from the Clark County Engineer’s Department, the Clark County Sheriff’s Office, and the City of Springfield portable speed trailers at various locations in Clark County.

**Crash Data**

Staff utilized the ODOT GCAT system to download geolocated crash data and create local shapefile data. Staff worked mislocated or unlocated crash data to correct geospatial accuracy.

Staff collected and analyzed crash data for various local projects. Staff collected and analyzed crash data for County Fatal Crash Review meetings.

#### GIS/Other

Staff compiled and geocoded traffic data from various sources into shapefiles. This data includes bridge and pavement condition from ODOT's TIMS system and crash data from ODOT's GCAT system. Staff prepared shapefiles for the Thoroughfare Plan revision approved in FY2018.

Staff attended and participated in various Traffic Academy, Safety, GIS, and Travel Demand Modeling classes and workshops.

#### **Delays or Problems Encountered**

None.

### **Work Element 610.1 – Long Range Planning**

<b><u>Budget (Amended 7/12/2019)</u></b>	<b><u>\$60,963</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$58,844	CPG – ODOT – Local
Budget Balance	\$2,118	
% Expended	97%	
% Work Completed	100%	

#### **End Products**

Assistance in Clark County Comprehensive Land Use Planning (Ongoing)  
 Implementation of 2040 Transportation Plan (Ongoing)

#### **Work Summary**

Staff participated in local technical review, zoning, and planning board committee meetings. Staff reviewed proposed changes to zoning for long range transportation forecasting. Staff participated in Ohio Travel Demand Model Users Group meetings and long range scenario planning workshops and webinars.

A total of five (5) Transportation Plan amendments were prepared by staff and approved during this fiscal year. Four (4) were inclusions of performance targets and a system performance report into the Transportation Plan narrative. One amendment was to reestablish conformity with the 1997 Ozone Standard.

#### **Delays or Problems Encountered**

None.

**Work Element 625.1 – Rural Transportation Planning**

<b><u>Budget</u></b>	<b><u>\$98,393</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$44,723	SPR – ODOT – LUC
Budget Balance	\$53,669	
% Expended	45%	
% Work Completed	100%	

**Work Element 625.11 – Rural Transportation Planning**

<b><u>Budget (Amended 7/13/2018)</u></b>	<b><u>\$44,827</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$41,304	SPR – ODOT – LUC
Budget Balance	\$3,523	<i>FY2018 Carry Forward</i>
% Expended	92%	
% Work Completed	100%	

**Work Summary**

FY2019 was the second year that CCSTCC provided contract transportation planning services to the Rural Transportation Planning Organization for Logan and Champaign Counties. See the LUC Planning Work Program Completion Report for detail.

**Delays or Problems Encountered**

None.



**Work Element 665.1 – Air Quality Advocacy Program**

<b><u>Budget</u></b>	<b><u>\$40,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$31,397	CMAQ – Local
Budget Balance	\$8,603	
% Expended	78%	
% Work Completed	100%	

**End Products**

Air Pollution and Rideshare Public Awareness Campaign	(Ongoing)
Air Pollution Advisory Alerts Media Announcements	(On Declared AQ Days)

**Work Summary**

Staff conducted an informational and promotional Air Quality campaign through partnerships with the Springfield Summer Arts Festival and local recreational programs. The focus of these campaigns included the federal “It all adds up to cleaner air” messaging and the TCC air quality advocacy website.

There was one (1) Air Pollution Advisory Days declared by RAPCA during FY2019.

**Delays or Problems Encountered**

None.

**Work Element 667.1 – Rideshare Program**

<b><u>Budget</u></b>	<b><u>\$15,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$12,790	CMAQ
Budget Balance	\$2,209	
% Expended	85%	
% Work Completed	100%	

**End Products**

Ride Matching	(As Needed)
Park and Ride Lot Monitoring	(Ongoing)
Coordination with Large Employers and Schools	(Ongoing)
Rideshare Public Awareness Campaigns	(Ongoing)

**Work Summary**

Staff conducted an informational and promotional Rideshare campaign through partnership in the Springfield Winter Arts Festival.

Staff worked with local employers on marketing Rideshare to employees. Staff maintained a local database of potential carpool users and coordinates matches where feasible.

Staff continued to monitor the use of the Park and Ride Lots on Middle Urbana Road, Moorefield Road, Leffel Lane, and SR54. Staff maintained an inventory of all Park and Ride and Rideshare highway signage.

**Delays or Problems Encountered**

None.

### **Work Element 674.1 – Coordinated Transportation Planning**

<b><u>Budget</u></b>	<b><u>\$44,813</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$44,219	CPG – ODOT – Local
Budget Balance	\$594	
% Expended	99%	
% Work Completed	100%	

#### **End Products**

Specialized Transportation Program Review	(1/19)	Complete 1/19
Paratransit Coordination Assistance	(As-Needed)	
Coordinated Plan Implementation	(Ongoing)	
Human Services Coordinated Transportation Advisory Committee Meetings	(Bimonthly)	Complete
Transit Riders Advisory Committee	(As-Needed)	

#### **Work Summary**

Staff coordinated and met bimonthly with local transportation providers at Human Services and Coordinated Transportation Advisory Committee meetings. The advisory committee meetings served to assist in coordination between providers, social service agencies, and local nonprofits. Staff provided planning assistance to advisory committee partners that expressed interest in applying for various FTA funds.

Staff worked with regional partners outside of Clark County on continuing coordination efforts. Staff participated in regional coordination meetings with MVRPC in Dayton. Staff worked with local transportation officials in Logan and Champaign Counties on developing additional coordination projects to enhance service to populations in the three counties.

#### **Delays or Problems Encountered**

None.

**Work Element 674.2 – Transit Planning**

<b><u>Budget (Amended 7/13/2018)</u></b>	<b><u>\$74,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$53,444	FTA 5307 – Local
Budget Balance	\$20,556	
% Expended	72%	
% Work Completed	100%	

**End Products**

Transit Asset Management Plan	(11/18)	
Urban Transit Program Applications	(11/18, 6/19)	None
SCAT Safety and Security Planning Review	(Ongoing)	
Ohio Public Transit Data Certification	(2/19)	Complete 2/19
Draft FY2020-2023 Transit Development Plan	(3/19)	Delayed
Final FY2020-2023 Transit Development Plan	(5/19)	Delayed

**Work Summary**

No Urban Transit Program Applications were submitted during this fiscal year. An Ohio Transit Preservation Partnership Program (OTPPP) application for preventative maintenance and ADA paratransit service was submitted by the City of Springfield and approved by ODOT during this fiscal year.

Staff provided technical assistance to the City of Springfield and Springfield City Area Transit (SCAT). Staff assisted with various planning functions, including record keeping and reporting and service improvements. Staff assisted with shelter inventory and placement.

Staff provided technical assistance to the City of Springfield and SCAT on routing and fare changes that were approved in FY2016. Staff met monthly with City of Springfield and SCAT staff for transit system progress report meetings.

**Delays or Problems Encountered**

The Transit Development Plan was delayed to FY2020 to stay coordinated with TIP development.

**Work Element 674.3 – Mobility Management**

<b><u>Budget (Amended 12/14/2018)</u></b>	<b><u>\$30,750</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$16,429	CPG – ODOT – Local
Budget Balance	\$14,321	
% Expended	53%	
% Work Completed	100%	

**End Products**

Community Transportation Programs Awareness Program	(Ongoing)	
Individual Assurances for Accessing Transportation	(Ongoing)	
Coordinating Transportation	(Ongoing)	
ODOT Quarterly Reporting	(4/19)	Delivered 4/19

**Work Summary**

This is the first year for the Mobility Management program. CCSTCC contracted with Catholic Social Services of the Miami Valley to provide a Mobility Manager for the planning area.

The Mobility Manager worked directly with local governments, regional transportation providers, and local employers to improve and enhance visibility of transportation options. The Mobility Manager participated in county level and regional coordinated transportation meetings. An informational riders guide began development during this period.

CCSTCC Staff provided local assistance to the mobility management program (see Work Element 674.1) and provided oversight and reporting for the program.

**Delays or Problems Encountered**

None.

### **Work Element 682.1 – Ohio Public Works Commission Program Support**

<b><u>Budget</u></b>	<b><u>\$65,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$13,593	OPWC
Budget Balance	\$51,407	
% Expended	21%	
% Work Completed	100%	

#### **End Products**

Narrative and Financial Reports for the Program	(Ongoing)	
Program Kickoff	(7/18)	Complete 7/18
Preliminary Application Review	(10/18)	Complete 10/18
Final Application Review	(11/18)	Complete 11/18
Consolidated Application Package – Round 33	(12/18)	Complete 12/18
Preparation Round 34	(5/19)	Complete 5/19

#### **Work Summary**

Staff provided agenda and minutes for Executive Committee meetings.

Staff received and reviewed preliminary applications and solicited final applications from project sponsors. Staff prepared submittal of completed applications to OPWC.

Staff began preparation for the next round of OPWC funding.

Staff assisted potential applicants with questions and concerns about the OPWC process throughout the year.

#### **Delays or Problems Encountered**

None.

**Work Element 682.2 – West Central Ohio Port Authority Administration**

<b><u>Budget</u></b>	<b><u>\$90,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$59,388	WESTCO
Budget Balance	\$30,612	
% Expended	66%	
% Work Completed	100%	

**End Products**

Administration services	(Ongoing)	
Annual budget	(12/18)	Delivered 12/18

**Work Summary**

Staff managed deposits and payments for regular business activities and real estate transaction proceeds.

Staff worked with Auditor of State staff on financial reviews.

Staff coordinated with Genesee and Wyoming staff on simple rail maintenance issues.

Staff continued the maintenance of the WESTCO website.

Staff completed and delivered an annual budget which was approved by the WESTCO Board of Directors in December 2018.

**Delays or Problems Encountered**

None.

**Work Element 682.3 – Clean Ohio Program – OPWC District 11**

<b><u>Budget</u></b>	<b><u>\$15,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$3,503	Clean Ohio
Budget Balance	\$11,497	
% Expended	23%	
% Work Completed	100%	

**End Product**

Narrative and financial reports for the program	(Ongoing)	
Applications solicitation and scoring	(10/18)	Complete 10/18
Consolidated application package	(12/18)	Complete 12/18

**Work Summary**

Staff reviewed and scored applications for the Clean Ohio program. All applications were submitted to OPWC.

**Delays or Problems Encountered**

None.



### Work Element 697.1 – Public Involvement

<u>Budget</u>	<u>\$26,650</u>	<u>Funding Source</u>
Expenditures	\$21,571	CPG – ODOT – Local
Budget Balance	\$5,079	
% Expended	81%	
% Work Completed	60%	

#### End Products

FY2018 Annual Listing of Projects	(9/18)	Delivered 9/18
Annual Newsletter	(10/18)	Delivered 10/18
Maintenance and Upgrade of Website	(Ongoing)	
Public Involvement Activities	(As needed)	

#### Work Summary

##### FY2018 Annual Listing of Projects

Staff coordinated and developed the FY2018 Annual Listing of Obligated Projects and map during this period. The listing was delivered to the CCSTCC on 9/14/2018 and included in the Annual CCSTCC Newsletter. The listing was also published on the CCSTCC website.

##### Annual Newsletter

Staff prepared and distributed the Annual 2018 CCSTCC Newsletter. The newsletter was delivered to the CCSTCC at the 8/10/2018 TCC Annual meeting, then posted on the CCSTCC website and mailed to local stakeholders in September 2018 to allow for inclusion of the FY2018 Annual Listing of Obligated Projects.

##### Maintenance of website

Staff maintained information on the CCSTCC website, including a calendar of events, CCSTCC produced documents, and ongoing local studies and projects information.

##### Public Involvement Activities

Staff promoted CCSTCC plans and programs at the Clark County Fair and other various local festivals and events.

#### Delays or Problems Encountered

None.

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Transportation Planning Report**

**Date: September 5, 2019**

**The following are items for discussion and action during the September 13, 2019 Transportation Coordinating Committee meeting.**

## **FY 2019 Annual Listing of Obligated Projects**

The FY2019 Annual Listing of Obligated Projects and map is available on the TCC website at: <http://clarktcc.com/transimprove.htm>. The listed funds are those that received Federal Authorization (or obligation) but not necessarily encumbered or spent during the past year. The Annual Listing is a federal requirement and will be included in the Annual Newsletter and published on the website.

Staff requests discussion and approval of Resolution 2019-I by voice vote.

## **FY2018-2021 TIP Amendment**

One project is to be modified at the request of the City of Springfield with the proposed TIP amendment. This proposed modification is as follows:

- Derr Road Project
  - The current project scope is to “Convert four lanes (two in each direction) section of roadway to a 3 lane (one lane each direction with a center left-turn lane and bike lanes). Upgrade ADA ramps where required.”
  - Revise the project scope to “Add two-way center left-turn lane and reconstruct the roadway from Home Road to Providence Avenue. Construct a 10’ multi-use path from Home Road to Villa Road. Construct sidewalks where missing and upgrade ADA ramps where required. Preliminary Engineering for PID 104833 and PID 110398.”
  - Revise the Construction funding to \$900,000 Federal CMAQ, \$225,000 local match (80%/20% split).

Recap:

- April – The Staff recommended the scope modification and keeping all allocated CMAQ funding for design and right-of-way. The Staff recommended keeping allocated CMAQ funding for construction of the multi-use trail only based upon the original project application.
- April 23 - The Technical Advisory Committee recommended the scope modification and keeping all allocated CMAQ funding for design, right-of-way, and construction.

- May 10 - The TCC voted to delay action on Resolution 2019-E until the June 14 meeting to allow the city to finalize the Alternative Evaluation Report and submit the results to TCC staff and ODOT District 7.
- June – Local Officials, Government, and Citizens Advisory Committee and Human Services Coordinated Transportation Advisory Committee meet to provide feedback to their respective Chairs.
- June 14 – TCC voted to delay action on Resolution 2019-E until the September 13 meeting to allow the city to finalize the Alternative Evaluation Report and submit the results to TCC staff and ODOT District 7. City representation on the TCC expressed concerns about not having city staff present at Advisory Committee meetings.
- July – Revised iteration of the Alternative Evaluation Report released.
- August – ODOT District 7 communicates that the report will need revised again. However, once updated, ODOT believes that the report will document that the widening will, to a lesser degree than other available alternatives, meet the purpose and need of the project.
- August – Staff, with the cooperation of city staff, submitted a revised CMAQ eligibility determination request based upon the reduction in average vehicle delay due to the addition of the center two-way left-turn lane, the optimization of the signal at Home Road, the removal of the signal at Providence Avenue, and the addition of sidewalks and a multi-use trail. ODOT granted partial eligibility for the project to include all components of the project related to the installation of the two-way left-turn lane, traffic signalization, sidewalk, and multi-use trails. The components that have the sole purpose of reconstruction of existing elements of the roadway have been deemed ineligible.
- August – The LOGCAC and HSTCAC meet to provide feedback to their respective Chairs. Staff recommendation is as presented as “None.”

Staff requests discussion and consideration of Resolution 2019-E by voice vote.

### **Laybourne Road Relocation Feasibility Study and Traffic Impact Study**

As part of the TCC’s General Planning Services Task Order, Burgess and Niple was tasked with completing a feasibility study to relocate Laybourne Road from its current terminus on the westbound IR70 ramp. The study evaluated three build alternatives which were compared across a number of different criteria. The technical review team recommended a no-build for the study based upon this evaluation. The task order was then modified to include a Traffic Impact Study for the redevelopment of the former armory site adjacent to the ramp intersection.

The full report and recommendations can be viewed on the TCC website at: [http://www.clarktcc.com/reportslibrary\\_studies\\_projects.htm](http://www.clarktcc.com/reportslibrary_studies_projects.htm). Staff will review the report at the TCC meeting.

Because the feasibility study and traffic impact study were completed using the task order contract, staff requests discussion and acceptance of the document via voice vote.

### **SR54 Traffic Impact Study**

As part of the TCC's General Planning Services Task Order, Burgess and Niple was tasked with completing a traffic impact study for potential development in the northwest quadrant of the SR54 and IR70 interchange. The study evaluated background traffic and trip generation for the potential development and made recommendations to alleviate any capacity issues if the site is developed.

The full report and recommendations can be viewed on the TCC website at: [http://www.clarktcc.com/reportslibrary\\_studies\\_projects.htm](http://www.clarktcc.com/reportslibrary_studies_projects.htm). Staff will review the report at the TCC meeting.

Because the traffic impact study was completed using the task order contract, staff requests discussion and acceptance of the document via voice vote.

## RESOLUTION 2019 - I

### OF THE CLARK COUNTY–SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO ACCEPT THE SFY 2019 ANNUAL LISTING OF OBLIGATED PROJECTS

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #32969 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with 23 USC 134 and 49 USC 5303 and as described in the CCSTCC Prospectus dated November 2015; and

**WHEREAS**, CCSTCC is required to develop and publish an annual listing of projects, including investments in pedestrian walkways and bicycle transportation facilities, for which funds under 23 USC or 49 USC 53 were obligated in the preceding program year; and

**WHEREAS**, the SFY 2019 Annual Listing of Obligated Projects includes TIP information under 450 CFR 324(e)(1), including, for each project listed, the amount of Federal funds requested in the TIP, the Federal funding that was obligated during the preceding year, and the Federal funding remaining and available for subsequent years; and

**WHEREAS**, the SFY 2019 Annual Listing of Obligated Projects was prepared cooperatively with ODOT and public transportation operators.

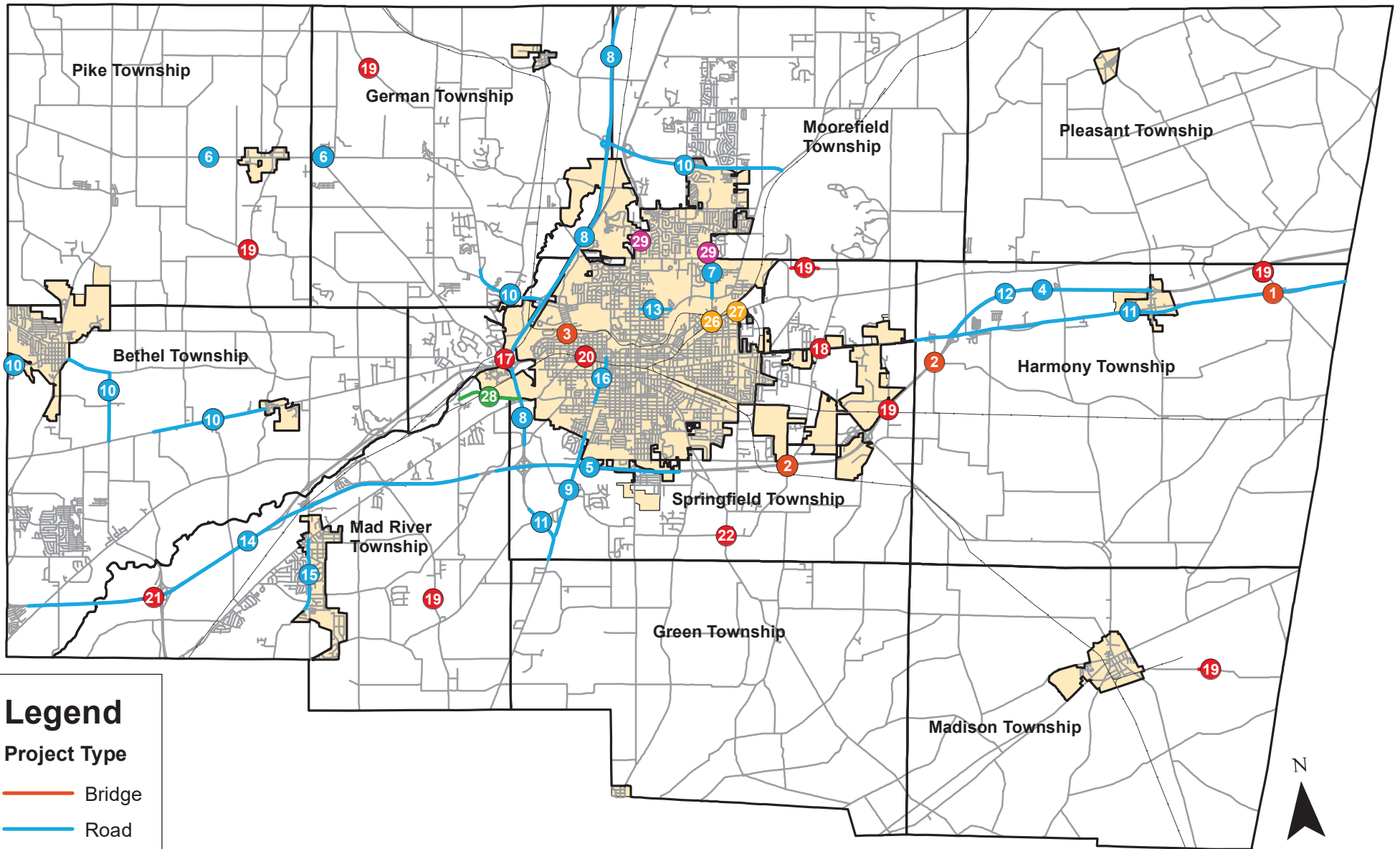
#### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County –Springfield Transportation Coordinating Committee hereby accept the SFY 2019 Annual Listing of Obligated Projects.

---

Elmer M. Beard  
Chairman

September 13, 2019



### Legend

#### Project Type

- Bridge
- Road
- Safety
- Rail
- Trail
- Other

## FY2019 Annual List of Obligated Projects



## FY2019 Annual Listing of Obligated Projects

Item	PID	Project Name	Project Description	Sponsor	Federal Funds Obligated in FY2019	Total Federal Funds in the FY2018-2021 TIP	Federal Funds Available for Subsequent Years
<b>Bridge Projects</b>							
1	88796	CLA-US40 26.03	Bridge replacement	ODOT	\$ 26,587.13	SLI	\$ -
2	97769	CLA-IR70 16.33/20.15	Bridge repair	ODOT	\$ 951,039.00	SLI	\$ -
3	99563	CLA-Bechtle 0.57	Bridge rehabilitation	Springfield	\$ 0.44	\$ 1,522,297.00	\$ 40,000.00
<b>Road Projects</b>							
4	75315	CLA-IR70 20.92	Reconstruction and resurfacing	ODOT	\$ 12,456.49	-	\$ -
5	83663	CLA-IR70/SR72 10.55/6.50	Reconstruction and resurfacing	ODOT	\$ 1,633,000.00	\$ 49,349,471.60	\$ 27,000.00
6	94672	CLA-SR41 26.75/26.93/29.18	Culvert construction/reconstruction/repair	ODOT	\$ 22,252.76	SLI	\$ -
7	94814	CLA-Belmont Ave Recon Ph 2	Reconstruction and resurfacing	Springfield	\$ 1,780,739.45	\$ 2,126,661.40	\$ 1,905,730.40
8	97956	CLA-Smooth FY2018	Resurfacing	ODOT	\$ 355,470.85	SLI	\$ -
9	99510	CLA-CR338 0.00	Rehabilitate roadway and replace bridge	Clark County	\$ 1,517,169.60	\$ 1,610,095.20	\$ -
10	100923	CLA-Micro FY18	Microsurface various routes	ODOT	\$ 8,316.33	SLI	\$ -
11	101083	CLA-US40/68 18.74/0.00	Resurfacing	ODOT	\$ 328.54	SLI	\$ -
12	101170	CHP/CLA US68/IR70 1.82/20.85	Resurfacing	ODOT	\$ 1,155,313.00	SLI	\$ -
13	104831	CLA-McCreight	Reconstruction and resurfacing	Springfield	\$ 120,475.00	\$ 1,921,370.00	\$ 1,522,660.00
14	107964	CLA-IR70-0.51	Pavement maintenance	ODOT	\$ 188,680.00	SLI	\$ -
15	109441	CLA-CR315-1.28	Roadway improvements to include resurfacing, new storm sewer and minor bridge rehabilitation. Also, construct left turn lanes where needed and shared use path along the east side of Enon-Xenia Rd.	Clark County	\$ 200,000.00	\$ 240,000.00	\$ 2,204,000.00
16	109491	CLA-Yellow Spr. St. Recon Ph. 1	Roadway reconstruction	Springfield	\$ 312,519.00	\$ 367,669.00	\$ 1,836,821.00
<b>Safety Projects</b>							
17	99779	CLA-US40 10.11	Intersection improvement	ODOT	\$ 7,799.31	\$ -	\$ -
18	103791	CLA-US40 16.82	Reconstruct traffic signal	Springfield	\$ 7,307.82	\$ 232,154.07	\$ -
19	106839	CLA-CR VAR GR FY2019	Install new and upgrade existing guardrail	Clark County	\$ 300,000.00	SLI	\$ -
20	108617	CLA-Main/Western Signal Upgrade	Replace existing signal supports with mast arms. Update signal heads to 12" w/back plates. Add PED heads and pushbuttons, railroad preemption.	Springfield	\$ 45,980.00	\$ 325,000.00	\$ 279,125.00
21	109325	CLA-70-2.85/3.15 Safety Study	Safety study to document the safety performance of the I-70 and I-675 interchange located in Clark County.	ODOT	\$ 54,367.20	SLI	\$ -
22	109451	CLA-CR351-7.92	Construct a roundabout at the intersection.	Clark County	\$ 180,000.00	\$ 240,000.00	\$ 1,200,000.00
<b>Air Quality Projects</b>							
23	95649	CLA-CCSTCC 17 AQ Advocacy	CCSTCC FY2017 Air Quality Advocacy Program	CCSTCC	\$ 251.16	\$ -	\$ -
24	104824	CLA-CCSTCC 20 AQ Advocacy	CCSTCC FY2020 Air Quality Advocacy Program	CCSTCC	\$ 32,000.00	\$ 32,000.00	\$ -
25	104825	CLA-CCSTCC FY20 Rideshare	CCSTCC FY2020 Rideshare Program	CCSTCC	\$ 15,000.00	\$ 15,000.00	\$ -
<b>Other Projects</b>							
26	106074	CLA-N. Belmont/James JORY/WESTCO	Circuitry upgrade including surface reconstruction	ORDC	\$ 172,007.14	SLI	\$ -
27	107122	CLA-N. Burnett Rd IORY	RR Crossing protection	ORDC	\$ 41,027.04	SLI	\$ -
28	109432	CLA-Mad River Trail Phase 1	Construct a 1.2 mile paved bike path	Clark County Park District	\$ 200,000.00	\$ 350,000.00	\$ 790,174.00
29	109478	CLA-Sidewalk Project	Install sidewalk	Springfield	\$ 44,490.00	\$ 124,905.00	\$ 374,415.00
<b>Transit Projects</b>							
30	OH-2016-021-03	Other Capital Items (Bus)	No description listed	Springfield	\$ 120,000.00	\$ -	\$ -
31	OH-2019-004-00	Bus - Station/Stops/Terminals	No description listed	Springfield	\$ 150,000.00	\$ -	\$ -
32	OH-2019-004-00	Bus: Support Equip and Facilities	No description listed	Springfield	\$ 210,000.00	\$ -	\$ -
33	OH-2019-004-01	Other Capital Items (Bus)	No description listed	Springfield	\$ 528,000.00	\$ -	\$ -
34	OH-2019-004-01	Other Capital Items (Bus)	No description listed	Springfield	\$ 132,000.00	\$ -	\$ -

**Note:** Statewide Line Items (SLI) - total project cost is shown as \$0 in the TIP.

**RESOLUTION 2019 - E**

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING  
COMMITTEE TO AMEND THE SFY2018-SFY2021 TRANSPORTATION  
IMPROVEMENT PROGRAM**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #32969 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, the TCC is responsible for maintaining the area's Transportation Improvement Program (TIP), in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, CCSTCC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached list, resulting in the need for a SFY2018-SFY2021 TIP amendment; and

**WHEREAS**, the amendment is consistent with the 2040 Transportation Plan; and

**WHEREAS**, the amendment will not affect the regional air quality emission analysis of the SFY2018-2021 TIP; and

**WHEREAS**, the amendment will result in a TIP that is in reasonable fiscal constraint; and

**WHEREAS**, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2021.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee approve the amendment to the SFY2018-SFY2021 Transportation Improvement Program as shown on the reverse side of this resolution.

---

Elmer M. Beard  
Chairman  
September 13, 2019





## MINUTES

**Those Members Present:** Leann Castillo, Daren Cotter, Mike Groeber, Carol Kennard, Lt. Dustin White.

**Those Others Present:** Louis Agresta, Glen Massie, Regina Rollins, Melanie Runkel, Scott Schmid.

### OCTOBER 24, 2018 MINUTES

The minutes from the October 24, 2018 meeting were presented as prepared by staff. A motion was made by Daren Cotter, seconded by Mike Groeber to approve the minutes from the October 24, 2018 meeting.

Vote: Motion approved.

### DERR ROAD DIET PROJECT

Scott Schmid stated that at the May TCC meeting there was a TIP amendment presented for consideration on the Derr Road project. Scott stated that the vote on the amendment was postponed and that the TCC members representing the LOGCAC and the HSTCAC were concerned about how to vote without meeting with the committees that they represent. Scott stated that the committee meetings were called before the next TCC meeting in order for the chairs of the committees to discuss the TIP amendment and receive feedback on how to proceed.

Scott reviewed the TIP amendment process. Scott stated that the Derr Road TIP amendment is a proposal from the city of Springfield to change the scope of the project from a four-lane to three-lane road diet to a four-lane to five-lane widening. Scott stated that the staff's recommendation was to change the scope of the project, but only leave the approved CMAQ funding for preliminary engineering, right-of-way, and construction of the trail. Staff felt that the widening project was a different project than what was initially applied for. Scott stated that the requested change went through the Technical Advisory Committee. The amended scope would be to widen the road and add a two way left turn lane between Home and Providence, construct a 10 foot wide trail along the east side of the roadway from Home to Villa, construct sidewalk where it is missing in the corridor and install ADA compliant curb ramps where they are missing. The amendment is also requesting design funds for both phases of the projects, since the project would be split into two phases (Home to Providence and Providence to Villa). The project needs to be split into two phases because there isn't enough funding to do the entire roadway at once.

Scott reviewed the project's milestones beginning with the 2016 original application for CMAQ funds. The application came from the city of Springfield and requested to convert the four lane (two lanes each direction) to a three lane (one lane each direction with a center turn lane) section. The application stated that the project would reduce air pollution and improve conditions for bicyclists and pedestrians. Scott stated the application went through the TIP public involvement process where the TCC received four comments opposing the project. The TCC received one comment in favor of the project. The TCC did a feasibility study for the project to quantify increases in delay, quantify emission reductions, and analyze multiple bicycle infrastructure options. The conclusions of that feasibility study were the following

- 1) The addition of the center turn lane would reduce crashes as turning vehicles are being removed from the travel lane

- 2) The number of left turn crashes should be reduced because of the removal of a lane of traffic each way which reduces the number of conflict points
- 3) There would be minimal level of service degradation along the corridor with the implementation of a four lane to three lane conversion.
- 4) The bike lanes along Derr Rd make important bicycle connections in the area.
- 5) The reduced number of lanes and lane widths should reduce speed and improve safety throughout the corridor.

Most recently, the city's design consultant for the project recommended a five lane roadway with the 10 foot multi-use path. That recommendation is why the amendment is before the TCC. Staff reminded everyone that the intent of the LOGCAC meeting was to provide feedback to the Chairwoman on the proposed amendment. Scott stated that the Technical Advisory Committee met on April 23<sup>rd</sup> and that the city requested full use of the allocated CMAQ funding for advancing the five lane widening. The TAC voted to approve that request. At the May 10<sup>th</sup>, 2019 TCC meeting the TCC board voted to delay voting on the amendment until June because of issues with the city's Alternative Evaluation Report (AER). The city's consultant has sent revisions to the initial April AER and it is currently being reviewed by TCC and ODOT staff. Scott reiterated that the staff had no issues recommending the scope change if the city wants to move forward with a five lane widening. He stated the staff's recommendation was to reapply for funding since it is a different project than the original application.

Darren Cotter asked for clarification on the widening. He asked if there would be any impact to adjacent property owners with the widening and the installation of the 10 foot path. Scott stated that the latest revision of the AER shows where properties would be impacted by the widening and trail addition although all impacts appear to be within the city's right-of-way.

Mike Groeber asked how much the roadway would be widened with the proposed widening. Scott stated that the widening would take the section to 58 feet. The current section is 53 feet. In addition to the 5 foot widening, there is also a 5 foot curb lawn and a 10 foot trail. Mike Groeber stated that from a cycling perspective, it is his perspective that most cyclists would prefer riding on the roadway rather than riding on the trail. Carol Kennard stated that in the roadway, motorists are looking for you and more likely to see than on a sidepath. Mike Groeber noted that in Xenia they just took the trail off of the sidewalk and put it on the roadway.

Darren Cotter asked for clarification on what was the role of the committee. Scott stated that since Leann serves on the TCC as the LOGCAC Chair, that she is representing the committee's opinion at the next TCC meeting. Scott stated that per the bylaws, she is representing this committee with her vote and wanted to make sure that she had clear direction from the LOGCAC.

Leann Castillo asked exactly what would be voted on at the June TCC meeting. Scott stated that the TCC board would be voting on a TIP amendment for the Derr Rd project. He stated that the TIP amendment pertained to the section of Derr Rd between Home Rd and Providence. He said that the Providence to Villa section has been phased to a separate project for some time in the future because of funding issues. He said that the amendment would allow for the committed funds in the project to be spent on widening the roadway. In summary, the TIP amendment splits the project into two phases, changes the scope from a three lane diet to a five lane widening with a trail, and allows the money in the project to be spent on the widening portion of the project.

Clark County – Springfield  
Transportation Coordinating Committee  
LOGCAC Meeting

June 3, 2019  
Springview Government Center  
1:30 P.M.

Scott stated that it was up to Leann as Chairman on whether or not she wanted to take a formal vote to give her guidance on how to vote at the next TCC meeting. Carol Kennard stated that it seemed like it was the consensus of the group to support the staff's recommendation. Scott asked if anyone disagreed with that consensus. Everyone present agreed. Darren Cotter asked Leann if she felt like she has what she needed to act at the next TCC meeting. Leann stated that she did.

**ADJOURNMENT**

A motion was made by Mike Groeber, seconded by Carol Kennard to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

A handwritten signature in black ink that reads "Leann Castillo". The signature is written in a cursive, flowing style.

Leann Castillo  
Chairwoman

TCC Local Officials, Government, and Citizens Advisory Committee Meeting

NAME	REPRESENTING
Scott Schriber	CCSTCC
Louis Agresta	CCSTCC
Carol Keilnerd	CCPD
MIKE GROEBER	BIKE SPFLD.
Leann Castillo	NTPRD
Dustin A. White	Clark Co. S.O.
Melanie Runkel	CCSTCC
GLEN MASSIE	CCSTCC
REGINA ROLLINS	CCSTCC
Daren Cotter	Township

**MINUTES**

**With Additions as Proposed Highlighted in Yellow**

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Nancy Brown, John Burr, Joyce Chilton, Kathy Estep, David Estrop, Richard Henry, Howard Kitko, William Lindsey, and Matt Parrill

**Those Alternates Present:** Bryan Heck and Ben Wiltheiss

**Those Others Present:** Scott Boyer, Charlie Bush, Michelle Caserta-Bixler, Claudia Fett, Harold Frost, Roxanna Gootee, Kevin O'Neill, Linda O'Neill, Michelle Porr, Kyle Reindel, Rob Rue, Leo Shanayda, Fred Stickler, Nancy Stickler, Alan Stiles, Edith Trowbridge, Scott Schmid, Louis Agresta, Glen Massie, Brian Mercer, Regina Rollins, and Melanie Runkel

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

**MINUTES**

Motion by William Lindsey, seconded by David Estrop to approve the minutes from the May 10, 2019 meeting.

Vote: Motion approved

**FINANCIAL REPORTING**

**Budget Status & Cash on Hand Report**

Motion by Richard Henry, seconded by William Lindsey to approve the Budget Status & Cash on Hand Report for May 2019.

Vote: Motion approved

**Summary of Expenses**

Expenditures for May were for the amount of \$62,719.73. Motion to approve was made by William Lindsey, seconded by David Estrop.

Vote: Motion approved

**ADMINISTRATIVE REPORT**

**Prior Approval Request**

Motion by Nancy Brown, seconded by Kathy Estep to approve the Prior Approval Request for one TCC staff member to attend the Transportation Performance Management and Performance-Based Planning and Programming Implementation Workshop for the Mid-Atlantic Region in Washington DC on August 6-8, 2019. Amount is not to exceed \$1,400.00 and includes flight, hotel, vehicle rental, parking and meals. Federal Highway Ohio Division requested MPO participation and paying for the registration cost for the workshop. Vote:

Motion approved

**TRANSPORTATION PLANNING REPORT**

### **FY2018-2021 Transportation Improvement Program**

Chairman Beard stated that Resolution 2019-E was carried forward from the last meeting. He stated he would offer ODOT and the City of Springfield each five minutes to state their position, then offer three minutes for any committee members who wished to state their opinions, and then open it to any public comment at three minutes each. David Estrop raised a point of order regarding two subcommittees meetings that were held after the last TCC meeting which took action on the resolution, concerns on the order of Subcommittee Reports on the agenda, and concerns that subcommittee meetings were called when all the facts were not present at the last meeting. He asked to hear the committee reports and discuss why the committees were asked to meet. Joyce Chilton asked if all the information presented to the subcommittees. Scott Schmid stated that the line item on the agenda for Subcommittee Reports is what is being used for approved minutes for the subcommittees. He asked if it precludes the subcommittee from giving a report. Scott stated that it does not. Scott stated that he attended the Local Officials, Government, and Citizens Advisory Committee meeting and the revised AER was presented. He stated that the subcommittees met because there was concern that there was advisory committee members that were part of the TCC who were going to vote on the project without discussion at the advisory committees that they represent. Dr. Estrop asked if subcommittee meetings had ever been called specifically for street construction projects. Scott stated that they had not. Dr. Estrop stated that the TCC had voted to postpone action on the amendment because ODOT had not reviewed the AER and that was prior to the subcommittee meetings. Dr. Estrop stated that the subcommittees had incomplete information, most specifically that they were not informed that ODOT had not completed their review.

Matt Parrill with ODOT District 7 highlighted what has occurred since the last TCC meeting. He stated that a revised AER had been received, however on initial review two key pieces of information were missing. The missing information, air quality analysis and quantitative safety analysis, are used to do a technical analysis to determine whether or a not a project meets purpose and need according to NEPA and determine if the project can be stand alone as a preferred alternative. Matt stated that the city was able to provide the air quality report, but with a quick review errors were noted. The city re-sent the report and another initial review has noted a few more errors. The quantitative safety analysis was received by ODOT on June 12<sup>th</sup> and has been reviewed with comments that need to be addressed in the analysis. Matt stated that at this time ODOT is not ready to vote on any amendment because there has not been adequate information in the report to make an assessment. Matt stated ODOT's recommendation is to have a second continuance to allow the City of Springfield and the consultant time to prepare an AER that ODOT can review and collaborate together and approve and move forward with on an approved alternative. Matt suggested to push this to the September meeting to vote on this at that time. Discussion ensued regarding the funding timeline and funding eligibility. Joyce Chilton asked for explanation as to what additional information is needed from the city. Ben Wiltheiss briefly explained what was needed in regards to the air quality analysis and the safety analysis for the AER.

David Estrop referred to the original study by Burgess & Niple and highlighted the safety concerns noted in the document. He then referred to the AER and the conclusions reached by the consultant of the 5-lane section. Joyce Chilton added that this process began in 2017 and the city is interested in getting this project completed and complying with what is needed by ODOT.

City Manager Bryan Heck stated that with the city of Springfield a big piece was public involvement and understanding what the public wants. He stated a study was done to look at

how to improve the corridor for all modes of transportation and an alternative was come up with that does just that. Bryan explained the urgency of the city to get approval of the resolution within the timeframe due to the funding. David Estrop asked Matt Parrill for a timeframe as to when the data should be received. Matt stated comments need to be sent back to the city and they are still being compiled. Ben stated comments can be compiled within the next week or two based on schedules. John Burr added that the September meeting would still be in time to amend the TIP in October. Ben stated that if the resolution is pushed to September, then the consultant is not put under a time crunch, and data can accurately and thoroughly be gone through to provide an accurate document that ODOT can approve.

Motion by David Estrop, seconded by Matt Parrill to postpone Resolution 2019-E to the September TCC meeting. A roll call vote was requested by David Estrop. Prior the roll call vote, discussion ensued regarding the Federal process, funding, and the public involvement process.

Yes: Brown, Burr, Chilton, Estep, Estrop, Henry, Kitko, Lindsey, and Parrill

Nine (9) votes to postpone Resolution 2019-E for the September TCC meeting, zero (0) votes opposed.

Vote: The motion passed

### **SUBCOMMITTEE REPORTS**

Minutes from the October 2018 LOGCAC meeting were included in the agenda packet.

### **OLD BUSINESS**

No updates to report

### **NEW BUSINESS**

No updates to report

### **COMMUNICATIONS**

No updates to report

### **ADJOURNMENT**

A motion was made by Richard Henry, seconded by David Estrop to adjourn the meeting.

Vote: Motion approved

Sincerely,

Elmer M. Beard  
Chairman